



The Florida State University
Tallahassee, Florida 32306

Faculty Senate

AGENDA
MEETING OF THE FACULTY SENATE
Moore Auditorium
April 17, 1985
3:45 p.m.

- I. Approval of the minutes of the meeting of March 27, 1985
- II. Approval of the agenda for the meeting of April 17, 1985
- III. Report of the Steering Committee, Merrill B. Hintikka
- IV. Reports of Standing Committees
 - a. Undergraduate Policy Committee, Joe Icerman
 - b. Graduate Policy Committee, William Marzluff
 - c. Curriculum Committee, Fred Leysieffer
 - d. Professional Relations and Welfare Committee, David Darst
- V. New Business
- VI. University Welfare
- VII. Announcements of Deans and other administrative officers
- VIII. Annual Reports to the Senate
 - a. Student Academic Relations Committee, Bonnie Braendlin
 - b. Grievance Committee, Ruth Pestle
 - c. Center for Professional Development and Public Service, Jessie Lovano-Kerr

ORGANIZATIONAL MEETING OF THE NEW SENATE

- I. Election of the President of the Senate
- II. Election of new members of the Steering Committee
SEE ATTACHED MEMORANDUM
- III. Announcements of the President of the University

ANNOUNCEMENT: The College of Home Economics and the University Club will host the University Club Wednesday Social immediately following the Senate meeting. The Social will take place at President Sliger's home. A charge of \$1.50 will be collected. Please plan on attending.



The Florida State University
Tallahassee, Florida 32306

Faculty Senate

FACULTY SENATE MINUTES
April 17, 1985

I. Regular Session

The 1984-85 Faculty Senate met in regular session on April 17, 1985, at 3:45 p.m. in Moore Auditorium. Mr. Fred Kreimer, Senate President, presided.

The following members were absent. Alternates who were present are listed in parenthesis following the member they represent. D. Abood, D. Ammerman, B. Atkins, J. Baker, D. Beaty, E. Beck, J. Bowman, J. Brigham, P. Dean, G. DeVore, J. Gorman, V. Green, E. Haymes, K. Hofer, D. Horward, T. Huey-Stone (S. Tonner), G. Kleck (A. Bassin), S. Klees, W. Laird, W. Long, J. Orcutt, U. Ozanne, D. Pavesic (W. Shrode), J. Piersol, J. Pitts, R. Reiser, D. Robinson, R. RuBino (B. Stiftel), K. Singh, W. Shrode, R. Smith, W. Snyder, S. Stage, D. Sumners, J. Taylor, A. Tucker, H. Van Wart.

II. Approval of the Minutes

The minutes of March 27, 1985, were approved as circulated.

III. Approval of the Agenda

The agenda for today's meeting was approved as circulated.

IV. Report of the Steering Committee, Merrill B. Hintikka

"Since the March Senate meeting, the Steering Committee has received additional information from Parking Services which confirms the widespread perception of increased parking problems on campus. As of March 31, 1985, 3,059 "R" permits valid during the 1984-1985 academic year had been sold. This figure of 3,059 is to be compared with 2,608 such permits for the preceding academic year and represents a 17% increase. With the 2,101 parking spaces on campus, the ratio of spaces restricted to "R" permits to permits issued is .68. While creating small car only spaces has increased by 55 the number of spaces restricted to "R" permits since the academic year 1983-84, the ratio of spaces to "R" permits has decreased by more than 10% in the last year. The Steering Committee has no adequate explanation for the increase in "R" permits issued.

Parking services has plans for additional enforcement activities to be in effect by Fall semester. Towing will be on an exclusive contract which specifies a response time; repeat offenders will find their vehicles 'booted,' that is, immobilized by a wheel lock which could be removed only by someone with a key; additional staff will be assigned to towing and booting activities. However, we have learned nothing of plans to reduce the severity of the problem beyond better enforcement.

