



FLORIDA STATE UNIVERSITY  
FACULTY SENATE

**AGENDA**  
**FACULTY SENATE MEETING**  
**WEDNESDAY, MARCH 22, 2023**  
**3:05 P.M.**

**Regular Session**

The regular session of the 2022-23 Faculty Senate was held on Wednesday, March 22, 2023. Faculty Senate President Eric Chicken presided.

**The following members attended the Senate meeting:**

T. Adams, P. Aluffi, E. Alvarez, C. Baade, S. Ballas, E. Bangi, A. Barbu, C. Barrilleaux, C. Barry, H. Bass, W. Berry, B. Birmingham, D. Bish, M. Blaber, M. Bourassa, R. Brower, D. Broxterman, M. Buchler, U. Bunz, J. Calhoun, J. Cano-Urbina, E. Chassignet, E. Chicken, I. Chiorescu, E. Coggeshall, E. Coleman, R. Coleman, L. DeBrunner, A. Dewan, M. Duncan, D. Eccles, V. Fleury, M. Frances Hanline, K. Gallivan, G. Gerard, A. Gilzene, R. Goodman, T. Graban, A. Gunjan, P. Hoefflich, R. Hughes, K. Ishangi, M. Kazmer, M. Killian, E. Kim, J. Kimmes, E. Loic, A. McKenna, E. Madden, G. Martorella, Y. McLane, J. McNulty, E. Murphy, J. Ohlin, G. Ostrander, C. Owens, E. Peters, J. Proffitt, Q. Rao, A. Rassweiler, N. Rogers, E. Ryan, H. Schwadron, T. Somasundaram, D. Soper, J. Standley, B. Stvilia, Y. Tang, G. Tyson, K. Ueno, A. Volya, D. Whalley,

**The following members were absent. Alternates are listed in parenthesis:**

J. Ang, D. Armstrong, R. Baumbach, A. Boutin, M. Bukoski, J. Chanton, S. Daniels, F. Dupuigrenet, N. Fifer, S. Foo, J. Geringer, M. Gonzales-Backen, W. Guo, D. Gussak, W. Hanley (C. McClive), M. Hanline, E. Hilinski, C. Hofacker, B. Howren, S. Johnson, K. Jones, A. Khurshid, A. Lemmon, S. Lester (V. Mesev), W. Li, P. Maurette, F. Michael Gloth, C. Moore, R. Morris, T. Owen, J. Palmer (C. McClive), M. Porter, R. Roberts, O. Steinbock, E. Stewart, A. Stiegman, R. Stilling, B. Sults, M. Swanbrow Becker, Z. Yu,

**I. Call to order.**

**II. Approval of the agenda, March 22, 2023, meeting**

The agenda was approved as distributed.

**III. Approval of the minutes, February 15, 2023, meeting**

The minutes were approved as distributed.

**IV. Report of the Steering Committee – Bridgett Birmingham**

- Bridgett Birmingham began by discussing that the Steering Committee has continued to advocate for faculty and have been sharing faculty perspective with administration. They are monitoring the current bills moving through the legislature.
- Bridgett Birmingham spoke about the Post Tenure Review being on the agenda for the next Board of Governors meeting. It is likely that this bill will be voted on as is.
- Bridgett Birmingham said that the Steering Committee is gathering information about recruitment and retention efforts so they can inform the President, Board of Trustees, and the Board of Governors.
- The Steering Committee is putting out a call for volunteers for a task force ad hoc committee to look at recruitment and retention moving forward.
- President Chicken opened the floor for questions. None were posed.

