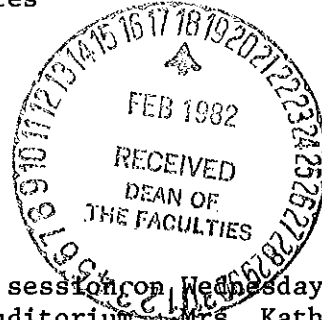


Faculty Senate Minutes

January 20, 1982



I. Regular Session

The 1981-82 Faculty Senate met in regular session on Wednesday, January 20, 1982, at 3:35 p.m. in Moore Auditorium. Mrs. Katherine B. Hoffman, Senate President presided.

The following members were absent: Joseph Allaire, Kozmas Balkus, Douglas Behrman, Byron Bradbury, Amy Brown, William Burnett, John Carey, James Cobbe, Patricia Dean, George DeVore, Patricia Dore, Marc Freeman, Franchon Funk, Karen Glendenning, Janice Hartwell, Nickolas Heerema, Joe Hiett, Irwin Jahns, Robert Kalin, Winston Lo, Tasuku Ohazama, William Outlaw, Malcolm Parsons, Mounir Ragheb, David Rasmussen, Steve Rollin, Ralph Stair, Fred Standley, Douglas St. Angelo, Alvin Stauber, DeWitt Sumners, George Weaver, Morten Winsberg.

Alternate Jeff Hoffman, College of Education, was present.

II. Approval of Minutes

The Minutes of December 9, 1981, were approved as circulated.

III. Approval of the Agenda

President Hoffman announced the following changes in the Agenda:

- 1) Addition of 8' (prime) Special Announcements: (a) Martin Roeder
(b) Katherine Hoffman.
- 2) Addition to #8 to read: c. Student Affairs, Sherrill Ragans

IV. Report from the Steering Committee, Mr. Fred Kreimer

"The break between semesters has provided a welcome respite from committee meetings, and since the last meeting of the Senate there have been just two meetings of the Steering Committee and one meeting of the Steering Committee with Vice President Gus Turnbull, Dean Daisy Flory, and Director of Budget and Analysis, Ilona Turrisi. The Steering Committee has discussed the ten-year self study which this University must undertake for the Southern Association of Colleges and Schools. In very recent years some colleges have been permitted to undertake "non-traditional" studies of matters of fundamental concern to higher education and to those institutions in particular, and Florida State University must decide soon whether this type of self study would be beneficial for this institution.

"At our meeting with Vice President Turnbull, Dean Flory, and Budget Director Turrisi, we discussed the goals of the University for the current session of the legislature. High on the University's list of priorities are approval and funding for a school of engineering and a science library and more adequate funding for enrollments in the lower division. Also, we discussed the burden of paper work on the academic units -- not only the hours spent completing forms, but also the expense of printing the multitude of forms. The Steering Committee had complained about the shifting of expenses to academic departments. Since last November mailing expenses have been charged to departments, and now departments are being charged for those odious forms which must be completed. We all are challenged to reduce this burden of paper work, and this Senate should re-examine those academic policies which contribute to this burden.

"This afternoon the Elections Committee will report on how elections will be scheduled to conform to our new academic calendar, and Vice President Turnbull will report on present plans for Summer Term, 1982."

V. Report of the Faculty Forum Meeting, Mrs. Katherine Hoffman

"The Faculty Forum met December 16, 1981, from 10 a.m. until 3 p.m. at the Board of Regents' office in Tallahassee. Presidents of the Faculty (or University) Senates of all 9 of the state Universities were present. Dr. Roy McTarnaghan, Vice Chancellor for Academic Affairs and his assistant, Dr. Liz Phillips were present. Chancellor of the State University System Barbara Newell, and Dr. Carl Blackwell, Associate Vice Chancellor for Budget and Planning for the Board of Regents also attended for a brief period of time.

"Discussion during the meeting centered principally around six (6) topics: the summer session; determination of our actions by "outside" persons; the upcoming budget; problems with admissions; faculty load; counseling.

