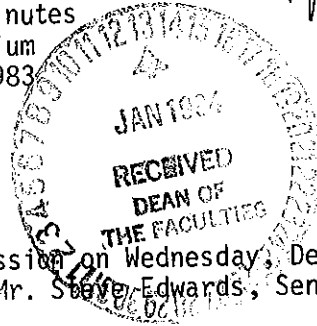


Book

*For  
minutes  
book*

Faculty Senate Minutes  
Moore Auditorium  
December 7, 1983



I. Regular Session

The 1983-84 Faculty Senate met in regular session on Wednesday, December 7, 1983, at 3:45 p.m. in Moore Auditorium. Mr. Steve Edwards, Senate President presided.

The following members were absent. Alternates who were present are listed in parenthesis following the member they represent. Doris Abood, Craig Adcock, John Albright (Robert Kromhout), Burton Atkins, Jon Bailey, Jay Baker, Steve Bechtold, Neil Betten, George Blakely, James Bowman, Darryl Bruce, Edwin Cook, Patricia Dean, John Fenstermaker, Donna Fletcher, Steve Goodman, William Heard, Kurt Hofer, Donald Horward, Robert Kalin, Wayne Kendrick, Steven Klees, Anjaneyulu Krothapalli, William Laird, Joseph Lannutti (J. D. Fox), Claude Lilly, Patricia Martin, Clyde Maurice, Robert Neuman, Doron Nof, James Orcutt, Jon Piersol, Robert Reiser, Steve Rollin, Patricia Russo, Laurel Schendel (Virginia Walker) Douglass Seaton (Karyl Louwenaar), William Shrode, Karen Singh, William Snyder, Fred Standley, Walter Taylor, Hollie Thomas, Allan Tucker, Glayde Whitney, William Young.

II. Approval of the Minutes

The minutes of November 16, 1983, were approved as distributed. It was brought to our attention that in the Steering Committee Report the term Office of Records and Registration should be used in place of the terms 'Registrar's Office' and 'Registrar'.

III. Approval of the Agenda

The agenda was approved as distributed.

IV. Report of the Steering Committee, Jayne Alley

"Due to the brief interval since our last Senate meeting, the Steering Committee report today is also quite brief. A primary function of the past two weeks has been to monitor the status of recruitment and enrollment projections for the winter semester. One method of increasing enrollment will be to encourage students to register for slightly greater course loads next term. This would increase enrollment FTEs while facilitating degree completion. It is interesting to note that the average load for freshmen this semester was 13.4 hours. In 1973 when tuition was paid as a block fee rather than by credit hour, the average load for freshmen per term was over 15 hours. If a course load increase is financially feasible for students, then it would seem academically feasible. Faculty advisors are strongly urged to consider course load increases for their students during the advising period for winter term in order to help FSU maximize this unique funding opportunity. You may already be aware that the University of Florida met its enrollment increase solely through this method in the fall semester. It seems that load increases are really beneficial for most students in utilizing resources and expediting the total amount of time required to finish a degree."

You may recall that Senate action of February, 1983, specified that any department in the University could designate writing courses to meet Rule FAC 6A-10.30 requirements that might be taken by students to replace standard Liberal Studies writing courses which he or she exempted. The Steering Committee has delineated the following implementation procedures:

- 1) Departments will propose such courses to their area and/or college committees.
- 2) College committees will submit such courses to the Undergraduate Policy Committee who will make the final determination.

You are probably aware that any instructor can authorize this for their own course by signing the individual contract with a student having exemption credit at the time of registration."

V. Unfinished Business

- a. Proposed amendments to Section B.3.c. of the Florida State University Constitution, Alan R. Mabe

The floor was opened for discussion of Mr. Roeder's motion to amend the unpassed portion of Ms. Hintikka's motion dealing with the proposed amendment to Section B.3.c. of the Florida State University Constitution, consideration of which was postponed from the meeting of November 16, 1983.

Mr. Roeder requested that his motion to amend this section be withdrawn. There being no objection, Mr. Roeder's motion was withdrawn. Mr. Roeder then moved to amend Ms. Hintikka's motion by substituting the wording for Section B.3.c from the handout shown in Attachment A. This motion was seconded by Mr. Kerimer. The Chair ruled that this motion contained no substantive change from that presented at the November 16 meeting and opened the floor for consideration of its adoption.

Ms. Hintikka requested that the issue (a) be divided as follows: the first three paragraphs as one issue (1) and the fourth paragraph as a second issue (2). The Chair ruled that the motion would be considered in two issues as indicated.

Issue (1) was adopted with a majority vote. After discussion, Issue (2) was adopted by a vote of 35 to 18. Ms. Hintikka's amended motion was then passed by greater than two-thirds vote, and the following amendment to the Florida State University Constitution was adopted:

- B.3.C. Immediate Suspension of Tenured or Nontenured Faculty. In flagrant offenses the President of the University may suspend a member of the faculty with pay from performance of his or her duties. Within two days, excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee.