## V. Announcements of the President of the University

- President McCullough began with updates. He updated the Senate about FSU Day at the Capital and the meeting with the Governor and his Chief of Staff. President McCullough discussed HB999 and its effects. President McCullough discussed the new FSU Legislative Internship Program.
- President McCullough discussed the analysis on the hit rates for NSF and NSF grants. The hit rates for those agencies are among the highest in the United States. This means that the proposals that are being written by our faculty are competing at the highest level nationally.
- President McCullough spoke about the university's goal to get top 15 in the U.S. News and World Report. To do this, we need to get 500 million in research, continue to add faculty awards, and grow our graduate students and post-doctorates. The funding that we're asking for from the state for operational support will help us in our goals: faculty hiring, student success, and improving faculty-to-student ratios.
- President McCullough discussed his trip to Washington D.C. where he met with Florida appropriators who are all in support of FSU.
- President McCullough gave an update on FSU Health. In cooperation with Tallahassee Memorial Hospital, we are going to build an academic medical center. President McCullough announced the launch of the Transformation Committee which is a community advising group which comprises of 4 to 5 leaders from TMH and FSU to make people from the community that are helping us to think about what that partnership looks like and help us as we move forward.
- President McCullough discussed that the five-year strategic plan will be on the Board of Governors agenda for approval.
- **President Chicken** read a question in the chat: "How the presidents across the system working together to address issues of HB999 and other governance changes?"
  - **President McCullough** – answered that they are not actively working together about the HB999 and other governance changes. However, they attend their weekly meeting with the chancellor and this topic has been heavily discussed in these meetings.
  - **President Chicken** – read a question in the chat: "Removing theoretical or speculative concepts in general education courses. Is there support for that language being struck from the bill?"
    - **President McCullough** – answered that they are actively working to help to provide language that will be the kind of language that we would like to see at Florida State University.
  - **President Chicken** – read a question in the chat: "A major goal for FSU was increasing NIH funding. Is there any news on how that's been going?"
    - **President McCullough** – answered that he is unsure, but he will find out the answer.
  - **President Chicken** – read a question in the chat: "What is the plan for our trustees to do with all the faculty hiring, which they are going to be taking out under HB999?"
    - **President McCullough** – answered that he can not imagine that being the case because it would be impossible to leave all the hiring in the hands of the President and Board of Trustees. After FSU Day at the Capital, he was told that this means that the President would have ultimate authority over faculty hiring and it is the President that would approve or not of a faculty hire.
- **Kyle Gallivan, Arts and Sciences** – expressed his concern, not about the BOT or HB999 disturbing the hiring process, but about political hires or hires that are meant to be incendiary coming from the board of trustees, the president having no way to stop it.
  - **President McCullough** – answered that he is confident in our current board structure and is not concerned about this being an issue.
- **Kathryn Jones, Arts and Sciences** – discussed "That there seemed to be a belief that faculty could still serve as RCO advisors for student organizations that relate to DEI. And it wasn't clear to me how that would be possible. Under the language of the bill, it seems that faculty would not be able to serve as advisors to any student led organization that is related to DEI."
  - **President McCullough** – is unsure, but he assumes that faculty would be allowed to serve as RSO advisors.
  - **Kathryn Jones, Arts and Sciences** – asked about the CARE Program and HB999.
  - **President McCullough** – answered that the CARE program would still be completely supported.

## VI. Reports of Special Committees

- No reports from Special Committees.

