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**MINUTES  
FACULTY SENATE MEETING  
NOVEMBER 17, 2004  
DODD HALL AUDITORIUM  
3:35 P.M.**

**I. Regular Session**

The regular session of the 2004-05 Faculty Senate was held on Wednesday, November 17, 2004. Steering committee vice-chair Jim Cobbe presided in the absence of the Senate President.

**The following members attended the Senate meeting:**

**N. Abell, J. Ahlquist, M. Allen, A. Arnold, R. Atkinson, T. Baker, G. Bates, C. Beeler, S. Blumsack, M. Bonn, B. Bower, J. Bowers, F. Bunea, D. Clendinning, J. Clendinning, P. Coats, J. Cobbe, R. Coleman, C. Connerly, M. Cooper, D. Corbin, J. Dodge, L. Edwards, L. Epstein, R. Fichter, S. Fiorito, L. Flynn, J. Geringer, P. Gielisse, C. Greek, N. Greenbaum, M. Guy, H. Hawkins, L. Hawkes, E. Hilinski, C. Hofacker, D. Houle, D. Jordan, W. Leparulo, S. Lewis, N. Mazza, D. Moore, P. Orr, S. Palanki, A. Payer, J. Peterson, S. Pfeiffer, P. Rikvold, D. Schlagenhauf, D. Seaton, M. Seidenfeld, S. Southerland, K. Stoddard, Jeanette Taylor, John Taylor, N. Thagard, G. Tyson, E. Walker, C. Ward, J. Whyte, K. Yang, M. Young.**

**The following members were absent. Alternates are listed in parenthesis:**

**V. R-Auzenne, J. Baker, C. Barrilleaux, A. Boutin, M. Childs, S. Carroll, T. Crisp, C. Darling, F. Davis, L. Dehaven-Smith, J. Dexter, P. Doan, R. Glueckauf, J. Grant, , D. Gussak, V. Hagopian, T. Hart, R. Herrera, , A. Kalbian (**K. Erndl**), B. Kemker, D. Kuhn (**J. Fiorito**), W. Landing (**D. Nowacek**), S. Losh, V. MacDonald, E. Madden, C. Madsen, T. Matherly, R. Navarro, D. Odita, D. Peterson, D. Pompper, D. Rice, A. Sang, S. Sirmans, J. Standley, Q. Wang, B. Warf, J. Wulff, K Yang (**B. Berg**).**

**II. Approval of the Minutes**

The minutes of the October 20 meeting were approved as distributed.

### III. Approval of the Agenda

The amended agenda was approved as with two changes:

- a. President Wetherell's remarks will be moved up in the agenda. He will speak before the report of the Steering Committee.
- b. The Speaker of COGS will be recognized under University Welfare.

### IV. Report of the Steering Committee, J. Cobbe

Since the last Senate Meeting, the steering committee has met three times, in addition to our regular monthly meeting with President T.K. Wetherell and Provost Larry Abele.

In our meeting with the Provost and President, we discussed the continuing ambiguities concerning governance of the Universities, the difficulties that produces, and the possibilities of clarification via legislation next year. We also discussed President Wetherell's new ideas concerning block tuition as an annual contract rather than a semester-by-semester block, to which he just referred, and also possible organizational changes in the administration to which he also just referred. We were informed that the new classroom building is still on track, and has a planned opening date of August 2006; and that the FSU Foundation will move out of the University Center to Innovation Park.

On contract negotiations, the President believes they are now making substantive progress, and he hopes that they will be complete in time for the contract to be on the January Board of Trustees agenda. Provost Abele also told us that CSIT, the School of Computational Science and Information Technology, is in a transition stage, and more precise proposals for its future should be forthcoming soon.

Earlier, we had made a recommendation on appropriate criteria for future awards of Distinguished Service Professorships.

On your behalf, I at the Chair's invitation briefly addressed the Board of Trustees meeting earlier this month, and quoted from the penultimate paragraph of Dr Abele's October 14 memo to Chancellor Austin on the subject of the Strategic Plan, which the Trustees were asked to, and did, approve, viz.

*"To reach our goal to become a top ranked public research university, FSU will need to reduce class sizes, add additional faculty, attain competitive faculty salaries, increase graduate student support, and replace technology at a level to retain state of the art equipment," telling the Trustees that the Faculty very strongly agree that the University needs to do those things to attain its goal of "becom[ing] a top ranked public research university."*

We have also suggested that the Chair of the Senate CIRC, Computer and Information Resources Committee, should represent the Senate on the new steering committee for University information technology issues being established by Larry Conrad; and approved a replacement for a member of the GPC who wishes to resign. We received a suggestion from a faculty member that some action should be taken with respect to the decline in civility and student behavior on campus and in class. We did not agree that a new committee or task force was required, but we did agree that there is a real issue with respect to student behavior toward female instructors and occasional displays of religious intolerance, and these issues are appropriately referred to the existing Senate Professional Relations and Welfare Committee.