In the summer of 1983, the Steering Committee did a graph analysis, using AAUP published data, which compared FSU average salaries and total compensation with that for other State University System institutions as well as for all other Category 1 (that is, comprehensive) public universities in the United States. Those data were distressing; they both revealed how far short FSU and the SUS are of the announced "top quartile" goal and also indicated that using the institutions surveyed in the Oklahoma study to measure progress toward that goal would not provide a realistic assessment of how Category 1 SUS institutions compare with those institutions with which we compete for faculty and students. Professor Roeder has pointed out that the 1985 data present, if anything, a more distressing picture. The Steering Committee plans to repeat the 1983 comparison for the 1985 data and once again bring the results to the attention of the Board of Regents; Senate President Kreimer has already brought this information to the attention of Grady Rea, Executive Director of University Planning and Analysis.

We have heard several reports of the need to cancel sections during the first summer session for budgetary reasons, although the sections were reasonably enrolled. The Senate Budget Advisory Committee will be asked to look into the implications for corridor funding and particularly into the tough question of whether a single year's severe belt tightening to provide more funds for the first summer session could be expected to have continuing benefits for corridor funding. The question is complicated by the difficulty of predicting summer enrollment patterns until we have had a consistent summer calendar for at least a few years.

At its January meeting, the Senate passed a resolution encouraging departments to find ways to release faculty members from teaching assignments for a semester every three or four years through "innovative scheduling" of some kind. Senate President Kreimer attended the Spring Conference for Deans and Department Chairmen on April 4 to discuss this resolution.

In the Steering Committee report for the March Senate meeting, faculty members were encouraged to participate in Preview on March 30, and participation was high. While it is difficult to estimate the impact of Preview at this time, anecdotal evidence is very positive. Unsolicited comments from prospective students and from their parents were frequent and favorable, reflecting their appreciation of the friendly and informative responses they had encountered.

To end the final Steering Committee report of the 1984-85 Senate, I would like to recognize Senator John Carey.

Mr. Carey moved adoption of the following resolution. This motion was seconded and approved by the Senate.

Faculty Senate Resolution

April 17, 1985

WHEREAS our colleague H. Fred Kreimer has served as President of the Florida State University Faculty Senate in 1984-85; and

WHEREAS he has discharged those responsibilities with his customary efficiency, modesty, fairness, and good humor; and

WHEREAS his service stands in the exemplary tradition of a series of distinguished Presidents of the Senate;

Be it resolved that the Faculty Senate of the Florida State University express its deep appreciation to H. Fred Kreimer for his leadership in the 1984-85 academic year, and wish him well as he resumes his teaching and research responsibilities with the Department of Mathematics.

Submitted for the Steering Committee
by


John J. Carey

Reports of Standing Committees

a. Undergraduate Policy Committee, Joe Icerman

The UPC recommends that the Faculty Senate approve the Statement on Undergraduate Advising which is attached as addendum 1. Mr. Icerman moved adoption of this statement; this motion was seconded and approved.

The UPC recommends that the following policies become effective for Fall 1985 and appear in the next edition of the university Bulletin. Mr. Kreimer divided the question so that 1 became A and 2 became B.

Mr. Icerman moved adoption of A. This motion was seconded and approved. It reads as follows:

Change the bottom paragraph in the first column of page 53 of the 1984-85 Bulletin to the following:

- A. A student entering as a freshman must have a mathematics score on the SAT greater than 420 or an ACT mathematics score greater than 18, or that student must take the on-campus Supplemental Mathematics Skills test. On the basis of his or her scores on the SAT/ACT mathematics tests and the Supplemental Mathematics Skills test, the student will, as space permits, be (a) placed in MAC 1102 or higher, (b) required to register for MAT 1035 during the first term on campus and continue with MAC 1102 the second term of enrollment, or (c) required to take community college preparatory course work in mathematics.

Mr. Icerman moved adoption of B. This motion was seconded and approved. It reads as follows:

In the first paragraph under Area 1, Communications, on page 82 of the 1984-85 Bulletin, replace the last sentence with the following:

- B. Eligible students (see Special Note on page 53) will enroll, as space permits, in MAC 1102 during their first regular length term on campus and continue with the course until it has been satisfactorily completed. All six hours of the mathematics Liberal Studies requirement should normally be completed by the end of the sophomore year.