## VII. Reports of Standing Committees

### a. Foreign language requirements – Ulla Bunz, GPC (addendum 1)

- Ulla Bunz discussed the GPC: University Wide Foreign Language Requirements for the MA Degree. The GPC is proposing to eliminate the university-wide foreign language requirement for the MA degree, allowing each program to set its own language requirements (including none). This proposal if approved will be effective for Fall 2023 for newly admitted students. The GPC is also proposing (if the first proposal is approved) to allow programs to apply the new policy to currently enrolled students or returning MA students without requiring a Bulletin change for them.
- Ulla Bunz discussed how FSU is one of the only universities that has this university wide requirement, and it is making FSU stand out poorly. Students have chosen to not attend FSU because of this foreign language requirement.
- **Gary Tyson, Arts and Sciences** – discussed his view on this proposal. He is questioning how the faculty in modern languages feels about this proposal because if this gets passed, most departments will not make a foreign language a requirement for the MA degree.
  - **Ulla Bunz** – answered that Kim Barber pulled data on this and she showed that there were only a very small number of master's students outside of arts and sciences who would be affected by this. So, the number of students who would potentially not take these classes and in modern would be very small and she believes it was either three or five based on the data that was pulled. The chair of Modern Languages liked the idea that by opting in, departments who want this language requirement would be clearly identified and he would be able to work with them to develop classes that would very clearly meet their needs, as opposed to having to kind of guess at what students might want.
- **Gary Tyson, Arts and Sciences** – is wanting to hear the approval from a Faculty Senator in Modern Languages rather than an administrator.
  - **President Eric Chicken** – said that this is a topic that has been discussed in the Steering Committee and they have gathered information from MLL. President Eric Chicken recognizes Enrique Alvarez
  - **Enrique Alvarez, Arts and Sciences** – discussed his approval of the proposal and that there will not be any repercussions due to the change.
- **Robin Goodman, Arts and Sciences** – is wondering if the intellectual repercussions were taken into when making this proposal.
  - **Ulla Bunz** – answered that this was considered when making this proposal. This is the reason why they do not want to completely eliminate this requirement.
  - **Michael Buckler, Music** – disagrees with Robin Goodman and discusses how it would be a burden for example a student studying music to have to take foreign language classes. He strongly endorses these proposals.
- **Todd Adams, Arts and Sciences** – said “The students who had to take this extra language requirement, it generally was at the undergraduate level, which meant that graduate fellowships didn't cover the costs of it. So, this was something they would have to bear themselves, even if they were nominal funded by the university for their graduate program.”
  - **Ulla Bunz** – answered that some programs, even if they were to take a graduate class, some programs don't cover credits outside of their own unit with waivers. So even if it were a graduate credit, it might they might still have to pay it out of pocket.
- **Elizabeth Coggeshall, Arts and Sciences** – discussed that she was a faculty member in the modern languages department, and she is concerned about the enrollment numbers in modern language courses due to the proposal incentivizing departments to no longer have this requirement.
  - **Kim Barber, Registrar** – said that it is in her understanding is that at this time, arts and sciences does not have any desire or intent to remove the language requirement from the MA degree for the for the college. So, presumably any programs that are still offering MAs or continue to offer MAs would also retain the language requirement as it is right now.
- **President Chicken** – moved to vote on the first proposal. **The first proposal passes.**

- **President Chicken** – moved to vote on the second proposal. **The second proposal passes.**
- b. **Manuscript clearance changes – Ulla Bunz, GPC (addendum 2)**
- Ulla Bunz is discussed the GPCs proposal to update one part of the Graduate Bulletin (“Clearance for Degrees” Section) related to Manuscript Clearance. Ulla Bunz explained that this update would not affect the content, it would only be editorial changes.
  - **Alexander Volya, Arts and Sciences** – asked if the changes being made to their manuscript would be approved by the student?
    - **Ulla Bunz** – answered that the student would be the one requesting the specific change and only the specific changes requested and approved by the advisor would be made.
  - **Alexander Volya, Arts and Sciences** – commented that it is not clear that the changes being made would be the ones requested by the student.
    - **Ulla Bunz** – changed the wording in the proposal document to specify that the changes being made are per the student’s request. Ulla Bunz agreed to this friendly amendment.
  - **Todd Adams, Arts and Sciences** – suggested to change the wording in the proposal document.
    - **Ulla Bunz** – accepted the change and friendly amendment.
  - **Tarez Graban, Arts and Sciences** – asked how they will make sure this doesn’t turn into a burden for the manuscript clearance advisors.
    - **Ulla Bunz** – answered that it must be the student who makes notice of the error, and they must have an extenuating circumstance for the error to be corrected. This allows for this not to be misused.
  - **Tarez Graban, Arts and Sciences** – asked if there was anyone who could speak from the clearance office.
  - **Ulla Bunz** – read a question in the chat about specifying what counts as an extenuating circumstance. She answered that she would be reluctant to specify what exactly specifies what counts because you can never think of all the possible scenarios.
  - **Thayumanasamy Somasundaram, Arts and Sciences** – asked for confirmation that the exception has to be approved and if it is denied the burden falls back on the student not the clearance office.
    - **Ulla Bunz** – confirmed this is correct.
  - **Mark Riley, Dean of the Graduate School** – said we will evaluate those requests as they come in and obviously, the point here is to minimize the burden on the student and the clearance advisors. We we’re here to see do what’s reasonable. So, again, I’m you know, I think people understand there can be exceptional circumstances and we just want to be in a place that we can help the student if we need to.
  - **Ulla Bunz** – also stated that in past, the advisors have only had one or two cases between one to two years, so this is not something students are abusing.
  - **President Chicken** – noticed discuss has slowed down. Moved to vote. **The motion passes.**

