



FLORIDA STATE UNIVERSITY  
FACULTY SENATE

MINUTES  
FACULTY SENATE MEETING  
WEDNESDAY, NOVEMBER 15, 2017  
DODD HALL AUDITORIUM  
3:35 P.M.

**I. Regular Session**

The regular session of the 2017-18 Faculty Senate was held on Wednesday, November 15, 2017. Faculty Senate President Todd Adams presided.

The following members attended the Senate meeting:

T. Adams, S. Aggarwal, P. Andrei, J. Ang, A. Askew, C. Baade, A. Barrett, L. Beitsch, B. Birmingham, D. Bookwalter, M. Buchler, K. Buhrman, E. Chicken, J. Clark, A. Clark, R. Coleman, J. Delp, J. Fiorito, S. Fiorito, M. Gertz, J. Grzywacz, T. Graban, E. Hilinski, L. Hinnant, C. Hofacker, R. Jackson, A. Kercheval, A. Kim, B. Landing, S. Lewis, S. Losh, T. Mariano, C. Marzen, U. Meyer-Baese, C. Moore, J. Ohlin, E. Peters, K. Petersen, J. Rayburn, A. Rhine, N. Rogers, G. Rust, L. Schelbe, C. Schmertmann, S. Shelton, T. Siegrist, D. Slice, L. Spainhour, G. Tenenbaum, G. Tyson, C. Upchurch, D. Von Glahn, T. Zhao

The following members were absent. Alternates are listed in parenthesis:

T. Albrecht-Smitt, B. Arjmandi, A. Barbu, H. Bass, M. Burr, E. Coleman, P. Conway, J. Drake, J. Garibaldi, M. Gawlik, J. Gomariz, J. Grzywacz, K. Harper, B. Horack, T. Houpt, K. Huffenberger, E. Hull (**Wen Li**), E. Jakubowski, K. Jones, I. Junglas, D. Kaplan, T. Keller (**Jonathan Darnis**), E. Kim, W. Li, J. Linford, J. Lo, C. Madsen, P. Marty (**Michelle Kazmer**), P. Mason, V. Mesev, M. Messersmith, R. Miles (**W. Earle Klay**), D. Moore, R. Morris, Z. Musslimani, I. Padavic, D. Poey, V. Richard Auzenne, E. Ryan, P. Sharpe, J. Standley, N. Stein, O. Steinbock, L. Stepina, U. Sypher, O. Vanli, Col. M. Van Wert (**Scott Pohler**), A. Vanli, Y.

**II. Approval of the Minutes, October 18, 2017 meeting**

The minutes of the October 18, 2017 meeting were approved as distributed.

**III. Approval of the agenda, November 15, 2017 meeting**

The agenda was approved as distributed.

**IV. Report of the Steering Committee, Dr. Eric Chicken**

Since the last Faculty Senate meeting, the Faculty Senate Steering Committee has met three times, including one meeting with President Thrasher, who brought us up-to-date on a number of issues affecting the university. We also received an update from Marilyn Young about this year's Torch Award nominees. The committee was also briefed by Director of Liberal Studies Annette Schwabe and the new chair of the Liberal Studies Coordinating and Policy Committee Jim Fadool; Gary Tyson, chair of the Constitution Revision Subcommittee; and VP for Finance and Administration

Kyle Clark and Budget Advisory Committee Chair Cliff Madsen concerning faculty senate input on budget matters.

**V. Report of the Standing Committee**

There were no reports made by standing committees.

**VI. Old Business**

**a. November Food Pantry Drive, Dr. Todd Adams**

- o Chef Travis Johnson presented Andrew Askew as the winner of the November Food Pantry Drive in which he received a free dinner for two at The Community Table.

**b. Confirmation of Committee Memberships, Dr. Todd Adams  
(See Addendum 1)**

- o There was a motion to confirm the committee memberships, the motion was seconded and approved unanimously.

**c. Constitution Revision Subcommittee, Dr. Gary Tyson  
(See Addendum 2)**

- o Gary Tyson began by stating there were changes to the Constitution that were distributed by email. There was a motion to proceed into informal session; no objections were made so informal session was opened. A discussion was opened regarding:
  - o Description of membership in the Faculty Senate
  - o Which faculty count towards determining proportional representation
  - o Which faculty can vote for Senators
  - o Which faculty can vote on the SenateThe meeting was then moved out of informal session with no objections and the meeting resumed.

**VII. New Business**

**a. Faculty Senate Resolution on Student Organizations (See Addendum 3)**

- o A statement regarding agreement with President Thrasher's suspension of Greek Organizations and alcohol/drug related events was proposed and a discussion took place to provide amendments.
- o The statement approved was as follows: "Given the problems with substance abuse, hazing, and their consequences at FSU, the Faculty Senate supports the efforts to reform the university culture. We agree that students should share responsibility for the solution. We applaud President Thrasher and the FSU administration for initiating this process." The resolution passed unanimously.

**VIII. University Welfare**

- o Matthew Lata from the United Faculty of Florida began his announcements by emphasizing that any input the Faculty Senate has in regards to negotiations is welcome and should be submitted as soon as possible. He continued by stating that currently there is nothing pending in the Legislature that is of controversial interest.

- Dr. Todd Adams announced the Road Scholars Speaker, Professor Natalia Sarkisian, would present on November 17, 2017 at 1:30 pm in Strozier Library's Robert Bradley Reading Room. (See Addendum 4)

**IX. Announcements by Deans and other Administrative Officers**

**a. Dr. Leslie Richardson, Center for the Advancement of Teaching**

- Dr. Leslie Richardson began her announcements by stating that there is a Happy Hour taking place at Dirac Library on November 16, 2017. She conveyed that her main responsibilities of the Center for the Advancement of Teaching is community building, so there are many events where faculty can share their time and thoughts across disciplines. One of these events includes five book groups in which faculty sign up, receive a free book, meet up a few times and eat snacks while they discuss how the book could be applied to each of their own classrooms. Dr. Richardson believes this is the basis to research needed to improve students' way of learning and teachers' understanding of how learning works. Dr. Richardson also discussed the creation of a Faculty Learning Committee, for those teaching large classes, to reduce the feeling of anxiety and improve the teaching/learning experience. Dr. Richardson continued by mentioning an online forum she had opened for students wishing to thank faculty that they really appreciated. There were over 300 entries in the few days that it was open. She then emphasized her point that students are grateful for what faculty do and that teachers are more than just information givers, but engineers in the sense that they design an entire learning experience. Dr. Richardson concluded her announcements by expressing her excitement to work with faculty and improve the overall teaching-learning experience across all disciplines on campus.
- Question from inaudible male: Where are you located? Dr. Richardson responded to this question by stating she does not have a set location yet, but that her temporary office is located in 116D Westcott and that she is free for anyone who may want to stop by.

**X. Announcements Provost McRorie**

Provost McRorie was not in attendance.

**XI. Announcements by President Thrasher**

President Thrasher was not in attendance.

**XII. Adjournment**

The Meeting Adjourned at 4:53 pm.



Andrea White  
Faculty Senate Coordinator

**Membership of Faculty Senate Committees Draft for 2017-2018  
As of 10-27-2017**

**Budget Advisory Committee 2016-2017**

Consists of the FS President and one member appointed annually by the Steering Committee who shall serve as the chair, and four faculty members appointed by the President of the University.

**Bylaws on the Budget Advisory Committee:** The Budget Advisory Committee shall consider University budget policies, procedures and practices, with special emphasis on the academic budget. The Committee shall consist of the President of the Faculty Senate, a member appointed annually by the Steering Committee and who shall serve as chair, and the four faculty members appointed by the President of the University to the University Budget Committee. It shall consult regularly with the President of the University and the Vice President for Academic Affairs; it shall report on its deliberations at least each term to the Faculty Senate.