The UPC recommends that the Faculty Senate approve the following resolution related to the administration of the Liberal Studies Program. Mr. Icerman moved adoption. His motion was seconded and approved as follows:

A student may meet Liberal Studies requirements by the satisfactory completion of a course that has been approved for Liberal Studies credit at the time the course was completed, even if the course was not listed as a Liberal Studies course in the catalog under which the student entered.

b. Graduate Policy Committee, William Marzluff

None of the Self Study recommendations require Senate action at this time. Mr. Marzluff addressed issues of increasing the number fellowships and stipend levels. One stipend level should not be held to all areas instead it should be based on market conditions.

c. Curriculum Committee, Fred Leysieffer

The University Curriculum Committee has now completed its consideration of the last two recommendations of the 1984 FSU Institutional Self Study which it was assigned to review.

II-7 All courses in the University should be reviewed once every ten years by a University-wide agency of the Faculty Senate. (Professional accreditation, doctoral review, and liberal studies course reviews already meet this recommendation for many courses.)

II-9 Off-campus programs should be reviewed once every five years to assure the Faculty Senate that an appropriate level of course content is being provided.

The Committee requests the Faculty Senate to pass a resolution in which it encourages the University administration to establish a program to provide external reviewers for those academic units which desire the advice of such consultants in improving and updating their academic programs.

Mr. Leysieffer's motion to approve was seconded and passed.

In making this recommendation, the Committee relied upon responses to a questionnaire sent to academic departments and schools. One quarter of the responding units favored receiving some type of external review. The remaining three quarters felt that current review procedures were adequate. In the Committee's opinion, the concerns of those units which believe they can benefit from external reviews were valid and should not be ignored. The Committee further saw no basis for establishing an additional review process for all academic units.

It is the opinion of the Committee that Self-Study Recommendation II-9 above requires no Faculty Senate action at this time. Results of the questionnaire revealed that all but one of the current off-campus programs were already subject to regular reviews. There did not appear to be a need for additional review procedures.

d. Professional Relations and Welfare Committee, David Darst

"At its March 11 meeting the Professional Relations and Welfare Committee heard an informative presentation on a proposal for a Faculty Assistance Program at Florida State. The proposal is innovative and certainly worthy of consideration. Nevertheless, after further discussion of the matter at its April 9 meeting, the Committee decided to recommend that, in lieu of immediate establishment of a Faculty Assistance Program with its own director, a better effort should be made first to publicize to the faculty the services already available, and to study well how to achieve a better utilization of those services by the faculty.

This charge is to be undertaken by the Dean of the Faculties Office in cooperation with Personnel Relations.

SACS item 3-11, concerning Faculty Salaries in the Upper Quartile.

There is at present a Salary Committee, under the leadership of David Gruender. That committee will have an implementable recommendation to make in the Fall.

SACS item 3-15, concerning the Annual Evaluation of Administrators by the faculty.

There is at present an Evaluation Committee, under the leadership of David Gruender. That committee will soon solicit recommendations from the faculty, chairpersons, and deans concerning the kinds of materials that will be in a questionnaire for the evaluation of administrators by the faculty. The evaluation instrument will be ready for use by Spring, 1986.

An additional outcome of the Committee's work on SACS item 3-15 is the recommendation that any future reviews of academic programs at Florida State include the appraisal of the academic leadership, and the professional and career staff's role in the program, plus a rolling five-year review of the personnel in the four vice-presidents' offices and the president's office. A presentation of this material will be made by David Gruender (see addendum 2).

Mr. Kreimer thanked the chairmen and their committees for the long hours of work put into the Self Study recommendations.

VI. New Business

Mr. Ammerman distributed the following:

Resolved: That the administration of the Florida State University submit to the Faculty Senate Steering Committee a report on student academic standing at the end of each semester. This report should include, but not be limited to, the number of students dismissed and reinstated; the number of students placed on academic probation; and the number of students placed on academic warning. Such report should be broken down by class, school or department, sex, race, and transfer-FTIC classification. A summary of this report should be presented to the Faculty Senate and the report made available to any member who wishes to see it.

Mr. Betten's motion was seconded and this resolution was approved.

VII. University Welfare

Ms. Pestle reported on the lack of security in the Sandels Building. She stated that the broken locks on the doors are contributing to the theft of equipment and the unsafe conditions for evening classes.