## VIII. Unfinished Business

- a. **UCC bylaws change – Ulla Bunz (addendum 3)**
- Ulla Bunz discussed the recommendation that the bylaws be changed to appoint two leaders to the UCC, the university curriculum, to divide the workload in any manner that they saw fit, but creating a working document so that that would be clear who does which task. The justification was that even with the anticipated procedural changes and new software, there would still be a large amount of work.
  - **Ulla Bunz** – proposed a motion.
  - **Gary Tyson, Arts and Sciences** – seconds the motion.
  - **President Chicken** – opens floor for discussion. No further discussion posed.
  - **President Chicken** – moved to vote. **The bylaws change was approved.**
- b. **Torch Awards committee bylaws change – Jayne Standley, Torch Awards Committee**
- Jayne Standley discussed the bylaws change Jayne Standley said this change will add a charge to the torch committee that has previously not had that. This amendment was presented last month

and fully, and the charge adds the determination or the taking responsibility for recommending recipients for the Fred Stanley Distinguished Service Award.

- Jayne Standley spoke about the paragraph written in the document that was discussed last month, it was determined that the Senate starting remarks this line was totally unnecessary and as a friendly amendment, we would just like to delete that.
- **President Chicken** – opened the floor for discussion. No discussion
- **President Chicken** – moved to vote. **The bylaws change was approved.**

## IX. New Business

### a. Academic Integrity Select Committee – Joe Calhoun, Robert Fuselier

- **Robert Fuslier** – discussed their report for the Academic Integrity Select Committee. In response to faculty concerns related to remote proctoring and the closure of the testing center, the Provost established this committee to review our approach to preserving academic integrity. This committee has met several times and they examined concerns that they have received from faculty and students related to academic integrity and remote proctoring rising trends in academic misconduct cases, and the effectiveness overall of remote and in-person proctoring. Ultimately, they found that the current approach was unsustainable. The committee determined that AI based remote proctoring was ineffective. Students have been cheating at an increasing rate. Academic misconduct has been difficult to detect and address in remote proctoring situations, and the review time required of instructors has been determined to be impractical and costly.
- **Joe Calhoun** – discussed the recommended actions:
  - The first recommendation is to reduce and limit the practice of remote proctoring to distance learning courses.
  - The second recommendation is to reopen the testing center with priority granted to online enrollment and high-risk courses and adding the requirement that colleges using the testing center provide graduate assistance for additional proctoring support during peak season.
  - The third recommendation is to promote and implement alternative assessment strategies, where appropriate, to eliminate the practicality of teaching.
- **Robert Fuslier** – noted that in response to these recommendations from the committee, the Provost's office has agreed to fund the reopening of the testing center. It is looking like the soft launch will happen this upcoming fall and have full services available by Spring of 2024. The Provost also agreed to extend the current honor lock contract at a limited capacity through the end of 2023 to provide instructors time transition courses away from remote proctoring.
- **Peter Hoeflich, Arts and Sciences** – asked “Your request for additional support by the departments during testing season. The problem is that sort of testing season in the department and a lot of those graduate students need to proctor often large classes. So how is this? Well, can you clarify?”
  - **Joe Calhoun** – answered that this is all a work in progress, but this will be negotiated between those instructors using the testing centers.
  - **Peter Hoeflich, Arts and Sciences** – expressed his concern about peak seasons.
  - **Joe Calhoun** – answered that the testing centers will be able to negotiate times with individual instructors to schedule a different time for exams.
- **Gary Tyson, Arts and Sciences** – expressed that he was happy about the news of the testing center reopening and was not a fan of honorlock. He asked, if they anticipate returning to the same demand that we had before COVID when elevating the cost?”
  - **Robert Fuslier** – answered that they are basing it off the previous models and based on the feedback that we have received from faculty, we expect that the demand in the testing center will be like what it had been in 2019 and prior.
- **President Chicken** – called for more questions or discussion. None were posed.
- **President Chicken** – called for any other topics for new business. None were posed.

