

**Undergraduate Policy Committee
Annual Report
2022 to 2023**

The Undergraduate Policy Committee (UPC) considers University-wide policies on undergraduate academic affairs. This includes approving new degree programs and majors, reviewing existing programs as part of their regular Quality Enhancement Review (QER) cycles, creating and modifying general policies that affect the undergraduate curriculum, and considering requests from undergraduate programs for exceptions to existing policies. The UPC met monthly during the 2022-2023 academic year, with the chair and members undertaking work throughout this period and the chair undertaking work in summers as well.

Summer 2022 (UPC Chair)

- Held ongoing conversations with administration, faculty, and UPC members on undergraduate policy issues.
- Updated UPC processes and practices to guide future work.
- Updated QER protocols to ensure consistency in program reviews and reports.
- Updated (with Ellen Crabtree) UPC page with revised processes and protocols.
- Scheduled (with Ellen Crabtree) UPC tasks for upcoming academic year.
- Scheduled sub-committees for upcoming QERs.
- Answered prospective and new members' questions about UPC activities and service.
- Addressed ad hoc undergraduate policy needs and requests as they arose. This included assisting the Registrar's Office with addressing block exam schedule change requests.

Academic Year 2022-2023 (UPC Committee)

New degree or BA/BS-to-MA/MS pathway degree programs approved

- College of Entrepreneurship BS-MS Retail Entrepreneurship Combined Program.
- College of Entrepreneurship BS-MS Entrepreneurship Combined (Entrepreneurship and Hospitality) Program.
- College of Arts and Sciences BA-MS Computer Programming & Applications to MS Interdisciplinary Data Science.
- College of Arts and Sciences BA-MS Computer Science to MS Interdisciplinary Data Science.
- College of Arts and Sciences BS-MS Computer Science to MS Interdisciplinary Data Science.
- College of Arts and Sciences BS-MS Computational Science to MS Interdisciplinary Data Science.
- College of Arts and Sciences BS-MS Statistics to MS Interdisciplinary Data Science.

New majors approved

- No new majors were presented or therefore reviewed.

QERs

- Conducted QER reviews and accepted and approved QER reports for the following undergraduate programs, with approval extending to the next regularly scheduled 7-year QER review unless otherwise noted:
 - College of Music.
 - Department of Computer Science.
 - Department of Psychology.
 - School of Communication Science and Disorders (Audiology/Speech-Language).
 - School of Communication (Communication & Media).
 - Department of Physics.
 - College of Nursing.

Policies

- No new university policies were presented or therefore reviewed.

Other requests and actions

- Approved a Physics Department final exam change time request.
- Approved a Biological Science Department final exam policy modification request.
- Approved a Math Department final exam policy modification request.
- Discussed Engage 100 pilot program update.
- Discussed a teaching issue best suited for, and so forwarded to, Undergraduate Studies.
- Chair reviewed then referred to the Office of Faculty Development and Advancement a query about the Academic Honor Policy.
- Chair provided guidance to EOAS faculty member about class scheduling.
- Chair provided guidance to Registrar about credits that non-degree seeking student can apply to a degree-seeking status.
- Chair advised the College of Business regarding online format for on-campus classes.
- Chair discussed QER process revisions with Assistant Provost.

UPC meeting details can be found in the UPC minutes (<https://upc.undergrad.fsu.edu/upc>) and the Faculty Senate minutes (<https://facsenate.fsu.edu>).

Summer 2023

Plans for the summer include:

- Hold ongoing conversations with administration, faculty, and UPC members on undergraduate policy issues.
- Participate in Provost's Re-Envisioning Academic Program Review Committee.
- Update UPC processes and practices as needed to guide future work.
- Update QER protocols as needed to ensure consistency in program reviews and reports.
- Update (with Ellen Crabtree) UPC page with new processes and protocols.
- Schedule UPC tasks for upcoming academic year.
- Schedule sub-committees for upcoming QERs.
- Answer prospective and new members' questions about UPC activities and service.
- Address ad hoc undergraduate policy needs and requests as they arise.

UPC Members, 2022-2023

2020-2023 term	Andrew Askew, Arts and Sciences Nari Jeter, Human Sciences Daniel Mears, Criminology and Criminal Justice, Chair Lisa Munson, Social Sciences and Public Policy Sharon Nicholson, Arts and Sciences Brian Parker, Applied Studies Greg Springer, Music Besiki Stvilia, Communication and Information
2021-2024 term	Laura Ballard Bell, Education Carol Edwards, Social Work Lydia Hanks, Hospitality Marsha Hartline, Nursing Karen McGinnis, Arts and Sciences Britain Riley, Entrepreneurship James Sickinger, Arts and Sciences Xinlin Tang, Business
2022-2025 term	Enrique Alvarez, Arts and Sciences Tenley Bick, Fine Arts Elizabeth Foster, Medicine Patrick Hollis, Engineering Irena Hutton, Business Teresa Roach, Social Sciences and Public Policy Lisa Tripp, Motion Picture Arts Yanyun Yang, Education
Ex-Officio	Joe O'Shea, Assistant Provost and Dean of Undergraduate Studies SGA Undergraduate Student

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