Substitute Motion

3.

c. Immediate Suspension of Tenured or Nontenured Faculty. In flagrant offenses the President of the University may suspend a member of the faculty with pay from performance of his or her duties. Within two days, excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee.

If immediate dismissal is thereby sought, a copy of written and specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.

If immediate dismissal is not sought, the faculty member shall have, at his or her request, a hearing on the suspension before an appropriate faculty committee.

The dismissal hearing committee, after deliberation, shall report its findings to the President. If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, the President may either accept or reject that finding. If the President rejects the report he or she will state his or her reasons for doing so in writing to the hearing committee and to the faculty member and provide an opportunity for response before taking any further action. If the hearing committee concludes that adequate cause for a dismissal has been established but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with supporting reasons. If dismissal or other severe sanction is recommended, the President may take such action as he or she deems fit.

Continuation of Section B.3.c. as adopted.

If immediate dismissal is thereby sought, a copy of written and specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.

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\*It should be noted that the amendments to the FSU Constitution adopted by the Faculty Senate at the November and December meetings will be distributed to the General Faculty for ratification in February, 1984.

b. Proposed amendments to the Bylaws of the Faculty Senate, Lyndon G. Phifer

Mr. Phifer presented the handout shown in Attachment B giving in CAPS editorial revisions to Sections F.8. and F.9. of the proposed amendments to the Bylaws of the Faculty Senate read at the November 16, 1983, meeting. The motion was made by Mr. Kreimer and seconded by Ms. Alley that the proposed amendments as they appeared in the minutes of November 16, 1983, be adopted with these editorial revisions.

Ms. Hintikka moved to amend the proposed section F.9. by adding after the word "termination" in the fifth sentence of paragraph one the words OR SUSPENSION. This motion was seconded by Mr. Kreimer and passed after discussion.

Revised amendments to be presented to Faculty Senate on December 7, 1983  
Florida State University Constitution Faculty Senate Bylaws  
(Old material is hyphenated out, new material is underlined)  
(REVISIONS IN CAPS)

Page 17, section F. Standing Committees

F- 8. Professional Relations and Welfare Committee

A Committee on Professional Relations and Welfare shall consider all matters involving University policy concerned with professional relations, professional ethics, academic freedom, conditions of employment, and the general welfare of the faculty. The Committee shall make recommendations to the Faculty Senate or to the appropriate administrative officer. This Committee is to concern itself with policy; particular grievances are the province of the Committee on Grievances. ~~This Committee shall consist of twenty-one members nominated through the Faculty Senate and elected for staggered three-year terms by the General Faculty with the terms of office to begin on July 1.~~

This Committee shall consist of twenty-one members. The chairperson of the Elections Committee shall, through the Secretary of the Senate, notify each college or school that is to elect SCHEDULED TO NOMINATE CANDIDATES FOR THIS COMMITTEE. That unit THE FACULTY OF THAT UNIT shall, through procedures it shall determine, nominate from its ranks at least twice the number of faculty members to be elected. Additional nominations shall be taken from the floor of the Senate. Election shall be by the General Faculty for three-year staggered terms to begin July 1. Each college or school shall have one representative; the Colleges of Education, Business, and Social Sciences shall have an additional representative; and the College of Arts and Sciences shall have four additional representatives. The Faculty Senate Steering Committee shall appoint the chairperson.

F-9. Grievance Committee

The Grievance Committee shall have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation to the University practice in professional relations, professional ethics, academic freedom, conditions of employment (including the termination of tenured and nontenured faculty), and general faculty welfare.

The Committee is empowered to create hearing panels for the consideration of individual cases. The Grievance Committee will report each term to the Faculty Senate. Action by a Grievance Committee hearing panel in no way precludes a faculty members from seeking redress through other official means; however, no other University Committee shall serve as an appeals committee for cases initially heard by the Grievance Committee.

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The amended motion was then passed by majority vote, and the following amendments to the Bylaws of the Faculty Senate were adopted:

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\*Procedures implementing these amendments will be issued by the Elections Committee.

VI. University Welfare

Mr. Charles Billings announced that a joint UFF-University committee had formed to look into all in-unit merit pay. Mr. Billings welcomes input from faculty and administrators. He can be reached at 644-8309. When a final report is ready, it will be presented to the Faculty Senate.

VII. Announcements of Deans and other Administrative Officers

a. President John Smith, The Florida State University Alumni Association

Mr. Smith reported that on October 15, 1983, the Steering Committee met with Jim Melton and himself. This provided an opportunity for interaction and the sharing of plans and ideas.

Mr. Smith reported on three (3) main goals for the Alumni Association for this year.