## X. Special Orders

- No special orders currently.

**XI. University Welfare – Matthew Lata, United Faculty of Florida**

- Matthew Lata spoke about the Board of Governor’s upcoming meeting and encouraged faculty to attend.
- Matthew Lata spoke about the march against the HB999. They are asked to, if a student requests an excuse from class that they can be excused. Credit can not be given to the student for attending but they can be excused from class. As President McCullough said, we're in wait and see mode on House Bill 999 and the Senate companion will see what is left or how it's changed as it goes through the process.
- Matthew Lata spoke about the special-order vote in the Senate tomorrow on HB 256, which is the union busting bill. So far, it's been our best recruiting tool, and it will certainly be making its way to the courts once it finishes with the legislature and the governor's office. However, it will be incumbent upon us to raise our membership above 60% or our contract will disappear.\
- Matthew Lata discussed bargaining. We've agreed to bargain salary only this year given that last year's negotiation was a full book. Administration wants to move on this and are hoping to have it done by the end of May.
- **Gary Tyson, Arts and Sciences** – asked what is the percentage of current union members for FSU among the faculty?
  - **Matthew Lata** – answered that it is pushing 50%.
- **Kathryn Jones, Arts and Sciences** – asked if there is any support for lowering the dues for untenured faculty?
  - Mathew Lata answered that yes, there's been discussion about that at the full state Senate. Nothing is going to happen with that in the immediate future, but yes, it's something I think that would be very helpful to us and I think very helpful to new faculty.

**XII. Announcements of Deans and Other Administrative Officers**

- No announcements.

The meeting was adjourned at 5:10 pm.

# Graduate Policy Committee: University-Wide Foreign Language Requirement For the MA Degree

## Proposals:

1. eliminate the university-wide foreign language requirement for the MA degree, allowing each program to set its own language requirements (including none)
  - a. effective for Fall 2023 for newly admitted students
2. allow programs to apply the new policy to currently enrolled or returning MA students without requiring a Bulletin change for them

## Current Policy

From the 2022-2023 Graduate Bulletin

[https://registrar.fsu.edu/bulletin/graduate/information/graduate\\_degree/](https://registrar.fsu.edu/bulletin/graduate/information/graduate_degree/)

## Master's Degree Programs

[...]

### Requirements at the Master's Level

[...]

### Language Requirements

There is no University-wide foreign language requirement for the master's degree, except for the Master of Arts (MA) degree. Each department sets its own language requirements.

[...]

### Additional Master of Arts (MA) Requirements

In addition to the requirements listed above, candidates for the Master of Arts (MA) degree must meet the following requirements:

- Proficiency in a foreign language demonstrated by certification by the appropriate language department, or completion of twelve semester hours in a foreign language with an average grade of at least 3.0 ("B"), or four years of a single language in high school.
- Six or more semester hours of graduate credit in one or more of the following fields: art; classical language, literature, and civilization; communication (not to include speech correction); English; history; humanities; modern languages and linguistics; music; philosophy; religion; and theatre.

