



FLORIDA STATE UNIVERSITY
FACULTY SENATE

MINUTES
FACULTY SENATE MEETING
APRIL 26, 2017
DODD HALL AUDITORIUM
3:35 P.M.

I. Regular Session

The regular session of the 2017-18 Faculty Senate was held on Wednesday, April 26, 2017. Vice Chair of the Faculty Senate Steering Committee Todd Adams presided.

The following members attended the Senate meeting:

T. Adams, S. Aggarwal, J. Ang, A. Askew, H. Bass, L. Beitsch, B. Birmingham, D. Bookwalter, M. Buchler, E. Chicken, R. Coleman, M. Gawlik, J. Gomariz, T. Graban, M. Gross, J. Grzywacz, K. Harper, J. Hellweg, E. Hilinski, L. Hinnant, C. Hofacker, B. Horack, T. Houpt, K. Huffenberger, E. Hull, E. Jakubowski, I. Junglas, D. Kaplan, A. Kercheval, A. Kim, E. Kim, B. Landing, S. Lewis, J. Linford, J. Lo, S. Losh, C. Madsen, U. Meyer-Baese, C. Moore, D. Moore, R. Morris, J. Ohlin, I. Padavic, E. Peters, J. Rayburn, A. Rhine, V. Richard Auzenne, N. Rogers, E. Ryan, V. Salters, L. Schelbe, S. Shelton, L. Spainhour, J. Standley, N. Stein, U. Sypher, G. Tyson, C. Upchurch, Col. M. Van Wert, A. Vanli, D. Von Glahn, Y. Wang, T. Zhao.

The following members were absent. Alternates are listed in parenthesis:

T. Albrecht-Schmitt, P. Andrei, B. Arjmandi, C. Baade, A. Barbu, A. Barrett, M. Burr, J. Clark (**E. Weiberg**), A. Clarke, E. Coleman, P. Conway, J. Delp, F. Dupuigrenet, J. Fiorito, S. Fiorito, J. Garibaldi, M. Gertz, R. Jackson, K. Jones (**J. Dennis**), T. Keller, W. Li, T. Mariano, C. Marzen, P. Mason, V. Mesev, M. Messersmith, R. Miles, Z. Musslimani, K. Petersen, D. Poey, G. Rust, C. Schmertman (**E. Klay**), P. Sharpe, T. Siegrist (**S. Pamidi**), D. Slice, O. Steinbock, L. Stepina, G. Tenenbaum, O. Vafek.

II. Approval of the Minutes

The minutes of the March 22, 2017 meeting were approved as distributed.

III. Approval of the Agenda

The agenda was amended to move Kathy Mears' presentation and was then approved as amended.

IV. Election of the Faculty Senate President, Dr. Denise Von Glahn

Denise Von Glahn opened the floor for nominations for the Faculty Senate President. Todd Adams and Kris Harper were nominated. The nominations were seconded. Hearing no other

nominations, Von Glahn closed the nominations. **Todd Adams was elected as Faculty Senate President by 56% of the votes (34 out of 61 votes).**

V. Election of the Steering Committee, Dr. Denise Von Glahn, Chair, Elections Committee

Elections were held for four new members of the Faculty Senate Steering Committee. The nominees were asked to stand. The nominees were:

Hank Bass, College of Arts and Sciences, Department of Physics
Michael Buchler, College of Music
Eric Coleman, College of Social Sciences and Public Policy, Department of Political Science
Susan Fiorito, Jim Moran School of Entrepreneurship
Charles Hofaker, College of Business, Department of Marketing
Nancy Rogers, College of Music
Jayne Standley, College of Music
Gary Tyson, College of Arts and Sciences, Department of Computer Science

The returning members of the Steering Committee were asked to stand and were introduced:

Bridgett Birmingham, University Libraries
Eric Chicken, College of Arts and Sciences, Department of Statistics
Kris Harper, College of Arts and Sciences, Department of History

Von Glahn asked for nominations from the floor. There were no nominations from the floor. The Senators used clickers to vote for four Steering Committee members from the nominees. The voting results, out of 62 votes, were as follows:

Hank Bass, 21 votes
Michael Buchler, 29 votes
Eric Coleman, 15 votes
Susan Fiorito, 38 votes
Charles Hofaker, 28 votes
Nancy Rogers, 29 votes
Jayne Standley, 34 votes
Gary Tyson, 40 votes

Based on these results, Susan Fiorito, Jayne Standley, and Gary Tyson were elected to the Steering Committee. A second round of voting took place due to the fourth place tie between Michael Buchler and Nancy Rogers. In the second round of voting, the results, out of 61 votes, were as follows:

Michael Buchler, 23 votes
Nancy Rogers, 38 votes

Based on these results, Nancy Rogers was elected as the fourth Steering Committee member.

VI. University Welfare

a. Legislative Update, Ms. Kathy Mears

See **Addendum 1 and 2** for Ms. Mear's Handouts, page 7.

Mears reported that the focus of the Florida Senate and Florida House budgets are very different. The Legislature has not officially decided how much money to allocate to each budget item, so it is unknown how much money will be given to higher education. In terms of focus, the Senate President focused on financial resources to FSU such as money for: scholarships; faculty recruitment and retention; and specific colleges such as Medicine, Law, and Business. The House focused more on polices which are indirectly related to higher education in areas such as pensions and state-provided healthcare. Mears clarified that the pension bill relates to prospective employees and not current employees and is aimed to reverse whether individuals are defaulting into the defined benefit plan or the defined contribution plan. In regards to the state-provided healthcare plan bill, the House is not proposing immediate changes to employees' coverage, but it may pave the way for future changes. Mears believes FSU will see new money for buildings at the conclusion of the session. The Senate has four projects slated for FSU in addition to the EOAS project: The Legacy Hall Business building, the Interdisciplinary Research and Commercialization Building (IRCB), strategic land acquisition, and a STEM lab. The House has no proposed projects for FSU. There was a question concerning changing the metrics, and Mears reported that the House wants to change all the metrics and remove the penalty for the bottom three universities. The House is not sure they have better metrics and may conduct a study to see what new metrics they should propose. There has been some discussion about creating different metrics for research and teaching universities. There was a question about the Guns on Campus bill, and Mears said she does not think it will pass this year.

VII. Report of Steering Committee, Todd Adams

a. Confirmation of Faculty Senate Meeting Dates 2017-2018

See **Addendum 3** for Faculty Senate meeting dates for 2017-2018, page 10.

There was a motion to confirm the 2017-2018 Faculty Senate meeting dates. The motion was seconded. There was no discussion. **The proposed dates for the 2017-2018 Faculty Senate meetings were voted on and passed unanimously.**

b. Report of the Steering Committee

Since the March Faculty Senate meeting, the Steering Committee has meet four times. They have meet with President Thrasher, Provost McRorie, Vice President Kistner, and Vice President Clark. They also meet with Rick Burnett from the Provost's Office who is forming a data governance committee to evaluate policies on how data collected from the university can be used. The Steering Committee accepted nominations for the Constitutional Review Committee, and the members of the committee are: Joe Calhoun, Victor DeBrunner, Sandra Halvorson, Michelle Kazmer, Stan Pelkey, Anthony Rhine, Gary Tyson, Micah Vandergrift, William Weissert, and Marilyn Young. Adams strongly recommended that Senators read the Constitution and Bylaws over the summer so

Senators can participate in discussions about possible revisions in the fall. The Steering Committee has also been talking about creating a Faculty Athletic Committee which would channel information from athletics to the faculty. The Steering Committee will do more research on such committees at other institutions before making a recommendation. Adams discussed the Road Scholar's Committee proposal which was introduced last Senate meeting. The Steering Committee talked with Dr. Kistner and Dr. McRorie about funding for the Road Scholar's program, and they are recommending to table the bylaws change to make the committee a standing committee so the Steering Committee can continue to work on finding funding for the program. Over the summer, the Steering Committee will work on memberships for the Senate committees. Adams asked Senators to email a Steering Committee member if they are interested in serving on a committee.

VIII. Reports of the Standing Committees

a. Budget Advisory Committee, Mr. Kyle Clark

See Addendum 4 for Mr. Clark's Presentation, page 11.

Clark reported that FSU has an operating budget of \$1.6 billion, with this money coming from several different sources including areas such as State support, tuition, and capital projects. State-support is the largest source for FSU's operating budget, and tuition and fees is the secondary largest category. The Legislature is currently considering imposing block tuition on universities in which students pay a set rate tuition rather than paying by credit hour. If the block tuition proposal is set at 12 credit hours, it would significantly decrease the tuition and fees source of the University operating budget. If the Legislature sets the block tuition at 15 credit hours, FSU would see a slight increase in that area because students take an average load right below 15 credit hours. Clark talked about the budget timeline, which begins with a request for budget proposals from vice presidents, deans, and academic directors. The president and senior management review these proposals, and then the budget is approved by the Legislature. Ideally, the new allocations will be available to the departments by July 1. In regards to FSU's legislative priorities, the University asked for preeminence funding, performance funding, money for graduate and post-doctoral students, money to reduce the student/faculty ratio, and money for strategic academic and research buildings. To conclude his presentation, Clark reiterated and expanded on many of the updates Mears provided.

b. Undergraduate Policy Committee, Dr. Eric Chicken

See Addendum 5 UPC Policy Proposals, page 22.

Chicken explained that the previous dual degree/double major policy stated that a student had to declare a double major or dual degree before he or she acquired 90 credits, which normally aligns with a student's junior or senior year. Because many students now enter FSU with a high number of credits, this policy no longer makes sense for all students. Kim Barber suggested this new policy change which adds two sentences to the existing policy to allow exceptions for students with accelerated credit from high school.

There was no discussion. **The Dual Degree/Double Major Policy Change Proposal passed unanimously.**

IX. Old Business

a. Road Scholar Standing Committee, Dr. Dennis Moore

See **Addendum 6** for Road Scholar Proposal, page 24.

Dennis Moore made a motion that the Road Scholar Standing Committee Proposal be tabled based on a recommendation from the Steering Committee. The motion was seconded. There was no discussion. **The motion to table the Road Scholar Standing Committee Proposal was voted on and passed unanimously.**

X. New Business

There were no items of new business.

