



FLORIDA STATE UNIVERSITY  
FACULTY SENATE

MINUTES  
FACULTY SENATE MEETING  
WEDNESDAY, OCTOBER 18, 2017  
DODD HALL AUDITORIUM  
3:35 P.M.

I. **Regular Session**

The regular session of the 2017-18 Faculty Senate was held on Wednesday, October 18, 2017. Faculty Senate President Todd Adams presided.

The following members attended the Senate meeting:

T. Adams, P. Andrei, J. Ang, A. Askew, C. Baade, A. Barrett, H. Bass, L. Beitsch, B. Birmingham, M. Buchler, E. Chicken, J. Clark, E. Coleman, R. Coleman, J. Drake, J. Fiorito, S. Fiorito, J. Garibaldi, M. Gawlik, M. Gertz, J. Gomariz, J. Grzywacz, K. Harper, E. Hilinski, L. Hinnant, C. Hofacker, B. Horack, E. Hull, E. Jakubowski, K. Jones, I. Junglas, A. Kim, E. Kim, J. Linford, J. Lo, S. Losh, T. Mariano, P. Marty, C. Marzen, V. Mesev, M. Messersmith, U. Meyer-Baese, C. Moore, D. Moore, J. Ohlin, A. Rhine, N. Rogers, G. Rust, L. Schelbe, C. Schmertman, S. Shelton, T. Siegrist, D. Slice, L. Spainhour, N. Stein, G. Tenenbaum, C. Upchurch, A. Vanli, D. Von Glahn

The following members were absent. Alternates are listed in parenthesis:

S. Aggarwal, T. Albrecht-Schmitt, B. Arjmandi, A. Barbu, D. Bookwalter, M. Burr, A. Clarke, P. Conway, J. Delp, F. Dupuigrenet, T. Graban, T. Houp, K. Huffenberger, R. Jackson, D. Kaplan, T. Keller, A. Kercheval, B. Landing, S. Lewis, W. Li, J. Linford, C. Madsen, T. Mariano, P. Mason, M. Messersmith, R. Miles (**William Earle Klay**), R. Morris, Z. Musslimani, I. Padavic (**Yiaojun Yang**), E. Peters (**Rochelle A. Marrinan**), K. Peterson, D. Poey, J. Rayburn, V. Richard Auzenne, E. Ryan, V. Salters, P. Sharpe, J. Standley, O. Steinbock, L. Stephina, U. Sypher, G. Tyson, O. Vafek, Col. M. Van Wert, Y. Wang, T. Zhao.

II. **Approval of the Minutes, September 20, 2017 meeting**

The minutes of the September 20, 2017 meeting were approved as distributed.

III. **Approval of the agenda, October 18, 2017 meeting**

The agenda was amended to move President Thrasher's announcements and was then approved as amended.

IV. **Announcements by President Thrasher**

President Thrasher discussed several topics during the meeting, as follows:

- **Jan Moran's Semi-Annual Visit:** Jan Moran is the wife of Jim Moran. Earlier she gave a \$100 million gift to the school for The Jim Moran foundation- the largest gift that was ever given to a public university in the State of Florida- for the College of Entrepreneurship. The President discussed the new building that is to be completed by late December-early January. President Thrasher took Mrs. Moran to visit the building

and she was happy about the dedication and hard work that was put into it and what was to go in there.

- **President Thrasher's 4<sup>th</sup> year attending the annual dinner at Panama City campus:** Hospitality & Entrepreneurship programs are located in Panama City. President Thrasher attended the annual dinner to thank the local community for their support. Over 350 people- including many community leaders- attended. There were friends from the St. Joe Company in the area who are working with us on potential projects from the standpoint of engineering.
- **Second Lady Karen Pence:** President Thrasher stated that the Second Lady, Karen Pence, visited Florida State University. She is an art educator and has taken the platform to support art therapy. She found out- since one of our graduates is the national chairman of the National Art Therapy Association- that FSU has one of the best graduate programs in the area with the most students that attend compared to others. She spoke about her passion for art therapy and had a great time. It was great opportunity to showcase the excellent programs at Florida State University.
- **Board of Governors:** President Thrasher stated that we were able to present our needs and what our priorities are for the coming year in the hopes that the Board of Governors will buy into it, recommend it to the legislature, and continue to get these projects funded. One of the things being asked for is \$17 million to finish up the building for the College of Earth, Ocean, and Atmospheric Sciences (EOAS). Another is continued funding for the College of Business. President Thrasher stated that we have a privately reached agreement for a possible contribution of \$15 million and possibly an even greater contribution that may come before the end of the year. The Interdisciplinary Research and Commercialization building is a building we have agreed to put half of the money up for the research foundation. We received \$7 million last year and are going to ask the legislature to continue that. The Facility Survey was done and determined that another building is needed to continue the growth of the School of Engineering, so that will be another thing asked of the Board of Governors, if we can receive more funding to build that new building.
- **Legislature:** Committees started last week and the Legislative session starts January 9, 2018. No gun bills filed yet. We are being optimistic and hoping sponsors see the extensive amount of opposition there is to the bill.

#### V. **Report of the Steering Committee, Dr. Kristine Harper (See Addendum 1)**

Since our last faculty senate meeting, the Steering Committee has met four times, including our meeting yesterday with Provost McRorie and Vice President for Academic Development and Advancement Kistner. During these meetings we discussed:

- The components of the US News and World Reports rankings and how FSU might continue its upward trajectory in the rankings with Associate VP for Academic Affairs Rick Burnette and Institutional Research Director James Hunt.
- The structure and methods of obtaining teaching evaluation data from students with Dr. Jon Alquist, who is the new chair of the Faculty Senate Teaching Evaluation Committee: we know at least some faculty members want to retain the option of paper evaluations.
- Institutional Review Board procedures and how they have been affecting faculty and graduate student research.
- On-going funding issues for the University Libraries.
- The Constitution committee efforts, getting an update from its chair Dr. Gary Tyson, who will give a report to all of us today.
- The Koch Committee, which is chaired by Dr. Anne Rowe.

- On-going committee assignments.
- Other Announcements Included:
  - Mark your calendars – the annual holiday party at the President’s House will take place on Monday, December 11th. Watch for invitations when the time gets closer.
  - We will be holding a clothes and food drive for Student Affairs next month. Please bring donations from your departments and/or colleges to the next Faculty Senate meeting on Wednesday, 15 November. We will arrange for all of the donations to be picked up and taken to Student Affairs. You should have picked up a flier on your way in today.
- Note(s):
  - We need professional/business clothing only.
  - The senator who brings in the most food will receive two free lunches at The Community Table (the new restaurant in the Union that is in the old Chile’s location).
- Question: Is it better to donate cash donations to food pantry? Dr. Hecht responded to this question by stating that it is acceptable as they are finding that students are wanting more name brand items.

## VI. Report of the Standing Committee, Dr. Eric Chicken (See Addendum 2)

### a. Undergraduate Policy Committee

- b. Final Exam Scheduling: Dr. Eric Chicken began by discussing the Undergraduate Policy Committee’s proposal for final examinations to now end on Friday at noon instead of Friday at 5:00pm, beginning in 2018 and continuing on to all Fall/Spring semesters. He stated that it will allow time for an additional graduation ceremony on a Friday afternoon so that it will not be as long. A make-up day will now be scheduled for Friday at 5:00 pm for students that need it. These changes to the scheduling are expected to affect only zero to two students per semester. There was a motion to approve the Final Exam Scheduling. The motion passed unanimously.
- Question: The new make-up times for exams is Friday at 5:00PM instead? Dr. Chicken responded yes to this question.
  - Question from Dr. Todd Adams: This is applied to all semesters, not just the Spring 2018 semester? Dr. Chicken responded by emphasizing that this new final exam scheduling will be applied to all semesters following the Spring 2018 semester.

## VII. Old Business

### a. Confirmation of Committee Memberships, Dr. Todd Adams (See Addendum 3)

- New Names for Committees Students’ Academic Relations Committee: Karen Bearor, Fine Arts, will fill the second year term vacated by a member who got an NEH Fellowship and was relieved from service. Patricia Warren will serve a two year term.
  - There was a motion to approve the new nominations. The motion passed unanimously.

## VIII. New Business

### a. Report of the Constitution Revision Subcommittee, Dr. Gary Tyson (See Addendum 4)

- Dr. Tyson began by showing the list of committee members. Dr. Tyson explained the changed grammar and neutral pronouns/nouns now prevalent within the Constitution. He asked senators to read over the Constitution and contact the

committee as soon as possible if changes need to be made or information should be added. Dr. Gary Tyson stated that there will be presentation and further discussion in the upcoming meetings regarding more substantial changes to the Constitution so that there can be some direction of how it should go. He stated that he would like to have a proposed set of simple changes to put forward so that a Faculty Senate vote can be made in December. Further discussion on changes that will be made into the Spring semester will be discussed in the upcoming meetings. The purpose of this is so that the Faculty Senate may review it multiple times in order to avoid sending it to the Faculty too many times. If able, Dr. Tyson stated that he would rather the Faculty Senate vote on the each set of the Constitution and then send the final result of the sets put together to Faculty. If that is not able to be done, Dr. Tyson stated that he would conduct a straw vote for the simple changes and then a final vote that will be sent to the Faculty.

- Question from Kathryn Jones, Biological Science: Are we waiting to discuss the substantial changes and are only going to comment on the minor changes or are we doing both? Dr. Tyson responded by stating that any changes that are needed can be commented on as soon as possible.

## IX. University Welfare

- a. **United Faculty of Florida (UFF)** Jack Fiorito, College of Business, UFF-FSU Vice President made the following report:
  - Jack Fiorito began by discussing bargaining matters. His message was that “bargaining matters.” He encouraged Faculty Senators to support the team that bargains for faculty. Dr. Fiorito stated that bargaining began May 10 of this year and the Board of Trustees offered zero for Performance Increases, 0.3% for Departmental Merit, and zero for Market Equity, among other minor things, for a total of 1.2%. However, after three months of many offers and counteroffers, on August 9 the faculty and Trustee teams settled on \$650 for Performance Increases, 1.25% of the salary base for Departmental Merit, and \$750,000 on Market Equity among other improvements, for a total of about 3.7% of the salary base.
  - Dr. Fiorito also mentioned that the UFF-FSU Chapter takes part in philanthropic activities and briefly discussed the chapter’s contributions to the victims of both Hurricane Harvey and Hurricane Irma.
  - Dr. Fiorito invited everyone to attend the barbeque social that the UFF-FSU Chapter will be hosting on October 27, 2017 at Dreamland BBQ at the Center of Tallahassee (formerly Tallahassee Mall) from 5:00pm-7:00pm.
  - Question from Gary Tyson-Computer Science: Do you have any information on the bargaining other state universities are doing? Dr. Fiorito responded that the statewide UFF Senate meeting is coming up this weekend and that how other universities are doing in bargaining will be discussed, so more information will be available soon.
  - Dr. Fiorito stressed again that bargaining *matters*, and continued by encouraging everyone to complete the forthcoming UFF-FSU survey (end of this year or early next) so that future improvements can continue to be made that are responsive to faculty preferences.

**b. Dennis Moore- Arts and Science- Road Scholars Committee (See Addendum 5)**

- Dr. Moore announced that the Senate’s Road Scholars Committee and FSU’s Institute for Successful Longevity are co-sponsoring the presentation tomorrow, October 19, by Richard Schulz, Distinguished Service Professor of Psychiatry at Pitt: “Families Caring for an Aging America: Time for a National Policy” – and that on November 17 the Department of Sociology will host a presentation by Prof. Natalia Sarkisian, of Boston College: “Needs or Resources? Economic Disparities, Race, and Kin Support.” The Road Scholars Committee has successfully rescheduled the presentation by UNC professor Kathy Perkins, “No Permission Required: Black Women Playwrights Beyond the Great White Way,” from the week when Hurricane Irma bypassed Tallahassee to March 2, practically the beginning of Women’s History Month, and the School of Theatre is hosting her visit.

**X. Announcements by Deans and Other Administrative Officers**

**a. Dr. Amy Hecht, Vice President for Student Affairs (See Addendum 6)**

Dr. Amy Hecht is a Florida State University Alum who graduated with her Bachelor’s Degree from the College of Communications and received her Master’s and Doctorate degree at the University of Pennsylvania. Dr. Hecht began her presentation by discussing Student Affairs, who they are and what they do. Student Affairs is about engagement, health and wellness, diversity and inclusion, and student support and accountability.

- Students who are more engaged on campus are more successful. Dr. Hecht stated that Student Affairs has been working with the Provost to make more internship, research, and job opportunities available for students to get engaged in. In terms of health and wellness, Dr. Hecht stated that there has been a big push in creating a healthier and better campus environment. These include working with Campus Recreation for sports activities and the University Counseling Center for clinical placements.
- Dr. Hecht listed the various diversity and inclusion groups/organizations on campus that are in place to help students find a sense of community and support. There are also training courses that faculty/staff can participate in to decrease stereotyping and prejudice. In terms of student support and accountability, Dr. Hecht discussed the food bank on campus and its usefulness in serving the students as well as other people such as the victims of Hurricane Harvey and Irma.
- For the future of Student Affairs, Dr. Hecht states that she would like to create more partnerships across Florida State University so that resources can be relayed to students all around campus quickly and effectively. She also states that in order to use the funding to its upmost potential, there must be revision of programs and creations of plans so that there can be better spending decisions made. Dr. Hecht also states that there must be a focus on decreasing the stigma around communicating the need to seek help as well as risky behavior many students come to Florida State University to partake in, especially during the Summer C semester.
- There was a brief discussion about the future of teaching classes and how students will be learning. By 2025, the Board of Governors want 40% of the student credit hours to be earned online in the state system. However, President Thrasher has let the BOG know that students usually come to Florida State University to interact with other students and faculty. There has been an increase in online courses offered, but unlike common belief,

there is a lot more time and money put into ensuring the quality in content of the online course is met.

- Question from Kathryn Jones-Biological Sciences: What kind of exit surveys do you have for students and how do you get participation? What is your response rate? Dr. Hecht responded by stating that Student Affairs has a decent response rate for exit surveys. The questions include topics about students' health and impact of holistic approach on campus, etc.
- Question: Can a student from USF take an FSU online course? If so, where would the credit go? Answer: Students from different universities wishing to take FSU online courses could do so by completing the same transient student process in which the credit will go towards their university.
- Question from Joe-Family & Child Sciences: How are Title 9 and sexual violence going to play out on the Student Affairs front of things? Dr. Hecht responded by stating that issues having to do with Title 9 and things of that sort are currently in the hands of the Provost, and that in regards to Student Affairs, they are continuing with that current process as is and it will remain the same.

#### **XI. Announcements by Provost McRorie (See Addendum 7)**

- Provost McRorie began by saying that there will be a statement added onto the paper/electronic teacher evaluations expressing that only the instructor of the course reads them and not anyone else of higher authority which many students seem to think. She also stated that the issue with the scantron scanner not being replaced will be addressed and replaced when it is broken.
- Provost McRorie continued by stating that we have 125 brand new searches that are being done at FSU. She asks that the Faculty Senate continue to serve on the Faculty Search Committee and to make sure things are continuing to be done appropriately and effectively and that there is staff/faculty training. One is for staff searches and another is for faculty searches. She asks that all chairs go through the training as it is very useful and informative on laws/ramifications on certain behaviors as well as structure for asking interview questions to each candidate.
- There were inaudible comments from various Faculty Senate members regarding the interview training, courses, and teaching credibility were briefly discussed.

#### **XII. Adjournment**

The Meeting Adjourned at 5:00 pm.



Andrea White  
Faculty Senate Coordinator

## Food for Thought Food Pantry Faculty Senate Food/Clothing Drive

### Food pantry needs:

Canned Goods/Tuna/Meat  
Pasta & Pasta Sauce  
Cereal/Oatmeal single packs  
Granola Bars  
Canned soups  
Rice & Beans  
Mac and Cheese  
Peanut Butter  
Instant Potatoes



### Professional Clothing needs:

Business Suits  
Dresses  
Slacks  
Skirts  
Ties

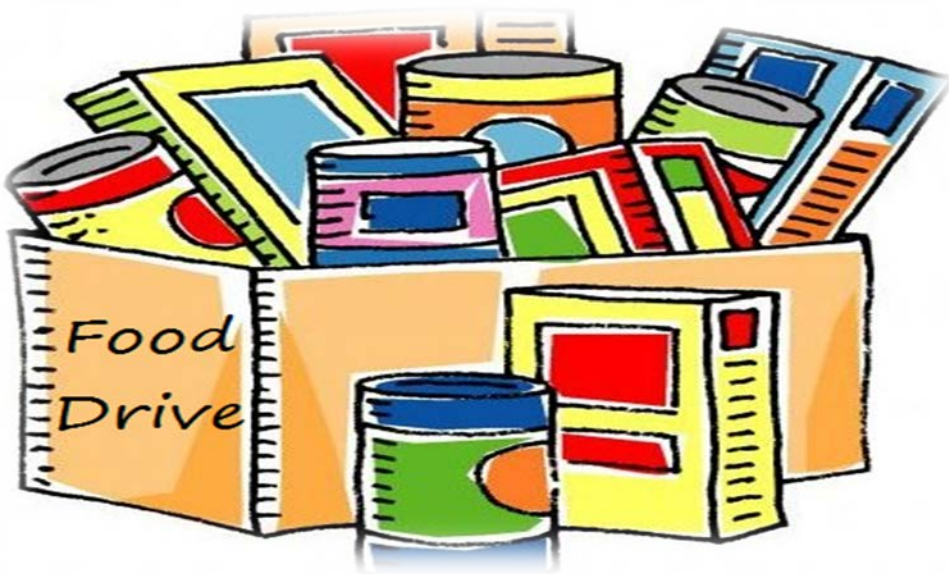
\*Hangers for the items





# Faculty Senate Food Pantry Drive

Drop Off at Faculty Senate  
Meeting on Wednesday,  
November 15, 2017



Benefitting FSU Students

Also collecting gently used  
business attire

Please share with your College  
and Colleagues!

***Highest food donor  
receives free lunch!***



## EXAMINATION SCHEDULE SPRING 2018

### FINAL EXAMINATION WEEK

Monday	Tuesday	Wednesday	Thursday	Friday
April 30	May 1	May 2	May 3	May 4

### BLOCK EXAMINATIONS

Block examinations are scheduled as shown below rather than by class day and time. Block examinations are listed by course prefix and number.

Exam Date	Time	Courses
Monday	12:30 – 2:30 p.m.	CHM 1045C, 1046C; EGN 3613; FIN 3403
Monday	3:00 – 5:00 p.m.	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN: 1110, 1111, 1120, 1121, 2211, 2220, 2240, 2300; EGN 2123
Tuesday	7:30 – 9:30 a.m.	AST 1002; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C
Tuesday	12:30 – 2:30 p.m.	CHM 2200L; STA 2122
Tuesday	3:00 – 5:00 p.m.	BUL 3310; MUT 1111, 1112, 2116, 2117
Wednesday	10:00 – 12:00 noon	QMB 3200; STA 2023
Wednesday	3:00 – 5:00 p.m.	ACG 2021, 2071

### MONDAY/WEDNESDAY/FRIDAY CLASSES

Class Time		Exam Day	Time
Main Campus	Engineering Campus		
8:00 a.m.	*	Friday	10:00 – 12:00 noon
9:05 a.m.	*	Friday	7:30 – 9:30 a.m.
10:10 a.m.	*	Thursday	10:00 – 12:00 noon
11:15 a.m.	*	Monday	10:00 – 12:00 noon
12:20 p.m.	*	Thursday	3:00 – 5:00 p.m.
1:25 p.m.	*	Tuesday	5:30 – 7:30 p.m.
2:30 p.m.	*	Thursday	12:30 – 2:30 p.m.
3:35 p.m.	*	Wednesday	12:30 – 2:30 p.m.
5:15 p.m.	*	Wednesday	5:30 – 7:30 p.m.
6:45 p.m.	*	Monday	8:00 – 10:00 p.m.
8:15 p.m.	*	Wednesday	8:00 – 10:00 p.m.

\* Please refer to the College of Engineering (COE) Schedule available in the COE Student Services Office or at [http://www.eng.fsu.edu/current/exam\\_schedule.html](http://www.eng.fsu.edu/current/exam_schedule.html). In instances of schedule conflict between the main campus and the engineering campus, the main campus schedule will take precedence. The engineering instructor will accommodate/reschedule to resolve the conflict.

### TUESDAY/THURSDAY CLASSES

Class Time		Exam Day	Time
Main Campus	Engineering Campus		
8:00 a.m.	*	Wednesday	7:30 – 9:30 a.m.
9:30 a.m.	*	Monday	7:30 – 9:30 a.m.
11:00 a.m.	*	Monday	5:30 – 7:30 p.m.

12:30 p.m.	*	Tuesday	10:00 – 12:00 noon
2:00 p.m.	*	Thursday	7:30 – 9:30 a.m.
3:35 p.m.	*	Thursday	8:00 –10:00 p.m.
5:15 p.m.	*	Thursday	5:30 –7:30 p.m.
6:45 p.m.	*	Tuesday	8:00 –10:00 p.m.
8:15 p.m.	*	Tuesday	12:30 – 2:30 p.m.

## MAKE-UP EXAMINATIONS:

Friday	5:30 – 7:30 p.m.	8:00 – 10:00 p.m.
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The possibility of a conflict between final exam times exists, particularly for courses that meet in the evening or only once each week. It is the student's responsibility to identify if a conflict exists and immediately make special arrangements with the instructor to take the exam at an alternate time during the University's official final exam period. Makeup exams may be scheduled at any time during final exams week, between Monday at 7 am and Friday at 5pm. Conflicts not resolved at least one month in advance of the scheduled exam must be resolved by using the established make-up time.