**→ PENDING**

**Distance Learning Committee**

3 year terms appointed by the Steering Committee; Steering Committee appoints Chair

**Bylaws on the Distance Learning Committee:** The Distance Learning Committee shall provide policy development, oversight, and academic advice specific to the design and implementation of Distance Learning courses and degree programs. In particular, the committee will have the following responsibilities.

- (1) To propose to the Senate procedures and standards for authorization to offer courses and programs by delivery methods other than standard classroom delivery, and for enduring quality control of such course and program offerings.
- (2) To monitor the effectiveness with which the procedures and standards and standards adopted are being implemented.
- (3) To propose to the Senate modifications to existing standards and procedures as appropriate. This committee will supplement, not supplant, the functions of other existing committees.

The committee shall consist of the following members: the Chairs of the Undergraduate Policy, Graduate Policy and University Curriculum Committees; three additional faculty members appointed by the Steering Committee, with the advice and consent of the Senate for staggered three-year terms. The Vice President for Faculty Development and Advancement, or his or her designee, shall be an ex-officio member. The Director of the Office of Distance Learning and the Provost and Executive Vice President for Academic Affairs or his/her designee shall be ex-officio members. The Faculty Senate Steering Committee shall appoint its chairperson annually from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

**2015-2018**

Chris Lacher, Arts and Sciences

**2016-2019**

Stacy Sirmans, Business, Chair

**2017-2020**

Charles Hinnant, Communication and Information

**Other Members:**

Eric Chicken, Arts and Sciences, UPC Chair

Liz Jakubowski, Education, UCC Chair

David Johnson, Arts & Sciences, GPC Co-Chair

Ulla Sypher, Communication and Information, GPC Co-Chair

**Ex officio:**

Vice President for Academic Affairs or designee; Vice President for Faculty Development and Advancement or designee; Director, Office of Distance Learning

**Elections Committee 2016-2017**

1 year terms appointed by the Steering Committee; Steering Committee appoints Chair; members must be Senators. Three senators appointed by the FSSC.

**Bylaws on Elections Committee:** The Elections Committee shall conduct Senate and University elections involving faculty. The Committee shall consist of three Senators appointed annually by the Steering Committee, with the advice and consent of the Senate; each appointee shall come from a different college.

In March, the Elections Committee shall prepare the ballots for the Grievance Committee and circulate them to all members of the General Faculty, allowing two weeks for the return of ballots. A majority vote shall be required for election. At the April meeting, the Elections Committee shall prepare the ballots and conduct the election of the Senate President and the Steering Committee.

The chairperson shall be appointed by the Steering Committee.

**2017-2018**

Elizabeth Jakubowski, Education

Sandy Lewis, Education

→ TBC

## **Graduate Policy Committee (GPC)**

3 year terms appointed by the Steering Committee; committee elects Chair

**Bylaws on the GPC:** The Graduate Policy Committee shall consider University-wide policies relating to graduate education. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences shall have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, and the Dean of The Graduate School, or his or her designee, shall be ex-officio members; and membership shall include two graduate student representatives from different colleges appointed for a one-year term by the President of Student Government.

The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### **2015-2018**

Todd Adams, Arts and Sciences  
Christopher Coutts, Social Sciences and Public Policy  
Linda DeBrunner, Engineering  
Ron Honn, Motion Picture Arts  
Gregory Gerard, Business  
Sonja Siennick, Criminology and Criminal Justice  
Kimberly Van Weelden, Music

### **2016-2019**

Naresh Dalal, Arts and Sciences  
Ron Doel, Arts and Sciences  
**TBC, Human Sciences**  
Woody Kim, Hospitality  
Daniel Landau, Law  
Victor Mesev, Social Sciences and Public Policy  
John Myers, Education  
David Orozco, Business

### **2017-2020**

Sudhir Aggarwal, Arts and Sciences  
Vanessa Dennen, Education  
Tomi Gomory, Social Work  
Jamila Horabin, Medicine  
*David Johnson, Arts and Sciences, co-chair*  
*Ulla Sypher, Communication and Information, co-chair*  
Stacy VanDyke, Applied Studies  
Mia Kung, Nursing

**Ex officio:**

Vice President of Academic Affairs or designee

Dean of The Graduate School or designee

2 graduate students from different colleges/schools appointed annually by the President of student government (Student rep: Ben Elwood )

**Grievance Committee**

Election shall be by the General Faculty for three-year staggered terms;

**Bylaws on the Grievance Committee:** The Grievance Committee shall have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation to the University practice in professional relations, professional ethics, academic freedom, conditions of employment (including the termination or suspension of tenured and non-tenured faculty), and general faculty welfare.

The Committee is empowered to create hearing panels for the consideration of individual cases. The Grievance Committee will report each term to the Faculty Senate. Action by a Grievance Committee hearing panel in no way precludes a faculty member from seeking redress through other official means; however, no other University committee shall serve as an appeals committee for cases initially heard by the Grievance Committee.

The Chairperson of the Elections Committee shall, through the Faculty Senate Coordinator, notify each college scheduled to nominate candidates for this Committee. The faculty of that unit shall, through procedures it shall determine, nominate from its ranks at least twice the number of faculty members to be elected. Additional nominations shall be taken from the floor of the Senate. Election shall be by the General Faculty for three-year staggered terms to begin July 1. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences shall have an additional representative; and the College of Arts and Sciences shall have four additional representatives.

**2015-2018**

William Bales, Criminology and Criminal Justice

Carolyn Herrington, Education

Kate Petersen, Arts and Sciences

Marlo Ransdell, Fine Arts

Oliver Steinbock, Arts and Sciences

Lee Stepina, Business

Mei Zhang, Engineering

## **2016-2019**

Lara Balbis, Nursing  
Christopher Coutts, Social Sciences and Public Policy  
Vanessa Dennen, Education  
Tom Keller, Arts and Sciences  
Robert Moffatt, Human Sciences  
Michael Nair-Collins, Medicine  
Melissa Radey, Social Work  
Koji Ueno, Social Sciences and Public Policy

## **2017-2020**

*Frank Gunderson, Music, Chair*  
Lydia Hanks, Dedman School of Hospitality  
Keith Howard, Arts & Sciences  
Irena Hutton, Business  
Jed Kaleko, Motion Picture Arts  
Tahirih Lee, Law  
Ellen Nimmons, Communication & Information  
Charles (Chuck) Nyce, Business  
Wendy Plant, Jim Moran School of Entrepreneurship  
Virgil Suarez, Arts & Sciences

## **Honors Program Policy Committee**

Nine faculty members needed for staggered 3 year terms appointed by the Steering Committee; Steering Committee appoints Chair; no college or school shall have more than 3 faculty representatives.

**Bylaws on the Honors Program Policy Committee**: The Honors Program Policy Committee shall consider curriculum and related policies and procedures for the University's Honors Program and Honors in the Major Program. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Dean of Undergraduate Studies, or his or her designee, and the Director of the University Honors Program shall be ex-officio members. The President of Student Government shall appoint annually two undergraduate students from among present or past participants in a Florida State University honors curriculum.

The chairperson shall be appointed by the Steering Committee from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

## **2015-2018**

Ravindran Chella, Engineering  
Jane Lo, Education  
Chad Marzen, Business  
Lynn Panton, Human Sciences



## **2016-2019**

Bridget Birmingham, Libraries  
Edwin Hilinski, Arts and Sciences  
Daniel Maier-Katkin, Criminology  
Paul Marty, Communication and Information  
*Douglass Seaton, Music, Chair*

### **Ex officio:**

Vice President of Academic Affairs; Director of the Honors Scholars Program;  
2 undergraduate students appointed annually by the President of student government from among present or past participants in an FSU honors curriculum.

## **Liberal Studies Coordinating Committee**

Nine members appointed by the Steering Committee to serve for staggered 3-year terms, including one representative each from the Undergraduate Policy, Honors Program Policy and University Curriculum Committees. Steering Committee appoints the Chair.