"Concerns with summer include the support provided to make faculty jobs accessible and salaries as nearly adequate as possible for the work done. Dr. McTarnaghan noted that in the 1981 summer session FTE's were down by about 5,000 systemwide in spite of increased headcount. The effect of this drop is damaging because 1981 summer-fall enrollments were used to predict certain future system needs. In spite of cutback in support for the 1982 summer session Dr. McTarnaghan expects a 2-3% gain in FTE's due to increased student attendance. This summer 10 undergraduate and 8 graduate hours will constitute a full-time load.

"The Chancellor focused on the determination of our curriculum by "outsiders". Her office has tried to work by controlling standards and providing impetus to high schools to improve their curricula, particularly in mathematics and the sciences. Having certain competency goals imposed upon us from "outside" poses problems in how to satisfy the goals and in the use of our resources.

"The topic of the upcoming System budget was addressed by Dr. Carl Blackwell. He noted that the governor proposed increases to bring faculty salaries to the top quartile in the country, but the money to accomplish that is not yet available. He said efforts would be made not to "touch" instruction and academic counseling, but I interpreted him to mean that there would not be as much support for public service as in the past. He said that there will be some money for library books, science and engineering, and 7.5 million for quality improvement. Unfortunately utilities will cost about 10% more in the coming year. Dr. McTarnaghan pointed out that regardless of budget planning, history shows that higher education gets about 10.5 - 11% of the state's general budget.

"The impact of admissions criteria on the quality of and support for, the universities was discussed. Questions arose concerning how to persuade high school and community college counselors to encourage their students to prepare for college by taking a strong curriculum. The quality of the Associate of Arts versus the Associate of Science degree was brought up. Dr. McTarnaghan felt that some way must be devised to evaluate life-experiences, for which academic credit is sometimes offered and that the Articulation Agreement needs to be re-examined. Even the FTE has different meaning from community college to university. Dr. Newell noted that there is a downward trend in the number of black students who are enrolling.

"Concerning admission standards as they relate to support, Dr. Blackwell said that we need increased upper division enrollments and special programs, such as engineering, to generate more income. Dr. Newell emphasized our efforts to increase the ratio of resources-to-student. Dr. McTarnaghan pointed out that there would be 1,200 more faculty positions in the University System today if we had been able to maintain the student/faculty ratio of 1970. Now it is difficult to hold resources as the number of students declines, and each increase in student fees is apt to cut enrollment figures. The impact of giving support to students who attend private colleges in Florida is also an issue.

"The variation in faculty load in the nine universities was attested by the figures presented by Forum participants. In several institutions 6 or 7 courses per academic year are required of faculty persons. In others assignments are made on the basis of 12 class contact hours. In still others research, counseling and public service are evaluated as being part of the job. Dr. Smith of Florida A & M said that a 12-hour load would be purely myth at his institution. I noted that the special role which we accord ourselves as being a research institution is not recognized and appreciated by most of the other institutions.

"Some students at the University of West Florida have made a study of counseling and have proposed that this is not as much of a problem as it may appear to be. Dr. McTarnaghan stated that "counseling" is often a management matter, especially where there are branch campuses. There is evidence that 5% of the students utilize 95% of the advisement time. This topic will undoubtedly return, because it has been a special concern of the Chancellor and because each campus has its particular combination of problems.

"As we face the 1980's we were asked to consider policy dealing with such issues as: branch campuses; lab schools; computer literacy; the competency examination; joint appointments, both intra- and inter-institutional; telecasts for educating adults and other students; the year-round calendar; the use of advisory groups, such as the Council of Presidents; housing policies; capital outlay planning and so on.

"In the fall of 1982 the 1983-85 budget will be readied. We need to reassess our goals and to review our priorities carefully.

"The next meeting of the Faculty Forum will be held in Tampa on February 12-13 in conjunction with the Master Plan Conference. Persons attending this conference will be citizens selected from special fields and will come with the expertise to speak to the manner in which they believe our state will grow. The Regents will shape the future of higher education in our state.