\* Please refer to the College of Engineering (COE) Schedule available in the COE Student Services Office or at [http://www.eng.fsu.edu/current/exam\\_schedule.html](http://www.eng.fsu.edu/current/exam_schedule.html). In instances of schedule conflict between the main campus and the engineering campus, the main campus schedule will take precedence. The engineering instructor will accommodate/reschedule to resolve the conflict.

## UNIVERSITY FINAL EXAMINATION POLICY

Scheduling a final examination or a test in lieu of a final exam at any time other than the regularly scheduled final exam period is a violation of University policy.

Unless an exam is given during the final examination period, no test may be given during the last week of classes.

Courses meeting every day at the same hour and classes meeting for more than one time period will hold examinations according to the time and day of the first scheduled class meeting of the week. For example, a class meeting for the first period on Tuesday and for the first and second period on Thursday will hold its examination at the time scheduled for the first period on the Tuesday/Thursday class listing.

## EXCEPTIONS TO THE EXAMINATION POLICY FOR AN INDIVIDUAL UNDERGRADUATE STUDENT

Approval by the Academic Dean of the college in which the course is taught is required for an individual undergraduate student seeking an exception to the examination policy. The student must first receive written permission from the instructor if he/she is willing to give a rescheduled final exam at a specified time within the exam week. The student must then petition the dean, giving the reason for the requested exception, and supported by the instructor's written permission. The dean will then notify the instructor in writing if the approval is granted.

Rescheduled final examinations are permitted for an undergraduate student when justified by illness, [official documented accommodations on record with the Student Disability Resource Center](#), conflicting examinations, three or more examinations within a twenty-four hour period, or certain emergencies. Arrangements should be made prior to the scheduled exam. If a student misses the scheduled final examination and does not have approval in advance for a rescheduled exam within the final exam week, it is up to the instructor to decide if a make-up examination will be allowed. No special dean's office permission is required.

In case of conflicting examinations, block examinations take precedence over examinations scheduled by class meeting time and higher enrollment classes take precedence over lower enrollment classes. In the case of conflicts that cannot be otherwise resolved, the course meeting earlier by day and time takes precedence over a course meeting later.

~~Note: The possibility of a conflict between final exam times exists, particularly for courses that meet in the evening or only once each week. It is the student's responsibility to identify if a conflict exists and immediately make special arrangements with the instructor to take the exam at an alternate time. Conflicts not resolved at least one month in advance of the scheduled exam must be resolved by using the established make-up time.~~

## EXCEPTIONS TO THE EXAMINATION POLICY FOR AN UNDERGRADUATE CLASS

Courses that utilize the University Assessment Center for a block exam, or which are otherwise limited to specific days and times because of seating and scheduling constraints, will take precedence in the case of final exam schedule conflicts. It is the student's responsibility to identify such conflicts as early as possible and to notify all instructors in advance so that accommodations may be made.

No instructor of an undergraduate course may give a final examination at a time other than that which appears on the Web site of the Office of the University Registrar unless he or she has obtained prior approval from the Undergraduate Policy Committee. Such approval must be requested, in writing, at least three weeks prior to the scheduled final exam. To reschedule a final examination without such approval places the instructor in jeopardy of administrative reprimand by his/her dean and the Vice-President for Academic Affairs.

## UNDERGRADUATE DISTANCE LEARNING EXAMS

If the instructor of an online course requires a final exam, the instructor shall have the prerogative to set the window during which a final exam is administered provided that the window is within the University's official final exam period. A final exam window must be disclosed in the course syllabus. Rescheduled final examinations are permitted for an undergraduate student when justified by illness, [official documented accommodations on record with the Student Disability](#)

[Resource Center](#), conflicting examinations, three or more examinations in a twenty-four hour period, or for certain emergencies. It is the student's responsibility to identify if a conflict exists and immediately make arrangements with the instructor to take the exam at an alternate time during the University's official final exam period. If a student has such conflicts, the final exams of the student's non-online classes shall have priority and the time of the online exam will be the first exam subject to adjustment. If such agreement cannot be achieved between the student and the instructor, then the academic deans of the units housing the various courses will consult to achieve agreement.

This explanation is intended only to clarify existing University exam policy for online classes and all provisions of University exam policy that do not conflict with what is stated above remain in effect.

## FINAL EXAM SCHEDULE REVIEW:

### PROPOSED CHANGES TO SUPPORT ADDITIONAL GRADUATION CEREMONY ON FRIDAYS

#### FALL EVEN: CURRENT SCHEDULE

FALL EVEN: M/W/F		
8:00 AM	R	12:30-2:30 PM
9:05 AM	R	10:00-12 NOON
10:10 AM	W	12:30-2:30 PM
11:15 AM	F	10:00-12 NOON
12:20 PM	F	7:30-9:30 AM
1:25 PM	M	10:00-12 NOON
2:30 PM	M	7:30-9:30 AM
3:35 PM	M	5:30-7:30 PM
**	F	12:30-2:30 PM
5:15 PM	W	5:30-7:30 PM
6:45 PM	W	8:00-10:00 PM
8:15 PM	M	8:00-10:00 PM

FALL EVEN: T/R		
8:00 AM	T	10:00-12 NOON
9:30 AM	W	7:30-9:30 AM
11:00 AM	F	3:00-5:00 PM
12:30 PM	R	3:00-5:00 PM
2:00 PM	T	5:30-7:30 PM
3:35 PM	R	7:30-9:30 AM
5:15 PM	R	5:30-7:30 PM
6:45 PM	R	8:00-10:00 PM
8:15 PM	T	8:00-10:00 PM

FALL EVEN: BLOCK EXAMS			
M	12:30-2:30 PM	ACG 2021, 2071; EGN 2123	
M	3:00-5:00 PM	BUL 3310; EGN 3613	
T	7:30-9:30 AM	CHM 1045C, 1046C; FIN 3403	
T	12:30-2:30 PM	QMB 3200; STA 2023	
T	3:00-5:00 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1110, 1111, 1120, 1121, 1124, 2211, 2220, 2240, 2300	
W	10:00-12 NOON	AST 1002; CHM 2200L; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C; STA 2122	
W	3:00-5:00 PM	MUT 1111, 1112, 2116, 2117	

#### FALL EVEN: PROPOSED CHANGES

FALL EVEN: M/W/F		
8:00 AM	R	12:30-2:30 PM
9:05 AM	R	10:00-12 NOON
10:10 AM	W	12:30-2:30 PM
11:15 AM	F	10:00-12 NOON
12:20 PM	F	7:30-9:30 AM
1:25 PM	M	10:00-12 NOON
2:30 PM	M	7:30-9:30 AM
3:35 PM	M	5:30-7:30 PM
5:15 PM	W	5:30-7:30 PM
6:45 PM	W	8:00-10:00 PM
8:15 PM	M	8:00-10:00 PM

FALL EVEN: T/R		
8:00 AM	T	10:00-12 NOON
9:30 AM	W	7:30-9:30 AM
11:00 AM	T	8:00-10:00 PM
12:30 PM	R	3:00-5:00 PM
2:00 PM	T	5:30-7:30 PM
3:35 PM	R	7:30-9:30 AM
5:15 PM	R	5:30-7:30 PM
6:45 PM	R	8:00-10:00 PM
8:15 PM	W	3:00-5:00 PM
**	F	12:30-2:30 PM
**	F	3:00-5:00 PM

FALL EVEN: BLOCK EXAMS			
M	12:30-2:30 PM	ACG 2021, 2071; EGN 2123	-1
M	3:00-5:00 PM	BUL 3310; EGN 3613	0
T	7:30-9:30 AM	CHM 1045C, 1046C; FIN 3403	-4
T	12:30-2:30 PM	QMB 3200; STA 2023	-7
T	3:00-5:00 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1110, 1111, 1120, 1121, 1124, 2211, 2220, 2240, 2300	N/A
W	10:00-12 NOON	AST 1002; CHM 2200L; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C; STA 2122	N/A
W	3:00-5:00 PM	MUT 1111, 1112, 2116, 2117	0

**FALL ODD: CURRENT SCHEDULE**

FALL ODD: M/W/F		
8:00 AM	M	10:00-12 NOON
9:05 AM	R	3:00-5:00 PM
10:10 AM	R	7:30-9:30 AM
11:15 AM	T	5:30-7:30 PM
12:20 PM	T	10:00-12 NOON
1:25 PM	F	7:30-9:30 AM
2:30 PM	F	10:00-12:00 NOON
3:35 PM	R	10:00-12:00 NOON
**	R	12:30-2:30 PM
5:15 PM	W	5:30-7:30 PM
6:45 PM	W	8:00-10:00 PM
8:15 PM	M	8:00 -10:00 PM

FALL ODD: T/R		
8:00 AM	F	12:30-2:30 PM
9:30 AM	M	7:30-9:30 AM
11:00 AM	W	12:30-2:30 PM
12:30 PM	W	7:30-9:30 AM
2:00 PM	F	3:00-5:00 PM
3:35 PM	M	5:30-7:30 PM
5:15 PM	R	5:30-7:30 PM
6:45 PM	R	8:00-10:00 PM
8:15 PM	T	8:00-10:00 PM

FALL ODD: BLOCK EXAMS		
M	12:30-2:30 PM	AST 1002; EGN 3613; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C
M	3:00-5:00 PM	BUL 3310; EGN 2123; MUT 1111, 1112, 2116, 2117
T	7:30-9:30 AM	QMB 3200; STA 2023
T	12:30-2:30 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1110, 1111, 1120, 1121, 1124, 2211, 2220, 2240, 2300
T	3:00-5:00 PM	ACG 2021, 2071
W	10:00-12 NOON	CHM 2200L; STA 2122
W	3:00-5:00 PM	CHM 1045C, 1046C; FIN 3403

**FALL ODD: PROPOSED CHANGES**

FALL ODD: M/W/F		
8:00 AM	M	10:00-12 NOON
9:05 AM	R	3:00-5:00 PM
10:10 AM	R	7:30-9:30 AM
11:15 AM	T	5:30-7:30 PM
12:20 PM	T	10:00-12 NOON
1:25 PM	F	7:30-9:30 AM
2:30 PM	F	10:00-12:00 NOON
3:35 PM	R	10:00-12:00 NOON
5:15 PM	W	5:30-7:30 PM
6:45 PM	W	8:00-10:00 PM
8:15 PM	M	8:00-10:00 PM

FALL ODD: T/R		
8:00 AM	R	12:30-2:30PM
9:30 AM	M	7:30-9:30 AM
11:00 AM	W	12:30-2:30 PM
12:30 PM	W	7:30-9:30 AM
2:00 PM	T	8:00-10:00 PM
3:35 PM	M	5:30-7:30 PM
5:15 PM	R	5:30-7:30 PM
6:45 PM	R	8:00-10:00 PM
8:15 PM	W	3:00-5:00PM
**	F	12:30-2:30 PM
**	F	3:00-5:00 PM

FALL ODD: BLOCK EXAMS			
M	12:30-2:30 PM	AST 1002; EGN 3613; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C	N/A
M	3:00-5:00 PM	BUL 3310; EGN 2123; MUT 1111, 1112, 2116, 2117	-2
T	7:30-9:30 AM	QMB 3200; STA 2023	-4
T	12:30-2:30 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1110, 1111, 1120, 1121, 1124, 2211, 2220, 2240, 2300	N/A
T	3:00-5:00 PM	ACG 2021, 2071	-2
W	10:00-12 NOON	CHM 2200L; STA 2122	-4
W	3:00-5:00 PM	CHM 1045C, 1046C; FIN 3403	-1

**SPRING EVEN: CURRENT SCHEDULE**

SPRING EVEN: M/W/F		
8:00 AM	F	10:00-12 NOON
9:05 AM	F	7:30-9:30 AM
10:10 AM	R	10:00-12 NOON
11:15 AM	M	10:00-12 NOON
12:20 PM	R	3:00-5:00 PM
1:25 PM	T	5:30-7:30 PM
2:30 PM	R	12:30-2:30 PM
3:35 PM	W	12:30-2:30 PM
**	M	7:30-9:30 AM
5:15 PM	W	5:30-7:30 PM
6:45 PM	M	8:00-10:00 PM
8:15 PM	W	8:00 -10:00 PM

SPRING EVEN: T/R		
8:00 AM	W	7:30-9:30 AM
9:30 AM	F	12:30-2:30 PM
11:00 AM	M	5:30-7:30 PM
12:30 PM	T	10:00-12 NOON
2:00 PM	R	7:30-9:30 AM
3:35 PM	F	3:00-5:00 PM
5:15 PM	R	5:30-7:30 PM
6:45 PM	T	8:00-10:00 PM
8:15 PM	R	8:00-10:00 PM

SPRING EVEN: BLOCK EXAMS		
M	12:30-2:30 PM	CHM 1045C, 1046C; EGN 3613; FIN 3403
M	3:00-5:00 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1120, 1121, 1110, 1111, 2211, 2220, 2240, 2300; EGN 2123
T	7:30-9:30 AM	AST 1002; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C
T	12:30-2:30 PM	CHM 2200L; STA 2122
T	3:00-5:00 PM	BUL 3310; MUT 1111, 1112, 2116, 2117
W	10:00-12 NOON	QMB 3200; STA 2023
W	3:00-5:00 PM	ACG 2021, 2071

**SPRING EVEN: PROPOSED CHANGES**

SPRING EVEN: M/W/F		
8:00 AM	F	10:00-12 NOON
9:05 AM	F	7:30-9:30 AM
10:10 AM	R	10:00-12 NOON
11:15 AM	M	10:00-12 NOON
12:20 PM	R	3:00-5:00 PM
1:25 PM	T	5:30-7:30 PM
2:30 PM	R	12:30-2:30 PM
3:35 PM	W	12:30-2:30 PM
5:15 PM	W	5:30-7:30 PM
6:45 PM	M	8:00-10:00 PM
8:15 PM	W	8:00-10:00 PM

SPRING EVEN: T/R		
8:00 AM	W	7:30-9:30 AM
9:30 AM	M	7:30-9:30 AM
11:00 AM	M	5:30-7:30 PM
12:30 PM	T	10:00-12 NOON
2:00 PM	R	7:30-9:30 AM
3:35 PM	R	8:00-10:00 PM
5:15 PM	R	5:30-7:30 PM
6:45 PM	T	8:00-10:00 PM
8:15 PM	T	12:30-2:30 PM
**	F	12:30-2:30 PM
**	F	3:00-5:00 PM

SPRING EVEN: BLOCK EXAMS			
M	12:30-2:30 PM	CHM 1045C, 1046C; EGN 3613; FIN 3403	0
M	3:00-5:00 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1120, 1121, 1110, 1111, 2211, 2220, 2240, 2300; EGN 2123	N/A
T	7:30-9:30 AM	AST 1002; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C	N/A
T	12:30-2:30 PM	CHM 2200L; STA 2122	0
T	3:00-5:00 PM	BUL 3310; MUT 1111, 1112, 2116, 2117	0
W	10:00-12 NOON	QMB 3200; STA 2023	0
W	3:00-5:00 PM	ACG 2021, 2071	-1



### SPRING ODD: CURRENT SCHEDULE

SPRING ODD: M/W/F		
8:00 AM	M	7:30-9:30 AM
9:05 AM	W	12:30-2:30 PM
10:10 AM	M	5:30-7:30 PM
11:15 AM	R	12:30-2:30 PM
12:20 PM	R	10:00-12 NOON
1:25 PM	F	10:00-12 NOON
2:30 PM	F	12:30-2:30 PM
3:35 PM	F	3:00-5:00 PM
**	W	7:30-9:30 AM
5:15 PM	W	5:30-7:30 PM
6:45 PM	M	8:00-10:00 PM
8:15 PM	W	8:00-10:00 PM

SPRING ODD: T/R		
8:00 AM	R	3:00-5:00 PM
9:30 AM	T	10:00-12 NOON
11:00 AM	R	7:30-9:30 AM
12:30 PM	F	7:30-9:30 AM
2:00 PM	M	10:00-12 NOON
3:35 PM	T	5:30-7:30 PM
5:15 PM	R	5:30-7:30 PM
6:45 PM	T	8:00-10:00 PM
8:15 PM	R	8:00-10:00 PM

SPRING ODD: BLOCK EXAMS			
M	12:30-2:30 PM	EGN 2123; MUT 1111, 1112, 2116, 2117	
M	3:00-5:00 PM	EGN 3613; QMB 3200; STA 2023	
T	7:30-9:30 AM	ACG 2021, 2071	
T	12:30-2:30 PM	AST 1002; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C	
T	3:00-5:00 PM	BUL 3310; CHM 2200L; STA 2122	
W	10:00-12 NOON	CHM 1045C, 1046C; FIN 3403	
W	3:00-5:00 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1120, 1121, 1110, 1111, 2211, 2220, 2240, 2300	

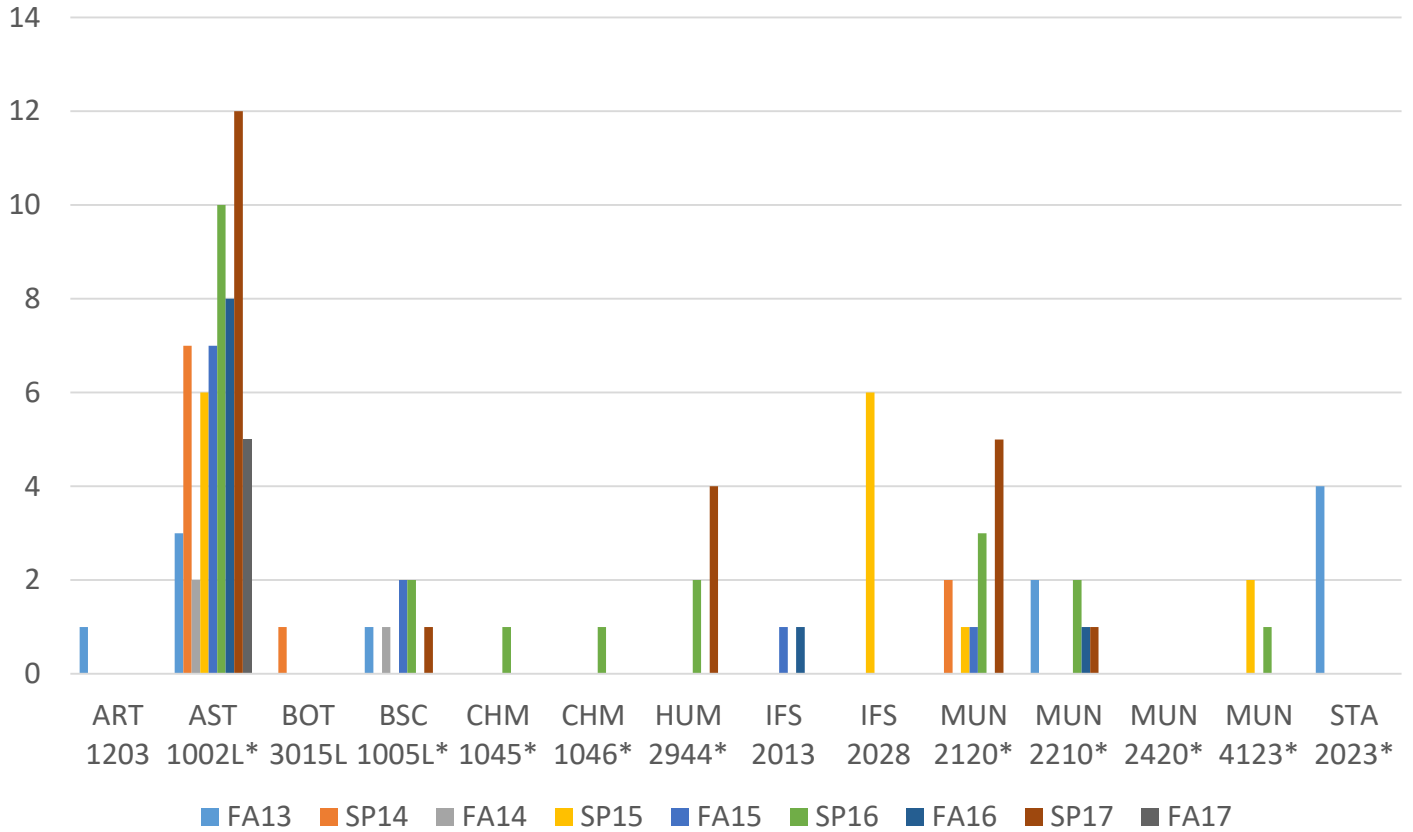
### SPRING ODD: PROPOSED CHANGES

SPRING ODD: M/W/F		
8:00 AM	M	7:30-9:30 AM
9:05 AM	W	12:30-2:30 PM
10:10 AM	M	5:30-7:30 PM
11:15 AM	R	12:30-2:30 PM
12:20 PM	R	10:00-12 NOON
1:25 PM	F	10:00-12 NOON
2:30 PM	W	7:30-9:30 AM
3:35 PM	R	8:00-10:00 PM
5:15 PM	W	5:30-7:30 PM
6:45 PM	M	8:00-10:00 PM
8:15 PM	W	8:00-10:00 PM

SPRING ODD: T/R		
8:00 AM	R	3:00-5:00 PM
9:30 AM	T	10:00-12 NOON
11:00 AM	R	7:30-9:30 AM
12:30 PM	F	7:30-9:30 AM
2:00 PM	M	10:00-12 NOON
3:35 PM	T	5:30-7:30 PM
5:15 PM	R	5:30-7:30 PM
6:45 PM	T	8:00-10:00 PM
8:15 PM	M	3:00-5:00 PM
**	F	12:30-2:30 PM
**	F	3:00-5:00 PM