Three members of the steering committee have met with three representatives of the Student Senate to discuss differences between the two bodies on the new academic honor policy as a conference committee. The student senate had amended the proposed code to omit multiple submissions as a violation, and omit the temporary XF grade as a possible sanction for students found guilty of violations. We stressed to the students that we felt very strongly that unauthorized multiple submission should remain an explicit violation, and proposed new wording for that clause. We also urged reconsideration of the XF penalty, pointing out that it was introduced as an intermediate penalty between probation and suspension, and in our view without it there would be more suspensions. The students are taking the new wording on unauthorized multiple submissions back to the Student Senate to see if they will accept it. The conference committee will meet again later this month.

The proposed new wording is, in the list of academic honor policy violations:

Unauthorized Multiple Submission: Submitting, more than once without authorization, the same academic work (including oral reports) for credit. Typical examples include: Submitting the same piece of work for credit in two courses without instructor permission. The expectation is that assignments will represent new work unless otherwise specified by the instructor.

Your negotiators felt that it was important to include this as a violation, because misrepresenting an existing product as new work is, in our view, so clearly academic dishonesty. It would be helpful to have a sense of the Senate on whether we are correctly reflecting its view in taking this position, so I would like to ask for a straw poll. If the students reject this wording, will the Faculty Senate be willing to accept an academic honor policy that does not specify unauthorized multiple submissions as a violation? A vote of yes will mean that we would accept the policy without the unauthorized multiple submission clause, no will mean we would not.

**After some discussion, a straw poll was taken and it was determined that the Faculty Senate would not accept a policy without the unauthorized submission clause.**

## V. Reports of Standing Committees

### a. Undergraduate Policy Committee, S. Lewis

The Undergraduate Policy Committee convened last week for its regularly scheduled meeting.

We reviewed the syllabi for several courses that have been proposed for various types of liberal studies credit. In particular, approval was recommended for the following courses:

- JPT 3391: Japanese Film and Culture for credit in the category of Liberal Studies Area IV: Humanities/Fine Arts
- THE 3214: World Theatre History II credit in the category of Liberal Studies Area IV: Humanities/Fine Arts and
- ANT 2100/ANT 2100L: Introduction to Archaeology and the Introduction to Archeology Lab for credit in the category of Liberal Studies Area V: Natural Sciences

The syllabi for these courses were mailed to you prior to this meeting. At this time, on behalf of the Undergraduate Policy Committee, I move that these courses be approved as recommended.

**After a few clarifications, all four courses were approved for Liberal Studies credit.**

### b. Distance Learning Committee, C. Greek

Since April 2002, there has been a policy in place that the Distance Learning Committee would do an initial approval on Undergraduate Distance Learning degree programs that fell under certain criteria. There were two criteria: 1) if the program allowed students to complete that degree at FSU entirely via distance learning without having to take a campus course, which would be satisfied by taking 30 hours, we wanted to approve that program and 2) if more than half of the last 60 hours can be taken by distance learning that the committee would need to be approved.

The question we faced is that a department had converted a number of its courses to distance learning. This was part of a consortium of departments that were creating a interdisciplinary degree program that had approval. All of the courses that had been created had already been approved. The department wanted to know if any additional information was needed to set up this distance learning degree. We discussed this and as a committee we agreed to not to create these kind of exceptions to make sure they were planned well. We are asking the department provide us with a five year plan.

## VI. Old Business

There were no items of old business.

## VII. New Business

- a. Revising of Faculty Senate Bylaws, M. Young

These amendments (Addendum 1) came up in the discussion in revising the Faculty Handbook that will be ready sometime early in the Spring Semester. In this process we discovered a few things that need to be cleared up. This is being presented today will be voted on in the December meeting.

## VIII. University Welfare

- a. Speaker of the Congress of Graduate Students (COGS), D. Nastri

COGS is the University's official recognized body of all post-baccalaureate, masters and specialists students at Florida State University. I came to the Senate a year ago and posed the question to the chair of having graduate students on the Faculty Senate. I was told at that time that it was against the Constitution and it was something that could not be done.

