

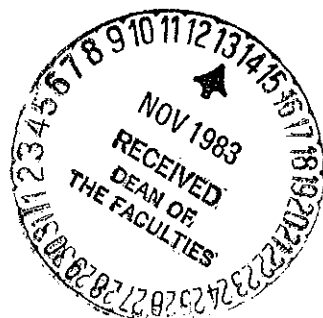
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AGENDA
Faculty Senate Meeting
November 16, 1983
Moore Auditorium
3:45 p.m.

- I. Approval of the minutes of the October 19, 1983 meeting
- II. Approval of the agenda for the November 16, 1983 meeting
- III. Report of the Steering Committee, Patricia Y. Martin
- IV. Reports of Standing Committees
 - a. Undergraduate Policy Committee, Elisabeth Muhlenfeld
- V. Unfinished Business
 - a. Proposed amendments to the Florida State University Constitution, Alan R. Mabe
- VI. New Business
 - a. Proposed amendments to the ByLaws of the Faculty Senate, Lyndon G. Phifer
- VII. University Welfare
- VIII. Announcements of Deans and other administrative officers
 - a. Vice President B. J. Hodge, Administrative Affairs
- IX. Announcements of the President of the University

ANNOUNCEMENT: The University Women's Club and the School of Visual Arts will host the University Wednesday Social in the Art Gallery, 250 Fine Arts immediately following the Faculty Senate meeting. There is a charge of \$1.50 to help defray expenses. Come see the art exhibit and meet someone new!



DR DAISY P FLORY
314D WES
VP-ACADEMIC AFFAIRS

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Faculty Senate Minutes
Moore Auditorium
November 16, 1983

*Senate
minutes
book*

I. Regular Session

The 1983-84 Faculty Senate met in regular session on Wednesday, November 16, 1983, at 3:45 p.m. in Moore Auditorium. Mr. Steve Edwards, Senate President presided.

The following members were absent. Alternates who were present are listed in parenthesis following the member they represent. Doris Abood, Joseph Allaire, Burton Atkins, Steve Bechtold, Paul Beck, Neil Betten, George Blakely, Darryl Bruce, Marie Cowart, Donna Fletcher, Steve Goodman, Kurt Hofer, Frances James, Robert Kalin, John Kerr, Thomas King, Gary Kleck (Alexander Bassin), Steven Klees, Curtis Krishef, Claude Lilly, William Long, Robert Marshall (Al Stauber), Clyde Maurice, Robert Neuman, Doron Nof, James Orcutt, Barbara C. Palmer (Carolyn Schluck) Jon Piersol, Joseph Plescia, Robert Reiser, Leslie Robison (John Degen), Steve Rollin, Patricia Russo, Laurel Schendel (Virginia Walker), William Shrode, Karen Singh, William Snyder, Jack Taylor, Walter Taylor, Allan Tucker, Harold Van Wart, Glayde Whitney, William Young.

II. Approval of the Minutes

The minutes of October 19, 1983, were approved as distributed.

III. Approval of the Agenda

The agenda was approved as distributed.

IV. Report of the Steering Committee, Patricia Martin

"The Steering Committee has worked actively in the past month in three primary areas: (1) the lower division enrollment cap for the present and coming years; (2) implementation of procedures relative to CLAST and Rule FAC 6A-10.30; and (3) consultation with the Division of Student Affairs regarding plans for entering students in 1984-85. Each of these is reviewed in turn.

1. As you are aware, the enrollment cap for lower division students at The Florida State University was increased by the 1983 Florida Legislature from 4134 to 5394 full-time-equivalent students, an increase of 1260 FTEs for 1983-84 compared to 1982-83. At this point, we have met approximately fifty percent (50%) of the increase which has resulted in 1.2 million additional dollars for FSU in 1983-84 compared to 1982-83. If you wonder why these extra funds seem not to have shown up in your budgets, it is because this money was set aside to replenish the University's mandatory reserve fund. These extra monies allowed us to establish the mandatory reserve without cutting our budget levels below last year's allocation.

Other institutions in the SUS, having less opportunity to increase their funded enrollment, have had to dip below last year's budget levels to establish this reserve.

The lower division cap for FSU was set somewhat high to allow for growth and to provide opportunity for recruitment of additional outstanding lower division students. From data on the Fall term plus estimates for Spring, it appears that FSU will meet a total of seventy-five percent (75%) of the increase by the end of this school year. If so, this will bring in additional funds. The Board of Regents projects that FSU has remaining, at present, the opportunity to capture an additional \$800,000.00 in this academic year. If we succeeded in doing this, we would also receive \$360,000.00 more in incidental revenues. Even, however, if FSU fulfills only fifty percent (50%) of the increase--as we have already done--the University will still receive an additional \$274,000.00 in the Spring semester because of left-over enrollment funds (such as our potential \$800,000.00) from all the campuses which will be redistributed across all SUS institutions.