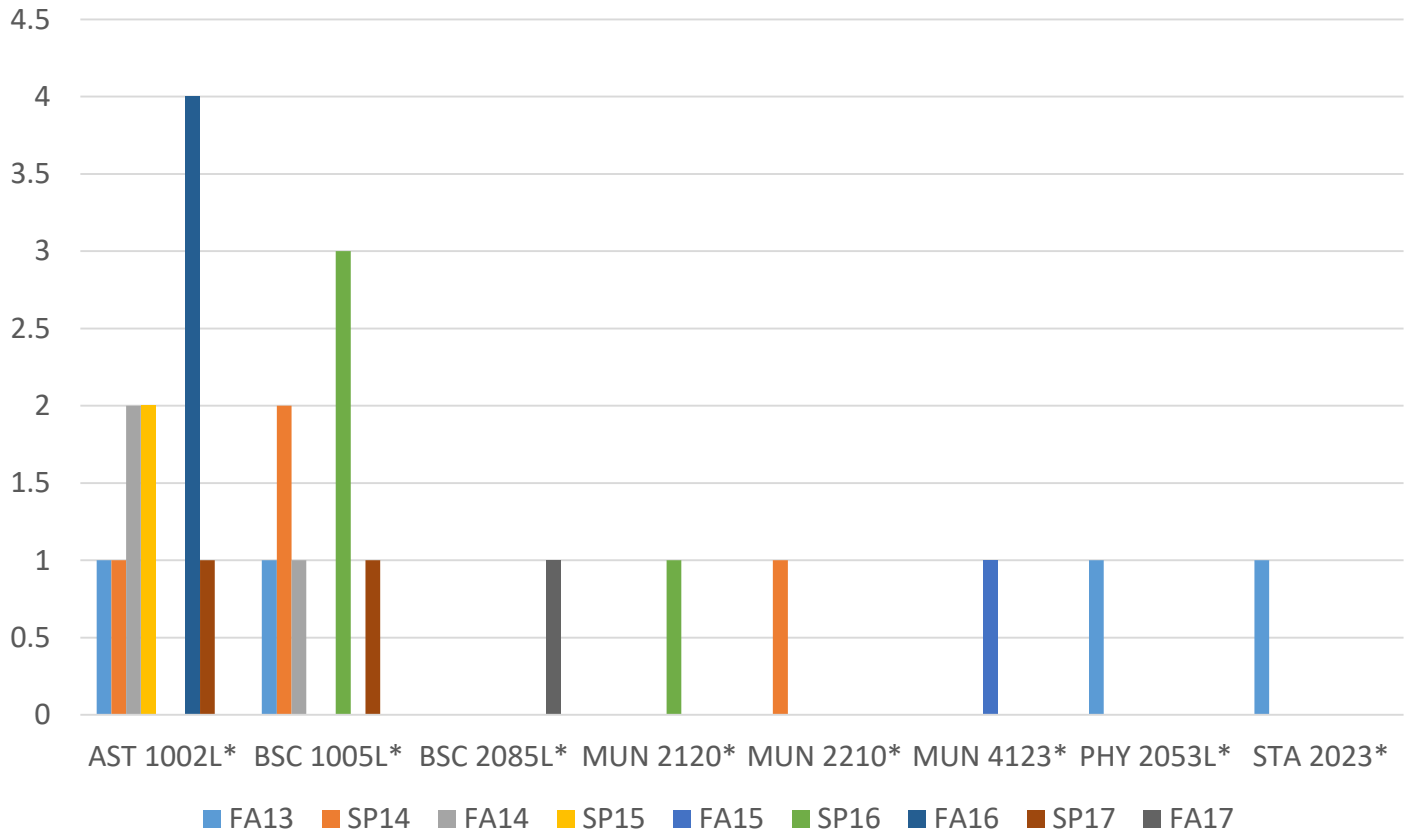
SPRING ODD: BLOCK EXAMS			
M	12:30-2:30 PM	EGN 2123; MUT 1111, 1112, 2116, 2117	-2
M	3:00-5:00 PM	EGN 3613; QMB 3200; STA 2023	0
T	7:30-9:30 AM	ACG 2021, 2071	-6
T	12:30-2:30 PM	AST 1002; FIN 3244; PHY 1020, 2048/C, 2049/C, 2053C, 2054C	N/A
T	3:00-5:00 PM	BUL 3310; CHM 2200L; STA 2122	-2
W	10:00-12 NOON	CHM 1045C, 1046C; FIN 3403	-6
W	3:00-5:00 PM	ARA, CHI, FRE, GER, HBR, ITA, JPN, POR, RUS, SPN 1120, 1121, 1110, 1111, 2211, 2220, 2240, 2300	N/A

## ACG 2021 (T/R)



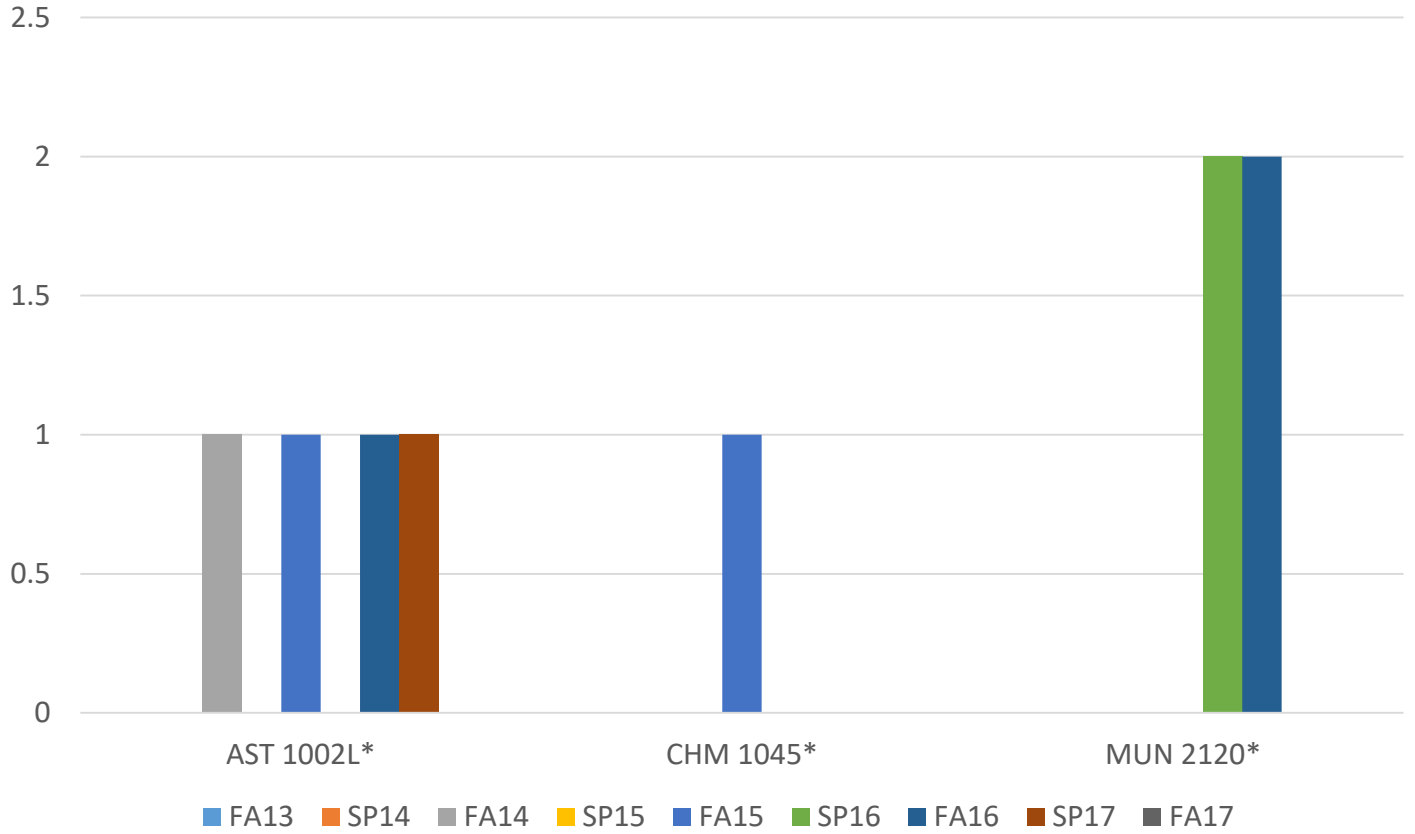
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
ART 1203	1	0	0	0	0	0	0	0	0
AST 1002L*	3	7	2	6	7	10	8	12	5
BOT 3015L	0	1	0	0	0	0	0	0	0
BSC 1005L*	1	0	1	0	2	2	0	1	0
CHM 1045*	0	0	0	0	0	1	0	0	0
CHM 1046*	0	0	0	0	0	1	0	0	0
HUM 2944*	0	0	0	0	0	2	0	4	0
IFS 2013	0	0	0	0	1	0	1	0	0
IFS 2028	0	0	0	6	0	0	0	0	0
MUN 2120*	0	2	0	1	1	3	0	5	0
MUN 2210*	2	0	0	0	0	2	1	1	0
MUN 2420*	0	0	0	0	0	0	0	0	0
MUN 4123*	0	0	0	2	0	1	0	0	0
STA 2023*	4	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>11(1)</b>	<b>10(1)</b>	<b>3(0)</b>	<b>15(6)</b>	<b>11(1)</b>	<b>22(0)</b>	<b>10(1)</b>	<b>23(0)</b>	<b>5(0)</b>

## ACG 2071 (T/R)



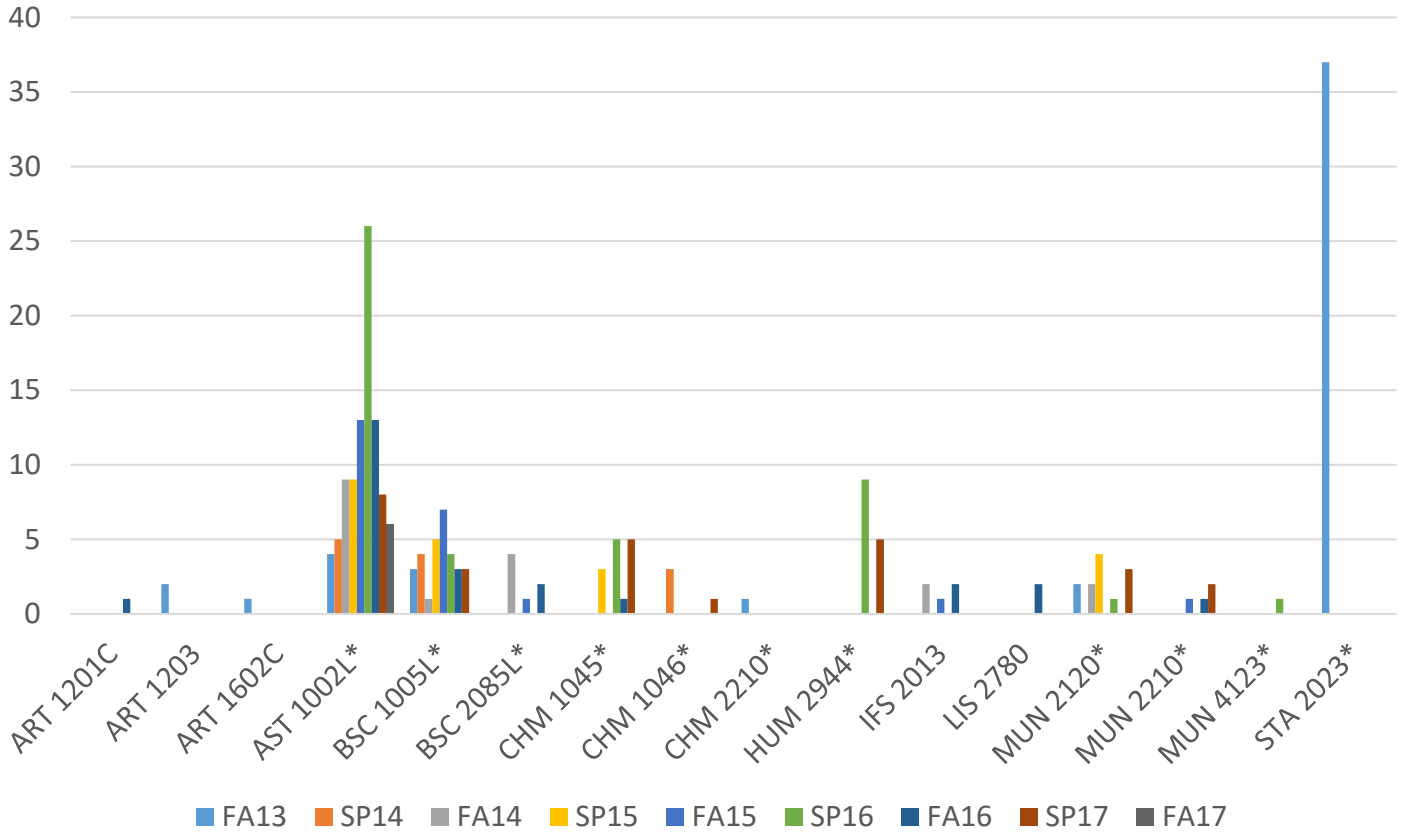
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	1	1	2	2	0	0	4	1	0
BSC 1005L*	1	2	1	0	0	3	0	1	0
BSC 2085L*	0	0	0	0	0	0	0	0	1
MUN 2120*	0	0	0	0	0	1	0	0	0
MUN 2210*	0	1	0	0	0	0	0	0	0
MUN 4123*	0	0	0	0	1	0	0	0	0
PHY 2053L*	1	0	0	0	0	0	0	0	0
STA 2023*	1	0	0	0	0	0	0	0	0
TOTAL	4(0)	4(0)	3(0)	2(0)	1(0)	4(0)	4(0)	2(0)	1(0)

## QMB 3200 (T/R)



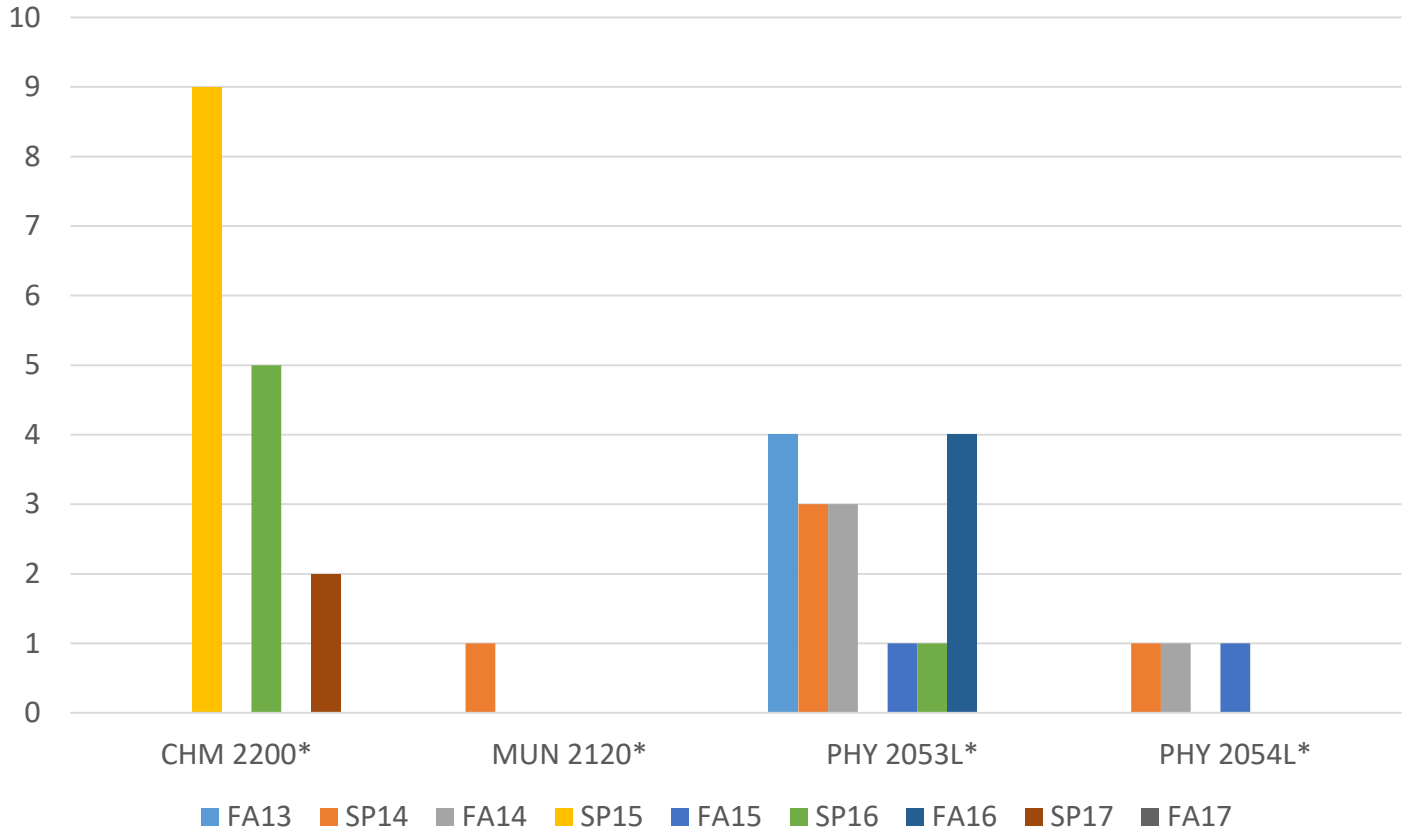
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	0	0	1	0	1	0	1	1	0
CHM 1045*	0	0	0	0	1	0	0	0	0
MUN 2120*	0	0	0	0	0	2	2	0	0
TOTAL	0	0	1(0)	0	2(0)	2(0)	3(0)	1(0)	0

## STA 2023 (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
ART 1201C	0	0	0	0	0	0	1	0	0
ART 1203	2	0	0	0	0	0	0	0	0
ART 1602C	1	0	0	0	0	0	0	0	0
AST 1002L*	4	5	9	9	13	26	13	8	6
BSC 1005L*	3	4	1	5	7	4	3	3	0
BSC 2085L*	0	0	4	0	1	0	2	0	0
CHM 1045*	0	0	0	3	0	5	1	5	0
CHM 1046*	0	3	0	0	0	0	0	1	0
CHM 2210*	1	0	0	0	0	0	0	0	0
HUM 2944*	0	0	0	0	0	9	0	5	0
IFS 2013	0	0	2	0	1	0	2	0	0
LIS 2780	0	0	0	0	0	0	2	0	0
MUN 2120*	2	0	2	4	0	1	0	3	0
MUN 2210*	0	0	0	0	1	0	1	2	0
MUN 4123*	0	0	0	0	0	1	0	0	0
STA 2023*	37	0	0	0	0	0	0	0	0
TOTAL	50(3)	12(0)	18(2)	21(0)	23(1)	46(0)	25(5)	27(0)	6(0)

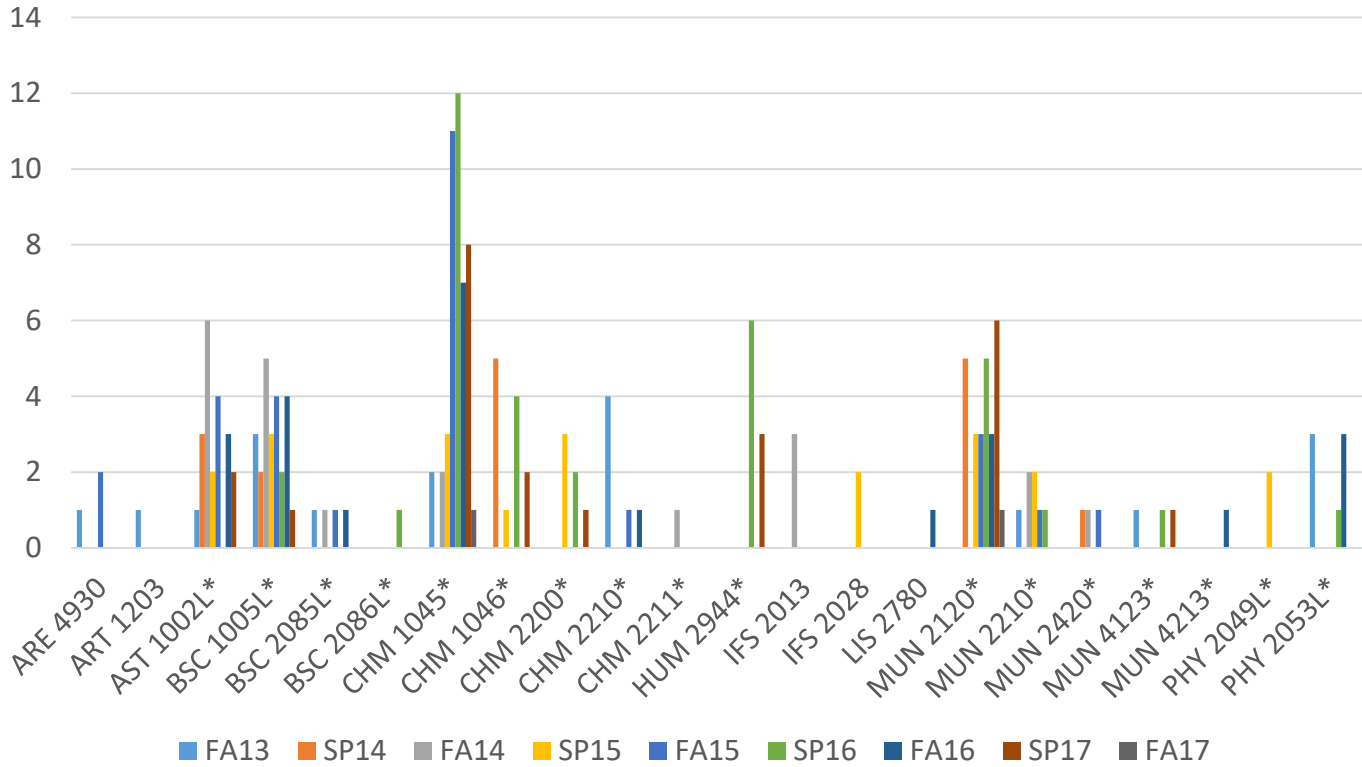
# CHM 2200L (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
CHM 2200*	0	0	0	9	0	5	0	2	0
MUN 2120*	0	1	0	0	0	0	0	0	0
PHY 2053L*	4	3	3	0	1	1	4	0	0
PHY 2054L*	0	1	1	0	1	0	0	0	0
TOTAL	4(0)	5(0)	4(0)	9(0)	2(0)	6(0)	4(0)	2(0)	0