Goal 1 - Recruitment - Improve scholarship recruiting for FSU. We are looking to attract the top 10% of graduating seniors. The Alumni Association appreciates all the efforts of the faculty. Keeping good students at our University is a result of the hard work and dedication of the Florida State University faculty. We already have the best faculty in the country and we also want to have the best student body.

Goal 2 - Legislature - The Alumni Association is coordinating a legislative committee to inform the public about Proposition 1. Proposition 1 is not at all similar to California's Proposition 13 of a few years back. If Proposition 1 succeeds there will be a 22.6% reduction in revenue including higher education. This 22.6% reduction would wipe out 90% of the University of Florida, or eliminate the University of South Florida plus 67% of UCF, or Florida State University plus 41% of FAMU, or UNF, UWF, FAU, and FAMU plus 33% of FIU.

Goal 3 - Membership - As you probably know the Alumni Association is a volunteer organization. There are no state funds available, so our sole source of support is from membership dues. Two kinds of membership are available: 1) Alumnus and 2) Associate. You are all invited to join the Florida State University Alumni Association as either Alumnus or Associate members.

Thank you for the opportunity to address this Faculty Senate.

VIII. Announcements of the President of the University

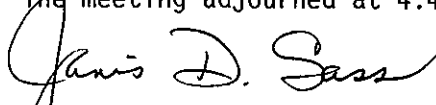
President Sliger announced that he would be very active in the next few weeks visiting high schools and community colleges to help recruit high-quality students, and meeting with legislative representatives in part to help increase public understanding of our mission as a comprehensive graduate research university based on quality undergraduate programs

Dr. Sliger is also working on NCAA matters, strengthening the roles of University presidents in that organization and looking at the special problems of the student/athlete.

Dr. Sliger extended wishes for a Happy Holiday season to everyone.

IX. Adjournment

The meeting adjourned at 4:40 p.m.



Janis D. Sass  
Secretary to the Faculty

DR DAISY P FLORY  
314D WES  
VP-ACADEMIC AFFAIRS



F

Book

AGENDA  
Faculty Senate Meeting  
December 7, 1983  
3:45 p.m.  
Moore Auditorium

- I. Approval of the minutes of the November 16, 1983 meeting
- II. Approval of the agenda for the December 7, 1983 meeting
- III. Report of the Steering Committee, Jayne M. Alley - *Monitoring enrollment and recruitment of students - suggestion of course of new Johnson Rule*
- IV. Reports of Standing Committees
- V. Unfinished Business
  - a. Proposed amendments to Section B.3.c. of the Florida State University Constitution, Alan R. Mabe
  - b. Proposed amendments to the Bylaws of the Faculty Senate, Lyndon G. Phifer
- VI. University Welfare
- VII. Announcements of Deans and other Administrative Officers
  - a. President John Smith, The Florida State University Alumni Association
- VIII. Announcements of the President of the University

ANNOUNCEMENT: The University Women's Club and the Office of Alumni Affairs will host the University Wednesday Social in 212 Sandels immediately following the Senate meeting. A charge of \$1.50 will be collected to help defray expenses. Please come and share some holiday cheer!

DR DAISY P. FLORY  
314D MES  
VP-ACADEMIC AFFAIRS

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C

Amendment to the Charge of the Faculty Grievance Committee

The Grievance Committee shall have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation the the University practice in professional ethics, academic freedom, conditions of employment (including the termination or suspension of tenured and nontenured faculty), and general faculty welfare.

*A  
Powers*

## Substitute Motion

3.

c. Immediate Suspension of Tenured or Nontenured Faculty. In flagrant offenses the President of the University may suspend a member of the faculty with pay from performance of his or her duties. Within two days, excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee.

If immediate dismissal is thereby sought, a copy of written and specific charges shall be furnished to the faculty member concerned. In answer to such charges, the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may initiate immediate dismissal.

If immediate dismissal is not sought, the faculty member shall have, at his or her request, a hearing on the suspension before an appropriate faculty committee.

The dismissal hearing committee, after deliberation, shall report its findings to the President. If the hearing committee concludes that adequate cause for dismissal has not been established by the evidence in the record, the President may either accept or reject that finding. If the President rejects the report he or she will state his or her reasons for doing so in writing to the hearing committee and to the faculty member and provide an opportunity for response before taking any further action. If the hearing committee concludes that adequate cause for a dismissal has been established but that an academic penalty less than dismissal would be more appropriate, it will so recommend, with supporting reasons. If dismissal or other severe sanction is recommended, the President may take such action as he or she deems fit.