Senate President Steve Edwards joined FSU Vice-Presidents Turnbull, Hodge, and Hogan in a recent meeting with State Representative Herb Morgan to discuss the enrollment cap and FSU's commitment to student quality. The FSU delegation expressed appreciation to Representative Morgan for providing us with the opportunity to increase our enrollment funding. It is perhaps noteworthy that Representative Morgan strongly supported our determination to maintain current, high admissions standards at FSU while taking advantage of this opportunity to increase enrollment funding.

2. Steering Committee members have remained actively involved in clarifying procedures relative to implementation of the College Level Academic Skills Test (CLAST) and Rule FAC 6A-10.30, at The Florida State University. Recent efforts have centered on finalizing procedures and distributing them to all faculty and students. Regarding FAC 6A-10.30, the form for contracting with a professor for a certain number of written words has been approved. If a professor is willing to contract with a student, the student secures the necessary form from the Registrar's Office, completes it, has it appropriately signed, and returns it to the Registrar. This form has several uses: it formalizes the procedure; it causes the Registrar to send the professor a grade form relative to the contract at the end of the term; and it provides documentation for University audit purposes. Students have up to four weeks into a given term to complete and return the form to the Registrar.

3. The Steering Committee met with Dean of Students Jim Hayes to discuss the new plan from Student Affairs for entering students in 1984-85. Dean Hayes was urged by the Steering Committee to insure faculty involvement to the fullest extent possible in the formation of advisory groups of students under the proposed plan.

In closing, the Steering Committee wishes to thank The Florida State University Foundation for sponsoring "Corporate Weekend" during the weekend of the FSU-Miami game. This event brought a dozen or so corporate leaders from around the country to FSU to familiarize them with our campus and academic programs. A number of faculty members participated actively in this orientation process. From all accounts, the affair was a complete success and the FSU Foundation is to be commended for showing initiative and leadership of this type."

V. Reports of Standing Committees

a. Undergraduate Policy Committee, Elisabeth Muhlenfeld

"The Undergraduate Policy Committee, at its meeting on November 4, 1983, recommended that the following be submitted for approval by the Faculty Senate at its next regular meeting:

1. The Department of Modern Languages requests that SPN 2500, The Hispanic World, be removed from the list of courses fulfilling the Liberal Studies requirements. This change would become effective beginning Fall term, 1984, to avoid penalizing students who have already pre-registered for the Spring, 1984 semester.

Motion was made, seconded and passed the Faculty Senate.

2. The Department of Modern Languages recommends that credit be awarded for the College Entrance Examination Board's exams in French, German, and Spanish on the following scale:

<u>Score</u>	<u>Credit</u>
0-2	0 semester hours
3	3 semester hours
4-5	6 semester hours

After some discussion, motion was made, seconded and approved by the Senate.

3. The Department of English requests that freshman composition credit be awarded for a new Advanced Placement Exam, English Language and Composition. Currently, credit is given for the AP exam in English Literature and Composition. The new AP exam would not be the equivalent of ENC 1102, Freshman Writing about Literature, as it does not contain a literature component, but would be the equivalent of ENC 1144, Freshman Article and Essay Workshop, or ENC 1145, Freshman Special Topics in Composition, either of which may be taken by students in lieu of ENC 1102.

Motion was made, seconded and approved by the Senate.

4. The Department of Biological Science requests that APB 2040, Human Physiology, be given Liberal Studies credit.

Motion was made to approve this request. After motion was seconded, the Faculty Senate approved APB 2040, Human Physiology be given Liberal Studies credit.

5. The Humanities program requests that HUM 3800, Humanities: Principles of Criticism and Appreciation, be granted literature credit. The Humanities program has reworked this course to include a substantial literature component.

The motion to approve was seconded and approved by the Senate.

VI. Unfinished Business

a. Proposed amendments to The Florida State University Constitution,
Alan R. Mabe

Mr. Steve Edwards made the following statement prior to Mr. Mabe's presenting the proposed amendments:

"Some of the amendments we are considering today relate to the termination and suspension of tenured faculty members. These constitutional provisions enable the University to establish a set of procedures to be followed in such cases. A draft version of the proposed procedures has been prepared by Professor John Carey in conjunction with Professor Mabe and our ad hoc Senate committee on revisions to the constitution. After last month's discussion, some of you raised questions that are properly answered in this procedural document, which Prof. Mabe will outline for you. Both the constitutional provisions and the accompanying procedures deal with matters that would occur before a case reaches the stage at which the formal grievance procedures of the Collective Bargaining Agreement would be invoked. I have discussed the draft procedural document with President Sliger and as a result am confident that the final document will not differ in substance from the draft. Furthermore, President Sliger intends to seek concurrence of the Senate in the final statement of procedures. Thus, at a later date the Senate will have an opportunity to provide input to the wording of that statement."