**Bylaws on the Liberal Studies Coordinating Committee:** The Liberal Studies Coordinating and Policy Committee shall promote liberal education and provide oversight for the liberal studies curriculum. The Committee shall consist of nine faculty members, appointed by the Steering Committee, who shall serve for staggered three-year terms, including one representative each from the Undergraduate Policy, Honors Program Policy and University Curriculum Committees. The Dean of Undergraduate Studies and Provost and Executive Vice President for Academic Affairs or their designee shall serve as ex-officio members. The Committee may invite to its meetings representatives of administrative offices and others with responsibility for implementing policies that have direct bearing on the Liberal Studies program. The Steering Committee shall appoint the chair annually from among the faculty representatives.

## **2015-2018**

Reginald Perry, Engineering  
Piers Rawling, Arts and Sciences  
Annette Schwabe, Social Sciences and Public Policy

## **2016-2019**

*James Fadool, Arts and Sciences, Chair*  
Kris Harper, History, Arts and Sciences (UCC)  
Lisa Tripp, Motion Picture Arts (UPC)

## **2017-2020**

George Boggs, Education  
Douglass Seaton, Music (Honors)  
Lauren Weingarden, Fine Arts

### **Ex officio:**

Dean of Undergraduate Studies  
Vice President for Academic Affairs or designee

## **Library Committee**

3 year terms appointed by the Steering Committee; committee elects Chair.

**Bylaws on the Library Committee:** The Library Committee shall consider University-wide policies on general library operations. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences and Public Policy shall each have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, the Vice President for Faculty Development and Advancement, or his or her designee, the Dean of University Libraries, and the directors of the College of Music Allen Music Library, the College of Law Research Center, the College of Medicine Maguire Medical Library, the Harold Goldstein Library, the Dirac Science Library, and the head of Scholars Commons, shall be non-voting ex-officio members; and membership shall include a graduate student and an undergraduate student from different colleges appointed for a one-year term by the President of Student Government.

The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee which will transmit the recommendations to the Senate for action.

### **2015-2018**

Banghao Chen, Arts & Sciences  
Lindsay Dennis, Education  
Ron Honn, Motion Picture Arts  
Tahirih Lee, Law  
Keith Roberson, Fine Arts  
Kathryn Tillman, Social Sciences and Public Policy  
Silvia Valisa, Arts and Sciences  
Denise Von Glahn, Music

### **2016-2019**

Kris Harper, Arts and Sciences  
Eundeok Kim, Human Sciences  
Libby Lewis, Applied Studies  
Dennis Moore, Arts and Sciences  
David Orozco, Business  
Svetlana Pevnitskaya, Social Sciences and Public Policy  
Susan Porterfield, Nursing  
*Alysia Roehrig, Education, Chair*

## **2017-2020**

Charles Hofacker, Business  
Raphael Kampmann, Engineering  
Jeffrey Lacasse, Social Work  
Richard Morris, Communication and Information  
Irene Alexandraki, Medicine  
Brian Stultz, Criminology and Criminal Justice  
Jimmy Yu, Arts and Sciences

### **Ex officio:**

Vice President of Academic Affairs or designee; Vice President for Faculty Development and Advancement or designee; Dean of University Libraries; Head of Dirac Science Library; Head of Scholars Commons; Head of Harold Goldstein Library; Head of College of Music Allen Music Library; Head of College of Law Research Center; Head of College of Medicine Maguire Medical Library; Graduate Student Representative; Undergraduate Student Representative

## **Student Academic Relations Committee**

2 year terms appointed by the Steering Committee, committee elects Chair

**Bylaws on SARC:** The Committee on Student Academic Relations shall hear appeals from students who think that decisions about their academic work have been made improperly or unprofessionally in colleges. The Committee shall consist of five persons appointed annually by the Steering Committee, with the advice and consent of the Senate, for staggered two-year terms; an undergraduate student member and a graduate student member shall be appointed annually by the President of the University.

The Committee shall elect its chairperson annually from the faculty representatives. The Committee shall report its findings and recommendations to the Provost and Executive Vice President for Academic Affairs. It shall also report each term to the Faculty Senate.

## **2016-2018**

Karen Bearor, Fine Arts  
Nancy Rogers, Music

## **2017-2019**

Carol Edwards, Social Work  
Audrey Heffron-Casserleigh, Social Sciences and Public Policy  
*Patricia Warren-Hightower, Criminology & Criminal Justice, Chair*

## **Teaching Evaluation Committee**

3 year terms appointed by the Steering Committee; Steering Committee appoints Chair

**Bylaws on the Teaching Evaluation Committee:** The Teaching Evaluation Committee shall consider University-wide policies and procedures relating to the evaluation of teaching, which includes but is not limited to the use of student surveys. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Vice President for Faculty Development and Advancement, a representative from the Office of Distance Learning and the Assistant Director, Assessment and Testing shall serve as ex officio members.

The chairperson shall be appointed by the Steering Committee from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### **2015-2018**

Elizabeth Jakubowski, Education  
Rhea Lathan, Arts and Sciences  
Candace Ward, Arts and Sciences

### **2016-2019**

*Jon Ahlquist, Arts and Sciences, Chair*  
Lynne Hinnant, Communication and Information  
Tom Keller, Arts and Sciences

### **2017-2020**

Christine Andreas-Larsen, Education  
Joe Kraus, Music  
Ashok Srinivasan, Arts and Sciences

### **Ex officio:**

Vice President for Faculty Development and Advancement  
Coordinator of Instructional Development  
Coordinator of Assessment Services

## Technology Committee

Members of this committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the College of Arts and Sciences shall have two representatives. University Libraries shall also have a representative. The Committee shall annually elect its Chairperson from the faculty representatives.

**Bylaws on the Technology Committee:** The Technology Committee shall consider how University-wide technology related infrastructure may impact on academic issues. Members of this committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the College of Arts and Sciences shall have two representatives. University Libraries shall also have a representative. The Associate Vice President for Technology and Chief Information Officer shall serve as an ex-officio member.

The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

### 2015-2018

Robert Coleman, Fine Arts

Sabrina Dickey, Nursing

Brian Gaber, Motion Picture Arts

Dianne Gregory, Music

Don Latham, Communication and Information

Carl Schmertmann, Social Sciences and Public Policy

### 2016-2019

Michelle Arbeitman, Medicine

Victor DeBrunner, Engineering

Ron Doel, Arts and Sciences

Jean Phillips, University Libraries

Brian Stults, Criminology and Criminal Justice

### 2017-2020

*Gary Tyson, Arts and Sciences, Chair*

Iris Junglas, Business

Vanessa Dennen, Education

Eundeok Kim, Human Sciences

→ TBC, Social Work

→ TBC, Law

**Ex officio:** Associate Vice President for Technology and Chief Information Officer

## **Undergraduate Policy Committee (UPC)**

3 year terms appointed by the Steering Committee; committee elects Chair

**Bylaws on UPC:** The Undergraduate Policy Committee shall consider University-wide policies on undergraduate academic affairs. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have a representative; the Colleges of Education, Business, and Social Sciences shall have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, and the Dean of Undergraduate Studies, or his or her designee, shall be ex-officio members. The President of Student Government shall appoint an undergraduate student member annually.

The Committee shall elect its chairperson annually from the faculty representatives. The Committee will make its recommendations to the Steering Committee which will transmit the recommendations to the Senate for action.