Mr. Roeder presented the following from the United Faculty of Florida:

"The Executive Committee of the Florida State Chapter of the UFF has asked that I present some disturbing information to you, together with a plea for help in attempts to analyze and rectify the situation. In 1982 the faculty at this University and those at the University of Florida had rough parity in salaries. That parity had existed for many years. Since that time, however the situation has changed dramatically.

The University at Gainesville is currently listed in the AAUP annual salary survey as being the third best in terms of salaries in the Southeast, trailing only Duke and Johns Hopkins. FSU is listed as 25th in the region, trailed only by Louisville, Auburn, the Mississippi institutions and West Virginia.

Currently average salaries at UF exceed those at Tallahassee by \$5,600 for professors, \$6,000 for associate professors, and by \$5,500 for assistant professors.

We know of no legislative intent which has led to this great disparity. The chapter is pursuing meetings with our legislators, with members of the Board staff, and with our administration in an attempt to find out causes and to propose remedies.

This is not solely a Union activity. We earnestly solicit your help, and the help of all the faculty in this endeavor. We suggest that letters to Herb Morgan, Al Lawson, Bill Grant and Pat Thomas will serve to focus their attention on the problem. We urge all members of the Senate and of the faculty to write such letters in the very near future."

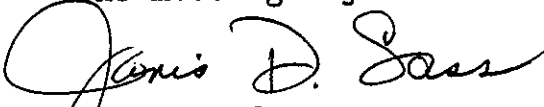
VIII. Announcements of the President of the University

President Sliger announced that plans for the upcoming year included the Supercomputer, Engineering, the Panama City campus, the new Sarasota Theatre and the new Science Library.

The site of the old Elberta Crate Company has been submitted for the Engineering building. Dr. Sliger assured Ms. Pestle and the Senate that the broken locks in the Sandels building will be repaired immediately. The recent visit to the London/Florence program confirms that these programs are flourishing. There are over 100 students in each program.

IX. Adjournment

The meeting adjourned at 4:55 p.m.


Janis D. Sass
Secretary to the Faculty

The following statement on undergraduate advising should appear in the faculty handbook as the official University statement on advising; the portion pertaining to students should appear in the student handbook.

GENERAL STATEMENT

To progress satisfactorily through a degree program, each student must have available ample and accurate academic advisement, tailored to individual educational needs. The Florida State University is committed to a strong program of effective academic advising for all of its students. The Florida State University understands academic advisement to be a function considerably broader than assistance with course scheduling. Academic advising is a process which helps students interpret the values and benefits of higher education, which assists students in their choice of educational and career objectives commensurate with interests and abilities, and which examines the consequences of possible short and long range goals.

The faculty and staff of the University affirms its responsibility to make available to every student information about academic policies and requirements, timely notification of changes either in the University's policies and curricula or in the student's academic standing, assistance in evaluating course options and in planning successful completion of educational goals, guidance in developing decision making skills, and referral to the various academic and student support services on campus available to help the student make the most of his or her educational opportunities. Further, the faculty and staff affirms its responsibility to inform students clearly about their own responsibilities in the advising process.

THE FACULTY'S ROLE IN ADVISEMENT

1. Each department, school or college will formulate its own plan to meet undergraduate advising needs and problems. The plan shall include attention to appropriate advising loads and to the method of recognizing and rewarding individual advisors' work in advisement for purposes of annual evaluation, promotion and tenure. The plan, agreed upon by the appropriate unit, shall be filed with the Dean of Undergraduate Studies and updated annually.

2. Each unit shall designate one member of the faculty as director or coordinator of undergraduate advising for the unit. This faculty member will serve as the unit's liaison with the Division of Undergraduate Studies to insure that the advisors within the unit are kept abreast of changes in academic policies and procedures and to work with the Division of Undergraduate Studies to solve special advising problems. Units shall also monitor closely the quality of their advising and insure that it meets the goals of the university.

3. The unit will not assign a first semester faculty member to advising unless there is ample evidence of prior college-level advising experience. Each advisor shall attend a workshop before he or she begins advising duties for the first time and at least every two years thereafter.

4. Recognizing that sound advisement and a successful undergraduate experience should begin even before the student arrives on campus, units shall communicate with students accepted as freshmen or transfer students, outlining requirements and preparatory work expected for specific degree

programs. Such contact with admitted students shall be coordinated with the Office of Undergraduate Admissions.