B

Committee Version 11/16/83

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*[Handwritten signature]*

c. Immediate Suspension. In flagrant offenses the President of the University may suspend a member of the faculty with pay from performance of his OR HER duties. Within two days, excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee. IF IMMEDIATE DISMISSAL IS SOUGHT, A COPY OF WRITTEN AND SPECIFIC CHARGES SHALL BE FURNISHED TO THE FACULTY MEMBER CONCERNED. IN ANSWER TO SUCH CHARGES, THE FACULTY MEMBER SHALL HAVE, AT HIS OR HER REQUEST, A HEARING BEFORE AN APPROPRIATE FACULTY COMMITTEE. AT THIS HEARING THE FACULTY MEMBER SHALL BE ALLOWED AT HIS OR HER OWN EXPENSE THE BENEFIT OF COUNSEL OF HIS OR HER CHOICE. After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may recommend immediate dismissal to the Board of Regents.

Roeder Amendment to Section B, 3(C):

Termination or Nonreappointment of Tenured Faculty Members.  
Retitle only. (Strike for Cause)

Section 3c. Immediate Suspension. In flagrant offenses the President of the University may suspend a member of the faculty with pay from his or her duties. Within two days, excluding weekends and official holidays, following such suspension the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee. After provision of notice the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. If the hearing committee concurs with the President, the President may recommend immediate dismissal to the Board of Regents. If the hearing committee does not concur, it shall so report to the President. If the President rejects the report he will state his or her reasons for doing so, in writing, to the committee and to the faculty member, and provide an opportunity for response before transmitting the case to the Board of Regents.

Page 13, section E. Steering Committee and Senate President

1. Election:

- a. ~~A Steering Committee shall consist of seven persons elected for staggered two-year terms, from the voting membership of the Faculty Senate, at least one person from each of four colleges or schools shall be represented on the Steering Committee. Nominating ballots and election ballots shall contain a statement of this provision, and names of Senators shall be listed by college or school.~~
- b. ~~In the initial election to be held in May, 1959, four members shall be elected for one year and three members for two years. In succeeding elections four members shall be elected for two-year terms in the even years and three members for two-year terms in the odd years.~~
- c. ~~Immediately after the elected membership of the Senate has been determined, the Secretary of the Senate shall furnish each voting member of the Senate with a nominating ballot which shall list the voting membership of the Senate. Each voting member may nominate as many candidates from this list as there are positions to be filled. These nominating ballots must be returned to the Secretary of the Senate within ten days from the time of mailing.~~
- d. ~~The Senate slate of nominees for the Steering Committee shall comprise twice the number of positions to be filled. The Secretary of the Senate will prepare the slate following the number of individual nominations, the person with the highest number heading the list, the person with the second highest number on the list and so on. In case of a tie, the number of nominees may be correspondingly increased. The slate of nominees for the Steering Committee shall be distributed to members of the new Senate at least two weeks prior to its first meeting.~~
- e. ~~At the conclusion of the regular meeting of the Senate in April, the Secretary shall distribute to the voting members of the newly elected Senate the list of nominees. Nominations shall also be allowed from the floor. Each member may vote for as many nominees as there are positions to be filled. The positions will be filled in order of highest number of votes; in even years the four highest, in odd years the three highest. In case of a tie, a run-off for majority will determine election.~~
- f. ~~Balloting shall be secret both in nominations and in elections.~~

1. Election:

- a. As soon as the elected membership of the Senate has been certified to the Secretary of the Senate, a nominating ballot listing all voting members of the Senate shall be circulated to the Senate membership with a two-week return requirement. Each member may nominate as many candidates from this list as there are positions on the Steering Committee to be filled.
- b. At the first meeting of the new Senate it shall elect from its ranks the Senate President. A majority vote shall be required for election.

- c. As soon as the Senate President has been elected, the new Senate shall proceed to elect its seven-member Steering Committee. The Elections Committee shall prepare and circulate to the Senate membership two weeks in advance of the meeting a slate of nominees. The slate shall consist of twice the number to be elected, including any members tied for last position on the ballot. Additional nominations may be taken from the floor of the Senate with four (4) seconds.

Nomination and election ballots shall remind Senators that at least one person from each of four colleges or schools shall be represented on the Steering Committee. Names of Senators shall be listed by college or school. Four members shall be elected for two-year terms in even years and three members for two-year terms in odd years.

- d. Each member of the new Senate may vote for as many nominees as there are positions to be filled. On the first two ballots a majority shall be required for election. On the third ballot a plurality vote shall suffice. The Senate President shall withhold his/her ballot to break any possible ties on this third ballot. All voting shall be by secret ballot.