Mr. Mabe presented the following outline of the procedural document.

"These rules would implement the rights and procedures articulated in the Florida State University Constitution by delineating step-by-step the procedure to follow in cases involving the revocation of tenure or the dismissal of a nontenured faculty member prior to the end of his or her contractual period.

The first stage would be an investigation by the appropriate persons of any case where there was probable cause for revocation of tenure or dismissal. If the investigation so merits, the case is to be reported to the Vice President for Academic Affairs.

If the University decides to seek revocation of tenure or dismissal, a written notice of the charges along with a statement of the penalty sought shall be given to the faculty member. The faculty member shall also be advised that he or she has the right to a due process hearing. If the faculty member chooses to have a hearing, then a hearing panel will be constituted according to the procedures of the Faculty Grievance Committee. The faculty member shall be advised that he or she has the right to counsel of choice. The hearing will be a due process hearing with sworn and recorded testimony and with the right to present and cross-examine witnesses, with the burden of proving the case resting upon the University.

The faculty panel will elect a presiding officer from among themselves. The University will request the appointment of a special function hearing officer from the Division of Administrative Hearings to sit with and advise the faculty panel for the duration of the hearing. While the hearing officer will rule on matters of law, the decision in the case will be rendered by the faculty panel.

The faculty panel will report their findings to the Vice President for Academic Affairs. After review of the findings by the faculty panel, a decision shall be rendered in writing to the faculty member involved.

If a faculty member who is a member of the bargaining units is dissatisfied with the University's decision, he or she may invoke the grievance mechanism of the Collective Bargaining Agreement.

A faculty member may waive the right to the due process hearing described above. If the right to a hearing is waived the faculty member should inform the Vice President within fifteen (15) working days. The University would then render a decision. Members of the bargaining unit could go directly to the Collective Bargaining grievance process."

Ms. Hintikka moved and Mr. Kreimer seconded the adoption of the proposed amendments as they appeared in the minutes of October 19, 1983, with the following wording added to section 3(c) in CAPS.

'In flagrant.....employee. IF IMMEDIATE DISMISSAL IS SOUGHT, A COPY OF WRITTEN AND SPECIFIC CHARGES SHALL BE FURNISHED TO THE FACULTY MEMBER CONCERNED. IN ANSWER TO SUCH CHARGES, THE FACULTY MEMBER SHALL HAVE, AT HIS OR HER REQUEST, A HEARING BEFORE AN APPROPRIATE FACULTY COMMITTEE. AT THIS HEARING THE FACULTY MEMBER SHALL BE ALLOWED AT HIS OR HER OWN EXPENSE THE BENEFIT OF COUNSEL OF HIS OR HER CHOICE. After... Regents.'

Mr. Martin Roeder moved to amend section 3(c) to read as follows:

Termination or Nonreappointment of Tenured Faculty Members.
Retitle only. (Strike for Cause)

Section 3c. Immediate Suspension. In flagrant offenses the President of the University may suspend a member of the faculty with pay from his or her duties. Within two days, excluding weekends and official holidays, following such suspension the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee. After provision of notice the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice.. If the hearing committee concurs with the President, the President may recommend immediate dismissal to the Board of Regents. If the hearing committee does not concur, it shall so report to the President. If the President rejects the report he will state his or her reasons for doing so, in writing, to the committee and to the faculty member, and provide an opportunity for response before transmitting the case to the Board of Regents.

Mr. Roeder's motion was seconded and the floor was opened for discussion. After lengthy discussion, Ms. Hendrickson moved to postpone consideration of Mr. Roeder's motion to amend section 3 (c) but to continue with consideration of the remainder of Ms. Hintikka's motion. This motion was seconded and passed.