XI. University Welfare

b. Matthew Lata, United Faculty of Florida

Lata reported that UFF is tracking a few bills in the Legislature that affect higher education. UFF has also just begun bargaining for contracts. They are focusing on raising benefits, revamping the evaluation process for tenure, revising the terms and conditions of employment, and other issues. Updates on the bargaining process are provided at <http://uff-fsu.org>.

c. Joseph Hellweg, FSU Progress Coalition

The FSU Progress Coalition disseminated a 200-page report on Koch Foundation funding at FSU. Hellweg proposed creating an ad hoc committee for interested Senators who would like to review the report and propose changes to FSU's existing gift acceptance policy. The report highlighted three main issues with FSU's gift acceptance policy: 1) the language of the policy is vague enough to allow for the possibility of undue donor influence; 2) a possible conflict of interest regarding the fact that the role of the Vice President for University Advancement and the FSU Foundation President are held by the same person which may prevent oversight; and 3) the Foundation's refusal to disclose documents pertaining to the management of gifts given by the Koch Foundation to two new programs at FSU. Hellweg suggested that the Steering Committee or an ad hoc committee might request such documents.

A motion to create an ad hoc committee to review the FSU Progress Coalition's report was made. The motion was seconded. For discussion, Todd Adams reported that the Steering Committee has not looked at the report in-depth yet and has not made any recommendations. There was no other discussion. **The motion to create an ad hoc committee to review the Progress Coalition report was voted on and passed unanimously.**

XII. Announcements by Deans and Other Administrative Officers

There were no announcements by deans or other administrative officers.

XIII. Announcements by Provost McRorie

Provost McRorie was not in attendance.

XIV. Announcements by President Thrasher

President Thrasher was not in attendance.

XV. Adjournment

The meeting adjourned at 4:50 p.m.



Andrea White
Faculty Senate Coordinator

Supplemental documents for The April 26, 2017 minutes include 2016-2017 committee reports, as follows:

- Addendum 7: Budget Advisory Committee, page 25
- Addendum 8: Distance Learning Committee, page 26
- Addendum 9: Graduate Policy Committee, page 29
- Addendum 10: Grievance Committee, page 31
- Addendum 11: Honors Program Policy Committee, page 32
- Addendum 12: Liberal Studies Coordinating and Policy Committee, page 36
- Addendum 13: Library Committee, page 39
- Addendum 14: Student Academic Relations Committee, page 42
- Addendum 15: Teaching Evaluation Committee, page 43
- Addendum 16: Undergraduate Policy Committee, page 45
- Addendum 17: University Curriculum Committee, page 46

Budget Comparison

Both House and Senate passed their budgets last week, setting up the annual debate over each chamber's spending priorities. The House recommends a budget of \$81.2 billion for FY 2017-2018, and the Senate recommends \$83.1 billion. We anticipate that conferees will be appointed in the next few days and work will begin to iron-out their differences.

Below is a side-by-side comparison of the House and Senate budget proposals for FSU projects:

Budget Item (Entity)	House Bill 5001	Senate Bill 2500
General Revenue	\$217,768,158	\$281,413,151
Senate Includes:		
Health Equity Research Inst.		\$ 1,000,000
Next Gen. Ultra-High Field Magnets		\$ 300,000
CAPS Expansion & Diversification		\$ 750,000
House Includes:		
Charles Hilton Endowed Professorship (R)	\$ 300,000	
Florida Campus Compact (R)	\$ 133,111	
Boys & Girls State (R)	\$ 100,000	
College of Law Scholarships (R)	\$ 2,000,000	
Learning Systems Institute (R)	\$ 250,000	
Pepper Center Long Term Care Proposal (R)	\$ 250,000	
Student Veterans Center (R)	\$ 500,000	
Tallahassee Veterans Legal Collaborative (NR)	\$ 200,000	
Student and other fees	\$238,310,768	\$238,310,768
Lottery	\$ 50,110,054	\$ 35,233,672
Preeminent Universities		\$ 40,000,000
Emerging Preeminent		\$ 10,000,000
Performance funds (SUS)	\$500,000,000	\$525,000,000
College of Medicine		
General Revenue	\$ 34,356,138	\$ 35,289,974
Student & Other Fees	\$ 13,019,086	\$ 13,019,086
Lottery	\$ 605,115	\$ 605,115
FAMU/FSU College of Engineering	\$ 13,114,893	\$ 14,384,389
SUS Capitol Improvement Fee Projects	\$ 45,000,000	\$ 45,000,000
SUS Maintenance, Repair, Renovation	\$ 114,849,253	\$ 45,562,241
FSU PECO		
Earth Ocean Atmospheric Sciences Building		\$ 24,000,000
College of Business Building		\$ 7,000,000
Interdisciplinary Research Commercialization Bldg.		\$ 10,000,000

Stem Teaching Lab		\$ 5,000,000
Land Acquisition		\$ 5,000,000
PBS PECO – WFSU-TV/FM – Replace Studio Lighting	\$ 650,000	\$ 650,000
Public School PECO – Distributed among lab schools		\$ 5,754,897
FSUS Arts and Sciences Building (STEAM)		\$ 7,500,000
Honorably Discharged Graduate Assist. Program Proviso ...the Honorably Discharged Graduate Assistance Program are provided for supplemental need-based veteran educational benefits. Funds shall be used to assist in the payment of living expenses during holiday and semester breaks for active duty and honorably discharged members of the Armed Forces who served on or after September 11, 2001. To ensure students in both public and private institutions have an opportunity to receive funding, allocations to institutions shall be prorated based on the number of total eligible students at eligible institutions.	\$ 1,000,000	\$ 1,000,000
FL Diagnostic & Learning Resource Ctr	\$ 450,000	\$ 450,000
FSU Autism Ctr	\$ 1,224,008	\$ 1,224,008
Communication/Autism Navigator	\$ 1,353,292	\$ 1,353,292
Public Broadcasting		
FL Channel – closed captioning	\$ 390,862	\$ 390,862
FL Channel – Satellite Transponder	\$ 800,000	\$ 800,000
FL Channel – Cultural Affairs	\$ 497,522	\$ 497,522
FL Channel – Year Round Coverage	\$ 2,757,745	\$ 2,562,588
Florida Public Radio Emergency Network Ctr.	\$ 166,270	\$ 166,270
Florida PBS Learning Media Content Library	\$ 1,000,000	\$
Public Radio Stations	\$ 1,300,000	\$ 1,300,000
Public Television Stations	\$ 3,996,811	\$ 3,996,811
College of Medicine – Panama City Mosquito	\$ 350,000	\$ 700,000
Panama City- Underwater Crime (JAWS)		\$ 1,000,000

Proviso -- ...the following facilities may be constructed or acquired from non-appropriated sources...

- FSU – Teaching Pavilion –
- FSU – Administrative Annex West College Avenue
- FSU – Academic Annex South Duval Street
- FSU – Research Annex Maryland Circle
- FSU – College of Medicine Annex South Appleyard Dr.
- FSU – Visitors Center Expansion Ringling Cultural Center

Both the House and Senate recommend continuing health insurance benefits at the current contribution rates.

Senate recommends for employees with a base rate of pay \$40,000 or less on September 30, 2017, an annual increase of \$1,400. Additionally, the Senate recommends for employees with a base rate of pay greater than \$40,000 on September 30, 2017, an annual increase of \$1,000; provided however, in no instance shall an employee's base rate of pay be increased to an annual amount of less than \$41,400.

The House only recommends pay increase for employees of law enforcement, Department of Legal Affairs and Department of Corrections.



FSU FACTS

WE ARE ON THE RISE

Florida State University is ranked **38** according to *U.S. News and World Report*. We moved up **5** spots in one year, more than any other university in America.



41,473
STUDENTS

2017 Freshmen Class
Average GPA **4.1** /SAT **1848**



4-YEAR
GRADUATION RATE
65% graduation rate
and **94%** retention rate

15

FSU is ranked **15th**
in the nation for our
4-year grad rate

JOB PLACEMENT



More than two-thirds of FSU graduates seeking employment have at least one job offer by graduation

Florida State University receives more **National Science Foundation** funding than any other University in Florida

FSU'S TOP NATIONALLY RANKED ONLINE GRADUATE PROGRAMS:

- Education (#3)
- Criminal Justice (#7)
- Non-MBA business (#9)
- MBA program (#16)
- Information Technology (#11)
- Nursing (#43)

#1

COLLEGE OF LAW
IN THE STATE

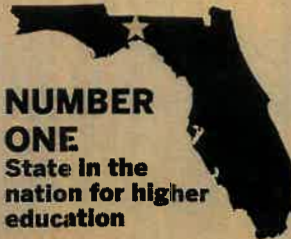
STUDENT-VETERAN GRADUATION RATE
Military Times ranked Florida State **No. 11** in the latest **"Best Colleges for Vets"** rankings (2017)

FILM SCHOOL

Florida State film school graduate Barry Jenkins' **"Moonlight"** won an Academy Award for best picture. Seven FSU graduates also worked on the Oscar winning film



NUMBER ONE
State in the nation for higher education



CARE

400 first-generation college students who have been disadvantaged by economic or educational circumstances excel in our CARE program through targeted programs and mentoring

#SEMINOLESTRONG

FSU alumni have a strong record of giving back to communities. Our legislative caucus is an excellent example. We have the largest number of legislative leaders in Florida. We are SEMINOLE STRONG!



Senator Frank Artiles



Senator Dennis Baxley



Senator Oscar Braynon



Senator Gary Farmer



Senator Audrey Gibson



Senator Bill Montford



Senator Bobby Powell



Senator Dana Young



Representative Halsey Beshears



Representative Jim Boyd



Representative Neil Combee



Representative Kimberly Daniels



Representative Byron Donalds



Representative Joe Geller



Representative Tom Goodson



Representative Joe Gruters



Representative Clay Ingram



Representative Evan Jenne



Representative Larry Metz



Representative Mel Pander



Representative Elizabeth Porter



Representative Holly Raschein



Representative Dan Raulerson



Representative Ross Spano



Representative Carlos Trujillo



FLORIDA STATE UNIVERSITY
FACULTY SENATE

PROPOSED DATES FOR
FACULTY SENATE MEETINGS
2017-2018
DODD HALL AUDITORIUM
3:35 P.M.