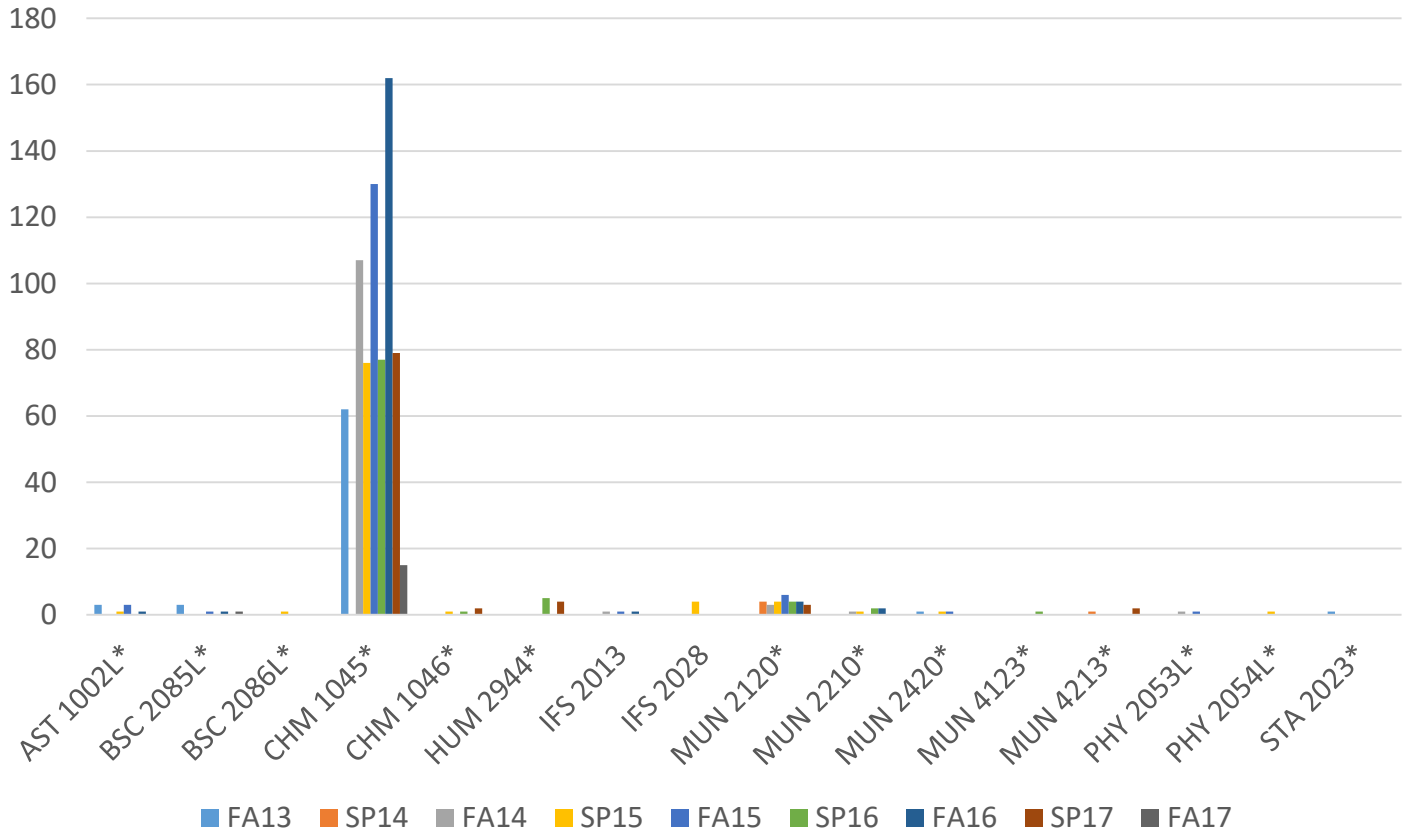


## STA 2122 (T/R)



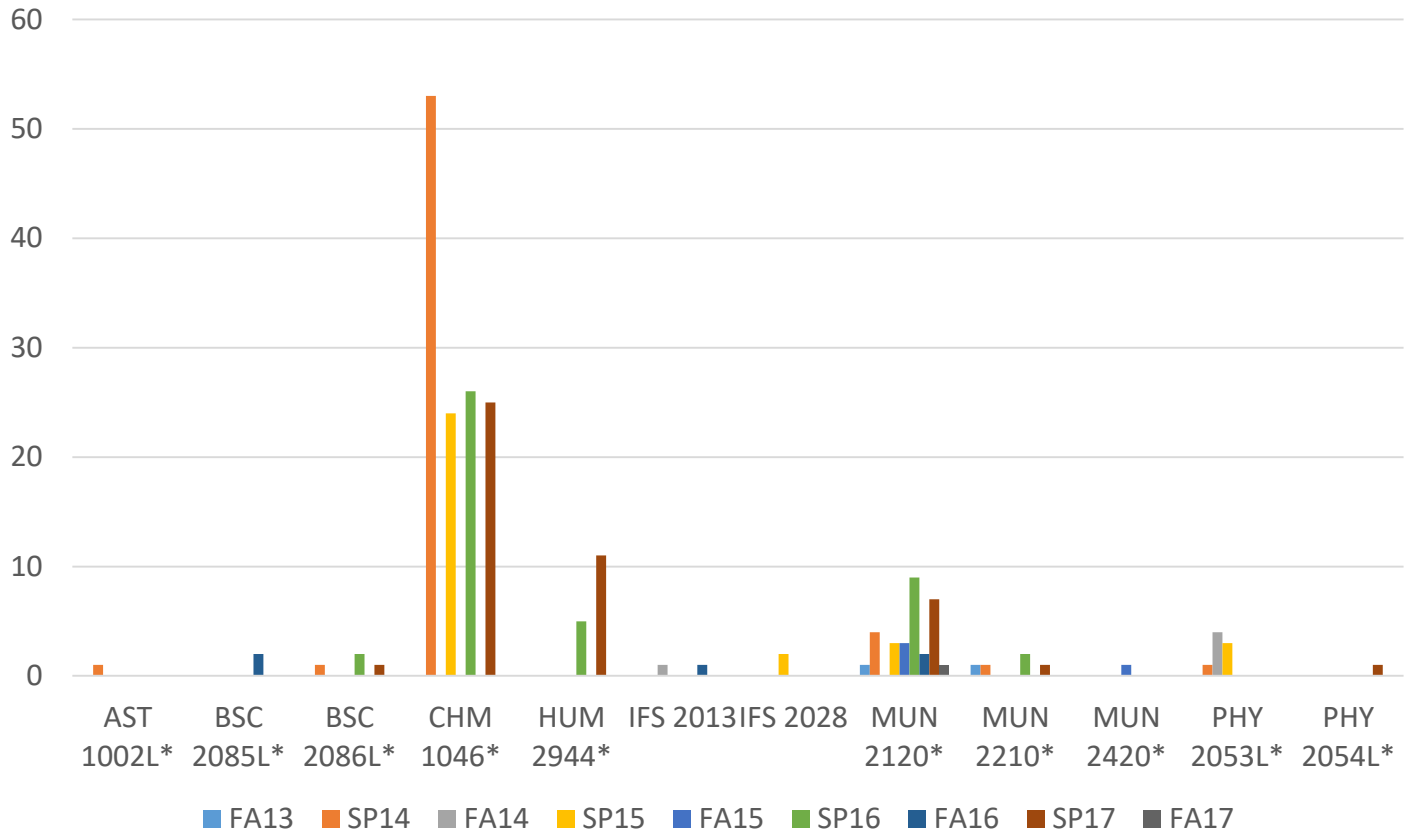
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
ARE 4930	1	0	0	0	2	0	0	0	0
ART 1203	1	0	0	0	0	0	0	0	0
AST 1002L*	1	3	6	2	4	0	3	2	0
BSC 1005L*	3	2	5	3	4	2	4	1	0
BSC 2085L*	1	0	1	0	1	0	1	0	0
BSC 2086L*	0	0	0	0	0	1	0	0	0
CHM 1045*	2	0	2	3	11	12	7	8	1
CHM 1046*	0	5	0	1	0	4	0	2	0
CHM 2200*	0	0	0	3	0	2	0	1	0
CHM 2210*	4	0	0	0	1	0	1	0	0
CHM 2211*	0	0	1	0	0	0	0	0	0
HUM 2944*	0	0	0	0	0	6	0	3	0
IFS 2013	0	0	3	0	0	0	0	0	0
IFS 2028	0	0	0	2	0	0	0	0	0
LIS 2780	0	0	0	0	0	0	1	0	0
MUN 2120*	0	5	0	3	3	5	3	6	1
MUN 2210*	1	0	2	2	1	1	0	0	0
MUN 2420*	0	1	1	0	1	0	0	0	0
MUN 4123*	1	0	0	0	0	1	0	1	0
MUN 4213*	0	0	0	0	0	0	1	0	0
PHY 2049L*	0	0	0	2	0	0	0	0	0
PHY 2053L*	3	0	0	0	0	1	3	0	0
<b>TOTAL</b>	<b>18(2)</b>	<b>16(0)</b>	<b>21(3)</b>	<b>21(2)</b>	<b>28(2)</b>	<b>35(0)</b>	<b>24(1)</b>	<b>24(0)</b>	<b>2(0)</b>

## CHM 1045 (T/R)



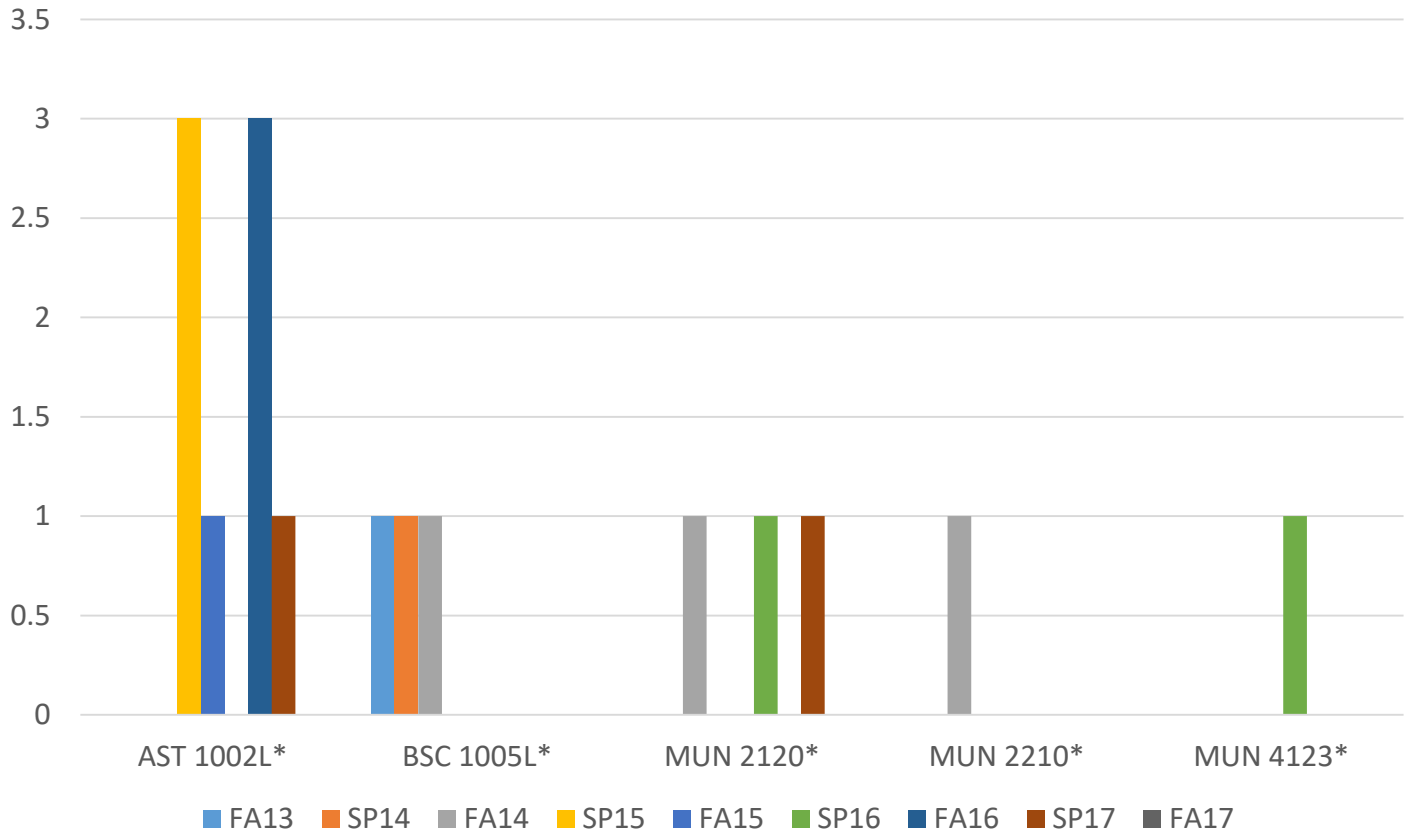
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	3	0	0	1	3	0	1	0	0
BSC 2085L*	3	0	0	0	1	0	1	0	1
BSC 2086L*	0	0	0	1	0	0	0	0	0
CHM 1045*	62	0	107	76	130	77	162	79	15
CHM 1046*	0	0	0	1	0	1	0	2	0
HUM 2944*	0	0	0	0	0	5	0	4	0
IFS 2013	0	0	1	0	1	0	1	0	0
IFS 2028	0	0	0	4	0	0	0	0	0
MUN 2120*	0	4	3	4	6	4	4	3	0
MUN 2210*	0	0	1	1	0	2	2	0	0
MUN 2420*	1	0	0	1	1	0	0	0	0
MUN 4123*	0	0	0	0	0	1	0	0	0
MUN 4213*	0	1	0	0	0	0	0	2	0
PHY 2053L*	0	0	1	0	1	0	0	0	0
PHY 2054L*	0	0	0	1	0	0	0	0	0
STA 2023*	1	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>70(0)</b>	<b>5(0)</b>	<b>113(1)</b>	<b>90(4)</b>	<b>143(1)</b>	<b>90(0)</b>	<b>171(1)</b>	<b>90(0)</b>	<b>16(0)</b>

## CHM 1046 (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	0	1	0	0	0	0	0	0	0
BSC 2085L*	0	0	0	0	0	0	2	0	0
BSC 2086L*	0	1	0	0	0	2	0	1	0
CHM 1046*	0	53	0	24	0	26	0	25	0
HUM 2944*	0	0	0	0	0	5	0	11	0
IFS 2013	0	0	1	0	0	0	1	0	0
IFS 2028	0	0	0	2	0	0	0	0	0
MUN 2120*	1	4	0	3	3	9	2	7	1
MUN 2210*	1	1	0	0	0	2	0	1	0
MUN 2420*	0	0	0	0	1	0	0	0	0
PHY 2053L*	0	1	4	3	0	0	0	0	0
PHY 2054L*	0	0	0	0	0	0	0	1	0
<b>TOTAL</b>	<b>2(0)</b>	<b>61(0)</b>	<b>5(1)</b>	<b>32(2)</b>	<b>4(0)</b>	<b>44(0)</b>	<b>5(1)</b>	<b>46(0)</b>	<b>1(0)</b>

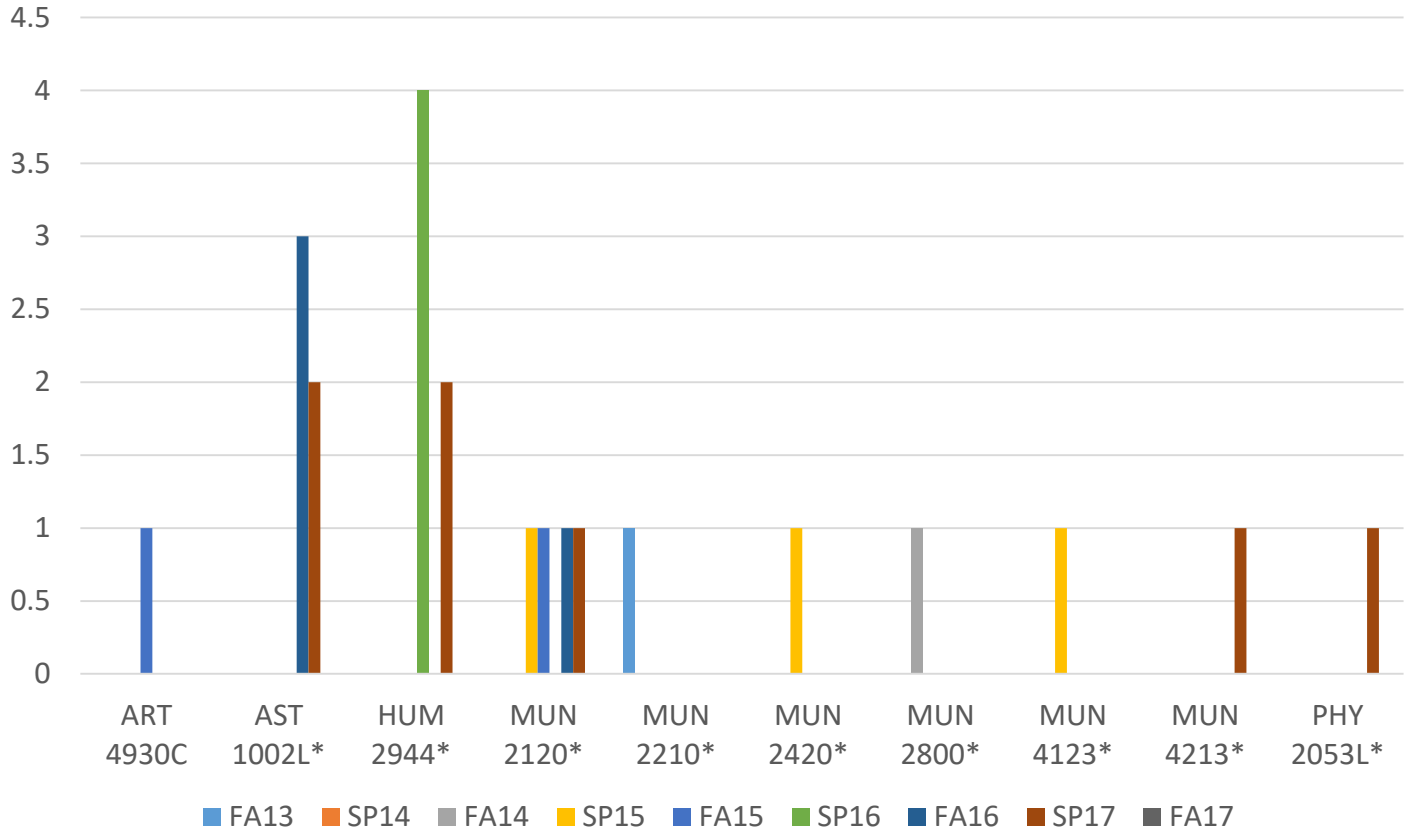
## FIN 3403 (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	0	0	0	3	1	0	3	1	0
BSC 1005L*	1	1	1	0	0	0	0	0	0
MUN 2120*	0	0	1	0	0	1	0	1	0
MUN 2210*	0	0	1	0	0	0	0	0	0
MUN 4123*	0	0	0	0	0	1	0	0	0
<b>TOTAL</b>	<b>1(0)</b>	<b>1(0)</b>	<b>3(0)</b>	<b>3(0)</b>	<b>1(0)</b>	<b>2(0)</b>	<b>3(0)</b>	<b>2(0)</b>	<b>0</b>