"I will appreciate suggestions of topics for discussion at the Faculty Forum. You should also know that the Task Force Conferences will be held at specific times and that certain topics are being discussed."

Below is the schedule for the Faculty Forum Meetings:

<u>Four Conferences</u>			<u>Topics to be compressed</u>
1. Statewide Kickoff	Feb. 12-13	Tampa	Health Systems: Health Medical Care
2. Regional (South)	Feb. 26	Miami	Public Schools Outreach and Service
3. Regional (Central)	Mar. 5	Orlando	Science, Engineering and Tech. Service to Industry
4. Regional (North)	Mar. 19	Jax	University Structure Fee Structure Enrollment Planning & Funding Priorities

VI. Report from Elections Committee, Ms. Barbara C. Palmer

To reflect the conversion from quarter to semester system, there is a need to make date changes in the Florida State University Constitution. Procedures for amendments to the Constitution and Bylaws are delineated in the Constitution as follows:

Article VIII, Amendments

Amendments to this Constitution shall become effective when (1) approved by a two-thirds vote of the Faculty Senate, and (2) ratified by a majority vote of the members of the General Faculty who are eligible for election to the Faculty Senate and who vote on the proposal.

An amendment to be considered by the Faculty Senate must be submitted at a regular meeting at least one month prior to a vote on the proposal. The faculty vote on ratification shall be taken during the regular academic year not earlier than thirty days after circulation of the Senate minutes in which the amendment approved by the Senate is recorded.

This Constitution may also be amended by action of the Board of Regents. The President shall communicate to the Faculty Senate notice of such action at its next regular meeting.

—NOTE: The Constitution of the Florida State University was approved by the Board of Control (now the Board of Regents) on December 12, 1958, amended to December 5, 1979.

Section G. Amendments

The Bylaws may be amended by a majority vote at any meeting of the Senate provided that the amendment has been introduced at a prior meeting.

In accordance with the foregoing procedures, the following amendments are presented for your consideration and will be voted on at the February 17, 1982, meeting of the Faculty Senate.

The Elections Committee requests your compliance with all election-related deadlines so that all ballots can be counted expeditiously. Ballots for the elected committees are handled through the campus mail. Only original ballots will be accepted by the Elections Committee; that is, no xeroxed copy of any ballot will be counted as a bona fide vote. Should a faculty member who is eligible to vote not receive a ballot, such may be obtained from the Secretary to the Senate.

Amendments to The Florida State University Constitution
as presented to the Faculty Senate on January 20, 1982*

Article IV, Faculty Senate

Section A. 1.d.(1) page 3. Change to read:

Each unit shall elect its representatives for two-year terms which shall begin after the regular ~~May~~ April meeting of the Senate of the election year, according to a procedure which its eligible faculty members shall determine. Prior to ~~March-1~~ February 1 of each year, the Dean of the Faculties shall submit to the Secretary of the Senate a list of the eligible faculty members in each college or school.

Article IV.

Section A.1.e. page 3. Change to read:

The Secretary of the Senate shall on ~~March-15~~ February 15 of each year determine the total number of representatives apportioned to each college or school, the number to be elected that year, and shall notify the appropriate Dean.

*Underscored material - new proposed change
Crossed out material - old material deletion

Amendments to the Faculty Senate Bylaws
as presented to the Faculty Senate on January 20, 1982*

Section E. Steering Committee and Senate President

Section E.1.e. page 14. Change to read:

At the conclusion of the regular meeting of the Senate in ~~May~~ April, the Secretary shall distribute to the voting members of the newly elected Senate the list of nominees. Nominations shall also be allowed from the floor. Each member may vote for as many nominees as there are positions to be filled. The positions will be filled in order of highest number of votes; in even years the four highest, in odd years the three highest. In case of a tie, a run-off for majority will determine election.