5. Each unit will provide a planning guide for lower division students working toward their majors, designed to help students understand course requirements, prerequisites and sequences, to enable them to move into the major as efficiently and as well prepared as possible. A similar planning guide will be available for junior and senior students in the major. Both guides will be filed and updated annually with the Division of Undergraduate Studies.

6. Advisors should be aware that students transferring to FSU after the freshman year have as great a need for detailed information and advisement as do freshmen. Extra care should be taken to inform these students of Florida State University's rules and regulations which may differ from their previous college-level experience.

7. Advisors should also be aware of the special needs of the undecided students they advise. Directors or coordinators of advising in each unit should take care to inform advisors of the Undergraduate Studies Advising Center, CCIS, and other services on campus available to such students.

8. Advisors should inform students who may have other special needs (part-time students, disabled students, returning students, minority students, etc.) of the student support services available to them. Directors or coordinators of advising in each unit will insure that advisors are aware of these student support services.

9. Advisors should take a role in identifying students who are working toward certain majors which may be inappropriate (e.g., a student with low math test scores and/or poor math preparation seeking a major in computer science or engineering). Such students may be referred to the advising center for help in clarifying their interests, abilities and academic options.

10. Units should identify students who have declared a limited access major but who, it appears, are unlikely to be able to meet the special admission requirements of that major. Such students should be made aware as early as possible of the strong likelihood that their intended major will be closed to them; advisors may wish to refer these students to the advising center.

THE STUDENT'S ROLE IN ADVISEMENT

The Florida State University expects students to assume an ever increasing responsibility for their own academic progress as they move through the university. To accomplish this goal, each student will:

1. Assume responsibility for knowing the rules, regulations and policies of the University and the requirements pertaining to his or her degree program, and will consult the University Bulletin and Directory of Classes for up-to-date information.

2. Furnish a current address and immediately inform the Office of Records and Registration of any change of address.
3. Know his or her advisor, make timely contact with the advisor upon arrival on campus, and continue to see the advisor at least once a term until achieving junior status.
4. See his or her advisor immediately after being placed on academic warning or probation.
5. Notify the appropriate Dean's office of any change in intended major or any problems he or she is experiencing with advisement.
6. Recognize that the matriculation catalog governs each student's graduation requirements. This catalog remains in effect for six years for the Bachelor's degree.

FLORIDA STATE UNIVERSITY
Administrative Evaluation Committee
Proposal to the Faculty Senate
17 April 1985

BACKGROUND

The committee was formed in January of this year in response to the Self-study's recommendation that a system for evaluating administrators be developed by a joint committee of faculty and administrators. The faculty representatives were chosen by Professor David Darst, chairman of the Faculty Professional Relations and Welfare Committee; the administrative representatives by Professor Steve Edwards, Dean of the Faculties. Early in our deliberations we learned that this Senate, by its action of 22 October 1975, established the policy that there be both annual and five-year evaluations of administrators. With regard to the annual evaluations, the committee is actively at work and, with the help of everyone concerned, plans to bring a proposal for them to the Senate in time for it to be tried out next year in the Spring. The proposal below deals with the five-year evaluations, and is presented for information. We would expect to submit this as a motion for your action early next Fall.

PROPOSAL

1. Administrative units that award degrees.

That the University add to the instructions of the committees asked to review the degree programs that they also appraise the effectiveness of the academic leadership of a program and of the contribution of the professional and career staff toward achieving that program's academic goals.

2. All other administrative units.

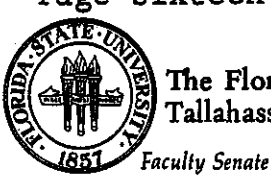
That all non-academic departments and units be reviewed every five years with an eye to appraising the effectiveness of their contribution to the overall mission of the University; the review to be carried out by a committee appointed for that purpose by the President with the advice and consent of the Faculty Senate and with a membership appropriate to the task, to report its findings to the administrator of the unit, the next higher administrator, and the Senate; and with a signal part of the review to be an evaluation of the administrative leadership and the contributions of the professional and career staff toward achieving the goals of the unit.