The remainder of Ms. Hintikka's motion was passed and the following amendments to the Florida State Constitution were adopted:

Section B - Tenure, Nonreappointment, Termination, and Suspension

1. d. A University Committee on tenure, comprised of elected tenured faculty and with at least one representative from each college or school, shall receive the recommendation from the college or school committee and shall consider it for the recommendation to the Vice President for Academic Affairs and the President of the University; the Dean of Faculties shall serve as ex-officio Chairperson, without voting privileges, of the University Committee and shall transmit to the Vice President and the President the Committee's decision to recommend or not to recommend the candidate and shall also inform the candidate in writing of the decision.
- g. In step "a", "b", and "c" above, the faculty candidate who is not recommended by a committee at any stage of the deliberations may appeal that negative decision to the next committee by so requesting in writing within a period of ten (10) working days after receiving notification of the decision; in "d", the candidate may appeal a negative decision to the Vice President for Academic Affairs and the President by so requesting in writing within a period of ten (10) working days after receiving notification of the decision. Unless a faculty candidate makes an appeal of a negative decision by a committee at a given stage, the candidate's folder will not be forwarded to the next committee; in stating an appeal, the candidate may address in writing the rationale for the committee's decision.
- h. In steps "b" and "c" above, a college or school may use an additional committee between the department or equivalent committee and the college or school committee if the faculty of said college or school has voted for such usage in its bylaws.
2. Annual Reappointment of Tenured Faculty Members. Tenured members of the faculties of colleges, schools, and other academic units shall enjoy the assurance of annual recommendations for reappointment.
- 3.a. Termination and Nonreappointment of Tenured Faculty Members for Cause.

Annual recommendation for reappointment of permanent members of the faculty shall be withheld only for serious cause (incompetence or misconduct) and on the basis of written and specific charges made by the dean of the college or school, the Vice President for Academic Affairs, or by the President of the University. A copy of such charges shall be furnished to the faculty member concerned. In answer to such charges the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing, ~~and at any hearing that the Board of Regents may wish to conduct~~, the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice.

- b. Nonreappointment of Nontenured Faculty. Upon the advice of a department chairperson, a departmental/college/school advisory committee, the dean of the respective school or college, and the Vice President for Academic Affairs, the President of the University may give written notice of nonreappointment of a nontenured faculty member. Notice of nonreappointment, or of intention not to reappointment, shall be given in writing in accordance with the following standards: (a) for employees in their first two years of employment, one full semester prior to the date of termination; (b) for employees with two or more years of continuous service, one full year prior to date of termination.

-3- 4. Crediting of Time Toward Tenure.

- a. Any member of the faculties of colleges and schools holding the rank of professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of his or her sixth year as a faculty member. A professor may be given tenure at the beginning of his or her second year as a faculty member provided he or she has had four years of service credited at time of appointment from another tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.
- b. Any member of the faculties of colleges and schools holding the rank of associate professor shall be eligible for the status of tenured member at the end of the fifth year in a tenured-earning position, to be effective at the beginning of the sixth year as a faculty member. An associate professor may be given tenure at the ~~end~~ beginning of his or her third year as a faculty member provided he or she receives credit at time of appointment for ~~two~~ three years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.
- c. A faculty member appointed to the rank of assistant professor may receive credit at the time of appointment for up to two but no more than two years spent in a tenure-earning position elsewhere.
- ~~4. Termination of Faculty. -- Upon the advice of a department chairperson, a departmental college/school advisory committee, the dean~~

~~of the respective school or college, and the Vice President for Academic Affairs, the President of the University may give written notice of nonreappointment of a nontenured faculty member. Notice of nonreappointment, or of intention not to reappoint, shall be given in writing in accordance with the following standards: not later than March 1 of the first academic year of service, if the appointment expires at the end of that year; or, if a one year appointment expires during an academic year, at least three months in advance of the end of the appointment period; not later than December 15 of the second academic year of service, if the appointment expires at the end of that year; or at least twelve months before expiration of an appointment after two or more years in the institution. Provisional appointees may not be guaranteed employment beyond the date of expiration of the contract.~~

5. A decision whether to nominate a faculty member for tenure shall normally be made during the fifth year of continuous service in a tenure-earning position, or at the option of the employee and with the concurrence of the appropriate administrative officials, during the sixth such year in a tenure-earning position.

~~5-6.~~ 6. Definition of Continuous Employment. Employment during any two semesters or trimesters or during three quarters of any twelve-month period shall be considered a year of continuous employment. Continuous employment for the purpose of tenure eligibility consideration for part-time service shall normally mean employment during at least one semester of any twelve month period. Part-time service of an employee employed at least one full semester in any twelve month period shall be accumulated. However, not more than one year of tenure eligibility may be earned in a twelve-month period. (Time spent by a faculty member undergoing appointment or exchange within the State University System or on a special assignment for the benefit of the parent institution or for the University System shall be counted toward the fulfillment of eligibility for tenure. Time spent away from the institution for other purposes shall not be counted toward the fulfillment of eligibility for tenure, except by mutual agreement of the employee and the university.)