FALL SEMESTER 2017

CLASSES BEGIN: MONDAY, AUGUST 28, 2017

FINALS END: FRIDAY, DECEMBER 15, 2017

SENATE MEETINGS

WEDNESDAY, SEPTEMBER 20, 2017

WEDNESDAY, OCTOBER 18, 2017

(**VETERAN'S DAY HOLIDAY**, FRIDAY, NOVEMBER 10, 2017)

WEDNESDAY, NOVEMBER 15, 2017

(**THANKSGIVING HOLIDAY**, NOVEMBER 22-24, 2017)

WEDNESDAY, DECEMBER 6, 2017

SPRING SEMESTER 2018

CLASSES BEGIN: MONDAY, JANUARY 8, 2018

FINALS END: FRIDAY, MAY 4, 2018

SENATE MEETINGS

WEDNESDAY, JANUARY 17, 2018

WEDNESDAY, FEBRUARY 21, 2018

(**SPRING BREAK**: MARCH 12 - MARCH 16, 2018)

WEDNESDAY, MARCH 21, 2018

WEDNESDAY, APRIL 18, 2018

Addendum 4

Faculty Senate Meeting

VICE PRESIDENT KYLE CLARK

APRIL 26, 2017

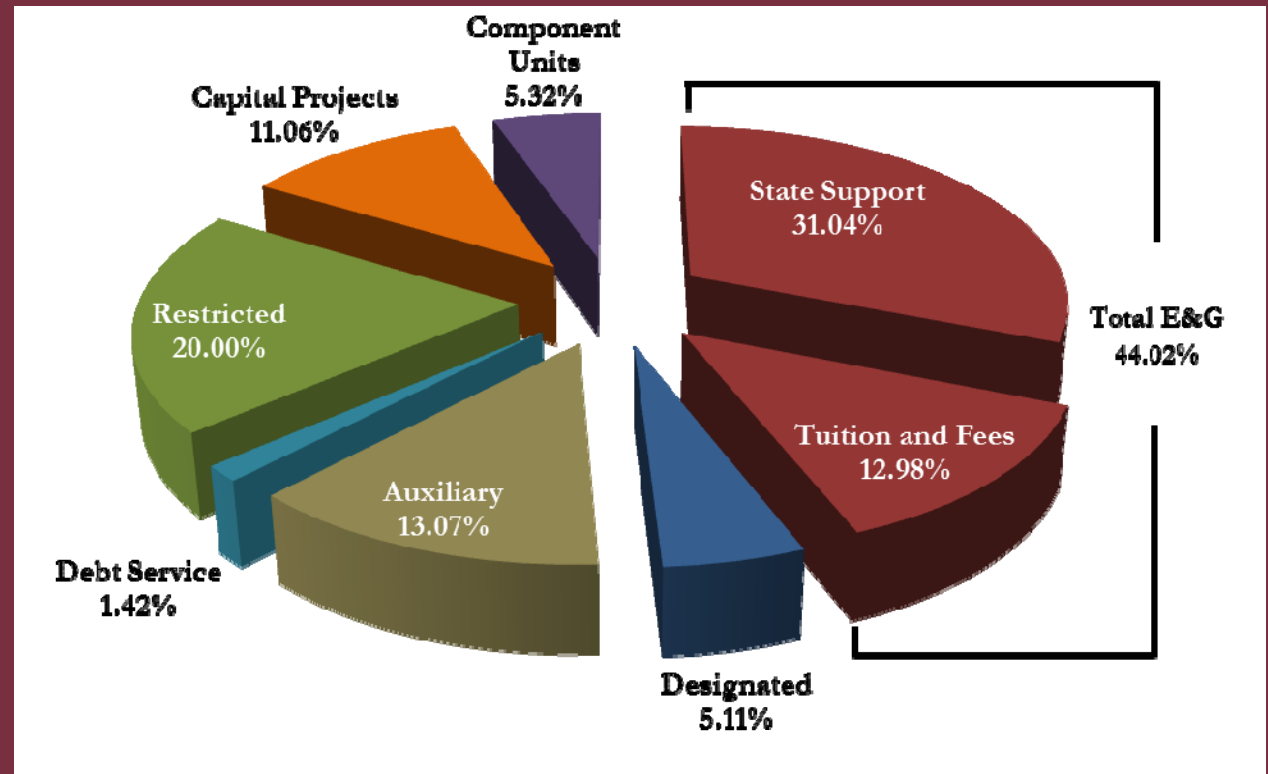
FSU Operating Budget

2016-2017 Total Operating Budget Summary

Education & General - State Support	\$501,507,195
Education & General - Tuition and Fees	209,778,182
Designated	82,576,041
Auxiliary	211,136,839
Debt Service	22,910,000
Restricted	323,197,186
Capital Projects	178,763,417
Component Units	85,932,287
Total	<u>\$1,615,801,147</u>

2016-2017 Total Operating Budget Summary

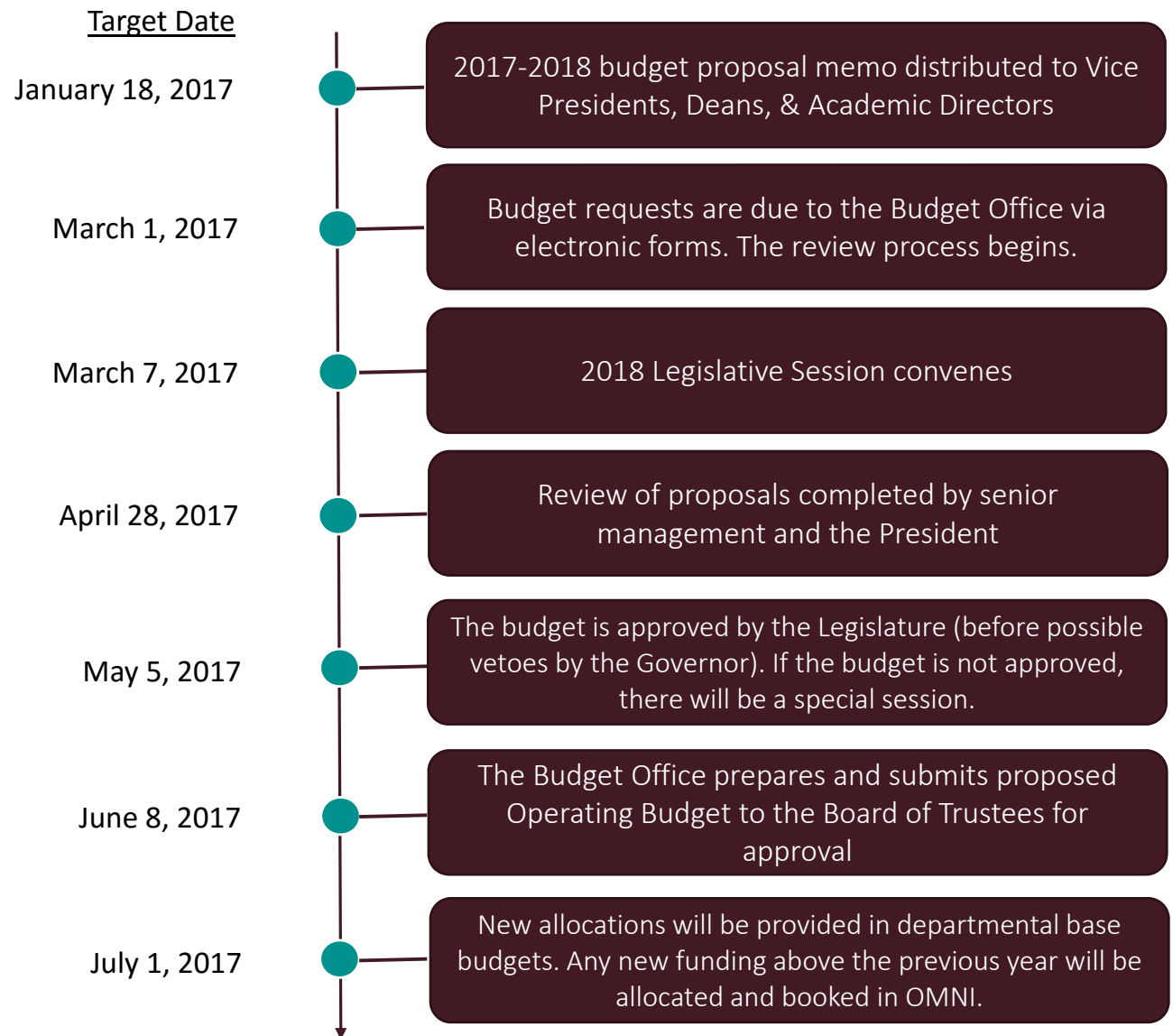
FSU Operating Budget



Our Annual Operating Budget is Larger than 72 Countries

American Samoa	Gibraltar	Northern Mariana Islands
Andorra	Grenada	Palau
Anguilla	Guam	Pitcairn Islands
Antigua and Barbuda	Guernsey	Saint Helena, Ascension, and Tristan da Cunha
Aruba	Guinea-Bissau	Saint Kitts and Nevis
Barbados	Guyana	Saint Lucia
Belize	Holy See (Vatican City)	Saint Pierre and Miquelon
Bermuda	Isle of Man	Saint Vincent and the Grenadines
Bhutan	Jersey	Samoa
British Virgin Islands	Kiribati	San Marino
Burundi	Lesotho	Sao Tome and Principe
Cabo Verde	Liberia	Seychelles
Cayman Islands	Liechtenstein	Sierra Leone
Central African Republic	Malawi	Solomon Islands
Comoros	Maldives	Suriname
Cook Islands	Marshall Islands	Swaziland
Djibouti	Micronesia, Federated States of	Togo
Dominica	Monaco	Tokelau
Eritrea	Montenegro	Tonga
Falkland Islands (Islas Malvinas)	Montserrat	Turks and Caicos Islands
Faroe Islands	Nauru	Tuvalu
Fiji	New Caledonia	Vanuatu
French Polynesia	Niue	Virgin Islands
Gambia, The	Norfolk Island	Wallis and Futuna

Budget Timeline



2017 Top Legislative Priorities

- Preeminence Funding - \$20 million
- Faculty Retention and Lowering Student/Faculty Ratio - \$31.5 million
- Graduate and Post-Doctoral Students - \$18.5 million
- Performance Funding - \$10.6 million
- Strategic Academic and Research Buildings
 - Earth, Ocean, Atmospheric Science - \$29 million
 - Interdisciplinary Research & Commercialization Building - \$10 million
 - College of Business - \$10 million
 - STEM Teaching Lab - \$5 million
 - Strategic Land Acquisition - \$5 million