### **2015-2018**

John Breed, Entrepreneurship  
Kathleen Clark, Education  
Lydia Hanks, Hospitality NEW  
Keith Howard, Arts and Sciences  
Cindy Lewis, Nursing  
Karen McGinnis, Arts and Sciences  
Latonya Noel, Social Work  
Xinlin Tang, Business

### **2016-2019**

*Eric Chicken, Arts and Sciences, Chair*  
Ella-Mae Daniel, Education  
Jim Dawkins, Fine Arts  
Elizabeth Foster, Medicine  
Patrick Hollis, Engineering  
Irena Hutton, Business  
Lisa Tripp, Motion Picture Arts  
Tingting Zhao, Social Science and Public Policy

### **2017-2020**

Bahram Arjmandi, Communication and Information  
Andrew Askew, Arts and Sciences  
Katarzyna Bugaj, Music  
Henry Fuelberg, Arts and Sciences  
Daniel Mears, Criminology and Criminal Justice  
Lisa Munson, Social Sciences and Public Policy  
Rosemary Prince, Applied Studies  
Besiki Stvilia, Communication and Information

**Ex officio:** Vice President of Academic Affairs; Dean of Undergraduate Studies or designee; 1 undergraduate student appointed annually by the President of student government

## **University Curriculum Committee**

3 year terms appointed by the Steering Committee; committee elects Chair

**Bylaws on UCC:** The University Curriculum Committee shall consider curricular policies and procedures at both the undergraduate and graduate levels. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Vice President for Faculty Development and Advancement, or his or her designee, shall be an ex-officio member.

The Committee shall annually elect its chairperson from the faculty representatives.

### **2015-2018**

Amy Burdette, Social Sciences and Public Policy

Kris Harper, Arts and Sciences

Piyush Kumar, Arts and Sciences

### **2016-2019**

P. Bryant Chase, Arts and Sciences

Dianne Gregory, Music

Greg Turner, Medicine

### **2017-2020**

Steve Bailey, Business

*Liz Jakubowski, Education, Chair*

Don Latham, Communication and Information

**Ex officio:** Vice President for Faculty Development and Advancement or designee

# THE CONSTITUTION OF FLORIDA STATE UNIVERSITY

**(Revised and amended to 2018)**

The legal authority of Florida State University is vested in the State Board of Education; the Board of Trustees; and the State University System Board of Governors. Subject to that authority this constitution is adopted for governance of the University.

## **Article I Administrative Officers**

### **Section A. President of the University**

The President is the chief administrative officer of the University and shall exercise general supervision over all its activities.

### **Section B. Other Administrative Officers**

There shall be such other administrative officers as the President may designate. They shall have such duties as the President may assign to them. In the case of absence, incapacitating illness, or death of the President, the Provost and Executive Vice President for Academic Affairs shall assume all the authority and responsibility of the President until formal provisions are made by the Board of Trustees. In the absence of both the President and the Provost and Executive Vice President for Academic Affairs, the Vice President for Faculty Development and Advancement shall have all the authority and responsibility until formal provisions are made by the Board of Governors.

## **Article II Councils and Committees**

The President shall establish such councils and committees as deemed necessary and shall specify their duties and responsibilities.

## **Article III The General Faculty**

### **Section A. Membership**

The General Faculty shall consist of those persons holding the academic rank of Instructor, Assistant Professor, Associate Professor, or Professor in one of the colleges, schools, or other academic units of the University, and of those members of the Professional Staff to whom the President assigns an academic rank.

### **Section B. Jurisdiction**

The General Faculty shall

1. receive reports and announcements from officers of the University and from the Faculty Senate, and



2. formulate its opinion regarding any subject of interest to the University and make recommendations thereon to the appropriate body or officer for final consideration.

### **Section C. Meetings**

The General Faculty shall meet

1. in regular session in the fall of each academic year to receive the annual report of the President, and
2. in special session called either by the President, or on resolution of the Faculty Senate, or on written request from at least ten percent of the members of the General Faculty.

## **Article IV Faculty Senate**

### **Section A. Membership**

1. Elected faculty members

Only full-time Instructors, Assistant Professors, Associate Professors, and Professors shall be eligible for representation in and election to the Faculty Senate. Eligible faculty members who have duties in more than one college or school shall be counted in that college or school in which the major portion of their salary is budgeted or time is assigned.

Each college or school shall be entitled to representation in the Faculty Senate according to the following formula:

$$\frac{\text{number of representatives}}{100} = \frac{\text{number of eligible faculty members in college or school}}{\text{total number of eligible faculty members in the university}}$$

Each college or school shall be entitled to at least one representative.

The library staff shall be entitled to one elected representative.

Florida State University Schools (FSUS) faculty shall be entitled to one elected representative; members of the Florida State University Schools (FSUS) faculty shall not be counted as College of Education faculty in determining the number of that College's representatives nor shall they be eligible to vote in the College of Education elections of Faculty Senators.

- a. Prior to February 1 of each year, the Vice President for Faculty Development and Advancement shall submit to the Faculty Senate Coordinator a list of the eligible faculty members in each college or school. The Faculty Senate Coordinator shall on February 15 of each

- year determine the total number of representatives apportioned to each college or school and the number to be elected that year and shall notify the appropriate dean.
- b. Each unit shall elect its representatives for two-year terms, in accordance with a procedure that its eligible faculty members shall determine. Terms shall begin with the regular April meeting of the Senate of the election year.
  - c. Each unit may elect, according to a procedure that its eligible faculty members shall determine, an alternate representative or representatives to serve whenever illness, professional travel, or other obligations make it impossible for the designated Senator or Senators to be present. A faculty member thus representing a unit shall have the full privileges of Senate membership.
2. The Faculty Senate shall elect its presiding officer from its membership to serve for a one-year term. The presiding officer shall be designated President of the Senate and shall serve as the chair of the Steering Committee. In case the person elected President of the Senate is already a member of the Steering Committee, the Senate shall elect a Senator to fill the unexpired term on that committee.
  3. The following shall be ex-officio members of the Senate: the President of the University, the Vice Presidents, the Dean of The Graduate School, the Dean of Undergraduate Studies, the dean of each college or school, the University Registrar, the Dean of University Libraries, and the President of the Student Body. Ex-officio members shall have the privilege of the floor but shall not be eligible to vote.

### **Section B. Jurisdiction**

The Faculty Senate shall be the basic legislative body of the University and shall establish its own Bylaws and procedures.

1. It shall formulate measures for the maintenance of a comprehensive educational policy and for the maximum utilization of the intellectual resources of the University.
2. It shall determine and define University-wide policies on academic matters, including Liberal Studies policy, admission, grading standards, and the requirements within which the several degrees may be granted.
3. As the elected body of the General Faculty, the Senate may also formulate its opinion regarding any subject of interest to the University, and adopt resolutions thereon. Resolutions treating those areas of authority legally reserved to the President of the University and the Board of Trustees will be advisory.

4. The President of the University shall have the power to veto any action of the Senate. The veto, with reasons therefore, shall be communicated in writing to the Faculty Senate Coordinator and Chair of the Steering Committee within sixty days. By a two-thirds vote, the Senate may appeal to the Board of Trustees any action so vetoed.
5. Upon the resignation, retirement, or death of the University President and upon a request by the Board of Trustees, the Faculty Senate shall designate individuals to be available for membership on any committee requested by the Board of Trustees for the purpose of consultation in the selection of a nominee for President.

**Section C. Standing and Special Committees**

1. There shall be a Steering Committee consisting of seven persons from the voting membership of the Faculty Senate who shall be elected for staggered two-year terms. In consultation with the President of the University, the Steering Committee shall determine the agenda for each Faculty Senate meeting. It shall provide for reports to the Faculty Senate by administrative officers, by chairs of standing and special committees, and by individuals.
2. The Faculty Senate may establish standing and special committees necessary for its work.

**Section D. Meetings**

1. The Faculty Senate shall meet in regular session each month during the academic year and may meet in special session during the summer.
2. Special meetings may be held at any time in accordance with rules specified in the Bylaws.
3. All meetings of the Faculty Senate shall be open to members of the General Faculty.
4. The right to address the Faculty Senate shall be granted to any member of the General Faculty in accordance with rules specified in the Bylaws.

**Section E. Procedure**

The Faculty Senate shall develop its own rules of procedure. Minutes shall be kept by the Faculty Senate Coordinator and shall be distributed to all members of the General Faculty and to all administrative officers.

**Article V Colleges and Schools**

Subject to the University-wide regulations established by the Faculty Senate and the authority of the President of the University, the faculty of each college or school shall determine its internal policies such as specific admission requirements, requirements

for majors, requirements for graduation, and the nature, content, and scheduling of its courses.