~~6-7~~ 7. Restrictions on Employment of Non-Tenured Faculty

a. (1.) No person employed after 1965 may remain in the service of the University as a nonpermanent member of the faculty of any college, school, or other academic unit in any rank or combination of ranks for a total of more than seven years, except that faculty whose service began before September 1972 may count four additional years in the instructor or acting assistant professor ranks as probationary. Persons holding an administrative or service role will normally hold a courtesy rank in an academic unit and shall not be subject to the rule during such service unless the academic unit grants a regular tenure-earning appointment. When the administrative or service function is ended, the person shall receive, upon request, a tenure-earning appointment in an academic unit.

(2.) Not later than the end of the sixth year of service (or

the tenth in the case of the above exceptions), the departmental chairperson, in consultation with the dean of his college or school, shall either nominate the faculty member for tenure or arrange to terminate his service at the end of the seventh year (or eleventh, in the case of the above exceptions). In every case, the faculty member shall be notified in writing of his recommendation by the dean.

- (3.) Only time spent in the rank of assistant professor and above shall be construed as tenure-earning time.
 - b. Assistant professors and instructors shall be considered ineligible for tenure or for reappointment beyond a seven year maximum.
7. 8. Early Tenure.
- a. The Board of Regents may approve tenure at an earlier time if it is recommended with sufficient justification by the President of the University with the concurrence of the Chancellor.
 - b. A member of the faculty must satisfy the five year requirement to be eligible for consideration by a tenure committee at any level.
- ~~8. The provisions of Article VI, Section B, shall not be retroactive. They shall apply only to appointments made subsequent to the effective date of this Constitution.~~

Section D - Resignation and Dismissals

1. If a member of the faculty of the University desires to obtain release from his or her position, he or she is expected to offer his or her resignation to the President through appropriate administrative channels at least ninety days before the resignation takes effect.
- ~~2. In flagrant offenses the President of the University may suspend a member of the faculty from performance of his or her duties. After an expeditious hearing (by the Committee on Grievances if the suspended member so requests), the President of the University may recommend immediate dismissal to the Board of Regents. In such cases dismissal shall become effective immediately upon approval by the Board of Regents with the salary of the suspended member continuing at least to the time dismissal becomes effective.~~

VII. New Business

- a. Proposed amendments to the ByLaws of the Faculty Senate,
Lyndon G. Phifer

The following amendments to the Faculty Senate ByLaws are being presented to you today. Adoption of these amendments will be considered at next month's Senate meeting after a few editorial changes have been made.

Florida State University Constitution Faculty Senate Bylaws
(Old material is hyphenated out, new material is underlined)

Page 13, section E. Steering Committee and Senate President

1. Election:

- a. ~~A Steering Committee shall consist of seven persons elected for staggered two-year terms; from the voting membership of the Faculty Senate; at least one person from each of four colleges or schools shall be represented on the Steering Committee. Nominating ballots and election ballots shall contain a statement of this provision, and names of Senators shall be listed by college or school.~~
- b. ~~In the initial election to be held in May, 1959, four members shall be elected for one year and three members for two years. In succeeding elections four members shall be elected for two-year terms in the even years and three members for two-year terms in the odd years.~~
- c. ~~Immediately after the elected membership of the Senate has been determined, the Secretary of the Senate shall furnish each voting member of the Senate with a nominating ballot which shall list the voting membership of the Senate. Each voting member may nominate as many candidates from this list as there are positions to be filled. These nominating ballots must be returned to the Secretary of the Senate within ten days from the time of mailing.~~
- d. ~~The Senate slate of nominees for the Steering Committee shall comprise twice the number of positions to be filled. The Secretary of the Senate will prepare the slate following the number of individual nominations; the person with the highest number heading the list; the person with the second highest number on the list and so on. In case of a tie, the number of nominees may be correspondingly increased. The slate of nominees for the Steering Committee shall be distributed to members of the new Senate at least two weeks prior to its first meeting.~~
- e. ~~At the conclusion of the regular meeting of the Senate in April, the Secretary shall distribute to the voting members of the newly elected Senate the list of nominees. Nominations shall also be allowed from the floor. Each member may vote for as many nominees as there are positions to be filled. The positions will be filled in order of highest number of votes; in even years the four highest; in odd years the three highest. In case of a tie, a run-off for majority will determine election.~~
- f. ~~Balloting shall be secret both in nominations and in elections.~~

1. Election:

- a. As soon as the elected membership of the Senate has been certified to the Secretary of the Senate, a nominating ballot listing all voting members of the Senate shall be circulated to the Senate membership with a two-week return requirement. Each member may nominate as many candidates from this list as there are positions on the Steering Committee to be filled.
- b. At the first meeting of the new Senate it shall elect from its ranks the Senate President. A majority vote shall be required for election.
- c. As soon as the Senate President has been elected, the new Senate shall proceed to elect its seven-member Steering Committee. The Elections Committee shall prepare and circulate to the Senate membership two weeks in advance of the meeting a slate of nominees. The slate shall consist of twice the number to be elected, including any members tied for last position on the ballot. Additional nominations may be taken from the floor of the Senate with four (4) seconds.