Current Key Points

- There is a significant difference between the House's version of the budget and the Senate version.
- We are asking legislators to support the Senate budget, as it includes most of FSU's priorities.
- Major outstanding issues include:
 - State employee raises
 - Changes to the State Retirement System
 - State employee health programs
 - Block tuition for universities

House vs Senate

	Governor's	House	Senate
SUS Performance Based Incentives	\$50,000,000	-	\$25,000,000
Preeminent & Emerging Preeminent Universities	-	-	\$50,000,000
Eliminate Emerging Preeminent University Funding	-	\$(10,000,000)	-
World Class Faculty & Scholar Program	-	-	\$75,000,000
SUS Professional & Graduate Degree Excellence Program	-	-	\$55,000,000
TEAm Grant	-	-	\$49,800,000
Plant, Operations, & Maintenance for 2017-18 New Facilities	-	-	-
Charles Hilton Endowed Professorship	-	\$(300,000)	-

House vs Senate

	Governor's	House	Senate
Florida Campus Compact	-	\$(475,000)	-
Learning Systems Institute	-	\$(250,000)	-
Tallahassee Veterans Legal Collaborative	-	\$200,000	-
Health Equity Research Institute	-	-	\$1,000,000
Next Generation-Ultra High Field Magnets	-	-	\$300,000
Center for Advanced Power Systems	-	-	\$750,000
Mental Health Early Screening (Medical School)	-	\$(1,000,000)	\$(1,000,000)
Evaluation of Behavioral Health System of Care in Florida (Medical School)	-	\$489,619	\$489,619
FAMU/FSU College of Engineering – Faculty Retention & Enhancement	-	-	\$1,000,000

SUS Fixed Capital Outlay

Univ	Project Name	Prior State Funding	Board Request (A List, Year One)	SUS B List	Governor's Budget	House Budget	Senate Budget
UF	Nuclear Science Building Renovations/Additions	\$19,768,434	\$8,650,000				\$8,650,000
	Data Science and Information Building			\$7,000,000			
	Norman Hall ** Music Building	\$14,070,362	\$12,683,633	\$12,500,000			\$10,000,000
FSU	Earth Ocean Atmospheric Sciences Building (Phase I)	\$40,850,000	\$14,500,000				\$24,000,000
	College of Business Building			\$10,000,000			\$7,000,000
	Interdisciplinary Research Commercialization Building			\$41,000,000			\$10,000,000
	STEM Teaching Lab Land Acquisition						\$5,000,000 \$5,000,000
FAMU	Student Affairs Building (CASS)	\$12,655,000	\$0	\$27,000,000			\$12,395,653
USF	Morsani College of Medicine	\$78,893,118	\$16,627,500				\$16,626,000
	Interdisciplinary Science - Research Lab Built-Out Rem/Ren Davis Hall - St. Pete	\$74,732,583		\$9,000,000			\$3,100,000
FAU	Jupiter STEM/Life Sciences Building	\$3,031,247	\$11,850,000				\$5,850,000
	Cooling Tower Replacement		\$3,500,000				\$3,500,000
UWF	Laboratory Sciences Annex, Phase I	\$21,800,000	\$4,460,000				\$4,460,000
UCF	Engineering Building I Renovation	\$3,620,723		\$17,000,000			\$10,000,000
	Interdisciplinary Research & Incubator Facility			\$38,000,000			\$3,000,000
	College of Nursing and Allied Health						\$3,000,000
FIU	Engineering Building Phase I & II				\$15,000,000		\$3,536,976
	School of International & Public Affairs						\$3,000,000
	Strategic Land Acquisition	\$10,000,000					\$4,000,000
UNF	Schultz Hall Bldg. 9 Renovations			\$3,000,000			\$3,000,000
	Science & Engineering Bldg. 50 Renovations			\$7,000,000			\$5,000,000
FGCU	School of Water Resources & Integrated Sciences	\$3,852,065		\$48,000,000			\$20,000,000
NCF	Multi-Purpose Building		\$4,000,000				\$4,000,000
	Hamilton Classroom Building			\$5,000,000			
	Heiser Natural Science Addition	\$7,877,601	\$1,850,600				\$1,850,600
FPU	Applied Research Center	\$5,000,000		\$25,000,000			\$2,000,000
SUS Projects	Retrofit - Strategic Investment A		\$13,818,153				
	Retrofit - Strategic Investment B			\$10,000,000			
	Florida Academic Repository	\$2,017,512		\$9,000,000			
Total SUS	Total SUS PECO (Named Projects)		\$91,939,886	\$283,500,000	\$0	\$0	\$177,969,229
	Facilities Enhancement Challenge Grant Program						\$596,000
	FGCU						\$3,390,277
	UCF						\$340,465
	UNF						\$340,465
	Renovation/Remodeling/Repair Request from PECO	\$61,804,669	\$45,562,241		\$53,937,500	\$114,849,253	\$45,562,241
	Requests from CITF	\$35,000,000	\$45,000,000		\$45,000,000	\$45,000,000	\$45,000,000
	Total SUS PECO (Named Projects) *	\$141,306,750	\$91,939,886		\$41,022,660	\$0	\$177,969,229
	University Lab Schools	\$5,293,588			\$13,629,897	\$5,754,897	\$18,254,897
	Total Fixed Capital Outlay Appropriations	\$243,405,007	\$182,502,127		\$153,590,057	\$165,604,150	\$291,113,109

* The Governor's recommendation requires a dollar for dollar match of state funds.

** Year Two Request

Faculty Senate Meeting

VICE PRESIDENT KYLE CLARK

APRIL 26, 2017

UPC Policy Change Proposal - Dual Degrees / Double Majors

Rationale for change

In 2015 and 2016, the university admitted over 300 FTIC's who entered with over 60 hours of accelerated credit. While these high hour/high achieving students appear to be accelerating their time to degree, they have multiple academic interests which may result in a three or four year graduation timeline. Some of these students can attain these goals through graduate school; however, scholarships awarded to high achieving students such as the University Freshman Scholarship, Presidential Scholars Program, and Benacquisto Scholarship are marketed as four year awards and can only be applied to undergraduate degrees.

The current policy prohibits the declaration of dual degrees and double majors after a student completes ninety cumulative credit hours unless the student appeals to their primary academic dean and the request is approved. Since the policy has been enacted, dean's offices have seen an increase in exception requests because more highly qualified students are arriving with large amounts of high school dual enrollment or test credit (AP, IB/ AICE, etc.). Based on this feedback, the academic deans are of the opinion that the policy needs to be revised to better serve this growing population.

Policy change proposed

Dual degrees and double majors must be declared by the end of the semester in which students will earn ninety cumulative credit hours toward their degree program at Florida State University.

In special circumstances, students may petition their primary academic dean for an exception. Petitions should document the students plan to graduate within four years at Florida State University. Special consideration will be given to take into account accelerated credit earned while in high school. If a dual degree or double major is declared, but not completed, students will not be eligible for a refund of excess credit charges accrued while working on their dual degree or double major.

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Road Scholar Proposal as Faculty Senate Standing Committee

The Road Scholars Committee is responsible for organizing and staging a series of presentations for non-specialist audiences, by scholars from other institutions in the Atlantic Coast Conference. The Committee consists of five members appointed by the Steering Committee, with the advice and consent of the Senate for staggered two-year terms. In addition, the Vice President for Faculty Development and Advancement, or his or her designee, and the Senior Associate Athletics Director for Academics, or his or her designee, each serve as an ex officio member. The Steering Committee shall appoint the chair.

The Committee solicits input on prospective speakers, selects the speakers, coordinates with appropriate units to host or co-host each visit, and arranges for the venue and time for each speaker's visit, scheduling each in conjunction with an athletic event involving the speaker's institution.

Addendum 7
Budget Advisory Committee Report

MEMORANDUM

April 26, 2017

To: Andrea

From: Cliff Madsen, Faculty, Chair

The University Budget Advisory Committee (UBAC) considers University budget policies, procedures and practices, with special emphasis on the academic budget. Traditionally, we have asked Westcott administration to give us a report at this meeting and I have asked Kyle Clark to be with us today.

As you know Kyle is the Vice President for Budget, Planning and Financial Services and he is one of only several folks at FSU that truly understands the university budget. The person in his position can get an institution in trouble very quickly. Kyle, has not only been a very competent administrator he has also proven to be a friend of the faculty.

Regarding budget issues, most everything faculty are concerned about is in what is called the Education and General part of the budget. To put this in perspective, while the total University budget is well over a billion dollars (1.6B), only @ 571 million of our total budget comes via our E & G state allocation, plus another 209 million from tuition and fees. The E&G money includes salaries; therefore almost 85% of the total E & G allocation is connected to positions.

As faculty chair of the Budget Committee I can report that after many university-wide cuts and extremely austere years the state has had a surplus for several years. However, as you know our Governor is more concerned in giving tax breaks to businesses than in taking care of other needs. Although there were several individual legislators who worked diligently to give state workers a raise—and it might actually happen. And of course, our big question is always “What about raises?” The Budget Advisory Committee has asked this question at every opportunity and we will continue to do so. And of course any raises must be certified by the UFF.

Our administration does listen to our faculty input—and **the Budget Committee** will continue to give input. Our last scheduled meeting was on April 11th. The next meeting will be on May 18th when we will know much more about all aspects of the budget. Committee Members are: Mike Brady, Allan Clarke, Susan Fiorito, Alma Littles and Carolyn Henne—I’m Cliff Madsen.

**Report to the FSU Faculty Senate
From the
FSU Distance Learning Committee
For the Academic Year 2016-2017**

The University Distance Learning Committee (DLC) consists of the following members (with their terms):

2013-2016: G. Stacy Sirmans, Business, Chair
2014-2017: Charles Hinnant, College of Information
2015-2018: Chris Lacher, Arts and Sciences

Other Members:

Eric Chicken, Arts and Sciences, UPC Chair
Lee Stepina, GPC Chair
Liz Jakubowski, Education, UCC Chair

Ex officio Members:

Vice President for Academic Affairs or designee (TBA, Associate VP for Academic Affairs)
Vice President for Faculty Development and Advancement or designee
Director, Office of Distance Learning

The Charge of the Distance Learning Committee:

The Distance Learning Committee shall provide policy development, oversight, and academic advice specific to the design and implementation of Distance Learning courses and degree programs. In particular, the committee will have the following responsibilities.