The faculty of each college or school shall keep on file with the Faculty Senate Coordinator a current set of bylaws governing its internal operations, including procedures for the election of its representatives to the Faculty Senate and for the approval of its candidates for degrees.

## **Article VI Faculty Members of Colleges or Schools**

### **Section A. Appointment: General Faculty**

1. Vice Presidents, the deans of the colleges and schools, and other such administrative personnel shall be appointed by the President of the University. An advisory committee appointed by the President shall consult with the President in the process of selection of nominees for such positions.
2. Associate and assistant deans of colleges and schools shall be recommended by the appropriate dean to the Provost and Executive Vice President for Academic Affairs. The President of the University or a designee shall make these appointments.
3. Professors, Associate Professors, and Assistant Professors in the colleges and schools shall be nominated by the department chair, or equivalent, approved and recommended by the dean and the Provost and Executive Vice President for Academic Affairs, and appointed by the President of the University.
4. Each original appointment shall be confirmed by the President of the University, or a designee, in a contract letter.
5. Supplementary appointments to the Graduate Faculty may be awarded to members of the General Faculty on nomination of the department chair, or equivalent, and approval of the appropriate dean and the Dean of The Graduate School, with the advice and consent of the Graduate Policy Committee.
6. Appointments to the faculty for limited periods of time, clearly stated in writing at the time of appointment, shall be designated as specified in the State University System Classification System. These appointments shall not count toward eligibility for tenure unless otherwise stipulated.

### **Section B. Tenure, Nonreappointment, Termination, and Suspension**

1. Tenure Process. The procedure to be followed when a faculty member becomes eligible to be considered for tenure shall be as follows:
  - a. The nomination for tenure shall be initiated by an elected faculty committee of the appropriate department or academic unit; the

majority of the members of this committee shall be tenured faculty. The department chair, or equivalent, shall inform the candidate in writing of the committee decision to recommend or not to recommend, together with the chair's recommendation.

- b. The department chair, or equivalent, shall transmit the committee recommendation together with the chair's recommendation to the appropriate committee of the college or school and to the dean. In addition, the department chair, or equivalent, shall convene a meeting of all tenured faculty in the department and conduct a secret ballot regarding the nomination for tenure; the department chair, or equivalent, shall transmit the opinion of the tenured members of the department or unit to the appropriate committee of the college or school and to the dean.
- c. A college or school committee of elected tenured faculty shall consider the candidate for recommendation to a University committee of elected tenured faculty and shall vote to recommend or not to recommend the candidate; the candidate shall be informed in writing of the committee's decision by the chair of the committee.
- d. A University committee on tenure, consisting of elected tenured faculty with at least one representative from each college or school, shall receive the recommendation from the college or school committee and shall consider it for recommendation to the Provost and Executive Vice President for Academic Affairs and to the President of the University. The Vice President for Faculty Development and Advancement shall serve, without voting privileges, as ex-officio chair of the University committee and shall transmit to the Provost and Executive Vice President for Academic Affairs and to the President the committee's decision to recommend or not to recommend the candidate for tenure; the Vice President for Faculty Development and Advancement shall also inform the candidate in writing of the committee's recommendation.
- e. The Provost and Executive Vice President for Academic Affairs and the President of the University shall decide to recommend or not to recommend the candidate to the Board of Trustees for tenure, and the President shall notify the faculty member immediately in writing of the final decision to recommend or not to recommend.
- f. In step "d" above, the dean of the appropriate college or school in each case shall present to the University committee the dean's decision to recommend or not to recommend the candidate; in step "d," the dean of the appropriate college or school shall also report this decision to

- the Provost and Executive Vice President for Academic Affairs and the President of the University.
- g. In steps "a," "b," and "c" above, the faculty candidate who is not recommended by a committee at any stage of the deliberations may appeal that negative decision to the next committee by so requesting in writing within a period of ten (10) working days after receiving notification of the decision; in "d," the candidate may appeal a negative decision to the Provost and Executive Vice President for Academic Affairs and the President by so requesting in writing within a period of ten (10) working days after receiving notification of the decision. Unless a faculty candidate makes an appeal of a negative decision by a committee, the candidate's folder will not be forwarded to the next committee; in formulating an appeal, the candidate may address in writing the stated rationale for the committee's decision.
  - h. In steps "b" and "c" above, a college or school may use an additional committee between the department or equivalent committee and the college or school committee if the faculty of said college or school has voted for such usage in its bylaws.
2. Annual Reappointment of Tenured Faculty Members. Tenured members of the faculties of colleges, schools, and other academic units shall enjoy the assurance of annual recommendations for reappointment.
  3. Crediting of Time Toward Tenure.
    - a. Any member of the faculties of colleges and schools holding the rank of Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of the sixth year as a faculty member. A Professor may be given tenure at the beginning of the second year as a faculty member provided the Professor received credit, at time of appointment, for four years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Trustees.
    - b. Any member of the faculties of colleges and schools holding the rank of Associate Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of the sixth year as a faculty member. An Associate Professor may be given tenure at the beginning of the third year as a faculty member provided the Associate Professor received credit, at time of appointment, for three years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Trustees.

- c. A faculty member appointed to the rank of Assistant Professor may receive credit at the time of appointment for up to two, but no more than two, years spent in a tenure-earning position elsewhere.
4. A decision whether to nominate a faculty member for tenure shall normally be made during the fifth year of continuous service in a tenure-earning position, or, at the option of the employee and with the concurrence of the appropriate administrative officials, during the sixth such year in a tenure-earning position.
5. Definition of Continuous Employment. Employment for any two semesters of any twelve-month period shall be considered a year of continuous employment. For the purpose of tenure eligibility, consideration for part-time service shall normally mean employment during at least one semester of any twelve-month period. Part-time service of an employee employed at least one full semester in any twelve-month period shall be accumulated. However, not more than one year of tenure eligibility may be earned in a twelve-month period. (Time spent by a faculty member undergoing appointment or exchange within the State University System or on a special assignment for the benefit of the parent institution or for the University System shall be counted toward the fulfillment of eligibility for tenure. Time spent away from the institution for other purposes shall not be counted toward the fulfillment of eligibility for tenure, except by mutual agreement of the faculty member and the University.)
6. Restrictions on Employment of Non-tenured Faculty.
  - a. No person employed in a tenure-earning position after 1965 may remain in the service of the University as a nonpermanent member of the faculty of any college, school, or other academic unit in any rank or combination of ranks for a total of more than seven years unless tenure has been granted, except that faculty whose service began before September 1972 may count four additional years in the Instructor or Acting Assistant Professor ranks as probationary. Persons holding an administrative or service role will normally hold a courtesy rank in an academic unit and shall not be subject to the rule during such service unless the academic unit grants a regular tenure-earning appointment. When the administrative or service function is ended, the person shall receive, upon request, a tenure-earning appointment in an academic unit.
  - b. Not later than the end of the sixth year of service (or the tenth in the case of the above exceptions), the department chair, or equivalent, in consultation with the dean of the college or school, shall either nominate the faculty member for tenure or arrange to terminate

service at the end of the seventh year (or the eleventh, in the case of the above exceptions). In every case, the faculty member shall be notified in writing of this recommendation by the dean.