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Faculty Senate

The committee would have available to it the results of annual reviews and such questionnaires or other occasional evaluative instruments as might be used. Each committee would have at least one representative of the unit being reviewed. And that, under the current administrative structure, the rolling five-year review be accomplished by taking all those units under one vice president in a single year--a four year task--and then taking the vice presidents themselves, all those units which report directly to the president, and the president's office itself, in the fifth year.

Respectfully submitted,

Thomas L Anderson
David H Darst
John J Fenstermaker
David Gruender (chairman)
Melissa A Hardy
Robert B Kimmel
Diana Scott
Margaret A Sitton
Tonya Toole



FACULTY SENATE MINUTES
April 17, 1985

I. Regular Session

The first regular session of the 1985-86 Faculty Senate met on Wednesday, April 17, 1985, at 5:00 p.m. in Moore Auditorium. As this was an organizational meeting, Fred Kreimer convened the meeting.

The following members were absent. Alternates who were present are listed in parenthesis following the member they represent. G. Abcarian, D. Ammerman, G. Bates, R. Chatel, G. DeVore, M. Driscoll, P. Elliott, H. Fletcher, D. Frank, J. Gorman, V. Green, B. Grindal, E. Haymes, W. Heard, T. Huey-Stone (S. Tonner), A. Imershein, P. Johnson, G. Kleck (A. Bassin), R. Kromhout (J. Albright), A. Krothapalli, W. Laird, J. Markarian, M. Neeley, U. Ozanne, D. Pavesic (W. Shrode), D. Rasmussen, D. Redfield, D. Robinson, R. Rubino (B. Stiftel), W. Schmidt, R. Smith, S. Stage, D. Sumners, J. Taylor, B. Troeger, K. Vinson, L. Weingarden.

II. Election of the President of the Faculty Senate, Jamie Cook

Noting that after the election of the President of the Senate Senators would have to decide what to do regarding the election of Steering Committee members, Mr. Kreimer read the attached memorandum which had been sent to Senators. After discussion a motion made by Mr. Roeder to adjourn until April 24 to elect Steering Committee members was defeated 37-24. Mr. Heck's motion to hold the election today was seconded and approved.

The floor was opened for nominations for the President of the Senate. Nominated were Merrill Hintikka and Martin Roeder. Ms. Cook instructed the Senators to write the name of one candidate on the first sheet of the ballot pad. Merrill Hintikka was elected.

Those persons nominated by ballot for the Steering Committee were John Carey, Merrill Hintikka, Clifford Madsen, DeWitt Sumners, Joe Icerman and Robert Marshall. Ms. Hintikka's name was removed as she had been elected President of the Senate. Nominations from the floor included David Ammerman, Carol Darling, John Fenstermaker, Virginia Green, Tom King, Martin Roeder and Stephen Rollin. The Senate was instructed by Ms. Cook that there were three (3) vacancies on the Committee to be filled. A majority of votes was not cast on the first ballot. On the second ballot John Carey and Clifford Madsen received a majority. A third ballot did not produce a majority but a fourth completed the elections with DeWitt Sumners receiving a plurality of the votes cast.



The Florida State University
Tallahassee, Florida 32306

Faculty Senate

MEMORANDUM

April 9, 1985

TO: Faculty Senators

FROM: Fred Kreimer

The following provision in the Bylaws of the Faculty Senate for the election of the Steering Committee has not been met.

"The Elections Committee shall prepare and circulate to the Senate membership two weeks in advance of the meeting a slate of nominees."

This slate will be delivered to senators the day before the meeting on April 17.

The failure to make the slate of nominees available sooner resulted from several occurrences. Some colleges and schools were late in submitting the names of newly elected senators to the Secretary to the Faculty. Because of the spring vacation, the March meeting of the Senate was set later and the time between the March and April meetings of the Senate was shorter than usual. In addition, the Secretary to the Faculty was absent for one week because of the death of her Mother. Finally, the election procedures, which were amended in 1984, are still not well established, and no one had the foresight to avert the present circumstance.

There are the following alternatives for action by the Senate.