- i. To propose to the Senate procedures and standards for authorization to offer courses and programs by delivery methods other than standard classroom delivery, and for enduring quality control of such course and program offerings.
- ii. To monitor the effectiveness with which the procedures and standards and standards adopted are being implemented.
- iii. To propose to the Senate modifications to existing standards and procedures as appropriate.
This committee will supplement, not supplant, the functions of other existing committees.

After a very busy 2015-2016 academic year, the Distance Learning Committee did not hold any formal meetings over the academic year 2016-2017. However, ODL has been busy working on several major projects that relate to previous DLC discussions: (1) the transition to Canvas that was discussed by the DLC within the BOG Strategic Plan for Online Education and voted on by the LMS Feasibility Workgroup and (2) the policy review and possible transition to fully online evaluations. One possible upcoming discussion topic for the DLC is the possibility of offering online proctoring services as an alternative to the testing center.

The DLC stands ready to meet if the need arises and we will be working with the faculty senate president to set an agenda and determine discussion items for the coming year. If the Faculty Senate Steering Committee, faculty senators, faculty members at large, or others have issues that they feel should be brought before the DLC, please send them to me.

The DLC met twice over the academic year 2015-2016 and addressed a number of issues and proposals, some of which are ongoing and are currently being implemented. The DLC stands ready to meet if problems arise that should be resolved by the committee. The list of the topics that we addressed include:

A. Review of the DL Policy Handbook adopted by the faculty senate in 2012.

Committee members reviewed the DL Policy Handbook and offered revisions.

a. Contact Hour Requirements.

The Committee agreed to expand the section of the DL Policy Handbook to further define the contact hour requirement and to develop an appendix containing examples of appropriate methods for achieving online contact hours. The Curriculum Request Application (CRA) was updated to include a drop-down selection of appropriate contact hour methods.

b. Three-year Course Review/Renewal Requirement.

The Committee agreed to maintain the current 3-year renewal requirement for online course review of methods of instruction (formerly Form 2, now CRA).

c. Evaluation of Online Courses

ODL has purchased an application called “Evaluation Kit” to replace the legacy system for distributing and collecting SPCI. Currently, two course evaluation instruments are available to accommodate either paper or electronic administration:

Paper-based: Student Perception of Courses and Instructors (SPCI)

Electronic: electronic Student Perception of Courses and Instructors (eSPCI)

The ODL Assessment & Testing Unit will continue to support the paper-based option through 2016 but will transition to the new electronic distribution strategy replacing the failing legacy system that is built on antiquated technology.

There was discussion about concerns regarding low response rates and the possibility of offering student incentives for completion of online evaluations – extra credit and/or entry for a prize drawing were suggested.

It was also suggested that the FS Evaluation Committee take up this topic when (if) they meet. Meanwhile, ODL is proceeding with installing and configuring the new application, is running a pilot and will keep this Committee informed. ODL will also keep all FSU instructors advised as to any new options and Bb integrations associated with the new evaluation tool.

B. Online course tuition.

The committee consensus was for ODL to put on its Webpage an explanation of why tuition is different from in-person classes and why fees are charged for online classes. The following language was added to the ODL Website at <http://distance.fsu.edu>.

C. QER and Online Classes.

Lee Stepina agreed to send ODL and the Committee members the list of metrics for evaluating online graduate programs, as per the QER Committee. There was discussion regarding current methods of course quality evaluation across the SUS and as described in the SUS 2025 Strategic Plan for Online Education.

D. Review of SUS 2025 Strategic Plan for Online Education.

Committee Members reviewed the plan and discussed the current methods of course quality evaluation across the SUS and as described in the Plan. The committee also discussed the data collection metrics in the plan that requires tracking online student “success” in the workplace as well as planned comparisons of online to face-to-face course successful completion rates.

E. Restriction on online recruiting and marketing.

A list of restrictions by state is updated continually and is available on the ODL website at <https://distance.fsu.edu/students/state-authorization-status>.

F. Awareness issue.

Students who are in arrears with Student Business Services previously were blocked from Blackboard access per Registrar’s Office policy, causing concern with instructors who could no longer see that student’s registration and activity in the course. The ODL Bb Unit has programmed the system to notify instructors when their students’ status changes and instructors can still access that student’s activity prior to and after the access is again granted. This was discussed and the issue is resolved within the Blackboard LMS.

Thanks to all the members of this committee for their willingness to serve.

Respectfully Submitted,

G. Stacy Sirmans

J. Harold and Barbara M. Chastain Eminent Scholar in Real Estate

GPC Annual Report, 2016-2017

The GPC is currently co-chaired by David Johnson (English) and Ulla Sypher (Communication).

The mission of the Graduate Policy Committee (GPC) is to help units around the university deliver the best possible graduate education. To this end, the GPC conducts graduate-level program reviews as part of the QER process; considers university-wide policy relating to graduate education; and reviews applications for new and joint graduate degree programs.

The GPC met 7 times during Fall semester, and an unusually high number - 12 times - in Spring semester.

The GPC considered the following 2 policies during the 2016/2017 academic year:

- Proposal submission to the GPC now requires an “intent to file” by the end of week 3 of the semester in question (new policy implemented)
- Requirements to serve as University Representative on doctoral committees (no change)

The GPC reviewed the following 14 units or programs as part of the QER during the 2016/2017 academic year:

- Biological Sciences
- Family and Child Sciences
- Interior Architecture and Design
- Retail Merchandising and Product Development
- Criminology
- Social Work
- Neuroscience
- Art History
- Art
- Art Education
- Dance
- Nutrition, Food, and Exercise Science
- Chemistry/Biochemistry
- Molecular Biophysics

The GPC reviewed the following 10 other proposals during the 2016/2017 academic year (all during Spring):

- Joint Degree Proposals:
 - JD/ MS in Law and Information Technology
 - JM/MS in Juris Masters and Sports Management
 - JM/MS in Juris Masters and Criminology
- Proposal to offer an existing on-campus degree in an online format:
 - MS in Art Education
 - Juris Masters
- Proposals to explore:
 - MS in Business Analytics
 - PhD in Nursing

- MS in Systems Engineering
- MS in Project Management
- Full proposal:
 - MS in Business Analytics

The GPC already has 7 proposals scheduled for review in Fall 2017:

- Joint Degree Proposals:
 - JM/MBA- Juris Masters and Full-Time Masters in Business Administration
 - JM/MBA- Juris Masters and Part-Time Masters in Business Administration
 - JM/MBA- Juris Masters and Online Masters in Business Administration
 - JM/RMI- Juris Masters and Online Masters in Risk Management/Insurance
 - JM/MIS- Juris Masters and Online Masters in Management Information Systems
 - JM/MSI- Juris Masters and Masters in Finance
- Full proposal:
 - MA in East Asian Languages and Cultures



FLORIDA STATE UNIVERSITY
COLLEGE OF COMMUNICATION & INFORMATION
School of Information

To: Florida State University Faculty Senate

From: Faculty Senate Grievance Committee 2016-2017 (Michelle Kazmer, Chair)

Date: April 10, 2017

Re: Year-End Committee Report

As is typical, the Faculty Senate Grievance Committee did not meet during the 2016-2017 academic year.

The Committee Chair fielded 1 formal request for assistance from the Office of the Vice President for Faculty Development and Advancement. The Chair was asked to work with the Grievance Committee to identify a Peer Panel according with the version of “FSU Regulation 4.0335 Suspension and Dismissal of Faculty; Peer Panel” that was in place on September 12, 2016. A peer panel was established and its members provided their independent recommendations to President Thrasher as indicated in the Regulation.

For the remainder of academic year 2016-2017, the Committee Chair responded to requests for information as needed from faculty-at-large and from the Faculty Senate President. The committee members stood ready and willing to assist if they were called upon.



Douglass Seaton
Warren D. Allen Professor of Music

Honors Program Policy Committee (HPPC) – Report to the Faculty Senate, April 2017

The Committee

Before anything else, it is important to recognize the members of the Honors Program Policy Committee, who this year have accepted an unprecedentedly demanding challenge and accomplished remarkable work. The HPPC members are Bridgett Birmingham, Ravindran Chella, Ed Hilinski, Jane Lo, Daniel Maier-Katkin, Paul Marty, Chad Marzen, Lynn Panton, Douglass Seaton (Chair), and Mark Kearley (Director of Honors, *ex officio*). The HPPC has met much more frequently than in past years, and the members have contributed with impressive energy, creativity, and critical reflection. They well deserve hearty gratitude from the Senate and the University faculty. In addition, Dean of Undergraduate Studies Karen Laughlin met frequently with the HPPC and offered critical support and advice.

Situation and problems

At the beginning of the 2016–2017 academic year the HPPC found itself confronted by an Honors Program that had struggled for a long time. The Committee’s challenge was to revitalize what everyone should hope would stand as a jewel in the crown of the University.

- A year and a half had passed since the Program had received a very negative consultant’s review.
- A new Director of the Honors Program had been appointed, Dr. Mark Kearley, from the FSU Department of Chemistry and Biochemistry.
- Each year Honors had to recruit faculty to teach courses on an ad hoc basis, usually with commitments limited to just one offering of one course. Some funds were available to “buy out” faculty time, but this did not meet the needs of departments who lent faculty to Honors, and it could only be distributed unevenly in a context of bargaining with individual department chairs. The result was a perennial struggle to generate what were often inadequate numbers of course offerings for the large population of Honors students.
- The attrition rate among Honors students, who enrolled in but never completed the program, was extremely high. Among the reasons for this were the following:
 - Honors students typically enter with so many of their Liberal Studies requirements already completed that they do not need the available Honors courses and therefore do not take enough Honors courses to complete the Honors program.
 - Students complained that it was often impossible to find sufficient Honors courses at all.
 - Students felt that there was no intellectual benefit from participation in Honors.

- Students found many Honors classes nearly identical in content and level to other courses.
- Students did not perceive noteworthy pedagogical differences between Honors courses and other courses.
- Honors augmented sections, which many students had to use as alternatives when courses were unavailable, merely added artificial busy work.