Page 17, section F. Standing Committees

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#### 10. ~~Nomination-Procedure-for-Election~~

~~In-March-of-each-year-the-Committee-on-Elections-shall-conduct-the nomination-and-election-of-faculty-to-the-Professional-Relations-and-Welfare-Committee-and-the-Grievance-Committee,-according-to-the-following-procedures.~~

- ~~a. Announcement-to-the-General-Faculty-by-March-1-of-the-number-of-vacancies-to-be-filled-on-each-Committee;~~
- ~~b. Instructions-that-any-faculty-member-may-apply-for-a-position-as-a-candidate-to-the-Elections-Committee,-and-that-any-three-faculty-members-together-may-nominate-a-faculty-member-as-a-candidate;-such-nominations-are-to-be-received-by-the-Elections-Committee-by-March-15;~~
- ~~c. Provision-in-the-March-meeting-of-the-Faculty-Senate-for-nomination-of-candidates-from-the-floor;-~~
- ~~d. Subsequent-to-the-Senate-meeting,-the-Elections-Committee-shall-prepare-the-ballots-and-circulate-them-to-all-members-of-the-General-Faculty,-allowing-two-weeks-for-the-return-of-ballots.--In-order-to-be-elected-a-candidate-must-receive-a-majority-vote-of-these-casting-ballots-in-the-election.--The-Elections-Committee-shall-have-the-responsibility-for-determining-the-requisite-number-of-ballots-and-appropriate-candidates-until-the-vacancies-are-filled-by-election.~~

#### 10. Elections

The Elections Committee shall prepare the ballots for the Professional Relations and Welfare Committee and the Grievance Committee and circulate them to all members of the General Faculty, allowing two weeks for the return of ballots. A majority vote shall be required for election.

#### 13. Vacancies in Standing Committees

Vacancies in Standing Committees shall be filled by the Steering Committee with the advice and consent of the Senate. In case of elected committees the Steering Committee shall consider first those from the affected School or College who fell just short of election on the most recent usable ballot.

FOR ACTION BY FACULTY SENATE

November 16, 1983

The Undergraduate Policy Committee, at its meeting on November 4, 1983, recommended that the following be submitted for approval by the Faculty Senate at its next regular meeting:

1. The Department of Modern Languages requests that SPN 2500, The Hispanic World, be removed from the list of courses fulfilling the Liberal Studies requirements. This change would become effective beginning Fall term, 1984, to avoid penalizing students who have already pre-registered for the Spring, 1984 semester.
2. The Department of Modern Languages recommends that credit be awarded for the College Entrance Examination Board's exams in French, German, and Spanish on the following scale:

<u>Score</u>	<u>Credit</u>
0-2	0 semester hours
3	3 semester hours
4-5	6 semester hours

3. The Department of English requests that freshman composition credit be awarded for a new Advanced Placement Exam, English Language and Composition. Currently, credit is given for the AP exam in English Literature and Composition. The new AP exam would not be the equivalent of ENC 1102, Freshman Writing about Literature, as it does not contain a literature component, but would be the equivalent of ENC 1144, Freshman Article and Essay Workshop, or ENC 1145, Freshman Special Topics in Composition, either of which may be taken by students in lieu of ENC 1102.
4. The Department of Biological Science requests that APB 2040, Human Physiology, be given Liberal Studies credit.
5. The Humanities program requests that HUM 3800, Humanities: Principles of Criticism and Appreciation, be granted literature credit. The Humanities program has reworked this course to include a substantial literature component.

FOR ACTION BY FACULTY SENATE

November 16, 1983

11-16-83

The Undergraduate Policy Committee, at its meeting on November 4, 1983, recommended that the following be submitted for approval by the Faculty Senate at its next regular meeting:

*Approved*

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2. The Department of Modern Languages recommends that credit be awarded for the College Entrance Examination Board's exams in French, German, and Spanish on the following scale:

*Approved*

<u>Score</u>	<u>Credit</u>
0-2	0 semester hours
3	3 semester hours
4-5	6 semester hours

*For lowest level courses  
How awarded?*

3. The Department of English requests that freshman composition credit be awarded for a new Advanced Placement Exam, English Language and Composition. Currently, credit is given for the AP exam in English Literature and Composition. The new AP exam would not be the equivalent of ENC 1102, Freshman Writing about Literature, as it does not contain a literature component, but would be the equivalent of ENC 1144, Freshman Article and Essay Workshop, or ENC 1145, Freshman Special Topics in Composition, either of which may be taken by students in lieu of ENC 1102.

*Approved*

*Approved*

4. The Department of Biological Science requests that APB 2040, Human Physiology, be given Liberal Studies credit.

*Substituting course in physiology*

5. The Humanities program requests that HUM 3800, Humanities: Principles of Criticism and Appreciation, be granted literature credit. The Humanities program has reworked this course to include a substantial literature component.

*Approved*

*Used 9 hours - 1 credit - mostly literature credit*

Text: Being Human: David W. Deamer, Holt, Rinehart and Winston,  
(Saunders) 1981, Philadelphia, Pa.