1. Proceed with the election of the new members of the Steering Committee at the meeting of the new Senate on April 17, with the consent of the Senate.
2. Adjourn the meeting of the new Senate to meet again on Wednesday, April 24, during the week of examinations, to give senators one week to consider the slate of nominees.
3. Adjourn the meeting of the new Senate to meet again on Wednesday, May 8, during the first week of the summer term, to comply fully with the provisions of the Bylaws of the Faculty Senate.
4. Elect the new members of the Steering Committee by a series of mail ballots.

Senators should be prepared at the meeting of the new Senate on April 17, to advise the President of the Faculty Senate how they wish to conduct the election of the Steering Committee.

The Steering Committee members and their terms are as follows:

John Carey, A&S 1987
Ross Heck, Business 1986
Clif Madsen, Music 1987
Elizabeth Mann, LSB 1986
Patricia Martin, SW 1986
Fred Standley, A&S 1986
DeWitt Summers, A&S 1987
Merrill Hintikka, Chairman

The terms for members of the Grievance, Professional Relations and Welfare, and University Faculty Sabbatical Committees will be printed as addendum 3 to these minutes.

During the counting of ballots for the Steering Committee there was an open discussion on matters of concern to Senators. A motion by Mr. King (with seconds) to request the group drafting procedures to implement provisions of the FSU Constitution be brought back to the Senate at it's September meeting for discussion and advice.

Mr. Roder's amendment to replace 'it's September meeting' by "as soon as possible" was accepted by Mr. King. The motion as amended passed without opposition.

III. Annual Reports to the Senate

a. Student Academic Relations, Bonnie Braendlin

Ms. Braendlin reported that the students involved in last year's grievance had been informed of Vice President Turnbull's action. No new cases have been brought forth this year.

b. Grievance Committee, Ruth Pestle

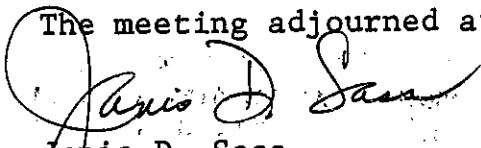
Ms. Pestle reported that no new grievances had been brought to the Committee this year.

c. Center for Professional Development and Public Service, Jessie Lovano-Kerr

Ms. Lovano-Kerr gave the attached report.

IV. Adjournment

The meeting adjourned at 5:50 p.m.


Janis D. Sass
Secretary to the Faculty

**Center for Professional Development and Public Service
Academic Year 1984-85 Update**

Faculty Senate Meeting

- o In the past twelve months the University has offered, through the auspices of the Center for Professional Development and Public Service, 541 off-campus credit courses representing 5,966 enrollments. This is an increase of 68% over the off-campus credit enrollment for 1983-84.
- o Off-campus credit programming includes 16 degree programs offered for Florida's citizens in 9 subject areas and in 9 different locations. Six colleges and schools have participated in this activity including Criminology, Education, Home Economics, Library Science and Information Studies, Social Sciences and Social Work.
- o The second annual joint summer school for adults offered by Florida State University in cooperation with the University of Oxford was held in the summer of 1984 at Christ Church with 73 participants. This was a 37% growth over the first year. For the summer of 1985, we are already assured of an enrollment in excess of 125 persons.
- o In order to serve the part time adult students in the Tallahassee area, the Center has encouraged departments to schedule classes for evening hours when such students can attend. These classes are then co-listed with the Center. The Continuing Studies Office advertises these courses and conducts a convenient special registration. Several hundred adults are responding and the numbers are increasing each term. Some academic units offering majors of particular interest for adults are sequencing these courses so that a degree can be completed in the evenings over a period of years.
- o In the preceding twelve months 577 functions have taken place in the Florida State Conference Center. These 577 functions were attended by 23,799 registrants. Recognizing that many of these programs met for two or more days, it is interesting and somewhat startling to note that this represents 50,484 participant days of activity.
- o Activity in the Florida State Conference Center does not, of course, constitute the entirety of the Center's non-credit activity. This year the Center will administer over 800 programs registering over 30,000 participants.
- o This past year saw some major events in the life of the Center, one of the most significant being the establishment of the Grant-in-Aid program to support university conference and meeting activity. The Center set aside from its auxiliary operating funds a sum of \$10,000 for the remainder of this academic year and \$20,000 for 1985-86 to be awarded to applicants seeking support of significant meetings and conferences. Faculty members from the Center's University Advisory Board sit on the application review committee.
- o Another major event of the year was the initiation of the Distinguished Lecture Series. I know that many of you participated in the Carl Sagan, Alex Haley and Barbara Walters lectures. The Series was well received in the community with good attendance and warm reception by the audience. With the support and cooperation of the Student Government, Executive Council and many generous donors, planning is underway for the 1985-86 Series.