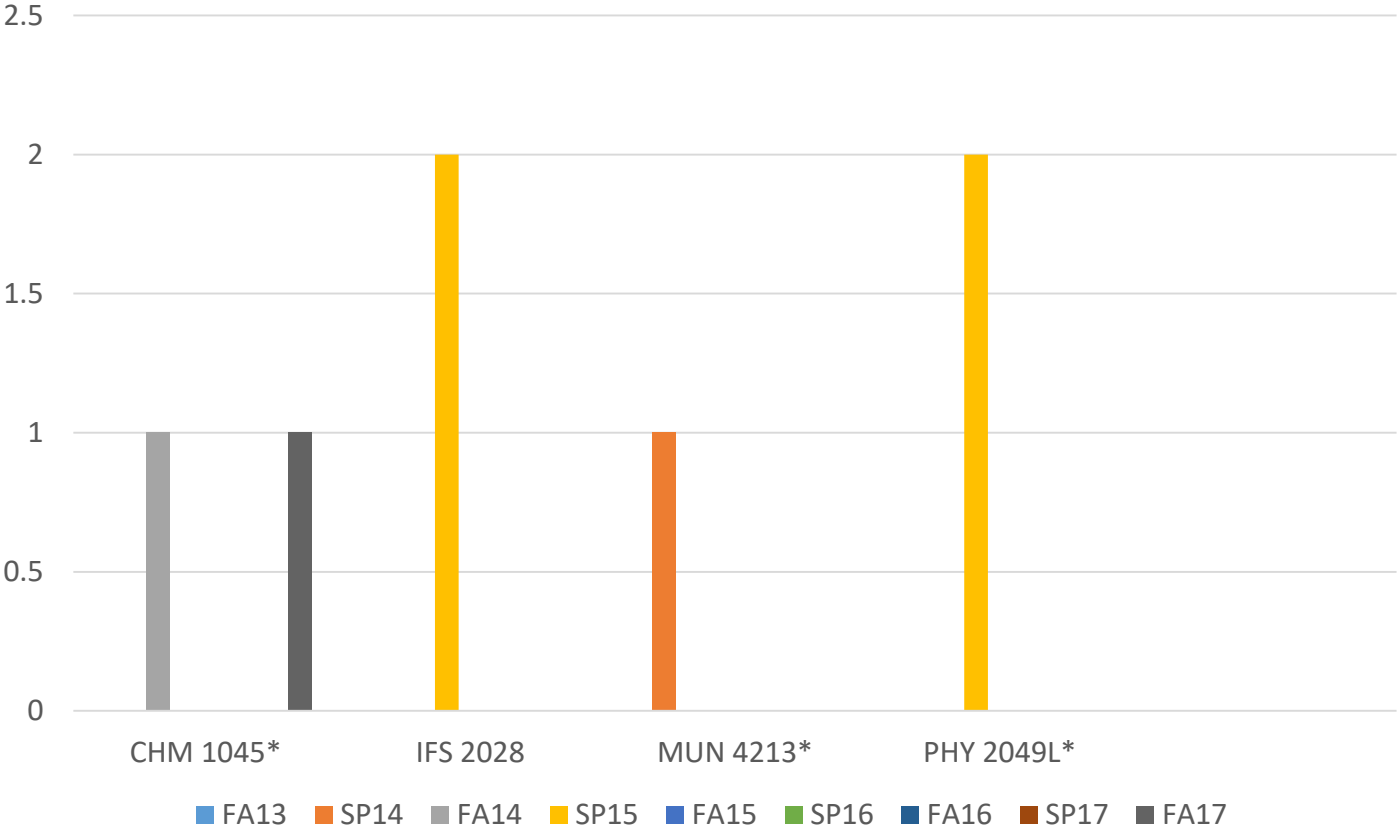
## BUL 3310 (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
ART 4930C	0	0	0	0	1	0	0	0	0
AST 1002L*	0	0	0	0	0	0	3	2	0
HUM 2944*	0	0	0	0	0	4	0	2	0
MUN 2120*	0	0	0	1	1	0	1	1	0
MUN 2210*	1	0	0	0	0	0	0	0	0
MUN 2420*	0	0	0	1	0	0	0	0	0
MUN 2800*	0	0	1	0	0	0	0	0	0
MUN 4123*	0	0	0	1	0	0	0	0	0
MUN 4213*	0	0	0	0	0	0	0	1	0
PHY 2053L*	0	0	0	0	0	0	0	1	0
<b>TOTAL</b>	<b>1(0)</b>	<b>0</b>	<b>1(0)</b>	<b>3(0)</b>	<b>2(1)</b>	<b>4(0)</b>	<b>4(0)</b>	<b>7(0)</b>	<b>0</b>

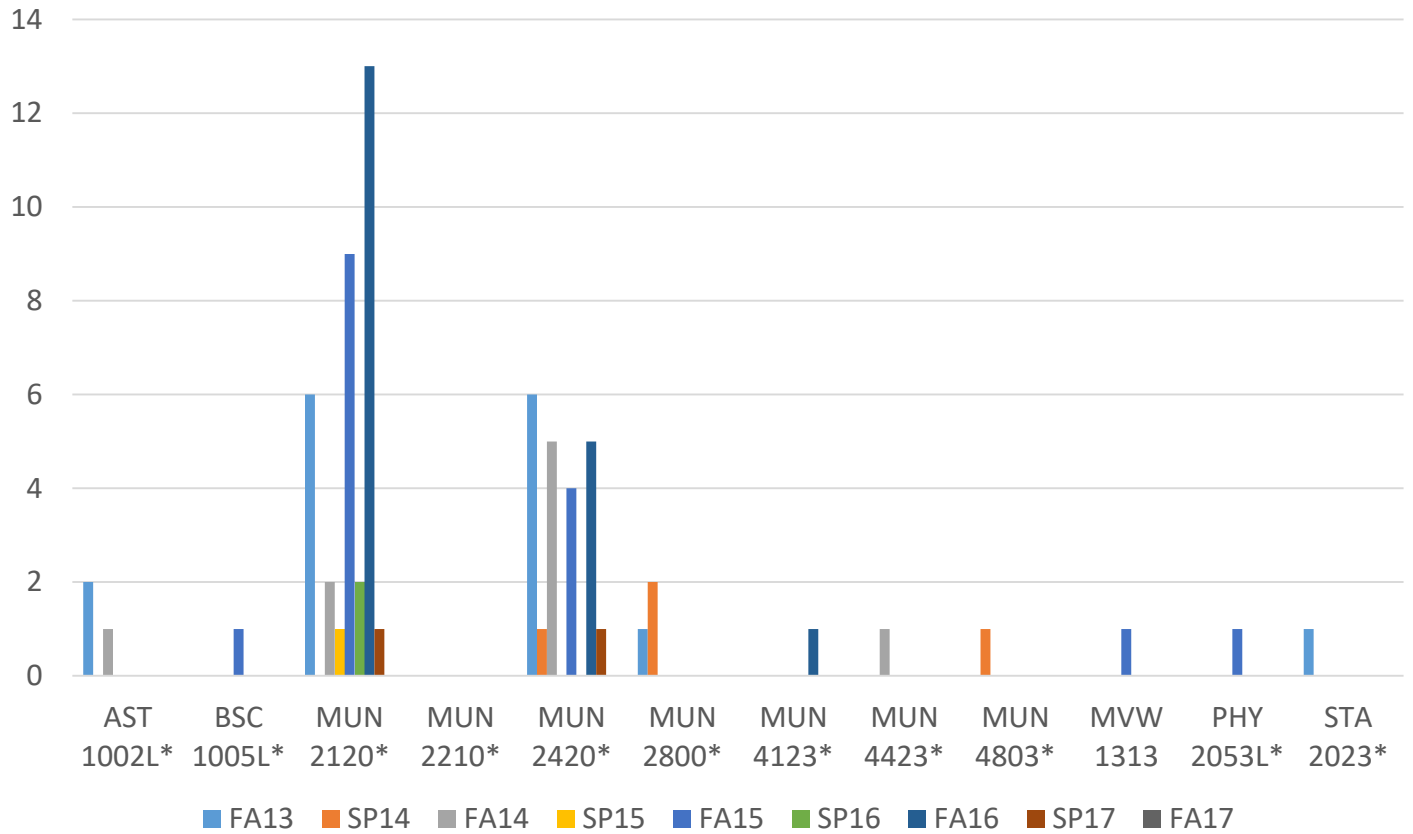


# EGN 2123 (T/R)



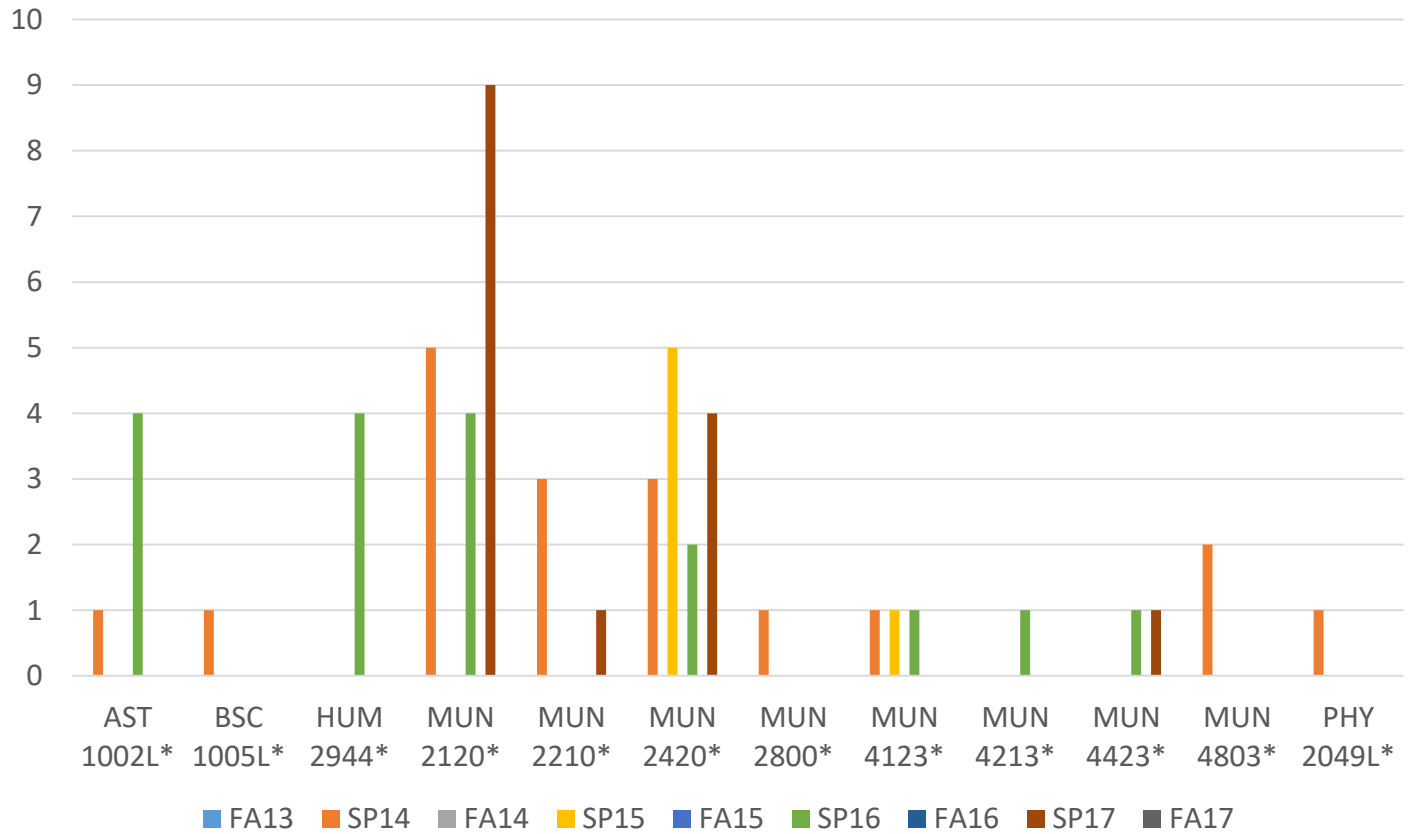
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
CHM 1045*	0	0	1	0	0	0	0	0	1
IFS 2028	0	0	0	2	0	0	0	0	0
MUN 4213*	0	1	0	0	0	0	0	0	0
PHY 2049L*	0	0	0	2	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>1(0)</b>	<b>1(0)</b>	<b>4(2)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1(0)</b>

## MUT 1111 (T/R)



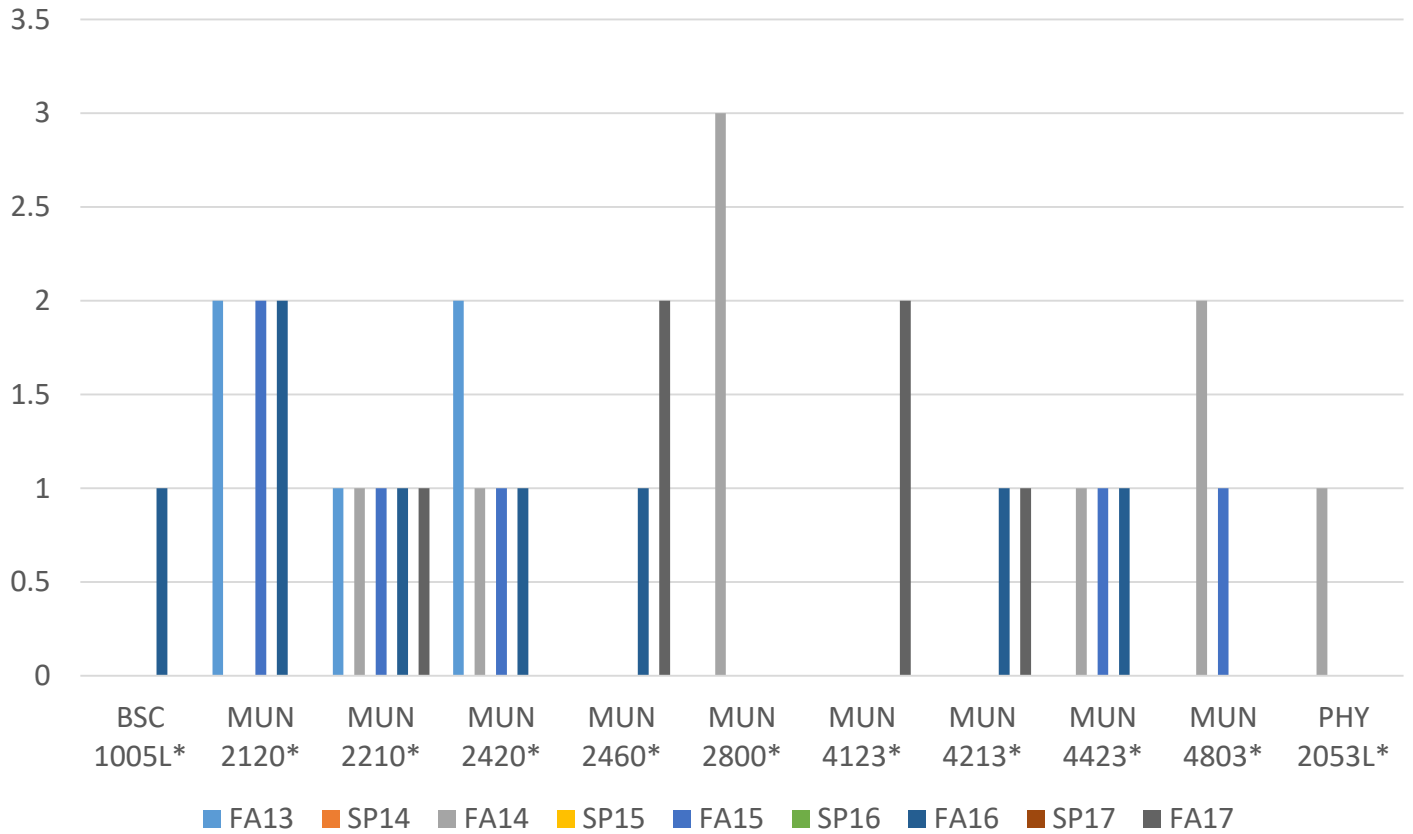
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	2	0	1	0	0	0	0	0	0
BSC 1005L*	0	0	0	0	1	0	0	0	0
MUN 2120*	6	0	2	1	9	2	13	1	0
MUN 2210*	0	0	0	0	0	0	0	0	0
MUN 2420*	6	1	5	0	4	0	5	1	0
MUN 2800*	1	2	0	0	0	0	0	0	0
MUN 4123*	0	0	0	0	0	0	1	0	0
MUN 4423*	0	0	1	0	0	0	0	0	0
MUN 4803*	0	1	0	0	0	0	0	0	0
MVW 1313	0	0	0	0	1	0	0	0	0
PHY 2053L*	0	0	0	0	1	0	0	0	0
STA 2023*	1	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>16(0)</b>	<b>4(0)</b>	<b>9(0)</b>	<b>1(0)</b>	<b>16(1)</b>	<b>2(0)</b>	<b>19(0)</b>	<b>2(0)</b>	<b>0</b>

## MUT 1112 (T/R)



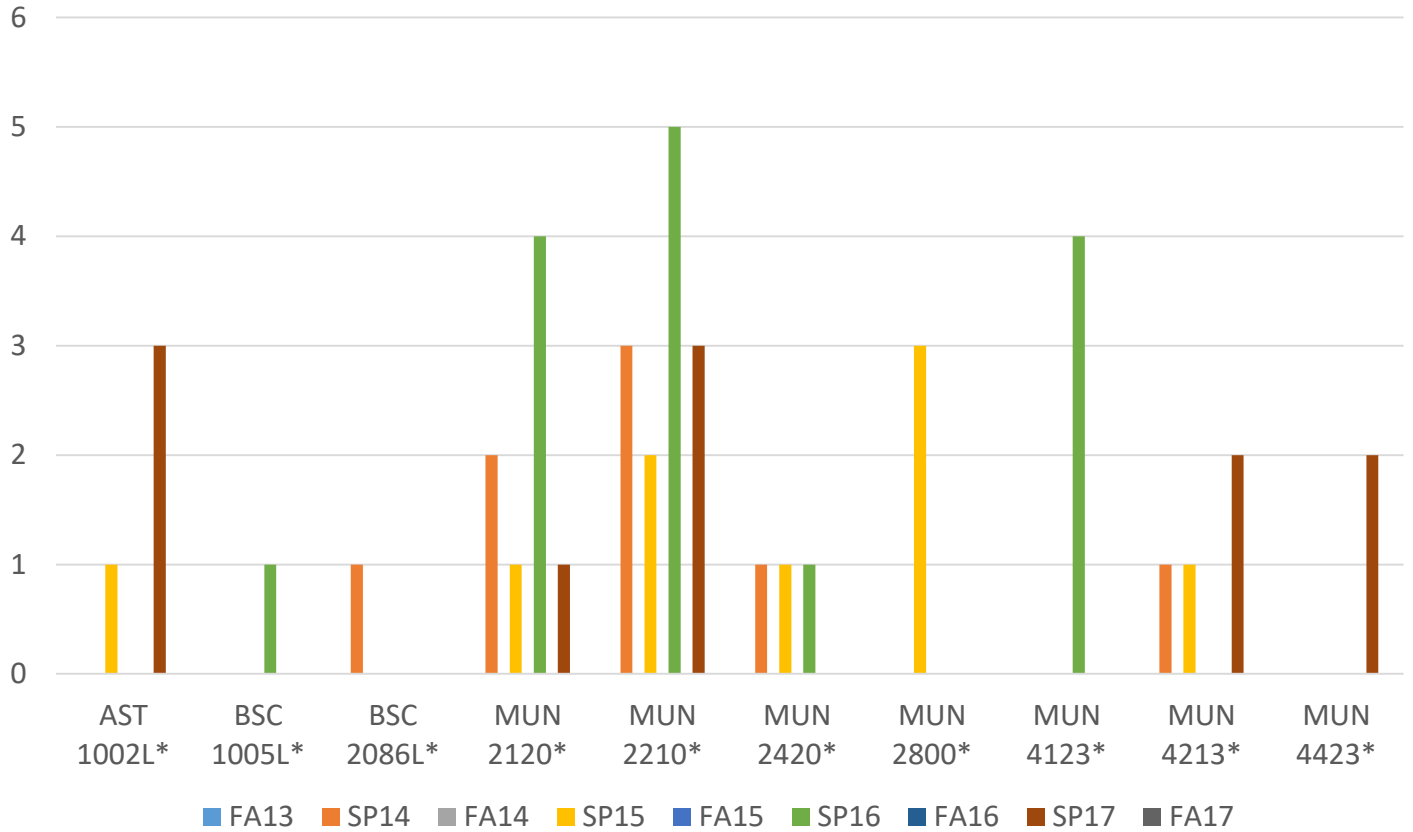
	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	0	1	0	0	0	4	0	0	0
BSC 1005L*	0	1	0	0	0	0	0	0	0
HUM 2944*	0	0	0	0	0	4	0	0	0
MUN 2120*	0	5	0	0	0	4	0	9	0
MUN 2210*	0	3	0	0	0	0	0	1	0
MUN 2420*	0	3	0	5	0	2	0	4	0
MUN 2800*	0	1	0	0	0	0	0	0	0
MUN 4123*	0	1	0	1	0	1	0	0	0
MUN 4213*	0	0	0	0	0	1	0	0	0
MUN 4423*	0	0	0	0	0	1	0	1	0
MUN 4803*	0	2	0	0	0	0	0	0	0
PHY 2049L*	0	1	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>18(0)</b>	<b>0</b>	<b>6(0)</b>	<b>0</b>	<b>17(0)</b>	<b>0</b>	<b>15(0)</b>	<b>0</b>

## MUT 2116 (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
BSC 1005L*	0	0	0	0	0	0	1	0	0
MUN 2120*	2	0	0	0	2	0	2	0	0
MUN 2210*	1	0	1	0	1	0	1	0	1
MUN 2420*	2	0	1	0	1	0	1	0	0
MUN 2460*	0	0	0	0	0	0	1	0	2
MUN 2800*	0	0	3	0	0	0	0	0	0
MUN 4123*	0	0	0	0	0	0	0	0	2
MUN 4213*	0	0	0	0	0	0	1	0	1
MUN 4423*	0	0	1	0	1	0	1	0	0
MUN 4803*	0	0	2	0	1	0	0	0	0
PHY 2053L*	0	0	1	0	0	0	0	0	0
<b>TOTAL</b>	<b>5(0)</b>	<b>0</b>	<b>9(0)</b>	<b>0</b>	<b>6(0)</b>	<b>0</b>	<b>8(0)</b>	<b>0</b>	<b>6(0)</b>

## MUT 2117 (T/R)



	FA13	SP14	FA14	SP15	FA15	SP16	FA16	SP17	FA17
AST 1002L*	0	0	0	1	0	0	0	3	0
BSC 1005L*	0	0	0	0	0	1	0	0	0
BSC 2086L*	0	1	0	0	0	0	0	0	0
MUN 2120*	0	2	0	1	0	4	0	1	0
MUN 2210*	0	3	0	2	0	5	0	3	0
MUN 2420*	0	1	0	1	0	1	0	0	0
MUN 2800*	0	0	0	3	0	0	0	0	0
MUN 4123*	0	0	0	0	0	4	0	0	0
MUN 4213*	0	1	0	1	0	0	0	2	0
MUN 4423*	0	0	0	0	0	0	0	2	0
<b>TOTAL</b>	<b>0</b>	<b>8(0)</b>	<b>0</b>	<b>9(0)</b>	<b>0</b>	<b>15(0)</b>	<b>0</b>	<b>11(0)</b>	<b>0</b>

Attached is the document with the proposed adjustments to the Final Exam schedule (all four iterations) in order to support an additional graduation ceremony on Fridays. For each iteration of the schedule (see attached, pgs. 1-4), the exam time slots (based on standard class start times) have been identified which can either be absorbed by or simply swapped out for other existing exam time slots (block exams included) in order to free up the target exam time slots of Friday, 12:30-2:30PM, and Friday, 3:00-5:00PM. In the document attached, each iteration of the current exam schedule is presented and followed by a version of the exam schedule with the proposed changes in color highlights. The time slots highlighted in orange represent where absorption has occurred. Those in yellow and/or green represent where a swap has been made. Those in blue represent where a time slot has been freed up.