Section E.2.a. page 14. Change to read:

Immediately following their election at the ~~May~~ April meeting of the Senate, members of the Steering Committee shall convene and elect their Vice Chairperson and Secretary, each for a one-year term.

Section E.3.a. page 14. Change to read:

The President of the Senate shall be elected at the first meeting of the new Senate in ~~May~~ April of each year. Notice of this election shall be provided by the Secretary of the Senate, to all members of the new Senate at least two weeks prior to the meeting. A list of the members of the new Senate and their college or school affiliation shall accompany the notice.

Section F. Standing Committees

Section F.10. page 18. Change to read:

In ~~April~~ March of each year the Committee on Elections shall conduct the nomination and election of faculty to the Professional Relations and Welfare Committee and Grievance Committee, according to the following procedures.

- a. Announcement to the General Faculty by ~~April-1~~ March 1 of the number of vacancies to be filled on each Committee;
- b. Instructions that any faculty member may apply for a position as a candidate to the Elections Committee, and that any three faculty members together may nominate a faculty member as a candidate; such nominations are to be received by the Elections Committee by ~~April-15~~ March 15;
- c. Provision in the ~~April~~ March meeting of the Faculty Senate for nomination of candidates from the floor;

VII. Response of the President of the University

Dr. Sliger reported that the Board of Regents was still looking into the possibility of an Engineering School at Florida State University. Several preliminary reports from private industries have had a favorable impact on the BOR committee.

Dr. Sliger also announced a memorial for Dr. Seymour Hess, is to be held Wednesday, February 3, at 4:00 p.m. in Longmire. Dr. Daisy Flory is in charge of the arrangements.

VIII. University Welfare

None.

XI. Announcements of Administrators

a. Vice President for Academic Affairs, Mr. Gus Turnbull

"A letter was received from Vice Chancellor McTarnaghan with attached letters of concern from students about cuts in the summer session. Unfortunately, Dr. McTarnaghan's letter dealt with the lack of writing skills exhibited in these students' letters. It should be apparent that a \$2 million cut in budget needs will not aid the issue of poor writing skills from Florida State students.

"Continued efforts are being made to get a handle on what we can do for the summer session. A survey printed in the Florida Flambeau showed that Session D (May 6 - August 6) would be the most beneficial for summer. Of course, there will be special circumstances for courses being offered at other times. Preliminary course schedules will be requested soon from each department."

b. Dean of the Faculties, Mrs. Daisy Flory

"The Board of Regents, on November 20, as you probably know, authorized Florida State University to establish a pilot early retirement plan for the SUS. This plan unfortunately dubbed "early retirement", is one to allow faculty members with thirty (30) years or more of creditable service to take the option of a guarantee of one semester (780 hours) or one-half of one full academic year of employment at one-half salary (a little more or little less in terms of individual retirement situations), the retired person retaining the rights and privileges of full-time faculty and will be entitled to receive all across-the-board adjustments and to be eligible for discretionary increases on the same basis as regular faculty members.

"Last Monday, January 18, a meeting of those interested in knowing about the plan met in 006 LS. Around fifty (50) attended. A second meeting is being held February 1, Starry Conference Room. Notice of the meeting will be in State inviting any who wish to attend. If you wish the memorandum sent out to faculty whose records indicated their eligibility, let me know.

"Professor Harry Walborsky, James Gwartney, Robert Marshall, Robert Kennedy, Rick Robinson and Phil Fordyce, and others wanted to spearhead the request for authorization through the Board. They would like to point out it would be preferable to call the plan "The University Service Professor Plan" and to describe it as a mechanism to release half faculty lines to allow for the infusion of new young, vigorous faculty while retaining mature faculty to provide guidance."

c. Student Affairs, Sherrill Ragans

The demand for student housing far exceeds the supply. Reasons for the return to on-campus housing are 1) institutions have sought to modify housing for economic reasons and 2) there is an increased renewal of interest in student life. Maximum opportunity is offered for new and transfer students. But it should be noted that our supply is filled by May 1. At the present time 30% of full-time undergraduate students are housed in residence halls at FSU. We also house 30% of the graduate student body. We expect to have all residences filled by May 1 again year. Early admission will offer students a better opportunity for housing than when they delay.