- c. Only time spent in the rank of Assistant Professor and above shall be construed as tenure-earning time.
  - d. Assistant Professors shall be considered ineligible for tenure or for reappointment beyond a seven-year maximum.
7. Early Tenure.
- a. The Board of Trustees may approve tenure at an earlier time if it is recommended with sufficient justification by the President of the University.
  - b. A member of the faculty must satisfy the five-year requirement to be eligible for consideration by a tenure committee at any level.
8. Termination, Nonreappointment, and Suspension.
- a. Termination and Nonreappointment of Tenured Faculty Members for Cause. Annual recommendation for reappointment of permanent members of the faculty shall be withheld only for serious cause (incompetence or misconduct) and on the basis of written and specific charges made by the dean of the college or school, the Provost and Executive Vice President for Academic Affairs, or by the President of the University. A copy of such charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, upon request, a hearing before an appropriate faculty committee. At this hearing, the faculty member shall be allowed, at the faculty member's own expense, the benefit of counsel of the faculty member's choice.
  - b. Nonreappointment of Non-tenured Faculty. Upon the advice of a department chair, a departmental/college/school advisory committee, the dean of the respective college or school, and the Provost and Executive Vice President for Academic Affairs, the President of the University may give written notice of nonreappointment of a non-tenured faculty member. Notice of nonreappointment, or of intention not to reappoint, shall be given in writing in accordance with the following standards: (a) for faculty members in their first two years of employment, one full semester prior to the date of termination; (b) for faculty members with two or more years of continuous service, one full year prior to date of termination.
  - c. Immediate Suspension of Tenured or Non-tenured Faculty. In the case of flagrant offenses, the President of the University may suspend a



member of the faculty with pay from performance of duties. Within two days, excluding weekends and official holidays, following such suspension, the President or a designee shall cause a written notice, including a statement of reasons, to be served upon the employee.

- d. If immediate dismissal is thereby sought, a copy of written specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, upon request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed, at the faculty member's own expense, the benefit of counsel of the faculty member's choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.
- e. If immediate dismissal is not sought, the faculty member shall have, upon request, a hearing on the suspension before an appropriate faculty committee.
- f. The hearing committee, after deliberation, shall report its findings to the President. If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, the President may either accept or reject that finding. If the President rejects the report, the reasons for doing so shall be provided in writing to the hearing committee and to the faculty member. The faculty member shall be provided an opportunity to respond before further action is taken. If the hearing committee concludes that adequate cause for a dismissal has been established but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with supporting reasons. If dismissal or other severe sanction is recommended, the President may take such action as appropriate.

### **Section C. Academic Freedom**

It is the policy of the University to maintain and encourage full freedom, within the law, of inquiry, discourse, teaching, research, and publication, and to protect members of the faculty against influences, from within or without the University, that would restrict the exercise of this freedom in their areas of scholarly interest. The right to the protection of the University shall not necessarily include any right to the service of the University's legal counsel in any proceedings in which the academic freedom of the faculty member may be an issue.

The faculty member has the same freedoms and responsibilities as other citizens, including political rights and privileges, without institutional

ensorship or discipline. However, as a scholar, a faculty member should be mindful that accuracy, forthrightness, and dignity befit association with the University.

Furthermore, faculty members must consider their academic duties as their primary responsibility. In no case should faculty members accept or seek appointment to civic or political office which would reduce significantly the time available for this primary responsibility without first securing written approval from the President of the University.

Faculty members who believe they do not enjoy the academic freedom which it is the policy of the University to maintain and encourage shall be entitled on written request to a hearing before the Committee on Grievances.

#### **Section D. Resignation**

When a member of the faculty of the University desires to obtain release from their faculty position, that faculty member is expected to offer their resignation to the President of the University, or a designee, through appropriate administrative channels at least ninety days before the resignation takes effect.

### **Article VII The Professional Staff**

Those persons holding academic appointments within Florida State University, but not within a college or school, and those persons within a college or school holding academic appointments whose responsibilities do not include teaching, shall be considered members of the Professional Staff. Members of the Professional Staff having appropriate qualifications and responsibilities shall be assigned faculty rank by the President of the University on recommendation of their administrative officers for the purpose of membership in the General Faculty.

Members of the Professional Staff shall enjoy the assurance of annual recommendation for reappointment in accordance with the provisions of the Florida Statutes and the regulations of the Board of Governors.

### **Article VIII Amendments**

Amendments to this Constitution shall become effective when (1) approved by a two-thirds vote of the Faculty Senate and (2) ratified by a majority vote of the members of the General Faculty who are eligible for election to the Faculty Senate and who vote on the proposal.

An amendment to be considered by the Faculty Senate must be submitted at a regular meeting at least one month prior to a vote on the proposal. The faculty vote on ratification shall be taken during the regular academic year not earlier than thirty days after circulation of the Senate minutes in which the amendment approved by the Senate is recorded.

*The Constitution of  
Florida State University*

NOTE: The Constitution was first adopted by the Faculty as the Faculty of the Florida State College for Women on April 11, 1931, and ratified by the Faculty of Florida State University on May 19, 1948, amended to December 6, 1989. Amended xxxx, 2018

# **THE CONSTITUTION OF THE FLORIDA STATE UNIVERSITY**

**(Revised and amended to December 6, 1989)**

The legal authority of The Florida State University is vested in the Board of Education; State Board of Education; and in the Board of Regents; State University System Board of Regents. Subject to that authority this constitution is adopted for the government of the University.

## **Article I Administrative Officers**

### **Section A. The President**

The President, appointed by the Board of Regents, shall be the Chief Administrative Officer; of the University and shall exercise general supervision over all its activities.

### **Section B. Other Administrative Officers**

There shall be such other administrative officers as the President may designate. They shall have such duties as the President may assign to them. In the case of absence, incapacitating illness, or death of the President, the Vice President for Academic Affairs; shall assume all the authority and responsibility of the President until formal provisions are made by the Board of Regents. In the absence of both the President and the Vice President for Academic Affairs, the Dean of the Faculties; shall have all the authority and responsibility until formal provisions are made by the Board of Regents.

## **Article II Councils and Committees**

The President shall establish such councils and committees as deemed necessary and shall specify their duties and responsibilities.

## **Article III The General Faculty**

### **Section A. Membership**

The General Faculty shall consist of those persons holding the academic rank of Instructor, Assistant Professor, Associate Professor, or Professor in one of the colleges, schools, or other academic units of the University, and of those members of the Professional Staff to whom the President assigns an academic rank.

### **Section B. Jurisdiction**

The General Faculty shall

1. receive reports and announcements from officers of the University and from the Faculty Senate, and

2. formulate its opinion upon any subject of interest to the University and make recommendations thereon to the appropriate body or officer for final consideration.

**Section C. Meetings**

The General Faculty shall meet

1. in regular session in the fall of each academic year to receive the annual report of the President, and
2. in special session called by the President either on his or her own initiative or on resolution of the Faculty Senate, or on written request of at least ten percent of the members of the General Faculty.

**Article IV Faculty Senate**

**Section A. Faculty Senate: Membership**

1. Elected faculty members

Each college or school shall be entitled to representation in the Faculty Senate according to the following formula:

$$\frac{\text{number of representatives}}{100} = \frac{\text{number of eligible faculty members in college or school}}{\text{total number of eligible faculty members in the university}}$$

Each college or school shall be entitled to at least one representative.

The library staff shall be entitled to one elected representative.

Only full-time Instructors, Assistant Professors, Associate Professors, and Professors shall be eligible for representation in and election to the Faculty Senate, except that University Service Professors, University Service Associate Professors, and University Service Assistant Professors are also eligible for representation in and election to the Faculty Senate. If an eligible faculty member has duties in more than one college or school, he or she shall be counted in that college or school in which the major portion of his or her salary is budgeted or time is assigned. Developmental Research School faculty shall be entitled to one elected representative; members of the Developmental Research School faculty shall not be counted as College of Education faculty in determining the number of that College's representatives or be eligible to vote in the College of Education elections of Faculty Senators.

- (1) Each unit shall elect its representatives for two-year terms, which shall begin with the regular April meeting of the Senate of the election year,

according to a procedure which its eligible faculty members shall determine. Prior to February 1 of each year, the Dean of the Faculties shall submit to the Secretary of the Senate a list of the eligible faculty members in each college or school.

- (2) Each unit may elect, according to a procedure which its eligible faculty members shall determine, an alternate representative or representatives to serve whenever illness, professional travel, or other obligations make it impossible for the designated Senator or Senators to be present. A faculty member thus representing a unit shall have the full privileges of Senate membership.