- o The third season of "The Quality of Life in Tallahassee," done in conjunction with and with the financial support of the Tallahassee DEMOCRAT was again very successful. This program offers a series of five evening seminars dealing with critical issues confronting our community. One hundred fifteen persons attended this year. Faculty involved included Dr. Carolyn Schluck (COE) and Dr. Larry Wollan (Criminology).
- o The Center continued to offer "The Returning Woman" seminar, scheduling it three times during the past year. This is a program to encourage, support and assist women who are considering returning to college and then to the professional working world. It is entirely supported by gifts through the FSU Foundation.
- o The Center's two advisory boards, one representing the faculty and the other composed of laypersons representing the population served, continued to be active throughout the year. Of particular note was the sharp increase in the collaborative activities of the two boards. They are addressing such issues as university and community relations, quality control, programming, marketing and public relations.
- o The Center staff particularly enjoyed the opportunity to host, last October, a very successful annual regional meeting of the National University Continuing Education Association.
- o Some noteworthy programs since last year at this time include:
 - Learning Disabilities Symposium
 - Citizens Participation in Education Conference
 - Elderhostel
 - First Global GARP Experiment Symposium
 - Applied Geography Conference
 - 1984 Nursing Conference
 - Educational Symposium for the Cabinet
 - UNESCO International Communications Conference
 - College of Law Ethics in Government Conference
 - Comparative Literature Conference
 - Florida Personnel Association Annual Conference
 - Revitalizing Downtown — a teleconference
 - 22nd Annual Life and Health Conference
 - 30th Annual Conference on Corrections
 - The Sonneck Society of Music
 - The Florida Bar
 - Advances in Lattice Gauge Theory
- o Programs we hosted which were of particular interest and service to our University community included:
 - The President's Annual Address to the Faculty
 - Representative Don Fuqua's Public Forum
 - Professional Enhancement Seminar (April 19th) to be co-sponsored with President's Office, Personnel and CPD.
 - Nursing Faculty Fall meeting
 - Criminology Faculty Fall meeting
 - Two Board of Regents meetings
 - Vice President for Academic Affairs Spring Conference for Academic Deans and Department Chairpersons.

Professional Relations and Welfare Committee

<u>1983-1986</u>	<u>1984-1987</u>	<u>1985-1988</u>
Carol Darling	Tom Anderson	Edward Desloge
David Darst	Robert Conn	Joe Karioth
Melissa Hardy	Elizabeth Mann	Coramae Mann
Hal Rainey	Ralph McWilliams	Joe Mott
Marjorie Sparkman	Mildred Ravenell	Jane Perry-Camp
Carolyn Steele	Laurel Schendel	Jack Seely
Wallace Woodard	Fred Standley	John Simmons
		Paul Wilkens

Grievance Committee

<u>1983-1986</u>	<u>1984-1987</u>	<u>1985-1988</u>
Patricia Dean	Neil Betten	Ted Chiricos
William Heard	Ronald Blazek	Bertram Davis
Heinz Luebkemann	Glenn Boggs	Lynda Davis
Jim Orcutt	Lawrence George	Alan Mabe
Ruth Pestle	Clifford Madsen	Emanuel Shargel
Betty Piccard	Charles Swain	Jack Steen
Charles Rockwood	Marilyn Young	Don Stowell
		Leonard Van Dommelen

University Committee on Faculty Sabbaticals

<u>1984-1986</u>	<u>1985-1987</u>	
Lawrence Cunningham	Bruno Linder	Alternates for this committee are
Wallace Kennedy	David Pargman	
Patricia Martin	Jayne Standley	
Charles Nam	Perrin Wright	
Calvin Zongker		Nancy DeGrummond
		Diana Scott