<u>Lecture</u>	<u>Topic</u>	<u>Reading Assignment</u>
1	Cells and cellular organelles	pp. 50-58
2	Diffusion and osmosis	58-60
3	Membranes and transport	60-64
4	Anatomy I	109-118
5	Anatomy II	118-125
6	Homeostatic feedback and regulation	129-131
7	Neurons and nerve potential	131-136
8	Action potential and synapses	137-143
9	Sensory system	143-147
10	Central and peripheral nervous systems	151-159
11	Autonomic system	161-166
12	FIRST HOUR EXAM	
13	Receptors	166-182
14	Brain function I	187-197
15	Brain function II, consciousness and memory	197-209
16	Endocrine system	215-221
17	Pituitary-Hypothalamus axis	221-226
18	Particular endocrine glands	226-234
19	Respiration	234-244
20	Red blood cells and hemoglobin	245-248
21	Control of breathing	249-253
22	SECOND HOUR EXAM	
23	Digestion	257-266
24	Absorption	266-270
25	Nutrition	270-277
26	Protein metabolism	283-286
27	Fat and carbohydrate utilization	287-294
28	Basal Metabolic rate and disease	295-298
29	Muscle Structure	305-311
30	Neuromuscular junction and muscle function	311-319
31	Bone	337-340, 352-354
32	THIRD HOUR EXAM	
33	Heart	360-366
34	Blood vessels	367-376
35	Capillaries and blood pressure	376-378
36	Lymph and blood	380-390
37	Vascular diseases	390-394
38	Kidney structure	402-405
39	The nephron and transport	406-412
40	Urine formation and regulation	412-414
41	Liver	414-420
42	Disease and immunity	428-443
43	Male reproductive structure and function	457-462
44	Female cycle and regulation	463-469
45	Pregnancy and birth	469-475

HUMANITIES 3800: INTRODUCTION TO THE PRINCIPLES OF CRITICISM AND APPRECIATION IN THE ARTS AND THE HUMANITIES

PURPOSE:

To provide an understanding of the means by which we are able to appreciate, comprehend, and evaluate works of art; to provide an insight into the interrelationship existing among the various arts and humanistic disciplines and to deepen our understanding of the importance of these arts and disciplines in our lives.

BOOKS:

F.D.Martin and L.A. Jacobus, *The Humanities Through the Arts* (McGraw-Hill, 1975) THIRD edition (MJ)

X.J. Kennedy, *Literature: An Introduction to Fiction, Poetry, and Drama* (Little, Brown, 1983) THIRD edition (KE)

TEACHING FORMAT:

Lecture and discussion with the use of appropriate audiovisual materials.

COURSE REQUIREMENTS AND GRADE DETERMINANTS

Grades are determined by two one-hour examinations, one two-hour (final) examination, and an additional writing assignment to meet Gordon Rule requirements. The total writing assignment for the course will be approximately 3,300 words.

1. Course Introduction.
2. The Arts and the Humanities, MJ, 1-17.
3. The Work of Art, MJ, 18-38.
4. The Work of Art, MJ, 39-53.
5. Appreciation and Criticism of the Arts, MJ, 54-64.
6. Appreciation and Criticism of the Arts, MJ, 64-76.
7. Literature: Narrative mode, MJ, 229-40 (selections from D.H. Lawrence, S. Plath, L. Hughes, L. Carroll.
8. " Lyric mode, MJ, 240-63 (selections from J. Keats, G.M. Hopkins, W. Whitman, W. Blake, M. Arnold, R. Humphries and others.
9. " Plot, "A & P" (Updike), KE, 8-17.
10. " Point of View, "A Rose for Emily" (Faulkner)
11. " Point of View, selections from D. Lessing, F.O'Connor and others, KE
12. " Character, "The Jilting of Granny Weatherall," (Katherine Anne Porter), KE, 45-48, 55-62
13. " Character, selections from J. Thurber, I.B. Singer, & others,
14. " Tone and Style, "A Clean Well-Lighted Place" (Hemingway), KE, 73-80.
15. " Tone and Style, selections from Faulkner, Shirley Jackson and others, KE
16. " Theme, "Revelation" (Flannery O'Connor), KE, 103-120.
17. " Theme, selections from K. Vonnegut, S. Crane & others, KE
18. " Symbol, "The Chrysanthemums" (Steinbeck), KE, 145-155.
19. " FIRST EXAMINATION
20. Drama: Tragedy, MJ, 264-279.
21. " Tragedy, Oedipus Rex (Sophocles), KE, 827-872.
22. " Comedy, MJ, 280-300.
23. " Comedy, Tartuffe (Moliere), KE, 961-1021.