In this context the University's *Strategic Plan for 2017–2022* established the HPPD's challenge (Goal IV, 1.):

Redesign and support a distinctive honors program that emphasizes academic excellence, collegiality, and collaboration. Our goal is to create a powerful sense of community that will encourage students to raise their academic aspirations to the highest levels.

Furthermore, the HPPC adopted as guiding principles the following ideals for an "FSU Faculty of the Future" (*Strategic Plan*, Goal II. 1.):

- Interdisciplinarity
- Collaboration
- Professional development
- Innovation

An innovative Honors Program

Over the course of the 2016–2017 year the HPPC developed a plan for a new Honors curriculum that will accomplish those goals in the following manner:

- The Honors Program at FSU will, when the plan is fully implemented, recruit a selective class of 300 students per year—grouped into three cohorts of 100 students each—pursuing a shared, dedicated, structured, and interdisciplinary curriculum specifically designed to create a sense of identity and community among the Honors students.
- Students pursuing this new Honors curriculum will be required in their first two years to take three classes chosen from a set of five courses guided by a common "Essential Question" (EQ) for each 100-student cohort, which together will fulfill the particular Liberal Studies requirements that Honors students overwhelmingly do need:
 - Cross-Cultural Studies (X)
 - Diversity in Western Experience (Y)
 - Ethics
 - Scholarship in Practice
 - E-Series (IFS)
- In addition to the cohort courses based on the EQ, the Honors curriculum requires
 - 1 credit of Honors Colloquium (in the first fall semester)
 - 3 credits of ENC 2135
 - 1 additional Honors course
 - 6 credits in Honors in the Major
 - Garnet and Gold Honor Society
- An important consequence of having a specific curriculum, with participation required and the ability to complete the EQ component by the end of the second year, is that the Program will be able to monitor students' progress and counter the unacceptable attrition rates of the past.

- Honors faculty will work together across disciplines to develop the various EQs for each 100-student cohort and to create and teach the EQ courses. This will help to shape an interdisciplinary cadre of "faculty of the future" by encouraging greater involvement by faculty in interdisciplinary, collaborative, innovative engagement. The Honor Program will thus serve as a model for faculty development throughout the campus, as well as for the students in the Honors Program.
- The EQ model will generate topical courses and collaborations that are focused, timely, and innovative, giving FSU's Honors Program a distinctive and exciting character. In this it will be quite different from other major university honors curricula, in which courses typically fit into unchanging and more generic categories.
- If Honors Augmented courses are retained as an option, they should require in writing a clear and rigorous addition to the course syllabus, subject in each case to approval by the Honors Program Policy Committee.

Implementation

Program Director Mark Kearley and Committee Chair Douglass Seaton have met with Provost Sally McCrorie and Assistant Vice President for Academic Affairs Joe O'Shea to present the proposed Honors Curriculum and discuss its implementation. As of 18 April the Provost has given the go-ahead to run a pilot EQ cohort of 100 new Honors students in the 2017–2019 academic years, with courses to begin in the spring of 2018.

It is essential to emphasize that the Honors Program belongs to the University; it cannot and should not work independently of the rest of the institution. This will require buy-in from faculty, the colleges, and the departments to meet the *Strategic Plan* goal to "support a distinctive honors program that emphasizes academic excellence, collegiality, and collaboration."

- For the pilot program, Honors will need to attract a cadre of five faculty members, most likely with teaching assignments adjusted from appointments that include teaching existing departmental honors sections, to create and teach the first EQ offerings. The Director of the Honors Program will contact department chairs to discuss possibilities. (Since any successful curriculum depends first and foremost on qualified professors, in the course of its deliberations the HPPC assured itself that the University has a long list of highly recognized, outstanding teachers who could succeed extremely well with this project.)
- The selected faculty members would work together to develop the EQ and interact in designing their courses related to that issue. The planning must enable the pilot program courses to begin in the spring of 2018.

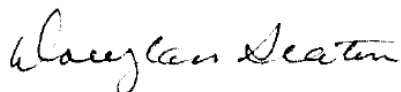
Assuming that all goes well in gearing up the pilot, it is hoped that full implementation of the new curriculum would start as soon as the fall of 2018. Three EQ cohorts of 100 students would then enter each year, so that there would be 300 first-year students in the new curriculum in the first full class under the new plan, 600 first- and second-year students each year from then on.

Beyond the EQ courses that students will take in their first two years, third- and fourth-year Honors students will require at least one additional departmental or interdisciplinary Honors course, as well as Honors in the Major. It is anticipated that the new curriculum, as it allows phasing out of some of the current general departmental honors sections, will generate from departments and faculty new, creative and innovative course offerings in their place.

Conclusion

The HPPC is proud to report on a remarkably productive year and a plan for a curriculum that we believe can move Florida State to national preeminence in this area and indeed should make our University enviable across the nation. As we now move forward, we covet the support of the Faculty Senate and the University faculty at large. Of course, as we begin the pilot run of the curriculum and work toward full implementation, we eagerly welcome comments and observations, criticisms and creative suggestions.

Respectfully submitted,

A handwritten signature in cursive script that reads "Douglass Seaton".

Douglass Seaton, HPPC Chair
Warren D. Allen Professor of Music

**Report to the Faculty Senate
From the Liberal Studies Coordinating and Policy Committee (LSCPC)
Academic Year 2016-2017**

The Committee

Members of the LSCPC for AY 2016-2017 were:

James Fadool, Biological Science, Arts and Sciences
Kris Harper, History, Arts and Sciences*
Mark Kearley, Chemistry and Biochemistry, Arts and Sciences
Reginald Perry, Electrical and Computer Engineering, Engineering*
Piers Rawling, Philosophy, Arts and Sciences
Annette Schwabe, Sociology, Social Sciences and Public Policy, Chair
Lisa Tripp, Motion Picture Arts*
Eric Walker, English, Arts and Sciences
Lisa Waxman, Interior Design, College of Fine Arts

**Also a member of the LSCPC Review Sub-Committee.*

Non-voting members of the LSCPC for AY 2016-2017 were:

Karen Laughlin, Dean of Undergraduate Studies (Ex-Officio)
Joe O'Shea, Assistant Provost (Ex-Officio, Representative for Provost McRorie)

Purview

The LSCPC develops policies and procedures related to the General Education and University-wide undergraduate curricula and oversees Liberal Studies course approvals, assessment, and program evaluation.

Accomplishments

The LSCPC was highly active and effective during the 2016-2017 academic year, which was a time of major transition in the program. The LSCPC met seven times during the academic year (September, October, November, December, January, February, and April). The major accomplishments of the LSCPC included:

- 1) Curriculum Development.
 - Expanded the Liberal Studies review committee from roughly 15 members at the beginning of the academic year to over 45 members currently and implemented a logical process for selecting reviewers based on area expertise, frequency of reviews, and other factors to reduce reviewer load while increasing the pace of completed reviews.
 - Simplified the Curriculum Request Application (CRA) portal to increase efficiency of the work by course reviewers and requestors.
 - Revised and clarified student learning objectives for Upper-Division Writing based on feedback from instructors.
 - Created a comprehensive process for students to receive credit for Formative Experiences. Formative Experiences were a part of the curriculum that was added in 2014-2015, for which there was no mechanism for students to meet the requirement nor for departments to offer them.
 - Developed revised policies on OCCR courses and modified learning objectives based on input from the UPC. The final draft will be submitted to the Faculty Senate Steering Committee for review during their August or September meeting.
- 2) Assessment and Evaluation.
 - Collected and analyzed quantitative and qualitative data on faculty perceptions of the Liberal Studies program from a faculty survey requested by the Faculty Senate Steering Committee (FSSC) in preparation for a vote by the Faculty Senate.
 - Collected and summarized data from the pilot assessment of General Education in Spring 2016.
 - Revised the sampling plan for the 2017 assessment of General Education to minimize error and maximize validity and reliability. Developed and administered a user-friendly Qualtrics survey for the 2017 data collection. Results continue to come in.
 - Completed and analyzed a qualitative and quantitative survey of E-Series faculty and students to identify the effectiveness of particular pedagogical methods used in E-Series courses and to identify the value of these courses for particular learning outcomes. Four UROP students were trained to assist with analysis and presented initial findings at the Spring 2017 Undergraduate Research Symposium.

- 3) External Program Work.
 - Collaborated on the *2017 Senator Paul Simon Campus Internationalization Award* submission. FSU received the award in February 2017.
 - Led a team of five faculty members to participate in the Institute for Pedagogy in the Liberal Arts (IPLA), Oxford, Georgia, May 2016. The purpose was to develop faculty-based leadership in pedagogy to enhance undergraduate education at FSU.
 - Developed a successful proposal to participate in the Associate of American Colleges and Universities (AAC&U) with a team of five FSU faculty members in Boston, MA, June 2016. The focus was on developing effective assessment for General Education and aligning curriculum development with assessment. Final report submitted to AAC&U June 8, 2016.
 - Presented on FSU's General Education assessment processes at the SUS Accreditation and Assessment meeting in Orlando, Summer 2016.
 - Presented an overview of the recent Liberal Studies curriculum transition and led a problem-based workshop on General Education reform at the meetings of the Association for General and Liberal Studies, Salt Lake City, October 2016.
- 4) Communication of Liberal Studies Policy to Students, Advisors, Faculty, and Administrators.
 - Significant re-design of the Liberal Studies website based on feedback from users.
 - Significant modification of materials that summarize student requirements for Liberal Studies, including the *Undergraduate Bulletin*.
 - Developed a "WOW" report – Who Offers What? – to provide departments with data about their Liberal Studies course offerings and enrollments.
 - Provided a luncheon workshop for E-Series faculty to present an overview of the E-Series study methods and preliminary results and to elicit additional qualitative data from faculty on their perceptions of and suggestions for the E-Series program in the future.
- 5) Transitioned the Liberal Studies curriculum and requirements from the pilot phase to final approval by the Faculty Senate.
 - Presented updates and proposed policy changes to the Faculty Senate three times (September 21, November 16, January 18), and requested votes on specific policy changes throughout the academic year.
 - Proposed an official curriculum on which the Faculty Senate voted in January of 2017. The Faculty Senate approved the proposal unanimously.