Nomination and election ballots shall remind Senators that at least one person from each of four colleges or schools shall be represented on the Steering Committee. Names of Senators shall be listed by college or school. Four members shall be elected for two-year terms in even years and three members for two-year terms in odd years.

- d. Each member of the new Senate may vote for as many nominees as there are positions to be filled. On the first two ballots a majority shall be required for election. On the third ballot a plurality vote shall suffice. The Senate President shall withhold his/her ballot to break any possible ties on this third ballot. All voting shall be by secret ballot.

Florida State University Constitution Faculty Senate Bylaws
(Old material is hyphened out, new material is underlined)

Page 17, section F. Standing Committees

F- 8. Professional Relations and Welfare Committee

A Committee on Professional Relations and Welfare shall consider all matters involving University policy concerned with professional relations, professional ethics, academic freedom, conditions of employment, and the general welfare of the faculty. The Committee shall make recommendations to the Faculty Senate or to the appropriate administrative officer. This Committee is to concern itself with policy; particular grievances are the province of the Committee on Grievances. ~~This Committee shall consist of twenty-one members nominated through the Faculty Senate and elected for staggered-- three-year terms by the General Faculty with the terms of office to begin on July 1.~~

This Committee shall consist of twenty-one members. The chairperson of the Elections Committee shall, through the Secretary of the Senate, notify each college or school that is to elect one or more members to this Committee. That unit shall, through procedures it shall determine, nominate from its ranks at least twice the number of faculty members to be elected. Additional nominations shall be taken from the floor of the Senate. Election shall be by the General Faculty for three-year staggered terms to begin July 1. Each college or school shall have one representative; the Colleges of Education, Business, and Social Sciences shall have an additional representative; and the College of Arts and Sciences shall have four additional representatives. The Faculty Senate Steering Committee shall appoint the chairperson.

F-9. Grievance Committee

The Grievance Committee shall have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation to the University practice in professional relations, professional ethics, academic freedom, conditions of employment (including the termination of tenured and nontenured faculty), and general faculty welfare.

The Committee is empowered to create hearing panels for the consideration of individual cases. The Grievance Committee will report each term to the Faculty Senate. Action by a Grievance Committee hearing panel in no way precludes a faculty members from seeking redress through other official means; however, no other University Committee shall serve as an appeals committee for cases initially heard by the Grievance Committee.

~~The Committee shall consist of twenty-one members nominated through the Faculty Senate and elected annually for staggered three-year terms by the General Faculty, with the-- terms of office to begin on July 1.~~

This Committee shall consist of twenty-one members. The chairperson of the Elections Committee shall, through the Secretary of the Senate, notify each college or school that is to elect one or more members to this Committee. That unit shall, through procedures it shall determine, nominate from its ranks at least twice the number of faculty members to be elected. Additional nominations shall be taken from the floor of the Senate. Election shall be by the General Faculty for three-year staggered terms to begin July 1. Each college or school shall have one representative; Education, Business, and Social Sciences shall have an additional representative and Arts and Sciences shall have four additional representatives. The Faculty Senate Steering Committee shall appoint the chairperson.

Page 18, section F

10. Nomination-Procedure-for-Election

~~In-March-of-each-year-the-Committee-on-Elections-shall-conduct-the nomination-and-election-of-faculty-to-the-Professional-Relations-and-Welfare-Committee-and-the-Grievance-Committee,-according-to-the-following-procedures.~~

- ~~a. Announcement-to-the-General-Faculty-by-March-1-of-the-number-of vacancies-to-be-filled-on-each-Committee;~~
- ~~b. Instructions-that-any-faculty-member-may-apply-for-a-position-as-a-candidate-to-the-Elections-Committee,-and-that-any-three-faculty-members-together-may-nominate-a-faculty-member-as-a-candidate;-such-nominations-are-to-be-received-by-the-Elections-Committee-by-March-15;~~
- ~~c. Provision-in-the-March-meeting-of-the-Faculty-Senate-for-nomination of-candidates-from-the-floor;-~~
- ~~d. Subsequent-to-the-Senate-meeting,-the-Elections-Committee-shall-prepare-the-ballots-and-circulate-them-to-all-members-of-the-General-Faculty,-allowing-two-weeks-for-the-return-of-ballots.--In-order-to-be-elected-a-candidate-must-receive-a-majority-vote-of-these-casting ballots-in-the-election.--The-Elections-Committee-shall-have-the-responsibility-for-determining-the-requisite-number-of-ballots and-appropriate-candidates-until-the-vacancies-are-filled-by-election.~~

10. Elections

The Elections Committee shall prepare the ballots for the Professional Relations and Welfare Committee and the Grievance Committee and circulate them to all members of the General Faculty, allowing two weeks for the return of ballots. A majority vote shall be required for election.