24. Film: Directing and Editing; Film techniques, MJ; Audience participation and response, MJ, 393-419.
25. " Story into Film, "The Man That Corrupted Hadleyburg" (Twain), KE, 233-265.
26. Art: Painting, principal characteristics, MJ, 77-83.
27. " Painting, Representational and Abstract, MJ, 83-94.
28. " Painting, Comparisons of paintings with similar subject matter, Recent painting, MJ, 94-110.
29. " Sculpture, principal characteristics, MJ, 111-155.
30. " Sculpture, Contemporary sculpture, MJ, 155-177.
31. " Architecture, Space and architecture, technical and functional requirements, the "revelatory" requirement of architecture, MJ., 178-98.
32. " Architecture, principal ~~and~~ and materials, MJ, 199-228.
33. Photogra- Pictorialism, MJ, 420-437
- phy
34. " Symbolists; documentarists; contemporary trends, MJ, 437-451.
35. Dance Primitive dance, court dance, and ballet, MJ, 365-380.
36. " Modern dance, MJ, 381-392.
37. SECOND EXAMINATION
38. Music: Feeling and sound; tonality and atonality, MJ, 301-314
39. " Musical structures, MJ, 314-324.
40. " Symphony in E flat Major, No. 3, Eroica (Beethoven), MJ, 324-336.
41. " Styles and genres, MJ, 336-348.
42. "
43. " Contemporary popular music, MJ, ~~349~~, 349-50.
44. " The Content of Music, MJ, 350-364.
45. Interrelationships among the Arts and the Humanities, MJ, 452-470.

(Old material hyphenated out, new material is underlined)  
MATERIAL IN CAPS HAS BEEN ADDED SINCE LAST DISTRIBUTION

See 1  
Meeting

11-16-83

## Section B - Tenure, Nonreappointment, Termination, and Suspension

1. d. A University Committee on tenure, comprised of elected tenured faculty and with at least one representative from each college or school, shall receive the recommendation from the college or school committee and shall consider it for the recommendation to the Vice President for Academic Affairs and the President of the University; the Dean of Faculties shall serve as ex-officio Chairperson, without voting privileges, of the University Committee and shall transmit to the Vice President and the President the Committee's decision to recommend or not to recommend the candidate and shall also inform the candidate in writing of the decision.
- g. In step "a", "b", and "c" above, the faculty candidate who is not recommended by a committee at any stage of the deliberations may appeal that negative decision to the next committee by so requesting in writing within a period of ten (10) working days after receiving notification of the decision; in "d", the candidate may appeal a negative decision to the Vice President for Academic Affairs and the President by so requesting in writing within a period of ten (10) working days after receiving notification of the decision. Unless a faculty candidate makes an appeal of a negative decision by a committee at a given stage, the candidate's folder will not be forwarded to the next committee; in stating an appeal, the candidate may address in writing the rationale for the committee's decision.
- h. In steps "b" and "c" above, a college or school may use an additional committee between the department or equivalent committee and the college or school committee if the faculty of said college or school has voted for such usage in its bylaws.
2. Annual Reappointment of Tenured Faculty Members. Tenured members of the faculties of colleges, schools, and other academic units shall enjoy the assurance of annual recommendations for reappointment.
- 3.a. Termination and Nonreappointment of Tenured Faculty Members For Cause.

Annual recommendation for reappointment of permanent members of the faculty shall be withheld only for serious cause (incompetence or misconduct) and on the basis of written and specific charges made by the dean of the college or school, the Vice President for Academic Affairs, or by the President of the University. A copy of such charges shall be furnished to the faculty member concerned. In answer to such charges the faculty member shall have, at his or her request, a hearing before an appropriate faculty committee. At this hearing, ~~and at any hearing that the Board of Regents may wish to conduct~~, the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice.



*Shed*

b. Nonreappointment of Nontenured Faculty. Upon the advice of a department chairperson, a departmental/college/school advisory committee, the dean of the respective school or college, and the Vice President for Academic Affairs, the President of the University ~~may~~ give written notice of nonreappointment of a nontenured faculty member. Notice of nonreappointment, or of intention not to reappointment, shall be given in writing in accordance with the following standards: (a) for employees in their first two years of employment, one full semester prior to the date of termination; (b) for employees with two or more years of continuous service, one full year prior to date of termination.

*Professor  
after initial hearing  
if recommended  
if not recommended  
if recommended  
if not recommended  
if recommended  
if not recommended  
if recommended  
if not recommended*

c. Immediate Suspension. In flagrant offenses the President of the University may suspend a member of the faculty with pay from performance of his OR HER duties. Within two days, excluding weekends and official holidays, following such suspension, the President or his or her representative shall cause a written notice, including a statement of reasons, to be served upon the employee. IF IMMEDIATE DISMISSAL IS SOUGHT, A COPY OF WRITTEN AND SPECIFIC CHARGES SHALL BE FURNISHED TO THE FACULTY MEMBER CONCERNED. IN ANSWER TO SUCH CHARGES, THE FACULTY MEMBER SHALL HAVE, AT HIS OR HER REQUEST, A HEARING BEFORE AN APPROPRIATE FACULTY COMMITTEE. At this hearing the faculty member shall be allowed at his or her own expense the benefit of counsel of his or her choice. ← After provision of notice and an opportunity for the accused faculty member to have a hearing before an appropriate faculty committee, the President may recommend immediate dismissal to the Board of Regents.

*Should be  
Carter*

~~-3-~~ 4. Crediting of Time Toward Tenure.