Statistical Overview

- 1) Funding Provided for E-Series:
 - The total amount of enrollment funding for AY 2016-2017 was \$560,160.
 - The total amount for course development funding for AY2016-2017 was \$96,800.

2) Course Development and Capacity Data

Enrollment Data for Areas of Concern Regarding Seat Availability				
		AY 2015-2016	AY 2016-2017	Percent Change
E-Series	Total Enrollment	5,685	6,624	17%
	Enrollment Capacity	6,139	7,302	19%
Ethics	Total Enrollment	4,718	6,890	46%
	Enrollment Capacity	5,285	7,355	39%
Upper-Division Writing	Total Enrollment	7,401	8,603	16%
	Enrollment Capacity	8,636	10,110	17%

Numbers of Approved Courses by General Education Area or Graduation Requirement Designation (as of July 19, 2017)			
Area/Designation	Approved	Approved and Active¹	Pending Approval
Quantitative and Logical Thinking	20	20	0
English Composition	2	2	0
Social Sciences	59	53	5
History	49	47	3
Humanities and Cultural Practice	150	145	9
Ethics	41	41	2
Natural Sciences	68	66	5
E-Series (total)	153	145	7
Quantitative and Logical Thinking	3	3	0
Social Sciences	30	26	0
History	16	15	1
Humanities and Cultural Practice	61	59	2
Ethics	25	25	2
Natural Sciences	14	13	2
Scholarship in Practice	20	20	1
"W" (State-Mandated Writing)	88	84	2
Scholarship in Practice	93	91	22
Cross-Cultural Studies (X)	88	85	10
Diversity in Western Experience (Y)	69	62	2
Upper-Division Writing	63 ²	63	20
Oral Communication Competency	47	47	6
Computer Competency	41	41	3

¹"Active" courses are those that have been offered since Fall 2015 or that have been approved within the past 12 months.

²Up from 19 in June 2016. This counts only UDW courses proper, not the additional 45 Honors in the Major thesis courses which also fulfill students' UDW requirement.

I thank the members of the LSCPC for their thoughtful work on the committee and for their dedication to developing an effective curriculum and program. I also wish to acknowledge the members of the Liberal Studies Course Review Panel (LSCRCP) for their constructive feedback on courses and on the Liberal Studies review process. Members of the LSCRCP are listed on the Liberal Studies website at the bottom of this page:

<http://liberalstudies.fsu.edu/who-we-are.html>

Respectfully Submitted,



Annette M. Schwabe

Chair of the Liberal Studies Coordinating and Policy Committee and Director of Liberal Studies

Summary of Accomplishments
Faculty Senate Library Committee, 2016-2017
Prepared by Alysia Roehrig (Education)
July 2017

The 2016-17 academic year has been successful and productive for the Faculty Senate Library Committee. The accomplishments of the committee can be summarized as follows:

- Facilitation of communication between librarians and faculty
- Dissemination of information and updates to the Faculty Senate about the libraries' ongoing budget crisis
- Participation in and dissemination of information about the University Libraries' QER
- Successful distribution of Bradley grants to support faculty scholarship

Leadership

In 2016-17 the Faculty Senate Library Committee was chaired by Alysia Roehrig (Education). In addition, the committee has the following subcommittees and their respective chairs:

- Matthew Goff, chair, Bradley Grants subcommittee
- Lindsey Dennis, chair, Patron Services subcommittee
- Dennis Moore, chair, Resources subcommittee

Meetings

The Library Committee convened seven meetings in 2016-2017, on the following dates:

September 7, 2016 (314 Strozier)
October 5, 2016 (201 Westcott)
November 2, 2016 (Dirac Library, Staff Conference Room)
January 11, 2017 (3205 Westcott N. Annex)
February 1, 2017 (201 Westcott)
March 1, 2017 (Claude Pepper Library)
April 5, 2017 (Music Library)

The minutes for all of these meetings are available on the Blackboard page for the Library Committee. (With the upcoming move from Blackboard to Canvas, files prior to 2016-17 will be archived in the Faculty Senate's Onedrive.) The Bradley Grants subcommittee completed its work via email and during one in-person meeting of the subcommittee.

A Forum for Faculty and Librarian Communication

At the core, the Faculty Senate Library Committee provides a forum at which librarians and faculty interact and engage ideas. It is the main vehicle by which the library informs faculty about their affairs. Librarians can seek faculty input on projects that impact faculty and faculty can bring up concerns or suggestions regarding the library and its work. To this end a major component of each meeting is the

Dean's report, typically presented by the Dean of the Libraries, Julia Zimmerman. Her reports update faculty on issues relating to the collections, technology, key additions and changes in staffing and operations and lectures and other events to which faculty are invited.

Following are the most significant accomplishments of the Faculty Senate Library Committee during this academic year.

Informed the Faculty Senate about the Library Budget Crisis

Many of the items that the library pays for each year (particularly subscriptions to STEM-related journal packages) have an inflation rate of 4-5%. As a consequence the library faced a serious budget problem in 2015, which was addressed by making cuts to subscriptions, with the input of the Library Budget Crisis Taskforce. Despite the cuts and reduced costs negotiated with some publishers, the University Libraries again faces a potential budget deficit going into summer 2017. Thus, the chair of the Faculty Senate Library Committee informed the Faculty Senate of this potential deficit and volunteers were solicited in case the Taskforce needed to be reconvened to make recommendations about cuts during the summer of 2017.

Participated in University Libraries' Quality Enhancement Review (QER)

Members of the Faculty Senate Library Committee participated in the University Libraries' fall 2016 QER by meeting with the external reviewers, and the findings of the QER were shared with the Faculty Senate by the chair of the Faculty Senate Library Committee. The external reviewers, in their report, identified many strengths of the University Libraries, including its digital scholarship services and liaisons to departments, which provide valuable support to faculty. Moreover, they recognized, "The FSU Faculty Senate Library Committee is particularly helpful and supportive of the library agenda. We were impressed by their hard work in assisting and advocating for the library on serious collections budget issues, for example."

The external reviewers, however, also recognized that the funding for the University Libraries is unsustainable, especially given the high rate of inflation for library materials (in particular STEM journals, see Library Budget Crisis). They noted that our libraries' ranking amongst public university research libraries should be higher to match our university's ranking and to be able to support the goal of FSU moving up into the US News Top 25. They recommended increasing the collections budget by at least 5 million recurring dollars to address gaps in book budgets, as well as the rising cost of subscriptions. This increase, they pointed out, would still not allow for acquisition of materials for new areas of research or address over \$2 million in unmet faculty needs (for databases, journals, books, etc.). In addition, more library space is needed to better serve the needs of FSU's students.

Distribution of Bradley Grants

It is the responsibility of the Faculty Senate Library Committee to prepare documents that inform faculty about the annual Bradley Grants (formerly named the Faculty Research Library Materials Grants) and requisite deadlines, solicit applications from them, and decide which proposals to fund. Led by the Bradley Grants subcommittee (Chair: Matthew Goff, Religion; Members: Gang Chen, Engineering; Kris Harper, History; Svetlana Pevnitskaya, Economics; Jimmy Yu, Religion), we encouraged faculty members to apply and determined which applications to fund. By being awarded

a Bradley, a faculty member can have the library purchase materials, typically costing between five and ten thousand dollars, that will directly relate to his or her research.

These grants are a good way for the library to better serve the research needs of the faculty. The funding for this grant comes from Strozier, which generously approved \$50,000 for this project in 2016-17, despite the budget crisis. Prior to 2015-16, the Bradley Grants subcommittee had \$100,000 to distribute. The full \$50,000 allocated was distributed to these grants. It should also be noted that by purchasing materials through this grant, the faculty member does not use the regular budget of the library allotted for purchases for his/her department.

The Bradley Grants program was successful in 2016-17. We had fourteen applications for \$72,230, but only \$50,000 was distributed this year because of budget cuts. The following faculty members were recipients of this grant in 2016-17:

Name	Department	Amount Funded
1. Charles E. Brewer	Musicology	\$4813.25
2. Chuck Chandler	Voice Area	\$515.00
3. Eundeok Kim*	Retail, Merchandising and Product Development	\$4117.90
4. Sarah Eyerly	Musicology	\$4527.00
5. Carolina Gonzalez, Anel Brandl, Antje Muntendam, & Lara Reglero	Modern Languages and Linguistics	\$1756.00
6. Irena Hutton	Finance	\$6000.00
7. Stephanie Pau	Geography	\$7000.00
8. Iain Quinn	Music	\$3628.00
9. Michael Shatruk	Chemistry and Biochemistry	\$3900.00
10. Silvia Valisa*	Modern Languages	\$10,000.00
11. Xiaojun Yang	Geography	\$3750.00

* These members of the Faculty Senate Library Committee were not present for the full committee's discussion of and vote to approve the Bradley Grants subcommittee's funding recommendations.

Due to the competitive nature of this grant and debates that arose during the evaluation of applicants this year, the Bradley Grants subcommittee proposed some changes to the application process that were discussed, revised, and approved by the full committee. The following changes to the priorities for ranking applications and to the application materials will be implemented for the 2017-18 year:

- Increased priority for funding if matching funds provided
- Increased priority for funding if there will be broader access to the resource across campus
- Requirement of Letter of Support from Subject Librarian with the application materials

May 5, 2017

Faculty Senate
Florida State University
222 S. Copeland Street
115 Wescott Building
Tallahassee, FL 32301
RE: Student Academic Relations Committee (SARC) Report, (2016)

Dear Faculty Senate:

During the 2016-2017 school year, The Student Academic Relations Committee (SARC) received one complaint. The office of Faculty Development and Advancement forwarded a grade appeal complaint to me on April 11, 2016. As Chair of the committee, part of my review process included speaking with the faculty member involved as well as the student who launched the complaint. The purpose of my conversation with the faculty member was to discuss in more detail the concerns put forth by the student. The student raised 3 important concerns that were necessary for me to clarify with the faculty member. After carefully reviewing university policy on grade appeals as well as the grade appeal process utilized by the faculty member's department/college, on May 2, 2016, I notified the student that I could not find any evidence to substantiate the identified claims. FSU policy specifically states that, "grades will be upheld unless the evidence shows that the grade was awarded in an arbitrary, capricious, or discriminatory manner, as a result of a gross violation of the instructor's own evaluation (grading) statement." Because I could not find any evidence that the grade appeal process was handled in an arbitrary, capricious or discriminatory manner, the SARC committee would not hear the student's case. Despite my decision, all students have a right to appeal and ask the full SARC committee to review his/her complaint. In order to do so, they must submit their appeal within five working days to Dr. Jennifer Buchanan, Associate Vice President of Faculty Development (jbuchanan@admin.fsu.edu), and Ms. Andrea White (awhite2@fsu.edu), who will forward it to the members of the full committee. If the student fails to submit their appeal within five working days, my decision represents the final action of the university. In this case, the student was notified in writing of my decision and the right to appeal. The student did not submit an appeal within 5 working days, therefore the case was closed.