The Secretary to the Faculty shall on February 15 of each year determine the total number of representatives apportioned to each college or school and the number to be elected that year and shall notify the appropriate dean.

2. The Faculty Senate shall elect its presiding officer from its membership to serve for a one-year term. He or she shall be designated President of the Senate and shall serve as the chairperson of the Steering Committee. In case the person elected President of the Senate is already a member of the Steering Committee, the Senate shall elect a Senator to fill his or her unexpired term on that committee. The following shall be ex-officio members of the Senate; The President of the University, the Vice Presidents, the Dean of the Faculties, the Dean of Graduate Studies, the Dean of Undergraduate Studies, the dean of each college or school, the University Registrar, the Director of Libraries, and the President of the Student Body. Ex-officio members shall have the privilege of the floor but may not vote.

### **Section B. Jurisdiction**

The Faculty Senate shall be the basic legislative body of the University.

1. It shall formulate measures for the maintenance of a comprehensive educational policy and for the maximum utilization of the intellectual resources of the University.
2. It shall determine and define University-wide policies on academic matters, including Liberal Studies policy, admission, grading standards, and the requirements within which the several degrees may be granted.
3. As the elected body of the General Faculty, the Senate may also formulate its opinion upon any subject of interest to the University and adopt resolutions thereon. Resolutions treating those areas of authority legally reserved to the President of the University and the Board of Regents will be advisory.
4. The President of the University shall have the power to veto any action of the Senate. The veto shall be communicated in writing to the Secretary of

the Senate and Chairperson of the Steering Committee with reasons therefore within sixty days. By a two-thirds vote the Senate may appeal to the Board of Regents any action so vetoed.

5. Upon the resignation, retirement, or death of the President and upon a request by the Board of Regents, the Faculty Senate will designate individuals to be available for membership on any committee requested by the Board of Regents for the purpose of consultation in the selection of a nominee for President.

### **Section C. Standing and Special Committees**

1. A Steering Committee shall consist of seven persons elected for staggered two-year terms from the voting membership of the Faculty Senate. In consultation with the President of the University, it shall determine the agenda for each meeting. It shall provide for the reporting to the Faculty Senate by administrative officers, by chairpersons of standing and special committees, and by individuals.
2. The Faculty Senate may establish standing and special committees necessary for its work.

### **Section D. Meetings**

1. The Faculty Senate shall meet in regular session each month during the academic year and may meet in special session during the summer.
2. Special meetings may be held at any time in accordance with rules specified in the Bylaws.
3. All meetings of the Senate shall be open to members of the General Faculty.
4. The right to address the Faculty Senate shall be granted to any member of the General Faculty in accordance with rules specified in the Bylaws.

### **Section E. Procedure**

The Faculty Senate shall develop its own rules of procedure. Minutes shall be kept by the Secretary of the Senate and shall be distributed to all members of the General Faculty, to all administrative officers, and to all members of the Professional Staff.

## **Article V The Colleges and Schools**

Subject to the University-wide regulations of the Faculty Senate and the authority of the President of the University, the faculty of each college or school shall determine its internal policies such as specific admission requirements, requirements for majors, requirements for graduation, and the nature, content, and scheduling of its courses.

The faculty of each college or school shall keep on file with the Secretary of the Senate a current set of bylaws governing its internal operations, including procedures for the election of its representatives to the Faculty Senate and for the approval of its candidates for degrees.

## **Article VI The Faculty Members of Colleges or Schools**

### **Section A. Appointment: General Faculty**

1. Vice Presidents, the Dean of the Faculties, the deans of the colleges and schools, and other such administrative personnel shall be appointed by the President of the University. An advisory committee appointed by the President shall consult with the President in the process of selection of nominees for such positions.
2. Associate and assistant deans of colleges and schools shall be recommended by the appropriate dean to the Vice President for Academic Affairs. The President of the University or a designee shall make these appointments.
3. Professors, Associate Professors, Assistant Professors, and Instructors in the colleges and schools shall be nominated by the department chairperson, or equivalent, approved and recommended by the dean and the Vice President for Academic Affairs, and appointed by the President of the University.
4. Each original appointment shall be confirmed by the President of the University, or his or her designee, in a contract letter.
5. Supplementary appointments to the Graduate Faculty may be given members of the General Faculty on nomination of the department chairperson, or equivalent, and approval of the appropriate dean and the Dean of Graduate Studies with the advice and consent of the Graduate Policy Committee.
6. Appointments to the faculty for limited periods of time, clearly stated in writing at the time of appointment, shall be designated as specified in the State University System Classification System. These appointments shall not count toward eligibility for tenure unless otherwise stipulated.

### **Section B. Tenure, Nonreappointment, Termination, and Suspension**

1. The Tenure Process: The procedure to be followed when a faculty member becomes eligible for consideration for the status of permanent member shall be as follows:
  - a. Nomination for tenure shall originate with the appropriate department or unit which shall have an elected faculty committee, of whom a



majority of the members shall be tenured faculty, which shall initiate the nomination by a favorable vote on the candidate; the department chairperson, or equivalent, shall inform the candidate in writing of the committee decision to recommend or not to recommend, together with his or her recommendation.

- b. The department chairperson or unit officer shall transmit the committee recommendation together with his or her recommendation to the appropriate committee of the college or school and to the dean, and shall transmit the opinion of the tenured members of the department or unit which has been obtained in a secret ballot after a meeting of the tenured faculty for that purpose.
- c. A college or school committee of elected tenured faculty shall consider the candidate for recommendation to a University committee of elected tenured faculty and vote to recommend or not to recommend the candidate; the candidate shall be informed in writing of the committee's decision by the chairperson of the committee.
- d. A University committee on tenure, comprised of elected tenured faculty and with at least one representative from each college or school, shall receive the recommendation from the college or school committee and shall consider it for the recommendation to the Vice President for Academic Affairs and the President of the University; the Dean of the Faculties shall serve as ex-officio chairperson, without voting privileges, of the University committee and shall transmit to the Vice President and the President the committee's decision to recommend or not to recommend the candidate and shall also inform the candidate in writing of the decision.
- e. The Vice President for Academic Affairs and the President of the University shall decide to recommend or not to recommend the candidate to the Board of Regents for tenure, and the President shall notify the faculty member immediately in writing of the final decision to recommend or not to recommend.
- f. In step "d" above, the dean of the appropriate college or school in each case shall present to the University committee his or her decision to recommend or not to recommend the candidate; in step "d," the dean of the appropriate college or school shall also report this decision to the Vice President for Academic Affairs and the President of the University.
- g. In steps "a," "b," and "c" above, the faculty candidate who is not recommended by a committee at any stage of the deliberations may appeal that negative decision to the next committee by so requesting in writing within a period of ten (10) working days after receiving

notification of the decision; in "d," the candidate may appeal a negative decision to the Vice President for Academic Affairs and the President by so requesting in writing within a period of ten (10) working days after receiving notification of the decision. Unless a faculty candidate makes an appeal of a negative decision by a committee, the candidate's folder will not be forwarded to the next committee; in stating an appeal, the candidate may address in writing the rationale for the committee's decision.

- h. In steps "b" and "c" above, a college or school may use an additional committee between the department or equivalent committee and the college or school committee if the faculty of said college or school has voted for such usage in its bylaws.
2. Annual Reappointment of Tenured Faculty Members. Tenured members of the faculties of colleges, schools, and other academic units shall enjoy the assurance of annual recommendations for reappointment.
3. Termination, Nonreappointment, and Suspension.
  - a. Termination and Nonreappointment of Tenured Faculty Members for Cause. Annual recommendation for reappointment of permanent members of the faculty shall be withheld only for serious cause (incompetence or misconduct) and on the basis of written and specific charges made by the dean of the college or school, the Vice President for Academic Affairs, or by the President of the University. A copy of such charges shall be furnished to the faculty member concerned. In answer to such charges the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing, the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice.
  - b. Nonreappointment of Nontenured Faculty. Upon the advice of a department chairperson, a departmental/college/school advisory committee, the dean of the respective college or school, and the Vice President for Academic Affairs, the President of the University may give written notice of nonreappointment of a nontenured faculty member. Notice of nonreappointment, or of intention not to reappoint, shall be given in writing in accordance with the following standards: (a) for employees in their first two years of employment, one full semester prior to the date of termination; (b) for employees with two or more years of continuous service, one full year prior to date of termination.
  - c. Immediate Suspension of Tenured or Nontenured Faculty. In flagrant offenses the President of the University may suspend a member of the faculty with pay from performance of his or her duties. Within two days,

excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee.