13. Vacancies in Standing Committees

Vacancies in Standing Committees shall be filled by the Steering Committee with the advice and consent of the Senate. In case of elected committees the Steering Committee shall consider first those from the affected school or college who fell just short of election on the most recent usable ballot.

- VIII. Announcements of Deans and other administrative officers
a. Vice President B. J. Hodge, Administrative Affairs

Presentation to the Faculty Senate on
Parking Services Operations

November 16, 1983

The combination of constraints on land available to meet parking needs and limited funds available for improvements, have compounded the frustrations experienced by faculty/staff and students in their search for legal parking at The Florida State University.

Committees, Task Forces and Consultant studies have examined the problems and have made recommendations over the last 14 years. Although many of their recommendations have been implemented, problems associated with increased student enrollment, additional faculty/staff employment and construction of new buildings, have resulted in an ever increasing community demand for immediate relief.

Past Years Accomplishments

1. Parking Services Reorganization - eliminated an operating deficit allowing the operation to become a more viable service organization.
2. Lot Paving
 - a) Dust Bowl (Woodward/Jefferson)
 - b) Mecca
 - c) Diffenbaugh
 - d) Varsity Drive
 - e) DRS
 - f) Love/Education
3. Lot Gating
 - a) Hecht House
 - b) Mecca
 - c) Brinkley
 - d) Law School
 - e) Diffenbaugh
4. Roadway Improvements
 - a) Palmetto Drive
 - b) Westcott Circle
 - c) Chieftan Way
 - d) Park Ave. Extension
5. Circulation and Parking Master Plan Completed (Post, Buckley, Schuh & Jernigan, Inc.) Recommendations

5. (Continued)

Implementation of an Extensive Towing Policy will effectively remove unauthorized vehicles and serve as an increased deterrent to illegal parking.

Parking Lot Improvements shall continue to be made from the funds generated by the Parking Services operation. Whenever feasible, gates should be installed during construction.

Other Transportation Projects such as closing Woodward Street would provide increased safety to pedestrian and bicycle traffic. (To be funded from other than Parking Services Budget)

1983-84 Operations

During this fiscal year to date:

2,085 faculty/staff "R" and "RT" decals have been issued.

2,156 faculty/staff "R" spaces are available for use.

This provides a ratio of .97 registered faculty/staff cars per space available.

During this fiscal year to date:

7,482 student "W" decals have been issued.

3,586 student spaces are available for use.

This provides a ratio of 2.09 registered student cars per space available.

As you might expect, the most prevalent citation issued involves students parking in faculty/staff lots.

1983-84 Plans which have been implemented include:

1. Increased Enforcement: Parking rules and regulations reflect that they shall be enforced between the hours of 7:00 a.m. and 5:30 p.m. on all class days, examination periods, break periods and during registration. In the past, career service parking patrollers began work at 8:00 a.m. resulting in no enforcement until at least 8:30 a.m. By this time, faculty/staff personnel have already experienced the frustrations associated with not being able to find a legal space due to students and other unauthorized vehicles occupancy.

2. Traffic Control Booths Closure: Traffic control booths were closed for the following reasons:
- Attendants did not satisfactorily prevent unauthorized vehicles from gaining access to campus.
 - \$47,000 a year in OPS funds were spent to operate the control booths.
 - Attendance of OPS workers was a constant problem which resulted in confusion for the administration as well as members of the University community.
 - When the results of the implementation of FSU's towing policy can be examined, funds saved by closing the booths can be diverted into more productive enforcement/control activities.

3. Increased Parking Services Advisory Committee Representation

The Student Body President and a Faculty Senate Steering Committee Representative have been added as permanent members of the Committee.

4. Slide Presentation

"Seminole Showcase" covering information pertinent to Parking Services operations has been developed and used for student orientation as well as faculty/staff employee orientation.

Plans yet to be completed during 1983-84 include:

1. Implementation of a Comprehensive Towing Policy

Expected to be implemented in early 1984.

2. Space Allocation Study (Update)

Expected to be completed in January, 1984. Will ensure basic statistical needs for future planning.

3. Feasibility Study Relating to an Intra-Campus Transit System

Systems are utilized at large tourist attractions and have proven to be a more productive and less expensive way of mass transit. Studies will be completed during the 1983-84 fiscal year which will supply the necessary information concerning the feasibility for implementation at FSU.