There were no other complaints submitted during 2016. If the faculty has any additional questions, please feel free to contact me.

Sincerely,

Patricia Y. Warren

Patricia Y. Warren
Student Academic Relations Committee (SARC)

Teaching Evaluation Committee Annual Report, May 5, 2017

The committee met only twice this year, once formally and once informally. We also held several discussions over email.

The informal meeting happened in Fall of 2016, only a few members of the committee and several staff people at ODL briefed us about the Fall 2016 pilot of the online evaluation system. ODL reported the following details:

- The evaluation system was integrated into Blackboard (and presumably Canvas next year). Consequently, students were reminded that they needed to do evaluations every time they logged in.
- The new evaluation system gives much more flexibility. In particular, it would be easier for instructors, departments, colleges and the university to add customized questions. Sequencing could be adaptive, for example, as student could be asked to give a free text response after giving an extremely high or low rating.

A second meeting, attended by a quorum of committee members happened on Feb 24, 2017. In addition, ODL personal and a representative from the Student Government attended that meeting.

At that meeting ODL presented results that showed that the response rates were slightly higher for the online evaluations than the paper evaluations. (I refrain from using the word significant here, as there was not random assignment.) Furthermore, there were several types of administrative errors not counted in the non-response rate which invalidated the paper surveys. These included, the instructor failing to give the survey. The instructor administering the survey to the wrong class. The students writing the wrong class number or instructor on the form, the proctor failing to put the survey in the campus mail in a timely fashion, and the packet being delayed in the campus mail.

The committee formally decided that (a) we should continue the pilot in an online mode through the summer, and (b) we should make a final decision about the use of online or paper surveys after the results from these pilot were complete.

Additionally, the following ideas were brought up in the discussions, with no formal resolution.

- The committee discussed incentives to complete the forms and penalties for not completing the evaluations. This was tabled as the response rates seemed good without additional incentives/penalties.
- The committee stressed the importance of anonymity in the surveys and instructed ODL to close a loophole in the program which would allow the instructor to see which students had/had not completed the survey.
- The committee discussed the idea of using dynamic ordering rules to prompt students to immediately give a free text explanation for a 1 or a 5 rating.
- The committee discussed the idea of using the official course syllabus to make customized forms for each course. One possibility here would be listing the course objectives and asking the students directly, do you feel that the course helped you to better meet these objectives. [Potential problems here are that many courses have very long lists of objectives.] A second idea was to look at the teaching methods part of the syllabus and only ask about lectures if the course has lectures, discussions if the class has discussions, &c. A major problem with this is that only syllabi produced in the past few years would have the details necessary, so this would

be a long range process. ODL, which manages both the official syllabus database and the evaluation system, was receptive to the idea. One of our members will approach the Curriculum Committee about their thoughts. In any rate this idea is still under discussion and would probably take many years to fully implement.

- The representative of the SGA conveyed that the students were interested in midterm evaluations, when instructors would have more time to make mid course corrections. We discussed the existing TABS survey program. ODL promised to include training material about deploying TABS in Canvas as part of the Canvas training.

The Undergraduate Policy Committee (UPC) considers University-wide policies on undergraduate academic affairs. This includes approving new degree programs and majors, reviewing existing programs as part of their regular Quality Enhancement Review (QER) cycles, creating and modifying general policies that affect the undergraduate curriculum, and considering requests from undergraduate programs for exceptions to existing policies. The UPC met eight times during the 2016 – 2017 academic year and its members participated in extensive coordination and collaboration on policies via email.

Five new undergraduate degree programs sought and obtained UPC approval for the “explore” or “implement” stage of new degree / major proposals: BA in Computer Programming and Application; BS in Hospitality Management and Tourism; BS in Global Management and Leadership; BA / BS in Entrepreneurship; BS in Biomedical Engineering. All were approved.

The UPC no longer approves courses for the special designations of Computer Competency and Oral Communication Competency. These approvals are now the responsibility of Liberal Studies. UPC members continue to act as reviewers of these courses, however. Additionally, the UPC and Liberal Studies continue to discuss policies related to Oral Competency, in particular the details on what type of courses should be considered valid for this designation.

Multiple undergraduate programs went through the QER process this year. The UPC reviewed the following programs: Family and Child Sciences, Criminology, Retail Merchandising and Product Development, Social Work, Biological Sciences, Interior Architecture and Design, Art History, Studio Art, Chemistry, Dance, and University Libraries. All programs except the Libraries will report back to the UPC at their next QER cycle. University Libraries will report back in two years. The UPC was greatly concerned about the status of the Libraries’ budget. They have had budget shortfalls for the last several years. This budget shortfall has a negative effect on the sustainability of the Library’s collections and will prevent the library’s ability to meet new and evolving needs of faculty and students, despite the Library’s use of innovative approaches to reduce the effects of the growing costs on its services.

The UPC approved two policy changes which were forwarded to, and approved by, the faculty senate. The first policy concerns final exams. Currently, a student is allowed to be given an alternate final exam time if they have four or more exams in a 24 hour period. This was changed to three or more exams in 24 hours. The second policy modified the undergraduate bulletin language on the time frame for students to declare dual degrees and majors. Given the increasing number of incoming students with many college credits, an exception was added giving them additional time in which to declare a dual degree or major.

**Report to the Faculty Senate
From the
University Curriculum Committee
For the Academic Year 2016-2017**

The University Curriculum Committee (UCC) consisted of the following members:

Steve Bailey, Business
Bryant Chase, Arts & Sciences
Amy Burdette, Social Sciences and Public Policy
Dianne Gregory, Music
Kristine Harper, Arts & Sciences
Elizabeth Jakubowski, Education, UCC Chair
Piyush Kumar, Arts & Sciences
Don Latham, Communication and Information
Greg Turner, Medicine

Non-voting members included:

Andrea White, Faculty Senate Coordinator
Josh Mills, Liberal Studies

- The purpose of the UCC is to consider curricular policies and procedures at both the undergraduate and graduate levels.
- All new courses to be taught at the University, for credit, must be approved by either the UCC or the Liberal Studies Board before being offered.
- The UCC carefully reviews each curricular request and each syllabus that is submitted to make sure the content is appropriate for the level, type and credit hours of the course, but also to make sure the course objectives are measurable, the attendance policy and ADA policy are in accordance with FSU policy and that the evaluation for the course is clear and unambiguous for the student.
- New courses by an alternative method of delivery (tech enhanced, partially online, mostly online and fully online) must be approved by the UCC or Liberal Studies Board.
- All new courses and course changes must enter the University's curriculum request application at: <https://campus.fsu.edu/curriculum>.
- If requesting a change in course hours or objectives from a previously approved course, the old syllabus must be sent to the Faculty Senate Coordinator and the new/proposed syllabus must be uploaded on to the curriculum request application.
- Faculty should submit a syllabus to the registrar every time a special topics course is offered. A permanent course number for the special topics course must be submitted after the third time the course is taught.

Since our last report to the Faculty Senate in April 2016 the UCC met eight times: June, September, October, December, January, February, March, and April. Over the period from 5/1/2016 to 4/30/2017 there were 522 courses reviewed and approved by members of the UCC, including 217 course requests for renewal of fully or mostly online delivery methods.

A presentation was made to the Faculty Senate at the November 2016 meeting.

In addition to reviewing, meeting, discussing and making recommendations for courses, the UCC also would like to strongly encourage faculty to distribute these minutes among the faculty in their departments and colleges and read General Suggestions for Curriculum Submissions and Revisions that are attached to this report.

Thank you to all the members of this committee for their hard work, attention to details and constructive comments.

Respectfully Submitted,
Elizabeth Jakubowski

General Suggestions for Curriculum Submissions and Revisions

- Course objectives must be measurable, suggestions for action verbs according to Bloom's Taxonomy, can be found on the faculty senate website: <http://facsenate.fsu.edu/Curriculum-Resources>
- There must be a significant difference between dual enrolled undergraduate and graduate courses with graduate courses having more in-depth assignments, readings and/or meetings.
- The University Attendance Policy, the Academic Honor Policy and the Americans with Disabilities Act (ADA) (<http://facsenate.fsu.edu/Curriculum-Resources/Syllabus-Language>) must appear on every syllabus. It is understood that all faculty follow these policies. If faculty count attendance as part of their evaluation for their course, the attendance policy must be on the syllabus and the process explained to the student regarding **unexcused absences** and how these will be counted.
- Courses approved for a fully online delivery mode must have evidence of contact with students—equivalent to the hours of contact in a traditional (i.e., face-to-face) course. The contact hours have to be beyond office hours and reflect expected instructor-student and/or student-student interactions.
- Courses (all delivery modes) which include graded participation in the student evaluation must describe in clear and unambiguous language the method of evaluating the participation.
- New course syllabi submitted for review should not include specific information, such as, instructor name/email/contact, days/times being offered, etc. The mode of delivery should be indicated. Any new syllabus is considered to be the file syllabus and not the specific student syllabus.

Americans With Disabilities Act:

Students with disabilities needing academic accommodation should:

- (1) register with and provide documentation to the Student Disability Resource Center; and
- (2) bring a letter to the instructor indicating the need for accommodation and what type.

Please note that instructors are not allowed to provide classroom accommodation to a student until appropriate verification from the Student Disability Resource Center has been provided.

This syllabus and other class materials are available in alternative format upon request.

For more information about services available to FSU students with disabilities, contact the:

Student Disability Resource Center

874 Traditions Way

108 Student Services Building

Florida State University

Tallahassee, FL 32306-4167

(850) 644-9566 (voice)

(850) 644-8504 (TDD)

sdrc@admin.fsu.edu

www.dos.fsu.edu/sdrc

Approved by University Curriculum Committee on 2/24/2016