

Undergraduate Policy Committee – 2018 / 2019

The Undergraduate Policy Committee (UPC) considers University-wide policies on undergraduate academic affairs. This includes approving new degree programs and majors, reviewing existing programs as part of their regular Quality Enhancement Review (QER) cycles, creating and modifying general policies that affect the undergraduate curriculum, and considering requests from undergraduate programs for exceptions to existing policies.

The UPC normally meets every two weeks during the fall and spring semesters. This year, however, additional scheduled meetings were necessary in the spring to effectively handle this year's heavy workload.

Additional details and supporting documents for the items described in this end-of-year report may be found at the UPC's web page: <https://upc.undergrad.fsu.edu/>

QER

There were eleven QER reviews done this year:

- Classics
- English
- History
- Philosophy
- Religion
- Chemical and Biomedical Engineering
- Civil and Environmental Engineering
- Electrical and Computer Engineering
- Industrial and Manufacturing Engineering
- Mechanical Engineering
- Library (2 year review)

Common issues noted across multiple programs include insufficient physical space for program needs, concerns with library collections, and faculty size. All programs will report back to the UPC on individual recommendations made this year during their next QER cycle.

Degree Review

A new policy regarding combined bachelor's / master's degrees was published on August 15, 2018. The UPC reviewed all 37 of the university's existing combined bachelor's / master's programs between December 2018 and March 2019 to ensure their conformance to the new policy. Additionally, the UPC approved a new, 38th combined BS / MS in Sport Management.

The UPC approved two new majors: a BS in Retail Entrepreneurship and a BA in Computer Science / FSU Teach. A proposal to explore a new BA degree in Linguistics was also approved.

Policies

The UPC approved a two-year pilot program to mandate SLS3140 *Academic Success Strategies for Transfer Students* for all transfer students who do not earn at least a 2.0 GPA during the first term of enrollment at FSU for the academic years.

The UPC approved a new policy which established guidelines for designating degree applicable courses within FSU.

Final Exams

Adjustments were made to the block exam schedule at the request of the College of Engineering and the College of Arts and Sciences.

A proposal was brought to the UPC to adjust the final exam schedule to align more closely the meeting days and times for courses with the final exam time. This proposal is still under consideration and review and will be addressed more fully in the fall of 2019.

Summer and Beyond

The UPC is considering the issue of programs specifying an exit GPA requirement for their students. The university requires a minimum GPA of 2.0, but at least one program has set a higher requirement for its students to obtain a degree. The UPC will consider crafting a policy update to determine retention requirements for its students.

For more details on any of the information provided above, please reference the meeting minutes and supporting documents found at the UPC's web page: <https://upc.undergrad.fsu.edu/>

Eric Chicken
Chair, UPC
chicken@fsu.edu

UPC Members, 2018 / 2019

| | | | |
|-----------------|-----------------|------------------|------------------|
| Ella-Mae Daniel | Jim Dawkins | Elizabeth Foster | Patrick Hollis |
| Irena Hutton | Lisa Tripp | Tingting Zhao | Bahram Arjmandi |
| Andrew Askew | Katarzyna Bugaj | Henry Fuelberg | Daniel Mears |
| Lisa Munson | Rosemary Prince | Besiki Stvilia | Laura Ballard |
| Colleen Ganley | Lydia Hanks | Karen McGinnis | Sherry Schofield |
| Susan Shelton | Xinlin Tang | Dina Wilke | |