Additional points of consideration when reviewing this document:

- Each iteration of the current exam schedule already had an open/vacant time slot – this easily allowed for adjustments to be made to the exam schedule in order to free up one of the target exam time slots
- The existing block exam time slots in each iteration of the current exam schedule did not conflict with any of the other current exam time slots based on standard class start times – based on extensive analysis (see attached, pgs. 5-20), this allowed for adjustments to be made to the exam schedule in order to free up the second of the target exam time slots
- Tuesday/Thursday 8:15PM was identified as the most suitable standard class start time to be accommodated by an already established block exam time – this standard start time (more specifically, any class after 7:00PM) had the smallest potential for conflicts between students of all careers (undergrad, grad, etc.) enrolled in other classes while also enrolled in classes whose final exams were already designated as taking place in an existing block exam time slot (see attached, pgs. 5-20)
- For each iteration of the block exam schedule, the established block exam time slots associated with Modern Language and Physics classes were considered not applicable (N/A) for absorption of those classes whose standard start time was Tuesday/Thursday 8:15PM (more specifically, 7:00PM or beyond)
- For each iteration of the block exam schedule, at least one established block exam time slot was considered suitable for absorption of those classes whose standard start time was Tuesday/Thursday 8:15PM (more specifically, 7:00PM or beyond) – determination of the most suitable block exam time slot was based upon the least number of potential student enrollment conflicts, where '0' = no potential student conflicts, '-1' = one potential student conflict, '-2' = two potential student conflicts, etc.
- In the analysis section of the attached document (pgs. 5-20), an \* next to a class designates that a final exam is either not held at all for this Tuesday/Thursday specific class or not held during the current exam time slot designated for a Tuesday/Thursday 8:15PM (more specifically,

7:00PM or beyond) class – as such, enrollment totals in parentheses () for each term represent the total number of students who would potentially have a conflict with the associated block exam class

- In the analysis section of the attached document (pgs. 5-20), enrollment figures for Fall 2017 should not be considered final, but current only as of when the data was pulled (June 2017)

Jeremy Johnson

Associate Registrar

September 27, 2017

## Membership of Faculty Senate Committees Draft for 2017-2018 As of 10-10-2017

### **Budget Advisory Committee 2016-2017**

Consists of the FS President and one member appointed annually by the Steering Committee who shall serve as the chair, and four faculty members appointed by the President of the University.

**Bylaws on the Budget Advisory Committee:** The Budget Advisory Committee shall consider University budget policies, procedures and practices, with special emphasis on the academic budget. The Committee shall consist of the President of the Faculty Senate, a member appointed annually by the Steering Committee and who shall serve as chair, and the four faculty members appointed by the President of the University to the University Budget Committee. It shall consult regularly with the President of the University and the Vice President for Academic Affairs; it shall report on its deliberations at least each term to the Faculty Senate.

→ PENDING

### **Distance Learning Committee**

3 year terms appointed by the Steering Committee; Steering Committee appoints Chair

**Bylaws on the Distance Learning Committee:** The Distance Learning Committee shall provide policy development, oversight, and academic advice specific to the design and implementation of Distance Learning courses and degree programs. In particular, the committee will have the following responsibilities.

- (1) To propose to the Senate procedures and standards for authorization to offer courses and programs by delivery methods other than standard classroom delivery, and for enduring quality control of such course and program offerings.
- (2) To monitor the effectiveness with which the procedures and standards and standards adopted are being implemented.
- (3) To propose to the Senate modifications to existing standards and procedures as appropriate. This committee will supplement, not supplant, the functions of other existing committees.

The committee shall consist of the following members: the Chairs of the Undergraduate Policy, Graduate Policy and University Curriculum Committees; three additional faculty members appointed by the Steering Committee, with the advice and consent of the Senate for staggered three-year terms. The Vice President for Faculty Development and Advancement, or his or her designee, shall be an ex-officio member. The Director of the Office of Distance Learning and the Provost and Executive Vice President for Academic Affairs or his/her designee shall be ex-officio members. The Faculty Senate Steering Committee shall appoint its chairperson annually from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.



**2015-2018**

Chris Lacher, Arts and Sciences

**2016-2019**

Stacy Sirmans, Business, Chair

**2017-2020**

Charles Hinnant, Communication and Information

**Other Members:**

Eric Chicken, Arts and Sciences, UPC Chair

Liz Jakubowski, Education, UCC Chair

David Johnson, Arts & Sciences, GPC Co-Chair

Ulla Sypher, Communication and Information, GPC Co-Chair

**Ex officio:**

Vice President for Academic Affairs or designee; Vice President for Faculty Development and Advancement or designee; Director, Office of Distance Learning

**Elections Committee 2016-2017**

1 year terms appointed by the Steering Committee; Steering Committee appoints Chair; members must be Senators. Three senators appointed by the FSSC.

**Bylaws on Elections Committee:** The Elections Committee shall conduct Senate and University elections involving faculty. The Committee shall consist of three Senators appointed annually by the Steering Committee, with the advice and consent of the Senate; each appointee shall come from a different college.

In March, the Elections Committee shall prepare the ballots for the Grievance Committee and circulate them to all members of the General Faculty, allowing two weeks for the return of ballots. A majority vote shall be required for election. At the April meeting, the Elections Committee shall prepare the ballots and conduct the election of the Senate President and the Steering Committee.

The chairperson shall be appointed by the Steering Committee.

**2017-2018**

- TBC
- TBC
- TBC

## **Graduate Policy Committee (GPC)**

3 year terms appointed by the Steering Committee; committee elects Chair

**Bylaws on the GPC:** The Graduate Policy Committee shall consider University-wide policies relating to graduate education. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences shall have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, and the Dean of The Graduate School, or his or her designee, shall be ex-officio members; and membership shall include two graduate student representatives from different colleges appointed for a one-year term by the President of Student Government.

The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### **2015-2018**

Todd Adams, Arts and Sciences  
Christopher Coutts, Social Sciences and Public Policy  
Linda DeBrunner, Engineering  
Ron Honn, Motion Picture Arts  
Gregory Gerard, Business  
Sonja Siennick, Criminology and Criminal Justice  
Kimberly Van Weelden, Music

### **2016-2019**

Naresh Dalal, Arts and Sciences  
Ron Doel, Arts and Sciences  
Human Sciences → TBC  
Woody Kim, Hospitality  
Daniel Landau, Law  
Victor Mesev, Social Sciences and Public Policy  
John Myers, Education  
David Orozco, Business

### **2017-2020**

Sudhir Aggarwal, Arts and Sciences  
Vanessa Dennen, Education  
Tomi Gomory, Social Work  
Jamila Horabin, Medicine  
*David Johnson, Arts and Sciences, co-chair*  
*Ulla Sypher, Communication and Information, co-chair*  
Stacy VanDyke, Applied Studies  
→ TBC, Nursing

**Ex officio:**

Vice President of Academic Affairs or designee

Dean of The Graduate School or designee

2 graduate students from different colleges/schools appointed annually by the President of student government (**Student rep:** Ben Elwood)

**Grievance Committee**

Election shall be by the General Faculty for three-year staggered terms;

**Bylaws on the Grievance Committee:** The Grievance Committee shall have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation to the University practice in professional relations, professional ethics, academic freedom, conditions of employment (including the termination or suspension of tenured and non-tenured faculty), and general faculty welfare.

The Committee is empowered to create hearing panels for the consideration of individual cases. The Grievance Committee will report each term to the Faculty Senate. Action by a Grievance Committee hearing panel in no way precludes a faculty member from seeking redress through other official means; however, no other University committee shall serve as an appeals committee for cases initially heard by the Grievance Committee.

The Chairperson of the Elections Committee shall, through the Faculty Senate Coordinator, notify each college scheduled to nominate candidates for this Committee. The faculty of that unit shall, through procedures it shall determine, nominate from its ranks at least twice the number of faculty members to be elected. Additional nominations shall be taken from the floor of the Senate. Election shall be by the General Faculty for three-year staggered terms to begin July 1. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences shall have an additional representative; and the College of Arts and Sciences shall have four additional representatives.

The Steering Committee shall appoint the chairperson.

**2015-2018**

William Bales, Criminology and Criminal Justice

Carolyn Herrington, Education

Kate Petersen, Arts and Sciences

Marlo Ransdell, Fine Arts

Oliver Steinbock, Arts and Sciences

Lee Stepina, Business

Mei Zhang, Engineering

### **2016-2019**

Lara Balbis, Nursing  
Christopher Coutts, Social Sciences and Public Policy  
Vanessa Dennen, Education  
Tom Keller, Arts and Sciences  
Robert Moffatt, Human Sciences  
Michael Nair-Collins, Medicine  
Melissa Radey, Social Work  
Koji Ueno, Social Sciences and Public Policy

### **2017-2020**

Frank Gunderson, Music  
Lydia Hanks, Dedman School of Hospitality  
Keith Howard, Arts & Sciences  
Irena Hutton, Business  
Jed Kaleko, Motion Picture Arts  
Tahirih Lee, Law  
Ellen Nimmons, Communication & Information  
Charles (Chuck) Nyce, Business  
Wendy Plant, Jim Moran School of Entrepreneurship  
Virgil Suarez, Arts & Sciences

### **Honors Program Policy Committee\*\*\* (Need to split into 3 terms)**

Nine faculty members needed for staggered 3 year terms appointed by the Steering Committee; Steering Committee appoints Chair; no college or school shall have more than 3 faculty representatives.

**Bylaws on the Honors Program Policy Committee**: The Honors Program Policy Committee shall consider curriculum and related policies and procedures for the University's Honors Program and Honors in the Major Program. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Dean of Undergraduate Studies, or his or her designee, and the Director of the University Honors Program shall be ex-officio members. The President of Student Government shall appoint annually two undergraduate students from among present or past participants in a Florida State University honors curriculum.

The chairperson shall be appointed by the Steering Committee from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### **2015-2018**

Ravindran Chella, Engineering  
Jane Lo, Education  
Chad Marzen, Business  
Lynn Panton, Human Sciences

**2016-2019**

Bridget Birmingham, Libraries  
Edwin Hilinski, Arts and Sciences  
Daniel Maier-Katkin, Criminology  
Paul Marty, Communication and Information  
*Douglass Seaton, Music, Chair*

**Ex officio:**

Vice President of Academic Affairs; Director of the Honors Scholars Program;  
2 undergraduate students appointed annually by the President of student government from among present or past participants in an FSU honors curriculum.

**Liberal Studies Coordinating Committee**

Nine members appointed by the Steering Committee to serve for staggered 3-year terms, including one representative each from the Undergraduate Policy, Honors Program Policy and University Curriculum Committees. Steering Committee appoints the Chair.

**Bylaws on the Liberal Studies Coordinating Committee:** The Liberal Studies Coordinating and Policy Committee shall promote liberal education and provide oversight for the liberal studies curriculum. The Committee shall consist of nine faculty members, appointed by the Steering Committee, who shall serve for staggered three-year terms, including one representative each from the Undergraduate Policy, Honors Program Policy and University Curriculum Committees. The Dean of Undergraduate Studies and Provost and Executive Vice President for Academic Affairs or their designee shall serve as ex-officio members. The Committee may invite to its meetings representatives of administrative offices and others with responsibility for implementing policies that have direct bearing on the Liberal Studies program. The Steering Committee shall appoint the chair annually from among the faculty representatives.

**2015-2018**

Reginald Perry, Engineering  
Piers Rawling, Arts and Sciences  
Annette Schwabe, Social Sciences and Public Policy

**2016-2019**

*James Fadool, Arts and Sciences, Chair*  
Kris Harper, History, Arts and Sciences (UCC)  
Lisa Tripp, Motion Picture Arts (UPC)

**2017-2020**

George Boggs, Education  
Douglass Seaton, Music (Honors)  
Lauren Weingarden, Fine Arts

**Ex officio:**

Dean of Undergraduate Studies  
Vice President for Academic Affairs or designee

## Library Committee

3 year terms appointed by the Steering Committee; committee elects Chair.

**Bylaws on the Library Committee:** The Library Committee shall consider University-wide policies on general library operations. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences and Public Policy shall each have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, the Vice President for Faculty Development and Advancement, or his or her designee, the Dean of University Libraries, and the directors of the College of Music Allen Music Library, the College of Law Research Center, the College of Medicine Maguire Medical Library, the Harold Goldstein Library, the Dirac Science Library, and the head of Scholars Commons, shall be non-voting ex-officio members; and membership shall include a graduate student and an undergraduate student from different colleges appointed for a one-year term by the President of Student Government.

The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee which will transmit the recommendations to the Senate for action.

### **2015-2018**

Banghao Chen, Arts & Sciences  
Lindsay Dennis, Education  
Ron Honn, Motion Picture Arts  
Tahirih Lee, Law  
Keith Roberson, Fine Arts  
Kathryn Tillman, Social Sciences and Public Policy  
Silvia Valisa, Arts and Sciences  
Denise Von Glahn, Music

### **2016-2019**

Kris Harper, Arts and Sciences  
Eundeok Kim, Human Sciences  
**TBC-Applied Studies**  
Dennis Moore, Arts and Sciences  
David Orozco, Business  
Svetlana Pevnitskaya, Social Sciences and Public Policy  
Susan Porterfield, Nursing  
*Alysia Roehrig, Education, Chair*

## **2017-2020**

Charles Hofacker, Business

Raphael Kampmann, Engineering

Jeffrey Lacasse, Social Work

Richard Morris, Communication and Information

→ TBC, Medicine

Brian Stultz, Criminology and Criminal Justice

Jimmy Yu, Arts and Sciences

### **Ex officio:**

Vice President of Academic Affairs or designee; Vice President for Faculty Development and Advancement or designee; Dean of University Libraries; Head of Dirac Science Library; Head of Scholars Commons; Head of Harold Goldstein Library; Head of College of Music Allen Music Library; Head of College of Law Research Center; Head of College of Medicine Maguire Medical Library; Graduate Student Representative; Undergraduate Student Representative

## **Student Academic Relations Committee**

2 year terms appointed by the Steering Committee, committee elects Chair

**Bylaws on SARC:** The Committee on Student Academic Relations shall hear appeals from students who think that decisions about their academic work have been made improperly or unprofessionally in colleges. The Committee shall consist of five persons appointed annually by the Steering Committee, with the advice and consent of the Senate, for staggered two-year terms; an undergraduate student member and a graduate student member shall be appointed annually by the President of the University.

The Committee shall elect its chairperson annually from the faculty representatives. The Committee shall report its findings and recommendations to the Provost and Executive Vice President for Academic Affairs. It shall also report each term to the Faculty Senate.

## **2016-2018**

→ TBC

Nancy Rogers, Music

## **2017-2019**

Carol Edwards, Social Work

Audrey Heffron-Casserleigh, Social Sciences and Public Policy

→ TBC

## **Teaching Evaluation Committee**

3 year terms appointed by the Steering Committee; Steering Committee appoints Chair

**Bylaws on the Teaching Evaluation Committee:** The Teaching Evaluation Committee shall consider University-wide policies and procedures relating to the evaluation of teaching, which includes but is not limited to the use of student surveys. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Vice President for Faculty Development and Advancement, a representative from the Office of Distance Learning and the Assistant Director, Assessment and Testing shall serve as ex officio members.

The chairperson shall be appointed by the Steering Committee from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### **2015-2018**

Elizabeth Jakubowski, Education  
Rhea Lathan, Arts and Sciences  
Candace Ward, Arts and Sciences

### **2016-2019**

*Jon Ahlquist, Arts and Sciences, Chair*  
Lynne Hinnant, Communication and Information  
Tom Keller, Arts and Sciences

### **2017-2020**

Ashok Srinivasan, Arts and Sciences  
Christine Andrews-Larsen, Education  
Joe Kraus, Music

### **Ex officio:**

Vice President for Faculty Development and Advancement  
Coordinator of Instructional Development  
Coordinator of Assessment Services



## Technology Committee

Members of this committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the College of Arts and Sciences shall have two representatives. University Libraries shall also have a representative. The Committee shall annually elect its Chairperson from the faculty representatives.

**Bylaws on the Technology Committee:** The Technology Committee shall consider how University-wide technology related infrastructure may impact on academic issues. Members of this committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the College of Arts and Sciences shall have two representatives. University Libraries shall also have a representative. The Associate Vice President for Technology and Chief Information Officer shall serve as an ex-officio member.

The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### 2015-2018

Robert Coleman, Fine Arts  
Sabrina Dickey, Nursing  
Brian Gaber, Motion Picture Arts  
Dianne Gregory, Music  
Don Latham, Communication and Information  
Carl Schmertmann, Social Sciences and Public Policy

### 2016-2019

Michelle Arbeitman, Medicine  
Victor DeBrunner, Engineering  
Ron Doel, Arts and Sciences  
Jean Phillips, University Libraries  
Brian Stults, Criminology and Criminal Justice

### 2017-2020

*Gary Tyson, Arts and Sciences, Chair*

- TBC, Applied Studies
- TBC, Business
- TBC, Education
- TBC, Human Sciences
- TBC, Social Work
- TBC, Law

**Ex officio:** Associate Vice President for Technology and Chief Information Officer

## **Undergraduate Policy Committee (UPC)**

3 year terms appointed by the Steering Committee; committee elects Chair

**Bylaws on UPC:** The Undergraduate Policy Committee shall consider University-wide policies on undergraduate academic affairs. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have a representative; the Colleges of Education, Business, and Social Sciences shall have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, and the Dean of Undergraduate Studies, or his or her designee, shall be ex-officio members. The President of Student Government shall appoint an undergraduate student member annually.

The Committee shall elect its chairperson annually from the faculty representatives. The Committee will make its recommendations to the Steering Committee which will transmit the recommendations to the Senate for action.

### **2015-2018**

John Breed, Entrepreneurship  
Kathleen Clark, Education  
Lydia Hanks, Hospitality NEW  
Keith Howard, Arts and Sciences  
Cindy Lewis, Nursing  
Karen McGinnis, Arts and Sciences  
Latonya Noel, Social Work  
Xinlin Tang, Business

### **2016-2019**

*Eric Chicken, Arts and Sciences, Chair*  
Ella-Mae Daniel, Education  
Jim Dawkins, Fine Arts  
Elizabeth Foster, Medicine  
Patrick Hollis, Engineering  
Irena Hutton, Business  
Lisa Tripp, Motion Picture Arts  
Tingting Zhao, Social Science and Public Policy

### **2017-2020**

Bahram Arjmandi, Communication and Information  
Andrew Askew, Arts and Sciences  
Katarzyna Bugaj, Music  
Henry Fuelberg, Arts and Sciences  
Daniel Mears, Criminology and Criminal Justice  
Lisa Munson, Social Sciences and Public Policy  
Rosemary Prince, Applied Studies  
Besiki Stvilia, Communication and Information

**Ex officio:** Vice President of Academic Affairs; Dean of Undergraduate Studies or designee; 1 undergraduate student appointed annually by the President of student government

## **University Curriculum Committee**

3 year terms appointed by the Steering Committee; committee elects Chair

**Bylaws on UCC:** The University Curriculum Committee shall consider curricular policies and procedures at both the undergraduate and graduate levels. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Vice President for Faculty Development and Advancement, or his or her designee, shall be an ex-officio member.

The Committee shall annually elect its chairperson from the faculty representatives.

### **2015-2018**

Amy Burdette, Social Sciences and Public Policy  
Kris Harper, Arts and Sciences  
Piyush Kumar, Arts and Sciences

### **2016-2019**

P. Bryant Chase, Arts and Sciences  
Dianne Gregory, Music  
Greg Turner, Medicine

### **2017-2020**

Steve Bailey, Business  
*Liz Jakubowski, Education, Chair*  
Don Latham, Communication and Information

**Ex officio:** Vice President for Faculty Development and Advancement or designee

## THE CONSTITUTION OF THE FLORIDA STATE UNIVERSITY

**(Revised and amended to December 6, 1989)**

The legal authority of The Florida State University is vested in the Board of Education; State Board of Education; and in the Board of Regents; State University System Board of Regents. Subject to that authority this constitution is adopted for the government of the University.