4. Decreasing the Speed of Vehicles Along Palmetto Drive

Plans are underway to install STOP signs

a) at the crosswalk between the tunnel under Tennessee Street and the College of Business

b) at the intersection of Palmetto and Chieftan.

Increased Police surveillance will also be utilized along with specific media coverage.

5. Capital Improvement Plans

a) Pave the Tully Gym and

b) Improve the Wedge and Fraternity Court parking lots

1984-85 Goals and Objectives

1. Installation of Electronic Gates to Protect "R" Lots

At current prices, this project would cost the Office of Parking Services an estimated initial cost of \$75,000. An annual maintenance cost of approximately \$12,000 will be needed to ensure operational efficiency at this time. Staff recommends the gating in the following priority order:

- a) Maintenance Lot - 81 spaces
- b) Love/Education/Nuclear Research and Atomic Drive - 155 spaces
- c) North Cawthon - 81 spaces
- d) New Music - 49 spaces
- e) Post Office/Lady Bird/Union - 76 spaces
- f) Montgomery Gym - 50 spaces
- g) College of Business - 35 spaces

Note: This priority list will be examined by the Parking Services Advisory Committee prior to implementation.

2. Increase Decal Prices - Generally, we anticipate changes in operation (gates, towing, policy, etc.) to greatly reduce the revenue from citation issuance. If improvements are to be forthcoming, additional revenue will have to be secured. Decal prices have not been increased since 1978 when they were changed as follows:

<u>1977</u>	<u>Decal</u>	<u>Present</u>
\$12.00	"R"	\$30.00
32.00	"RT"	35.00
32.00	"C"	35.00
12.00	"W"	14.00
8.00	"S"	10.00

At current prices, parking at The Florida State University only costs a faculty/staff member approximately 11¢ per day (Last bargain in America) or 1.2¢ per hour.

Vice President Hodge was also asked to address the operation of Physical Plants departments and offers the following for your information.

The expense budget for the Department has been reduced from 47¢ per gross square foot in 72-73 to 23¢ GSF in 82-83.

In FY 72-73 the Department received \$394,081 in OCO. In FY 82-83, the Department received \$39,335 in actual OCO. This fiscal year the Department has received no OCO allocation.

Building Services-Based on industry standards, we should have 150 people in our cleaning areas; we now have 136 (90%).

Compared to FY 72-73, the FY 82-83 expense allocation was reduced by 25% (from 4.9¢/GSF to 3.7¢/GSF).*

Grounds-Per industry standards, we should have 116 people in our grounds-keeping functions; we currently have 69 (59%).

Compared to FY 72-73, the FY 82-83 expense allocation was reduced 22.7%.*

Maintenance-Compared to FY 72-73, the preventive maintenance allocation for last fiscal year was reduced by 58.5% (from 4.1¢/GSF to 1.7¢/GSF).* Compared to FY 72-73, the remedial maintenance allocation for last fiscal year was reduced by 59.6% (from 37.6¢/GSF to 15.2¢/GSF).

*adjusted for inflation.

Specially, people expressed an interest in knowing the plans to improve general classrooms. It was reported that \$50,000.00 has been allocated for this purpose.

The Physical Plant is making every effort to address the needs of the FSU campus despite drastic cuts in personnel and budget allocations.

Three projects were approved by the Board of Regents. They are:

- | | |
|---|-------------|
| 1) FSU/FAMU Engineering | \$1,000,000 |
| 2) FSU/FAMU Engineering Phase I
(site acquisition) | 3,000,000 |
| 3) Science Center Library | 6,700,000 |

Vice President Hodge thanked the Senate and hoped next year his report would be more positive.

IX. Announcements of the President of the University

President Sliger reported on recent activities at FSU, particularly those in connection with the Florida State Conference Center.

The early retirement program has not been approved by the Board as yet, but will be addressed shortly.

Mr. Sliger emphasized the need for FSU to increase enrollment in the spring. He encouraged the faculty to seek ways in which they can bring in good students.

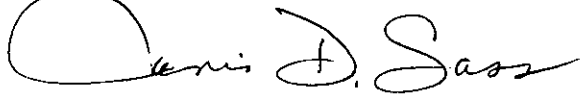
The Science Library plans are in President Sliger's office. Funding for the Library has been approved.

Dr. Sliger commended the Rape Awareness program which is underway.

A bowl bid for FSU is expected soon. The Citrus Bowl invited FSU to participate, but this would have conflicted with final exams week and Dr. Sliger sent his regrets.

X. Adjournment

The meeting adjourned at 5:40 p.m.



Janis D. Sass
Secretary to the Faculty

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