- a. Any member of the faculties of colleges and schools holding the rank of professor shall be eligible for the status of tenured member at the end of the fifth year in a tenure-earning position, to be effective at the beginning of his or her sixth year as a faculty member. A professor may be given tenure at the beginning of his or her second year as a faculty member provided he or she has had four years of service credited at time of appointment from another tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.
- b. Any member of the faculties of colleges and schools holding the rank of associate professor shall be eligible for the status of tenured member at the end of the fifth year in a tenured-earning position, to be effective at the beginning of the sixth year as a faculty member. An associate professor may be given tenure at the ~~end~~ beginning of his or her third year as a faculty member provided he or she receives credit at time of appointment for ~~two~~ three years spent in a tenure-earning position elsewhere and has been recommended by the President of the University and approved by the Board of Regents.
- c. A faculty member appointed to the rank of assistant professor may receive credit at the time of appointment for up to two but no more than two years spent in a tenure-earning position elsewhere.

~~4. Termination of Faculty. -- Upon the advice of a department chairperson, a departmental/college/school advisory committee, the dean~~

~~of the respective school or college, and the Vice President for Academic Affairs, the President of the University may give written notice of nonreappointment of a nontenured faculty member. Notice of nonreappointment, or of intention not to reappointment, shall be given in writing in accordance with the following standards: not later than March 1 of the first academic year of service, if the appointment expires at the end of that year, or, if a one-year appointment expires during an academic year, at least three months in advance of the end of the appointment period; not later than December 15 of the second academic year of service, if the appointment expires at the end of that year, or at least twelve months before expiration of an appointment after two or more years in the institution. Provisional appointees may not be guaranteed employment beyond the date of expiration of the contract.~~

5. A decision whether to nominate a faculty member for tenure shall normally be made during the fifth year of continuous service in a tenure-earning position, or at the option of the employee and with the concurrence of the appropriate administrative officials, during the sixth such year in a tenure-earning position.

~~5-~~6. Definition of Continuous Employment. Employment during any two semesters or trimesters or during three quarters of any twelve-month period shall be considered a year of continuous employment. Continuous employment for the purpose of tenure eligibility consideration for part-time service shall normally mean employment during at least one semester of any twelve month period. Part-time service of an employee employed at least one full semester in any twelve month period shall be accumulated. However, not more than one year of tenure eligibility may be earned in a twelve-month period. (Time spent by a faculty member undergoing appointment or exchange within the State University System or on a special assignment for the benefit of the parent institution or for the University System shall be counted toward the fulfillment of eligibility for tenure. Time spent away from the institution for other purposes shall not be counted toward the fulfillment of eligibility for tenure, except by mutual agreement of the employee and the university.)

~~6-~~7 Restrictions on Employment of Non-Tenured Faculty

a. (1.) No person employed after 1965 may remain in the service of the University as a nonpermanent member of the faculty of any college, school, or other academic unit in any rank or combination of ranks for a total of more than seven years, except that faculty whose service began before September 1972 may count four additional years in the instructor or acting assistant professor ranks as probationary. Persons holding an administrative or service role will normally hold a courtesy rank in an academic unit and shall not be subject to the rule during such service unless the academic unit grants a regular tenure-earning appointment. When the administrative or service function is ended, the person shall receive, upon request, a tenure-earning appointment in an academic unit.

(2.) Not later than the end of the sixth year of service (or

the tenth in the case of the above exceptions), the departmental chairperson, in consultation with the dean of his college or school, shall either nominate the faculty member for tenure or arrange to terminate his service at the end of the seventh year (or eleventh, in the case of the above exceptions). In every case, the faculty member shall be notified in writing of his recommendation by the dean.

(3.) Only time spent in the rank of assistant professor and above shall be construed as tenure-earning time.

b. Assistant professors and instructors shall be considered ineligible for tenure or for reappointment beyond a seven year maximum.

7. 8. Early Tenure.

a. The Board of Regents may approve tenure at an earlier time if it is recommended with sufficient justification by the President of the University with the concurrence of the Chancellor.

b. A member of the faculty must satisfy the five year requirement to be eligible for consideration by a tenure committee at any level.

~~8. The provisions of Article VI, Section B, shall not be retroactive. They shall apply only to appointments made subsequent to the effective date of this Constitution.~~

#### Section D - Resignation and Dismissals

1. If a member of the faculty of the University desires to obtain release from his or her position, he or she is expected to offer his or her resignation to the President through appropriate administrative channels at least ninety days before the resignation takes effect.

~~2. In flagrant offenses the President of the University may suspend a member of the faculty from performance of his or her duties. After an expeditious hearing (by the Committee on Grievances if the suspended member so requests), the President of the University may recommend immediate dismissal to the Board of Regents. In such cases dismissal shall become effective immediately upon approval by the Board of Regents with the salary of the suspended member continuing at least to the time dismissal becomes effective.~~