### **Article I Administrative Officers**

#### **Section A. The President**

The President, appointed by the Board of Regents, shall be the Chief Administrative Officer; of the University and shall exercise general supervision over all its activities.

#### **Section B. Other Administrative Officers**

There shall be such other administrative officers as the President may designate. They shall have such duties as the President may assign to them. In the case of absence, incapacitating illness, or death of the President, the Vice President for Academic Affairs; shall assume all the authority and responsibility of the President until formal provisions are made by the Board of Regents. In the absence of both the President and the Vice President for Academic Affairs, the Dean of the Faculties; shall have all the authority and responsibility until formal provisions are made by the Board of Regents.

### **Article II Councils and Committees**

The President shall establish such councils and committees as deemed necessary and shall specify their duties and responsibilities.

### **Article III The General Faculty**

#### **Section A. Membership**

The General Faculty shall consist of those persons holding the academic rank of Instructor, Assistant Professor, Associate Professor, or Professor in one of the colleges, schools, or other academic units of the University, and of those members of the Professional Staff to whom the President assigns an academic rank.

#### **Section B. Jurisdiction**

The General Faculty shall

1. receive reports and announcements from officers of the University and from the Faculty Senate, and

2. formulate its opinion upon any subject of interest to the University and make recommendations thereon to the appropriate body or officer for final consideration.

**Section C. Meetings**

The General Faculty shall meet

1. in regular session in the fall of each academic year to receive the annual report of the President, and
2. in special session called by the President either on his or her own initiative or on resolution of the Faculty Senate, or on written request of at least ten percent of the members of the General Faculty.

**Article IV Faculty Senate**

**Section A. Faculty Senate: Membership**

1. Elected faculty members

Each college or school shall be entitled to representation in the Faculty Senate according to the following formula:

$$\frac{\text{number of representatives}}{100} = \frac{\text{number of eligible faculty members in college or school}}{\text{total number of eligible faculty members in the university}}$$

Each college or school shall be entitled to at least one representative.

The library staff shall be entitled to one elected representative.

Only full-time Instructors, Assistant Professors, Associate Professors, and Professors shall be eligible for representation in and election to the Faculty Senate, except that University Service Professors, University Service Associate Professors, and University Service Assistant Professors are also eligible for representation in and election to the Faculty Senate. If an eligible faculty member has duties in more than one college or school, he or she shall be counted in that college or school in which the major portion of his or her salary is budgeted or time is assigned. Developmental Research School faculty shall be entitled to one elected representative; members of the Developmental Research School faculty shall not be counted as College of Education faculty in determining the number of that College's representatives or be eligible to vote in the College of Education elections of Faculty Senators.

- (1) Each unit shall elect its representatives for two-year terms, which shall begin with the regular April meeting of the Senate of the election year,

according to a procedure which its eligible faculty members shall determine. Prior to February 1 of each year, the Dean of the Faculties shall submit to the Secretary of the Senate a list of the eligible faculty members in each college or school.

- (2) Each unit may elect, according to a procedure which its eligible faculty members shall determine, an alternate representative or representatives to serve whenever illness, professional travel, or other obligations make it impossible for the designated Senator or Senators to be present. A faculty member thus representing a unit shall have the full privileges of Senate membership.

The Secretary to the Faculty shall on February 15 of each year determine the total number of representatives apportioned to each college or school and the number to be elected that year and shall notify the appropriate dean.

2. The Faculty Senate shall elect its presiding officer from its membership to serve for a one-year term. He or she shall be designated President of the Senate and shall serve as the chairperson of the Steering Committee. In case the person elected President of the Senate is already a member of the Steering Committee, the Senate shall elect a Senator to fill his or her unexpired term on that committee. The following shall be ex-officio members of the Senate; The President of the University, the Vice Presidents, the Dean of the Faculties, the Dean of Graduate Studies, the Dean of Undergraduate Studies, the dean of each college or school, the University Registrar, the Director of Libraries, and the President of the Student Body. Ex-officio members shall have the privilege of the floor but may not vote.

### **Section B. Jurisdiction**

The Faculty Senate shall be the basic legislative body of the University.

1. It shall formulate measures for the maintenance of a comprehensive educational policy and for the maximum utilization of the intellectual resources of the University.
2. It shall determine and define University-wide policies on academic matters, including Liberal Studies policy, admission, grading standards, and the requirements within which the several degrees may be granted.
3. As the elected body of the General Faculty, the Senate may also formulate its opinion upon any subject of interest to the University and adopt resolutions thereon. Resolutions treating those areas of authority legally reserved to the President of the University and the Board of Regents will be advisory.
4. The President of the University shall have the power to veto any action of the Senate. The veto shall be communicated in writing to the Secretary of

the Senate and Chairperson of the Steering Committee with reasons therefore within sixty days. By a two-thirds vote the Senate may appeal to the Board of Regents any action so vetoed.

5. Upon the resignation, retirement, or death of the President and upon a request by the Board of Regents, the Faculty Senate will designate individuals to be available for membership on any committee requested by the Board of Regents for the purpose of consultation in the selection of a nominee for President.

### **Section C. Standing and Special Committees**

1. A Steering Committee shall consist of seven persons elected for staggered two-year terms from the voting membership of the Faculty Senate. In consultation with the President of the University, it shall determine the agenda for each meeting. It shall provide for the reporting to the Faculty Senate by administrative officers, by chairpersons of standing and special committees, and by individuals.
2. The Faculty Senate may establish standing and special committees necessary for its work.

### **Section D. Meetings**

1. The Faculty Senate shall meet in regular session each month during the academic year and may meet in special session during the summer.
2. Special meetings may be held at any time in accordance with rules specified in the Bylaws.
3. All meetings of the Senate shall be open to members of the General Faculty.
4. The right to address the Faculty Senate shall be granted to any member of the General Faculty in accordance with rules specified in the Bylaws.

### **Section E. Procedure**

The Faculty Senate shall develop its own rules of procedure. Minutes shall be kept by the Secretary of the Senate and shall be distributed to all members of the General Faculty, to all administrative officers, and to all members of the Professional Staff.

## **Article V The Colleges and Schools**

Subject to the University-wide regulations of the Faculty Senate and the authority of the President of the University, the faculty of each college or school shall determine its internal policies such as specific admission requirements, requirements for majors, requirements for graduation, and the nature, content, and scheduling of its courses.

The faculty of each college or school shall keep on file with the Secretary of the Senate a current set of bylaws governing its internal operations, including procedures for the election of its representatives to the Faculty Senate and for the approval of its candidates for degrees.

## **Article VI The Faculty Members of Colleges or Schools**

### **Section A. Appointment: General Faculty**

1. Vice Presidents, the Dean of the Faculties, the deans of the colleges and schools, and other such administrative personnel shall be appointed by the President of the University. An advisory committee appointed by the President shall consult with the President in the process of selection of nominees for such positions.
2. Associate and assistant deans of colleges and schools shall be recommended by the appropriate dean to the Vice President for Academic Affairs. The President of the University or a designee shall make these appointments.
3. Professors, Associate Professors, Assistant Professors, and Instructors in the colleges and schools shall be nominated by the department chairperson, or equivalent, approved and recommended by the dean and the Vice President for Academic Affairs, and appointed by the President of the University.
4. Each original appointment shall be confirmed by the President of the University, or his or her designee, in a contract letter.
5. Supplementary appointments to the Graduate Faculty may be given members of the General Faculty on nomination of the department chairperson, or equivalent, and approval of the appropriate dean and the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee.
6. Appointments to the faculty for limited periods of time, clearly stated in writing at the time of appointment, shall be designated as specified in the State University System Classification System. These appointments shall not count toward eligibility for tenure unless otherwise stipulated.

### **Section B. Tenure, Nonreappointment, Termination, and Suspension**

1. The Tenure Process: The procedure to be followed when a faculty member becomes eligible for consideration for the status of permanent member shall be as follows:
  - a. Nomination for tenure shall originate with the appropriate department or unit which shall have an elected faculty committee, of whom a



majority of the members shall be tenured faculty, which shall initiate the nomination by a favorable vote on the candidate; the department chairperson, or equivalent, shall inform the candidate in writing of the committee decision to recommend or not to recommend, together with his or her recommendation.

- b. The department chairperson or unit officer shall transmit the committee recommendation together with his or her recommendation to the appropriate committee of the college or school and to the dean, and shall transmit the opinion of the tenured members of the department or unit which has been obtained in a secret ballot after a meeting of the tenured faculty for that purpose.
- c. A college or school committee of elected tenured faculty shall consider the candidate for recommendation to a University committee of elected tenured faculty and vote to recommend or not to recommend the candidate; the candidate shall be informed in writing of the committee's decision by the chairperson of the committee.
- d. A University committee on tenure, comprised of elected tenured faculty and with at least one representative from each college or school, shall receive the recommendation from the college or school committee and shall consider it for the recommendation to the Vice President for Academic Affairs and the President of the University; the Dean of the Faculties shall serve as ex-officio chairperson, without voting privileges, of the University committee and shall transmit to the Vice President and the President the committee's decision to recommend or not to recommend the candidate and shall also inform the candidate in writing of the decision.
- e. The Vice President for Academic Affairs and the President of the University shall decide to recommend or not to recommend the candidate to the Board of Regents for tenure, and the President shall notify the faculty member immediately in writing of the final decision to recommend or not to recommend.
- f. In step "d" above, the dean of the appropriate college or school in each case shall present to the University committee his or her decision to recommend or not to recommend the candidate; in step "d," the dean of the appropriate college or school shall also report this decision to the Vice President for Academic Affairs and the President of the University.
- g. In steps "a," "b," and "c" above, the faculty candidate who is not recommended by a committee at any stage of the deliberations may appeal that negative decision to the next committee by so requesting in writing within a period of ten (10) working days after receiving



excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee.

- d. If immediate dismissal is thereby sought, a copy of written and specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.
  - e. If immediate dismissal is not sought, the faculty member shall have, at his or her request, a hearing on the suspension before an appropriate faculty committee.
  - f. The hearing committee, after deliberation, shall report its findings to the President. If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, the President may either accept or reject that finding. If the President rejects the report, he or she will state his or her reasons for doing so in writing to the hearing committee and to the faculty member and provide an opportunity for response before taking any further action. If the hearing committee concludes that adequate cause for a dismissal has been established but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with supporting reasons. If dismissal or other severe sanction is recommended, the President may take such action as he or she deems fit.
4. Crediting of Time Toward Tenure.
- a. Any member of the faculties of colleges and schools holding the rank of Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of his or her sixth year as a faculty member. A Professor may be given tenure at the beginning of his or her second year as a faculty member provided he or she has had four years of service credited, at time of appointment, from another tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.

- b. Any member of the faculties of colleges and schools holding the rank of Associate Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of the sixth year as a faculty member. An Associate Professor may be given tenure at the beginning of his or her third year as a faculty member provided he or she received credit, at time of appointment, for three years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.
  - c. A faculty member appointed to the rank of Assistant Professor may receive credit at the time of appointment for up to two, but no more than two, years spent in a tenure-earning position elsewhere.
5. A decision whether to nominate a faculty member for tenure shall normally be made during the fifth year of continuous service in a tenure-earning position, or, at the option of the employee and with the concurrence of the appropriate administrative officials, during the sixth such year in a tenure-earning position.
6. Definition of Continuous Employment. Employment during any two semesters or trimesters or during three quarters of any twelve-month period shall be considered a year of continuous employment. Continuous employment for the purpose of tenure eligibility consideration for part-time service shall normally mean employment during at least one semester of any twelve-month period. Part-time service of an employee employed at least one full semester in any twelve-month period shall be accumulated. However, not more than one year of tenure eligibility may be earned in a twelve-month period. (Time spent by a faculty member undergoing appointment or exchange within the State University System or on a special assignment for the benefit of the parent institution or for the University System shall be counted toward the fulfillment of eligibility for tenure. Time spent away from the institution for other purposes shall not be counted toward the fulfillment of eligibility for tenure, except by mutual agreement of the employee and the University.)
7. Restrictions on Employment of Nontenured Faculty.
- a. No person employed after 1965 may remain in the service of the University as a nonpermanent member of the faculty of any college, school, or other academic unit in any rank or combination of ranks for a total of more than seven years, except that faculty whose service began before September 1972 may count four additional years in the Instructor or Acting Assistant Professor ranks as probationary. Persons holding an administrative or service role will normally hold a courtesy rank in an

- academic unit and shall not be subject to the rule during such service unless the academic unit grants a regular tenure-earning appointment. When the administrative or service function is ended, the person shall receive, upon request, a tenure-earning appointment in an academic unit.
- b. Not later than the end of the sixth year of service (or the tenth in the case of the above exceptions), the Departmental Chairperson, or equivalent, in consultation with the dean of his or her college or school, shall either nominate the faculty member for tenure or arrange to terminate his or her service at the end of the seventh year (or the eleventh, in the case of the above exceptions). In every case, the faculty member shall be notified in writing of this recommendation by the dean.
  - c. Only time spent in the rank of Assistant Professor and above shall be construed as tenure-earning time.
  - d. Assistant Professors and Instructors shall be considered ineligible for tenure or for reappointment beyond a seven-year maximum.
8. Early Tenure
- a. The Board of Regents may approve tenure at an earlier time if it is recommended with sufficient justification by the President of the University with the concurrence of the Chancellor.
  - b. A member of the faculty must satisfy the five-year requirement to be eligible for consideration by a tenure committee at any level.

### **Section C. Academic Freedom**

It is the policy of the University to maintain and encourage full freedom, within the law, of inquiry, discourse, teaching, research, and publication, and to protect any member of the academic staff against influences, from within or without the University, which would restrict him or her in the exercise of this freedom in his or her area of scholarly interest. The right to the protection of the University shall not, necessarily, include any right to the service of the University's legal counsel in any proceedings in which the academic freedom of the faculty member may be an issue.

In his or her role as citizen, the faculty member has the same freedoms and responsibilities as other citizens, including political rights and privileges, without institutional censorship or discipline. As a scholar, he or she should be mindful that accuracy, forthrightness, and dignity befit his or her association with the University.

Furthermore, the faculty member must consider his or her academic duties as primary responsibility. In no case should he or she accept or seek appointment to civic or political office which would reduce significantly the time available for

his or her primary responsibility without first securing written approval of the President of the University.

A faculty member who believes that he or she does not enjoy the academic freedom which it is the policy of the University to maintain and encourage shall be entitled on his or her written request to a hearing before the Committee on Grievances.

#### **Section D. Resignation**

If a member of the faculty of the University desires to obtain release from his or her faculty position, he or she is expected to offer his or her resignation to the President of the University, or a designee, through appropriate administrative channels at least ninety days before the resignation takes effect.

#### **Article VII The Professional Staff**

Those persons holding academic appointments within The Florida State University, but not within a college or school, and those persons within a college or school holding academic appointments whose responsibilities do not include teaching, shall be considered members of the Professional Staff. Members of the Professional Staff having appropriate qualifications and responsibilities shall be assigned faculty rank by the President of the University on recommendation of their administrative officers for the purpose of membership in the General Faculty.

Members of the Professional Staff shall enjoy the assurance of annual recommendation for reappointment in accordance with the provisions of the Florida Statutes and the regulations of the Board of Regents.

#### **Article VIII Amendments**

Amendments to this Constitution shall become effective when (1) approved by a two-thirds vote of the Faculty Senate, and (2) ratified by a majority vote of the members of the General Faculty who are eligible for election to the Faculty Senate and who vote on the proposal.

An amendment to be considered by the Faculty Senate must be submitted at a regular meeting at least one month prior to a vote on the proposal. The faculty vote on ratification shall be taken during the regular academic year not earlier than thirty days after circulation of the Senate minutes in which the amendment approved by the Senate is recorded.

*The Constitution of  
Florida State University*

NOTE: The Constitution was first adopted by the Faculty as the Faculty of the Florida State College for Women on April 11, 1931, and ratified by the Faculty of The Florida State University on May 19, 1948, amended to December 6, 1989.

# **THE CONSTITUTION OF FLORIDA STATE UNIVERSITY**

**(Revised and amended to xxxx, 2018)**

The legal authority of Florida State University is vested in the State Board of Education; the Board of Trustees; and the State University System Board of Governors. Subject to that authority this constitution is adopted for governance of the University.

## **Article I Administrative Officers**

### **Section A. President of the University**

The President is the chief administrative officer of the University and shall exercise general supervision over all its activities.

### **Section B. Other Administrative Officers**

There shall be such other administrative officers as the President may designate. They shall have such duties as the President may assign to them. In the case of absence, incapacitating illness, or death of the President, the Provost and Executive Vice President for Academic Affairs shall assume all the authority and responsibility of the President until formal provisions are made by the Board of Trustees. In the absence of both the President and the Provost and Executive Vice President for Academic Affairs, the Vice President for Faculty Development and Advancement shall have all the authority and responsibility until formal provisions are made by the Board of Governors.

## **Article II Councils and Committees**

The President shall establish such councils and committees as deemed necessary and shall specify their duties and responsibilities.

## **Article III The General Faculty**

### **Section A. Membership**

The General Faculty shall consist of those persons holding the academic rank of Instructor, Assistant Professor, Associate Professor, or Professor in one of the colleges, schools, or other academic units of the University, and of those members of the Professional Staff to whom the President assigns an academic rank.

### **Section B. Jurisdiction**

The General Faculty shall

1. receive reports and announcements from officers of the University and from the Faculty Senate, and



2. formulate its opinion regarding any subject of interest to the University and make recommendations thereon to the appropriate body or officer for final consideration.

**Section C. Meetings**

The General Faculty shall meet

1. in regular session in the fall of each academic year to receive the annual report of the President, and
2. in special session called either by the President, or on resolution of the Faculty Senate, or on written request from at least ten percent of the members of the General Faculty.

**Article IV Faculty Senate**

**Section A. Membership**

1. Elected faculty members

Only full-time Instructors, Assistant Professors, Associate Professors, and Professors shall be eligible for representation in and election to the Faculty Senate. Eligible faculty members who have duties in more than one college or school shall be counted in that college or school in which the major portion of their salary is budgeted or time is assigned.

Each college or school shall be entitled to representation in the Faculty Senate according to the following formula:

$$\frac{\text{number of number of eligible faculty representatives}}{100} = \frac{\text{members in college or school}}{\text{total number of eligible faculty members in the university}}$$

Each college or school shall be entitled to at least one representative.

The library staff shall be entitled to one elected representative.

Florida State University Schools (FSUS) faculty shall be entitled to one elected representative; members of the Florida State University Schools (FSUS) faculty shall not be counted as College of Education faculty in determining the number of that College's representatives nor shall they be eligible to vote in the College of Education elections of Faculty Senators.

- a. Prior to February 1 of each year, the Vice President for Faculty Development and Advancement shall submit to the Faculty Senate Coordinator a list of the eligible faculty members in each college or school. The Faculty Senate Coordinator shall on February 15 of each

- year determine the total number of representatives apportioned to each college or school and the number to be elected that year and shall notify the appropriate dean.
- b. Each unit shall elect its representatives for two-year terms, in accordance with a procedure that its eligible faculty members shall determine. Terms shall begin with the regular April meeting of the Senate of the election year.
  - c. Each unit may elect, according to a procedure that its eligible faculty members shall determine, an alternate representative or representatives to serve whenever illness, professional travel, or other obligations make it impossible for the designated Senator or Senators to be present. A faculty member thus representing a unit shall have the full privileges of Senate membership.
2. The Faculty Senate shall elect its presiding officer from its membership to serve for a one-year term. The presiding officer shall be designated President of the Senate and shall serve as the chair of the Steering Committee. In case the person elected President of the Senate is already a member of the Steering Committee, the Senate shall elect a Senator to fill the unexpired term on that committee.
  3. The following shall be ex-officio members of the Senate: the President of the University, the Vice Presidents, the Dean of The Graduate School, the Dean of Undergraduate Studies, the dean of each college or school, the University Registrar, the Dean of University Libraries, and the President of the Student Body. Ex-officio members shall have the privilege of the floor but shall not be eligible to vote.

### **Section B. Jurisdiction**

The Faculty Senate shall be the basic legislative body of the University and shall establish its own Bylaws and procedures.

1. It shall formulate measures for the maintenance of a comprehensive educational policy and for the maximum utilization of the intellectual resources of the University.
2. It shall determine and define University-wide policies on academic matters, including Liberal Studies policy, admission, grading standards, and the requirements within which the several degrees may be granted.
3. As the elected body of the General Faculty, the Senate may also formulate its opinion regarding any subject of interest to the University, and adopt resolutions thereon. Resolutions treating those areas of authority legally reserved to the President of the University and the Board of Trustees will be advisory.

4. The President of the University shall have the power to veto any action of the Senate. The veto, with reasons therefore, shall be communicated in writing to the Faculty Senate Coordinator and Chair of the Steering Committee within sixty days. By a two-thirds vote, the Senate may appeal to the Board of Trustees any action so vetoed.
5. Upon the resignation, retirement, or death of the University President and upon a request by the Board of Trustees, the Faculty Senate shall designate individuals to be available for membership on any committee requested by the Board of Trustees for the purpose of consultation in the selection of a nominee for President.

**Section C. Standing and Special Committees**

1. There shall be a Steering Committee consisting of seven persons from the voting membership of the Faculty Senate who shall be elected for staggered two-year terms. In consultation with the President of the University, the Steering Committee shall determine the agenda for each Faculty Senate meeting. It shall provide for reports to the Faculty Senate by administrative officers, by chairs of standing and special committees, and by individuals.
2. The Faculty Senate may establish standing and special committees necessary for its work.