X. Special Announcements

a. Martin Roeder

Mr. Roeder announced that Sigma Xi has invited Dr. Barbara Newell to speak on prospects for higher education research on Thursday, January 21, at 3:30 in 128 Diffenbaugh.

Mr. Roeder encouraged the faculty to attend and speak with Chancellor Newell. It was also suggested that Dr. Newell be invited to attend a Faculty Senate meeting.

b. Katherine Hoffman

A special "Thank You" was extended to Bobby Yon and Daisy Flory for their invaluable assistance with the Faculty Senate minutes after the retirement of Dr. Hilda Tinney.

Ms. Janis Sass was introduced as the new Secretary to the Faculty. Janis can be reached at 314 Westcott, 644-6876.

c. Undergraduate Policy Committee, David Ammerman (See Addendum)

Mr. Ammerman announced that all changes for advanced placements must be in before the next Senate meeting on February 17.

XI. Remarks by President Sliger

Dr. Sliger announced that a committee has been appointed to look into the matter of misconduct of the Athletic Department as brought forth by a basketball player. The committee consists of: Dr. Leach, Dr. Crosby, Dr. Nancy Standley, Dr. Priest, and David Lindsey.

XII. Other Announcements and Concerns

Ms. Norejane Hendrickson asked the Parking Committee to look into an alternate parking space for visitors who are using the Hecht House parking lot. Many times this lot is reserved for off-campus people presenting a problem for those who work in the surrounding area. One suggestion made by Ms. Hendrickson was that visitors park at the Civic Center and be bussed to campus.

Mr. Roeder asked if the Steering Committee had been involved in planning for summer session. Ms. Hoffman said they had.

Mr. Roeder also felt that if allegations about grade changing was brought out in the 'basketball investigation' should work closely with the committee to prove or disprove these charges.

President Sliger did reply that this issue had just recently been brought to light and that medical as well as academic charges will be

Other discussions centered around the summer session, lack of this year's Senate to act and vote on important issues and the suggestion that letters of support be sent to Chancellor Newell, not only from individual faculty members, but from the Senate as a whole.

The February Wednesday Social will be held jointly by The University Women's Club and College of Arts and Sciences. The Social will be held in the Planetarium, located on the west side of campus in the UPL Building (between the Nuclear Research Building and the Keen Building). A fee of \$1.50 per person will be charged to help defray the cost. A brief tour of the Planetarium will be available for those who are interested.

XIII. The meeting adjourned at 4:50 p.m.



February 11, 1982

ADDENDUM TO FACULTY SENATE MINUTES
TO BE CONSIDERED BY THE FACULTY SENATE ON FEBRUARY 17, 1982

At its meeting of January 25, 1982, the Undergraduate Policy Committee approved the following changes in CEEB-Advanced Placement Credit to be presented to the Faculty Senate:

1. The School of Music recommends that students who score 3 or higher on the exam be awarded 2 semester hours credit and be exempted from taking MUL 2211, Survey of Music Literature. The School of Music also recommends that students who score 3 or higher on the AP exam in Music Theory be awarded three semester hours credit and exemption from MUT 1011 (which satisfies area VI of Liberal Studies).
2. The Department of English recommends that students with a score of 3 on the test be given credit for ENC 1101 and that students with scores of 4 or 5 be given credit for both semesters of freshman composition, ENC 1101 and 1102.
3. The Department of Chemistry recommends that an AP score of 5 would exempt (with credit) a student from CHM 1045, 1046, and 1045L. A score of 3 or 4 would, as at present, indicate that the student should be encouraged to take the Chemistry Department placement tests.
4. The Department of Modern Languages recommends that a student who earns a score of 3 on the test would receive 8 semester hours credit, and a score of 4 or 5 would receive 12 semester hours credit.

David Ammerman
Chairman
Undergraduate Policy Committee

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