(Also: [https://registrar.fsu.edu/archive/bulletin/graduate/2022\\_grad\\_bulletin.pdf](https://registrar.fsu.edu/archive/bulletin/graduate/2022_grad_bulletin.pdf) p. 100 & 102)

## Proposed Changes

### Language Requirements

There is no University-wide foreign language requirement for the master's degree, ~~except for the Master of Arts (MA) degree~~. Each department, school, or college for units where there are no departments, sets its own language requirements based on the degree awarded.

[...]

### Additional Master of Arts (MA) Requirements

In addition to the requirements listed above, candidates for the Master of Arts (MA) degree must meet the following requirements:

- Six or more semester hours of graduate credit in one or more of the following fields: art; classical language, literature, and civilization; communication (not to include speech correction); English; history; humanities; modern languages and linguistics; music; philosophy; religion; and theatre.
- ~~Individual programs may set language Degree requirements that include Proficiency in a foreign language. This may be satisfied by demonstrated by certification by the appropriate language department, or completion of twelve a specified number of high school or college semester hours in a foreign language. with an average grade of at least 3.0 All courses Students must earn a minimum grade of 3.0 ("B") or better in the language courses., as set by individual programs. ; or four years of a single language in high school.~~

## “Clean” Language With Proposed Changes

### Language Requirements

There is no University-wide foreign language requirement for the master's degree. Each department, school, or college for units where there are no departments, sets its own language requirements based on the degree awarded.

[...]

### Additional Master of Arts (MA) Requirements

In addition to the requirements listed above, candidates for the Master of Arts (MA) degree must meet the following requirements:

- Six or more semester hours of graduate credit in one or more of the following fields: art; classical language, literature, and civilization; communication (not to include speech correction); English; history; humanities; modern languages and linguistics; music; philosophy; religion; and theatre.
- Degree requirements that include proficiency in a foreign language may be satisfied by demonstrated certification by the appropriate language department, or completion



of a specified number of high school or college semester hours in a foreign language, as set by individual programs. All courses must earn a minimum grade of "B" or better.

## Excerpts from the College of Music Proposal:

FLORIDA STATE UNIVERSITY | *The* COLLEGE of MUSIC



FROM: Dr. Evan A. Jones, College of Music Curriculum Committee chair  
TO: Dr. Ulla Bunz, Graduate Policy Committee chair  
DATE: January 30, 2023  
RE: Foreign Language Requirement for all M.A. degrees

On behalf of Dr. Todd Queen (Dean, College of Music), Dr. Marcía Porter (Interim Associate Dean for Academic Affairs and Interim Director of Graduate Studies, College of Music), and my colleague Dr. Karen Munnelly (Director of the Graduate Arts Administration Program, College of Music), I am writing in support of proposed changes to FSU's policies on M.A. degree programs that have been drafted by FSU's registrar, Dr. Kimberly Barber. James Beck has also indicated that he is in support of the proposed changes.

Dean Queen then reached out to Deans Huckaba (Arts and Sciences), Frazier (Fine Arts), and Andrew (Education); he reports that all three of them expressed support for removing the foreign language requirement from FSU's M.A. degree on a university-wide basis.

**From:** Michael Thrasher <[mthrasher@fsu.edu](mailto:mthrasher@fsu.edu)>  
**Sent:** Friday, March 4, 2022, 3:03 PM  
**To:** James Beck <[jpbbeck@fsu.edu](mailto:jpbbeck@fsu.edu)>  
**Cc:** Karen Munnelly <[kmunnelly@fsu.edu](mailto:kmunnelly@fsu.edu)>

Hi James,

Dr. Munnelly has taken the initiative to do a survey of peer programs across the country. Using resources like the Association of Arts Administration Educators, she has determined that almost no comparable programs have foreign language requirements (see below). This suggests that our program might be at a disadvantage when recruiting students.

Below is a list of all the R1 public universities with graduate arts administration programs who are members of the Association of Arts Administration Educators. The schools in green responded to my survey and confirmed that there is no requirement. The ones not highlighted in green did not respond, but I looked at the degree plans online.