**Section D. Meetings**

1. The Faculty Senate shall meet in regular session each month during the academic year and may meet in special session during the summer.
2. Special meetings may be held at any time in accordance with rules specified in the Bylaws.
3. All meetings of the Faculty Senate shall be open to members of the General Faculty.
4. The right to address the Faculty Senate shall be granted to any member of the General Faculty in accordance with rules specified in the Bylaws.

**Section E. Procedure**

The Faculty Senate shall develop its own rules of procedure. Minutes shall be kept by the Faculty Senate Coordinator and shall be distributed to all members of the General Faculty and to all administrative officers.

**Article V Colleges and Schools**

Subject to the University-wide regulations established by the Faculty Senate and the authority of the President of the University, the faculty of each college or school shall determine its internal policies such as specific admission requirements, requirements

for majors, requirements for graduation, and the nature, content, and scheduling of its courses.

The faculty of each college or school shall keep on file with the Faculty Senate Coordinator a current set of bylaws governing its internal operations, including procedures for the election of its representatives to the Faculty Senate and for the approval of its candidates for degrees.

## **Article VI Faculty Members of Colleges or Schools**

### **Section A. Appointment: General Faculty**

1. Vice Presidents, the deans of the colleges and schools, and other such administrative personnel shall be appointed by the President of the University. An advisory committee appointed by the President shall consult with the President in the process of selection of nominees for such positions.
2. Associate and assistant deans of colleges and schools shall be recommended by the appropriate dean to the Provost and Executive Vice President for Academic Affairs. The President of the University or a designee shall make these appointments.
3. Professors, Associate Professors, and Assistant Professors in the colleges and schools shall be nominated by the department chair, or equivalent, approved and recommended by the dean and the Provost and Executive Vice President for Academic Affairs, and appointed by the President of the University.
4. Each original appointment shall be confirmed by the President of the University, or a designee, in a contract letter.
5. Supplementary appointments to the Graduate Faculty may be awarded to members of the General Faculty on nomination of the department chair, or equivalent, and approval of the appropriate dean and the Dean of The Graduate School, with the advice and consent of the Graduate Policy Committee.
6. Appointments to the faculty for limited periods of time, clearly stated in writing at the time of appointment, shall be designated as specified in the State University System Classification System. These appointments shall not count toward eligibility for tenure unless otherwise stipulated.

### **Section B. Tenure, Nonreappointment, Termination, and Suspension**

1. Tenure Process. The procedure to be followed when a faculty member becomes eligible to be considered for tenure shall be as follows:
  - a. The nomination for tenure shall be initiated by an elected faculty committee of the appropriate department or academic unit; the

majority of the members of this committee shall be tenured faculty. The department chair, or equivalent, shall inform the candidate in writing of the committee decision to recommend or not to recommend, together with the chair's recommendation.

- b. The department chair, or equivalent, shall transmit the committee recommendation together with the chair's recommendation to the appropriate committee of the college or school and to the dean. In addition, the department chair, or equivalent, shall convene a meeting of all tenured faculty in the department and conduct a secret ballot regarding the nomination for tenure; the department chair, or equivalent, shall transmit the opinion of the tenured members of the department or unit to the appropriate committee of the college or school and to the dean.
- c. A college or school committee of elected tenured faculty shall consider the candidate for recommendation to a University committee of elected tenured faculty and shall vote to recommend or not to recommend the candidate; the candidate shall be informed in writing of the committee's decision by the chair of the committee.
- d. A University committee on tenure, consisting of elected tenured faculty with at least one representative from each college or school, shall receive the recommendation from the college or school committee and shall consider it for recommendation to the Provost and Executive Vice President for Academic Affairs and to the President of the University. The Vice President for Faculty Development and Advancement shall serve, without voting privileges, as ex-officio chair of the University committee and shall transmit to the Provost and Executive Vice President for Academic Affairs and to the President the committee's decision to recommend or not to recommend the candidate for tenure; the Vice President for Faculty Development and Advancement shall also inform the candidate in writing of the committee's recommendation.
- e. The Provost and Executive Vice President for Academic Affairs and the President of the University shall decide to recommend or not to recommend the candidate to the Board of Trustees for tenure, and the President shall notify the faculty member immediately in writing of the final decision to recommend or not to recommend.
- f. In step "d" above, the dean of the appropriate college or school in each case shall present to the University committee the dean's decision to recommend or not to recommend the candidate; in step "d," the dean of the appropriate college or school shall also report this decision to

- the Provost and Executive Vice President for Academic Affairs and the President of the University.
- g. In steps "a," "b," and "c" above, the faculty candidate who is not recommended by a committee at any stage of the deliberations may appeal that negative decision to the next committee by so requesting in writing within a period of ten (10) working days after receiving notification of the decision; in "d," the candidate may appeal a negative decision to the Provost and Executive Vice President for Academic Affairs and the President by so requesting in writing within a period of ten (10) working days after receiving notification of the decision. Unless a faculty candidate makes an appeal of a negative decision by a committee, the candidate's folder will not be forwarded to the next committee; in formulating an appeal, the candidate may address in writing the stated rationale for the committee's decision.
  - h. In steps "b" and "c" above, a college or school may use an additional committee between the department or equivalent committee and the college or school committee if the faculty of said college or school has voted for such usage in its bylaws.
2. Annual Reappointment of Tenured Faculty Members. Tenured members of the faculties of colleges, schools, and other academic units shall enjoy the assurance of annual recommendations for reappointment.
  3. Crediting of Time Toward Tenure.
    - a. Any member of the faculties of colleges and schools holding the rank of Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of the sixth year as a faculty member. A Professor may be given tenure at the beginning of the second year as a faculty member provided the Professor received credit, at time of appointment, for four years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Trustees.
    - b. Any member of the faculties of colleges and schools holding the rank of Associate Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of the sixth year as a faculty member. An Associate Professor may be given tenure at the beginning of the third year as a faculty member provided the Associate Professor received credit, at time of appointment, for three years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Trustees.

- c. A faculty member appointed to the rank of Assistant Professor may receive credit at the time of appointment for up to two, but no more than two, years spent in a tenure-earning position elsewhere.
4. A decision whether to nominate a faculty member for tenure shall normally be made during the fifth year of continuous service in a tenure-earning position, or, at the option of the employee and with the concurrence of the appropriate administrative officials, during the sixth such year in a tenure-earning position.
5. Definition of Continuous Employment. Employment for any two semesters of any twelve-month period shall be considered a year of continuous employment. For the purpose of tenure eligibility, consideration for part-time service shall normally mean employment during at least one semester of any twelve-month period. Part-time service of an employee employed at least one full semester in any twelve-month period shall be accumulated. However, not more than one year of tenure eligibility may be earned in a twelve-month period. (Time spent by a faculty member undergoing appointment or exchange within the State University System or on a special assignment for the benefit of the parent institution or for the University System shall be counted toward the fulfillment of eligibility for tenure. Time spent away from the institution for other purposes shall not be counted toward the fulfillment of eligibility for tenure, except by mutual agreement of the faculty member and the University.)
6. Restrictions on Employment of Non-tenured Faculty.
  - a. No person employed in a tenure-earning position after 1965 may remain in the service of the University as a nonpermanent member of the faculty of any college, school, or other academic unit in any rank or combination of ranks for a total of more than seven years unless tenure has been granted, except that faculty whose service began before September 1972 may count four additional years in the Instructor or Acting Assistant Professor ranks as probationary. Persons holding an administrative or service role will normally hold a courtesy rank in an academic unit and shall not be subject to the rule during such service unless the academic unit grants a regular tenure-earning appointment. When the administrative or service function is ended, the person shall receive, upon request, a tenure-earning appointment in an academic unit.
  - b. Not later than the end of the sixth year of service (or the tenth in the case of the above exceptions), the department chair, or equivalent, in consultation with the dean of the college or school, shall either nominate the faculty member for tenure or arrange to terminate

service at the end of the seventh year (or the eleventh, in the case of the above exceptions). In every case, the faculty member shall be notified in writing of this recommendation by the dean.

- c. Only time spent in the rank of Assistant Professor and above shall be construed as tenure-earning time.
  - d. Assistant Professors shall be considered ineligible for tenure or for reappointment beyond a seven-year maximum.
7. Early Tenure.
- a. The Board of Trustees may approve tenure at an earlier time if it is recommended with sufficient justification by the President of the University.
  - b. A member of the faculty must satisfy the five-year requirement to be eligible for consideration by a tenure committee at any level.
8. Termination, Nonreappointment, and Suspension.
- a. Termination and Nonreappointment of Tenured Faculty Members for Cause. Annual recommendation for reappointment of permanent members of the faculty shall be withheld only for serious cause (incompetence or misconduct) and on the basis of written and specific charges made by the dean of the college or school, the Provost and Executive Vice President for Academic Affairs, or by the President of the University. A copy of such charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, upon request, a hearing before an appropriate faculty committee. At this hearing, the faculty member shall be allowed, at the faculty member's own expense, the benefit of counsel of the faculty member's choice.
  - b. Nonreappointment of Non-tenured Faculty. Upon the advice of a department chair, a departmental/college/school advisory committee, the dean of the respective college or school, and the Provost and Executive Vice President for Academic Affairs, the President of the University may give written notice of nonreappointment of a non-tenured faculty member. Notice of nonreappointment, or of intention not to reappoint, shall be given in writing in accordance with the following standards: (a) for faculty members in their first two years of employment, one full semester prior to the date of termination; (b) for faculty members with two or more years of continuous service, one full year prior to date of termination.
  - c. Immediate Suspension of Tenured or Non-tenured Faculty. In the case of flagrant offenses, the President of the University may suspend a



member of the faculty with pay from performance of duties. Within two days, excluding weekends and official holidays, following such suspension, the President or a designee shall cause a written notice, including a statement of reasons, to be served upon the employee.

- d. If immediate dismissal is thereby sought, a copy of written specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, upon request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed, at the faculty member's own expense, the benefit of counsel of the faculty member's choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.
- e. If immediate dismissal is not sought, the faculty member shall have, upon request, a hearing on the suspension before an appropriate faculty committee.
- f. The hearing committee, after deliberation, shall report its findings to the President. If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, the President may either accept or reject that finding. If the President rejects the report, the reasons for doing so shall be provided in writing to the hearing committee and to the faculty member. The faculty member shall be provided an opportunity to respond before further action is taken. If the hearing committee concludes that adequate cause for a dismissal has been established but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with supporting reasons. If dismissal or other severe sanction is recommended, the President may take such action as appropriate.

### **Section C. Academic Freedom**

It is the policy of the University to maintain and encourage full freedom, within the law, of inquiry, discourse, teaching, research, and publication, and to protect members of the faculty against influences, from within or without the University, that would restrict the exercise of this freedom in their areas of scholarly interest. The right to the protection of the University shall not necessarily include any right to the service of the University's legal counsel in any proceedings in which the academic freedom of the faculty member may be an issue.

The faculty member has the same freedoms and responsibilities as other citizens, including political rights and privileges, without institutional

censorship or discipline. However, as a scholar, a faculty member should be mindful that accuracy, forthrightness, and dignity befit association with the University.

Furthermore, faculty members must consider their academic duties as their primary responsibility. In no case should faculty members accept or seek appointment to civic or political office which would reduce significantly the time available for this primary responsibility without first securing written approval from the President of the University.

Faculty members who believe they do not enjoy the academic freedom which it is the policy of the University to maintain and encourage shall be entitled on written request to a hearing before the Committee on Grievances.

#### **Section D. Resignation**

When a member of the faculty of the University desires to obtain release from their faculty position, that faculty member is expected to offer their resignation to the President of the University, or a designee, through appropriate administrative channels at least ninety days before the resignation takes effect.

### **Article VII The Professional Staff**

Those persons holding academic appointments within Florida State University, but not within a college or school, and those persons within a college or school holding academic appointments whose responsibilities do not include teaching, shall be considered members of the Professional Staff. Members of the Professional Staff having appropriate qualifications and responsibilities shall be assigned faculty rank by the President of the University on recommendation of their administrative officers for the purpose of membership in the General Faculty.

Members of the Professional Staff shall enjoy the assurance of annual recommendation for reappointment in accordance with the provisions of the Florida Statutes and the regulations of the Board of Governors.

### **Article VIII Amendments**

Amendments to this Constitution shall become effective when (1) approved by a two-thirds vote of the Faculty Senate and (2) ratified by a majority vote of the members of the General Faculty who are eligible for election to the Faculty Senate and who vote on the proposal.

An amendment to be considered by the Faculty Senate must be submitted at a regular meeting at least one month prior to a vote on the proposal. The faculty vote on ratification shall be taken during the regular academic year not earlier than thirty days after circulation of the Senate minutes in which the amendment approved by the Senate is recorded.

*The Constitution of  
Florida State University*

NOTE: The Constitution was first adopted by the Faculty as the Faculty of the Florida State College for Women on April 11, 1931, and ratified by the Faculty of Florida State University on May 19, 1948, amended to December 6, 1989. Amended xxxx, 2018



# Road Scholars

Florida State University's series of talks by distinguished scholars from other institutions in the Atlantic Coast Conference

October 2017

In March 2014, then-Faculty Senate president Gary Tyson established a brand-new **Road Scholars Committee**:

- Todd Adams**, in Physics;  
now president of the Faculty Senate
- Greg Beaumont**  
Associate Dean of Academic Affairs; Senior Associate Athletic Director for Academics
- Aline Kalbian**, in Religion
- Dennis Moore**, in English, *chair*
- Denise Von Glahn**, in Music  
(who has succeeded original committee member Prof. Jane Piper Clendinning, also in Music)
- Margaret Wright-Cleveland**  
Director of the Office of Faculty Recognition

Each academic year, this committee organizes and stages presentations for nonspecialist audiences by outstanding scholars from other institutions in the Atlantic Coast Conference. The committee solicits input on prospective speakers; selects the speakers and coordinates with appropriate units to host or co-host the visit; and arranges for the venue and time for each speaker's visit, scheduling each close to the date of an athletic event involving the speaker's institution, like so:

		<i>(co-)hosts here on the FSU campus:</i>	<i>in conjunction with:</i>
October 19, 2017	<b>Prof. Richard Schulz</b> Distinguished Service Professor of Psychiatry, School of Medicine <b>University of Pittsburgh,</b> and Director, Geriatric Education Center of Pennsylvania	co-sponsoring with Institute for Successful Longevity, <a href="https://isl.fsu.edu/">https://isl.fsu.edu/</a> , which has also sched- uled a public panel featuring Dr. Schulz the next morning at a local church	women's soccer
November 17, 2017	<b>Prof. Natalia Sarkisian</b> Department of Sociology <b>Boston College</b>	FSU's Department of Sociology	women's volleyball
March 2, 2018*	<b>Prof. Kathy A. Perkins</b> Department of Dramatic Art <b>UNC-Chapel Hill</b>	FSU's School of Theatre	* <i>rescheduled, due to Hur- ricane Irma, from Sep- tember (in conjunction with women's soccer)</i>
<i>earlier presentations:</i>			
April 7, 2017	<b>Prof. Silvio Torres-Saillant</b> Dean's Professor in the Humanities College of Arts and Sciences <b>Syracuse University</b>	Winthrop-King Institute for Contempo- rary French and Francophone Studies <i>and</i> Program in Literature, within the Department of English	women's tennis
Feb. 10, 2017	<b>Prof. Michael Garval</b> Professor of French; Director, M.A. in Liberal Studies Program <b>North Carolina State University</b>	Department of Modern Languages and Linguistics <i>and</i> the Dedman School of Hospitality	men's basketball

November 2016	<b>Dr. Jennifer Glass</b> Assistant Professor, Biogeochemistry School of Earth and Atmospheric Sciences <b>Georgia Institute of Technology</b>	Department of Earth, Ocean and Atmospheric Sciences	track and field
October 2016	<b>Prof. Todd Anderson</b> Assistant Professor, Printmaking College of Architecture, Art and Humanities <b>Clemson University</b>	Department of Art	football
October 2016	<b>Dr. Simeon Ilesanmi</b> Washington M. Wingate Professor Department of the Study of Religions <b>Wake Forest University</b>	Department of Religion <i>and</i> Center for the Advancement of Human Rights	football
April 2016	<b>Dr. Edmund Edmonds</b> Associate Dean, <b>Notre Dame</b> Law School, and Director, Kresge Law Library	FSU College of Law <i>and</i> School of Information	baseball
March 2016	<b>Dr. Joel Stitzel</b> Center for Injury Biomechanics, <b>Virginia Tech-Wake Forest</b> School of Biomedical Engineering and Sciences	Department of Scientific Computing	women's tennis
February 2016	<b>Dr. Jocelyn Neal</b> Professor of Music, Adjunct Professor of American Studies, <b>UNC-Chapel Hill</b>	College of Music	women's basketball
November 2015	<b>Dr. Kenneth Himes</b> Associate Professor of Theology <b>Boston College</b>	Department of Religion <i>and</i> Center for the Advancement of Human Rights	women's soccer
October 2015	<b>Dr. Kenneth Goodman</b> Director, <b>University of Miami's</b> Institute for Bioethics and Health Policy, and Co- Director, UM's Ethics Program	Center for Innovative Collaboration in Medicine and Law	football
April 2015	<b>Dr. Lina Insana</b> Associate Professor of Italian <b>University of Pittsburgh</b>	Department of Modern Languages and Linguistics	baseball
January 2015	<b>Dr. Catherine Fosl</b> Associate Professor of History, <b>University of Louisville</b> , and Director, Anne Braden Institute for Social Justice Research	Women's Studies	women's basketball
November 2014	<b>Dr. Craig Volden</b> Professor of Public Policy and Politics, <b>University of Virginia's</b> Frank Batten School of Leadership and Public Policy	Political Science	football
October 2014	<b>Dr. Sandra Gustafson</b> Professor of English and Concurrent Professor, American Studies, <b>Notre Dame</b>	Program in Literature, within the Department of English	football
September 2014	<b>Dr. Shaundra B. Daily</b> Assistant Professor, <b>Clemson University's</b> School of Computing; joint appointment, Dept. of Engineering and Science Education	Departments of Dance <i>and</i> Computer Science	football

***A note on the committee's history:***

Professor Tyson contacted me in December 2013 -- having noticed that I had been FSU's faculty member whom Clemson University had invited to participate in their "Humanities Road Scholars" series that Fall -- to ask if I thought we might develop our own series along these lines. As I told him, Peggy Wright-Cleveland and I had already been comparing notes about just such a possibility, and when he asked if I would chair and help populate a Faculty Senate committee that would adapt this model, I was happy to agree. My committee colleagues and I've been acknowledging the fact that we learned about the idea from Clemson, where my counterpart in their English Department was emphasizing that *it's not all about athletics*. Hear hear!

-- Dennis Moore, [www.english.fsu.edu/faculty/dmoore/htm](http://www.english.fsu.edu/faculty/dmoore/htm)



# Caregiver Challenges

**October 19, 3:30 p.m.**

**FSU College of Medicine Auditorium**

**University of Pittsburgh**

**psychologist**

**Richard Schulz**

**speaks on**

**“Families Caring**

**for an Aging America:**

**Time for a National Policy”**

## **SPONSORS:**

- **FSU’s Institute for Successful Longevity**
- **FSU’s Road Scholars series**  
<http://fla.st/FDA-RoadScholars>

**Schulz will also lead a panel discussion at 10 a.m.**

**October 20 at Saint Paul’s United Methodist Church**





FLORIDA STATE  
UNIVERSITY

# Student Affairs

Faculty Senate

October 18, 2017





# Mission

Florida State University's Division of Student Affairs creates welcoming, supportive, and challenging environments that maximize student well-being, learning, and success.

- Engagement
- Health and Wellness
- Diversity and Inclusion
- Student Support and Accountability



# ***Engagement***

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- Career Center
- Center for Global Engagement
- Center for Leadership and Social Change
- Garnet and Gold Scholar Society
- New Student and Family Programs
- Student Governance: SGA and COGS
- Oglesby Union (Facility, Student Activities, and FSL)
- University Housing



# ***Health and Wellness***

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- Campus Recreation
- Center for Health Advocacy and Wellness (CHAW)
- kNow More: Sexual Violence Prevention
- RENEW (Mental Health Peer Education Group)
- University Counseling Center
- University Health Services



# ***Diversity and Inclusion***

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- Black Male Initiative
- National Coalition Building Institute (NCBI)
- Power of We
- Student Agencies:
  - Asian American Student Union
  - Black Student Union
  - Hispanic/Latino Student Union
  - Pride Student Union
  - Veterans Student Union
  - Women Student Union



# ***Student Support and Accountability***

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- Case Management
- Center for Academic Retention and Enhancement (CARE)
- Childcare Center
- Dean of Students
- Student Rights and Responsibilities
- Uphold the Garnet and Gold
- Victim Advocates



# Future of Student Affairs

- Undergoing a Strategic Planning Process, connected to the University's Plan
- Stronger connections across campus and more collaborative efforts
- Increased efforts to communicate and “tell our story”
- Use of data to develop or sunset programs and services



# Questions?



FLORIDA STATE UNIVERSITY  
OFFICE OF HUMAN RESOURCES

# FACULTY SEARCH COMMITTEE TRAINING



Teaching



Research



Service

Learn how to conduct effective faculty searches from inception to onboarding. This practical training takes you through all phases of the recruiting process, including:

- Creating a search committee and defining roles.
- Building the best applicant pool through active recruiting.
- Interviewing do's and don'ts.
- Legal, recordkeeping, and university requirements.
- Welcoming a new colleague into your department.

Coming Soon

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Active Recruiting  
Strategies

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Tips to Avoid  
Cognitive Biases

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Legal  
Requirements

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Overcome  
Pipeline Problems

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Increase  
Retention