- d. If immediate dismissal is thereby sought, a copy of written and specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.
  - e. If immediate dismissal is not sought, the faculty member shall have, at his or her request, a hearing on the suspension before an appropriate faculty committee.
  - f. The hearing committee, after deliberation, shall report its findings to the President. If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, the President may either accept or reject that finding. If the President rejects the report, he or she will state his or her reasons for doing so in writing to the hearing committee and to the faculty member and provide an opportunity for response before taking any further action. If the hearing committee concludes that adequate cause for a dismissal has been established but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with supporting reasons. If dismissal or other severe sanction is recommended, the President may take such action as he or she deems fit.
4. Crediting of Time Toward Tenure.
- a. Any member of the faculties of colleges and schools holding the rank of Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of his or her sixth year as a faculty member. A Professor may be given tenure at the beginning of his or her second year as a faculty member provided he or she has had four years of service credited, at time of appointment, from another tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.

- b. Any member of the faculties of colleges and schools holding the rank of Associate Professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of the sixth year as a faculty member. An Associate Professor may be given tenure at the beginning of his or her third year as a faculty member provided he or she received credit, at time of appointment, for three years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.
  - c. A faculty member appointed to the rank of Assistant Professor may receive credit at the time of appointment for up to two, but no more than two, years spent in a tenure-earning position elsewhere.
5. A decision whether to nominate a faculty member for tenure shall normally be made during the fifth year of continuous service in a tenure-earning position, or, at the option of the employee and with the concurrence of the appropriate administrative officials, during the sixth such year in a tenure-earning position.
6. Definition of Continuous Employment. Employment during any two semesters or trimesters or during three quarters of any twelve-month period shall be considered a year of continuous employment. Continuous employment for the purpose of tenure eligibility consideration for part-time service shall normally mean employment during at least one semester of any twelve-month period. Part-time service of an employee employed at least one full semester in any twelve-month period shall be accumulated. However, not more than one year of tenure eligibility may be earned in a twelve-month period. (Time spent by a faculty member undergoing appointment or exchange within the State University System or on a special assignment for the benefit of the parent institution or for the University System shall be counted toward the fulfillment of eligibility for tenure. Time spent away from the institution for other purposes shall not be counted toward the fulfillment of eligibility for tenure, except by mutual agreement of the employee and the University.)
7. Restrictions on Employment of Nontenured Faculty.
- a. No person employed after 1965 may remain in the service of the University as a nonpermanent member of the faculty of any college, school, or other academic unit in any rank or combination of ranks for a total of more than seven years, except that faculty whose service began before September 1972 may count four additional years in the Instructor or Acting Assistant Professor ranks as probationary. Persons holding an administrative or service role will normally hold a courtesy rank in an

- academic unit and shall not be subject to the rule during such service unless the academic unit grants a regular tenure-earning appointment. When the administrative or service function is ended, the person shall receive, upon request, a tenure-earning appointment in an academic unit.
- b. Not later than the end of the sixth year of service (or the tenth in the case of the above exceptions), the Departmental Chairperson, or equivalent, in consultation with the dean of his or her college or school, shall either nominate the faculty member for tenure or arrange to terminate his or her service at the end of the seventh year (or the eleventh, in the case of the above exceptions). In every case, the faculty member shall be notified in writing of this recommendation by the dean.
  - c. Only time spent in the rank of Assistant Professor and above shall be construed as tenure-earning time.
  - d. Assistant Professors and Instructors shall be considered ineligible for tenure or for reappointment beyond a seven-year maximum.
8. Early Tenure
- a. The Board of Regents may approve tenure at an earlier time if it is recommended with sufficient justification by the President of the University with the concurrence of the Chancellor.
  - b. A member of the faculty must satisfy the five-year requirement to be eligible for consideration by a tenure committee at any level.

### **Section C. Academic Freedom**

It is the policy of the University to maintain and encourage full freedom, within the law, of inquiry, discourse, teaching, research, and publication, and to protect any member of the academic staff against influences, from within or without the University, which would restrict him or her in the exercise of this freedom in his or her area of scholarly interest. The right to the protection of the University shall not, necessarily, include any right to the service of the University's legal counsel in any proceedings in which the academic freedom of the faculty member may be an issue.

In his or her role as citizen, the faculty member has the same freedoms and responsibilities as other citizens, including political rights and privileges, without institutional censorship or discipline. As a scholar, he or she should be mindful that accuracy, forthrightness, and dignity befit his or her association with the University.

Furthermore, the faculty member must consider his or her academic duties as primary responsibility. In no case should he or she accept or seek appointment to civic or political office which would reduce significantly the time available for

his or her primary responsibility without first securing written approval of the President of the University.

A faculty member who believes that he or she does not enjoy the academic freedom which it is the policy of the University to maintain and encourage shall be entitled on his or her written request to a hearing before the Committee on Grievances.

#### **Section D. Resignation**

If a member of the faculty of the University desires to obtain release from his or her faculty position, he or she is expected to offer his or her resignation to the President of the University, or a designee, through appropriate administrative channels at least ninety days before the resignation takes effect.

#### **Article VII The Professional Staff**

Those persons holding academic appointments within The Florida State University, but not within a college or school, and those persons within a college or school holding academic appointments whose responsibilities do not include teaching, shall be considered members of the Professional Staff. Members of the Professional Staff having appropriate qualifications and responsibilities shall be assigned faculty rank by the President of the University on recommendation of their administrative officers for the purpose of membership in the General Faculty.

Members of the Professional Staff shall enjoy the assurance of annual recommendation for reappointment in accordance with the provisions of the Florida Statutes and the regulations of the Board of Regents.

#### **Article VIII Amendments**

Amendments to this Constitution shall become effective when (1) approved by a two-thirds vote of the Faculty Senate, and (2) ratified by a majority vote of the members of the General Faculty who are eligible for election to the Faculty Senate and who vote on the proposal.

An amendment to be considered by the Faculty Senate must be submitted at a regular meeting at least one month prior to a vote on the proposal. The faculty vote on ratification shall be taken during the regular academic year not earlier than thirty days after circulation of the Senate minutes in which the amendment approved by the Senate is recorded.

*The Constitution of  
Florida State University*

NOTE: The Constitution was first adopted by the Faculty as the Faculty of the Florida State College for Women on April 11, 1931, and ratified by the Faculty of The Florida State University on May 19, 1948, amended to December 6, 1989.

Faculty Senate Resolution on Student Groups - November 2017

Given the problems with substance abuse and hazing on FSU's campus, the Faculty Senate supports the efforts to reform the culture on campus. We believe that student involvement is key to the solution. We applaud President Thrasher and the FSU administration for initiating this process.





# Road Scholars

Florida State University's series of talks by distinguished scholars from other institutions in the Atlantic Coast Conference

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**Friday, November 17\***

1:30 presentation, 2:30 reception  
Strozier Library's Robert Bradley Reading Room

## ***“Needs or Resources? Economic Disparities, Race, and Kin Support”***

**by Professor Natalia Sarkisian**

*Department of Sociology, Boston College*

<https://www.bc.edu/bc-web/schools/mcas/departments/sociology/people/faculty-directory/natasha-sarkisian.html>

*\*in conjunction with the women's volleyball game a few days earlier*

FSU's Department of Sociology is hosting Prof. Sarkisian's visit.

For more information, see <http://fla.st/FDA-RoadScholars>