School	Degree Type	Foreign Language Required
Arizona State University	MA	No
Colorado State University	MA	No
Eastern Michigan University	MA	No
George Mason University	MA	No
Indiana University	MA	No
Michigan State University	MA	No
Ohio State University	MA	No
Ohio University	MA	No
University at Buffalo SUNY	MA	No
University of Akron	MA	No
University of Alabama	MFA/MBA	No
University of Cincinnati	MA/MBA	No
University of Connecticut	MFA	No
University of Houston	MA	No
University of Kentucky	MA	No
University of Minnesota	MPS	No
University of New Orleans	MA	No
University of Wisconsin Madison	MA/MBA	No
Virginia Tech	MFA	No
Wayne State University	MA	No

These are additional programs who responded to the AAAE survey that are not public R1s.

School	Degree Type	Foreign Language Required
Baruch College	MA	No
Carnegie Mellon University	MA	No
Claremont University	MA	No
DePaul University	MFA	No
Drexel University	MS	No
Kutztown University	MA	No
Le Moyne College	MS	No
Northwestern University	MS	No
Pace University	MS	No
Rowan University	MA	No
School of the Art Institute of Chicago	MA	No
Seattle University	MFA	No
Southern Methodist University	MA/MBA	No
Southern Utah University	MA/MFA	No
SUNY- FIT	MA	No
Winthrop	MA	No

## Additional Research by GPC Chair, Top 35 Public Universities:

Rankings from <a href="https://www.usnews.com/best-colleges/rankings/national-universities/top-public">https://www.usnews.com/best-colleges/rankings/national-universities/top-public</a>		
Foreign Language Requirement for MA Degree		
Ranking	University	university wide requirement
1	University of California, Berkeley	no
1	University of California, Los Angeles	no
3	University of Michigan, Ann Arbor	no
3	University of Virginia	no
5	University of Florida	no
5	University of North Carolina, Chapel Hill	no
7	University of California, Santa Barbara	no
8	University of California, Irvine	no
8	University of California, San Diego	no
10	University of California, Davis	no
10	University of Texas, Austin	no
10	University of Wisconsin, Madison	no
13	University of Illinois, Urbana-Champaign	unclear
13	William & Mary	no
15	George Institute of Technology	no
16	The Ohio State University	no
16	University of Georgia	no
18	Purdue University, West Lafayette	no
19	Florida State University	yes
19	Rutgers University, New Brunswick	could not be determined
19	University of Maryland, College Park	no
19	University of Washington	no
23	University of Minnesota, Twin Cities	no
23	University of Pittsburgh	no
23	Virginia Tech	no
26	Texas A&M University	no
26	University of Connecticut	no
26	University of Massachusetts, Amherst	no
29	Indiana University, Bloomington	no
29	North Carolina State University	no
31	Clemson University	no
31	Michigan State University	no
31	Stony Brook University, SUNY	no
31	The Pennsylvania State University	no
35	Binghamton University, SUNY	no
35	University of California, Santa Cruz	no
35	University of Iowa	could not be determined

Public universities:  $20 + 35 - 5$  (overlap)  $- 3$  (no data) = 47

Private universities: 16

FSU is the only university out of 63 researched universities, and the only one determined in the Top 35 Public Universities, with a university-wide foreign language requirement for the MA.

# Graduate Policy Committee

- 1) Propose updating one part of the Graduate Bulletin (“Clearance for Degrees” Section) related to Manuscript Clearance.
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## Update to Graduate Bulletin Related to Manuscript Clearance

Clearance for Degrees (Graduate Bulletin Page 109)

[...]

