

Undergraduate Policy Committee Annual Report 2021 to 2022

The Undergraduate Policy Committee (UPC) considers University-wide policies on undergraduate academic affairs. This includes approving new degree programs and majors, reviewing existing programs as part of their regular Quality Enhancement Review (QER) cycles, creating and modifying general policies that affect the undergraduate curriculum, and considering requests from undergraduate programs for exceptions to existing policies. The UPC met “virtually” during the 2021-2022 academic year. Meetings historically have occurred monthly, but with an increased workload, typically have occurred once or twice a month. Members have collaborated on and undertaken UPC work throughout this period.

Summer 2021 (UPC Chair)

- Held ongoing conversations with administration, faculty, and UPC members on undergraduate policy issues.
- Updated UPC processes and practices to promote consistency and to guide future work.
- Created a UPC QER protocol file to ensure consistency in program reviews and reports.
- Updated (with Ellen Crabtree) UPC page with new processes and policies.
- Scheduled UPC tasks for upcoming academic year.
- Scheduled sub-committees for upcoming QERs.
- Answered prospective and new members’ questions about UPC activities and service.
- Addressed ad hoc undergraduate policy needs and requests as they arose.
 - Facilitated communications for assisting the College of Business in seeking block exams in response to the closing of the testing center.
 - Discussed with Undergraduate Admissions Committee English language proficiency requirements and whether a UPC review was required.
 - Reviewed with Distance Learning Committee the DL course approval process.

Academic Year 2021-2022 (UPC Committee)

New degree programs approved

- BS-MS pathway, Biomedical Engineering

New majors approved

- BA Interdisciplinary Major in Human Rights and Social Justice
- BS Materials Chemistry

QERs

- Conducted QER reviews and accepted and approved QER reports for the following undergraduate programs, with approval extending to the next regularly scheduled QER review unless otherwise noted:
 - Political Science
 - Public Health
 - Economics
 - Public Administration

- Accounting/Finance
- Hospitality
- Sociology
- Insurance/Real Estate
- African American Studies
- Business Administration-Panama City
- Management
- Management Information Systems
- Marketing

Policies

- No new university policies were presented or therefore reviewed.

Other requests and actions

- Discussed removal of BSC 2011L (Biological Science II Lab) from the University block exam schedule.
- Reviewed and approved a proposal for Mandatory FTIC Enrollment in Engage 100. Advised on possible evaluation approaches. Presented proposal to the Faculty Senate.
- Discussed with Registrar resumption of College of Business block exam for ACG 2071.

Details on these actions can be found in the UPC minutes (<https://upc.undergrad.fsu.edu/upc>) and the Faculty Senate minutes (<https://facsenate.fsu.edu>).

Summer 2022

Plans for the summer include:

- Hold ongoing conversations with administration, faculty, and UPC members on undergraduate policy issues.
- Update UPC processes and practices as needed to guide future work.
- Update QER protocols as needed to ensure consistency in program reviews and reports.
- Update (with Ellen Crabtree) UPC page with new processes and protocols.
- Schedule UPC tasks for upcoming academic year.
- Schedule sub-committees for upcoming QERs.
- Answer prospective and new members’ questions about UPC activities and service.
- Address ad hoc undergraduate policy needs and requests as they arise.

UPC Members, 2021-2022

2019-2022	Enrique Alvarez, Arts and Sciences Jim Dawkins, Fine Arts Elizabeth Foster, Medicine Patrick Hollis, Engineering Irena Hutton, Business Lama Ziad Jaber, Education Lisa Tripp, Motion Picture Arts Tingting Zhao, Social Sciences and Public Policy
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2020-2023	Andrew Askew, Arts and Sciences Nari Jeter, Human Sciences Daniel Mears, Criminology and Criminal Justice, Chair Lisa Munson, Social Sciences and Public Policy Sharon Nicholson, Arts and Sciences Brian Parker, Applied Studies Greg Springer, Music Besiki Stvilia, Communication and Information
2021-2024	Laura Ballard Bell, Education Carol Edwards, Social Work Lydia Hanks, Hospitality Karen McGinnis, Arts and Sciences Britain Riley, Entrepreneurship Susan Shelton, Nursing James Sickinger, Arts and Sciences Xinlin Tang, Business
Ex-Officio	Joe O'Shea, Assistant Provost and Dean of Undergraduate Studies SGA Undergraduate Student

Daniel Mears
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