All theses, dissertations, and treatises must be electronically submitted to The Graduate School via the ProQuest ETD Administrator Website; hard copies or submissions via e-mail or any other electronic method will not be accepted. Students should submit their manuscript to The Graduate School at the same time that the manuscript is submitted to the committee prior to the defense (but no later than the pre-defense manuscript submission deadline in the semester of intended graduation). This initial submission is reviewed by the Manuscript Clearance Advisor, who then provides the student with a reviewed copy of the manuscript that shows formatting corrections to be made before submitting the post-defense version of the manuscript. After the defense, students submit the final content-approved version of their manuscript, incorporating changes requested by their committee as well as those requested by the Manuscript Clearance Advisor. Students not meeting these deadlines will be considered graduates of the following semester. **If an extenuating circumstance arises, in which a thesis, treatise or dissertation student requires a non-substantive edit to be made to the formatting of their post-defense manuscript (prior to the final manuscript clearance deadline) and they are unable to make the edit on their own, then an Exception Request can be submitted by the student to The Graduate School for consideration. If the Exception Request is approved, the Manuscript Clearance Advisor will be permitted to make the minor edit as specified by the student to the manuscript for the student.**

[...]

### **Edit Explanation:**

The Graduate School would like to add some flexibility in the Graduate Bulletin, if an extenuating circumstance arises, for our Manuscript Clearance Advisors be able to make minor, clerical edits to the post-defense manuscript on behalf of the student. For example, The Graduate School has experienced some cases in which the students are finalizing the formatting of their manuscript at the very end of the semester (not content-related) and missed a capitalized letter in a heading, have a spacing issue in the table of contents, messed up a page

number, or missed a period in a sentence, etc. but they are traveling, had a serious accident, or a family emergency and cannot make the edit on their own prior to the final manuscript clearance deadline. For these exceptional circumstances, The Graduate School would like the flexibility to make the edit on behalf of the student (if the student gives The Graduate School permission to do so) in order to prevent any delays in manuscript clearance. Again, such requests would only be for extenuating circumstances, they would need to be approved as an exception and be purely a formatting alteration, the student would need to give The Graduate School permission to make the edit, and the edit would need to be minor and non-substantive.

## Recommendations by the Policy/Procedures Sub-Committee

(Chair: Ulla Bunz; The overall Course Approval Review Committee was formed by Janet Kistner and led by Jennifer Buchanan)

**Presented by:** Ulla Bunz (Senator, School of Communication, CCI)

### Recommendations to the Faculty Senate

(continued from February 2023 meeting)

#### Recommendation 2:

Appointing two people to leadership positions for the University Curriculum Committee (UCC) by changing the Faculty Senate by-laws language as indicated below

#### Pertinent section from the Faculty Senate by-laws:

University Curriculum Committee

The Curriculum Committee shall consider curricular policies and procedures at both the undergraduate and graduate levels. The Committee shall consist of twelve faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Vice President for Faculty Development and Advancement, or their designee, shall be a non-voting ex-officio member.

The Committee shall annually elect its chairperson from the faculty representatives.

#### Suggested changes:

University Curriculum Committee

The Curriculum Committee shall consider curricular policies and procedures at both the undergraduate and graduate levels. The Committee shall consist of twelve faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Vice President for Faculty Development and Advancement, or their designee, shall be a non-voting ex-officio member.

The Committee shall annually elect **two leaders** from the faculty representatives **who will create a working document regarding their division of labor**.

#### Explanation/Justification:

While the current by-laws don't prevent appointing a second leadership position, the Policy/Procedures sub-committee doesn't want such an appointment to be optional for two main reasons. First, FSU's growth has resulted in a workload that is unreasonable for a single UCC chair; and second, the university needs continuity in leadership that cannot occur when a single chair is sick, has a personal crisis, or resigns. The other leadership position can

temporarily assume at least some of the duties of the vacant position until a replacement is found so that the absence of a single person doesn't bring academic affairs all across the university to a grinding halt. There are multiple ways of dividing up the UCC chair's responsibility that are logical and feasible and they can be decided on by the two people themselves. An additional advantage of shared leadership may be easier recruiting. It is possible that people are more willing to assume a leadership role when they know responsibilities are shared.