I undertook a study during the past year and found that over 90% of 45 peer institutions across the country have students in the general assembly of their Faculty Senate. We do not. Over 80% of those studies have students with the right to vote on the Faculty Senate. We do not. The majority of the 45 peer institutions studied have students on their executive committees and their leadership. We do not. Illinois State University guarantees that the vice-chair of the Senate be a student. Obviously I am not pressing for that direction. This is how dramatic the deviation is. We did make this presentation to the Graduate Policy Committee and only one or two faculty members voted against supporting this.

This is a concern and I understand why the leadership reacted as they did a year ago. With that in hand, I think it's something that we need to consider. I prepared changes to the by-laws and the constitution for your review. I will be happy to discuss these changes with any member of the Senate.

**A motion was introduced and seconded to broaden the charge of the steering committee to study the issue of students and to report back to the Faculty Senate. A motion was made to amend the amendment to include non-tenured track faculty who are not members of the**

**Faculty Senate. The amendment to the motion passed. A motion was introduced to include all members of the University Community. The motion failed due to a lack of a second.**

**A motion was introduced and seconded to instruct the chair to no longer recognize non-members. The motion failed.**

**The original motion passed.**

b. Updates on Bargaining and Related Matters, J. Fiorito

I thank Vice President Cobbe for granting time to provide an update regarding progress toward our first-ever local FSU faculty contract.

Much of what I said last month here still applies. I encourage you to review the Senate minutes on collective bargaining if you have not already done so.

Since last month's Senate, our bargaining teams have met four times, although two of these meetings were fairly short. Scheduling meeting time continues to be a problem, especially for the Administration/Board of Trustees team. I would emphasize again that I don't question the dedication or the efforts of the Administration team members, but I do question whether the highest levels of FSU Administration leadership are as committed as they can be to reaching a timely agreement. It's one thing to say you hope to have a contract signed in time for the January Board of Trustees meeting, as we heard President Wetherell say today, but it took the Admin./BOT team nearly five months to respond to our salary proposal.

We have reached tentative agreement on one additional article, bringing the total to 15 out of 32 articles in the previous agreement. By the way, the Florida First Circuit Court of Appeal on November 8th finally heard UFF's appeal of the Public Employees Relations Commission's 2 to 1 ruling to the effect that the previous UFF statewide certification and the previous statewide agreement imposed no obligations on the Board of Trustees. Regardless of what happens in current negotiations, the ultimate disposition of that case, known as the "status quo" or "successorship" case, involves some important principles, and may have some very important practical impacts at FSU as well.

But back to current bargaining efforts. Perhaps more important than the fact that we've reached tentative agreement on one more article is that both sides have agreed to a plan to expedite our progress. This plan, first proposed by the UFF-FSU faculty team last December, calls for making minimal changes to certain articles from the previous agreement, deferring more extensive revision of those to a future date, and allowing us to put a

new contract in place sooner, albeit with some of it being essentially “old contract.” As part of that plan, the teams’ current efforts are focused on articles that are regarded as the highest priority for immediate attention, including appointments, promotion, and tenure.

We will focus on salary later. However, I do want to mention that a Memorandum of Understanding (M.O.U.) was agreed upon allowing the legislated \$1000 bonuses to be paid in a timely manner, early next month. Among the small but important details addressed, our faculty team made sure that those on 9-month contracts are not considered “part time” and thus deserving of a lesser bonus, as happened last year with some raises.

Are there any questions or comments?

Thank you.

**IX. Announcements by Deans and other administrative officers**

a. Incomplete Grades, A. Rowe

As we approach the end of the semester I am reminding you about incomplete grades. Incomplete grades should only be reported in exceptional cases where the student has failed to complete a well-defined part of the course but was passing the course up until the time he or she failed to complete certain work. Incompletes should never be given if the student did not participate in the course or attend the class consistently. The decision to give an incomplete is always at the discretion of the faculty member but there has been somewhat of a proliferation of incompletes.

**X. Announcements by the Provost**

Provost Abele was unable to attend today’s meeting.

**XI. Announcements by the President**

President Wetherell thanks the Senate for the time. The president just left the medical school and they have written a preliminary accreditation report. We have 6 commendations and no negative comments and 5 things they are continuing to monitor. We have one of the best accrediting reports of any medical school that exists. We ranked 3 in percentage of minority and we have yet to graduate our first class. We built the facility at \$178 a square foot.

We will be in Atlanta on the 15<sup>th</sup> of December for a final report on SACS and every indication there is that it will come out very good. There are 2 other institutions in Florida that are staring SACS and have asked to use our software.

We expect to have a significant announcement regarding graduate fellowships at the January Board of Trustees meeting.

We are looking at some reorganization with the Provost. He has a number of people reporting to him and we want to get him into the policy decision making rather than the day to day decision making. We expect to be challenged by the Board of Governors on the issue of governance concerning who approves our budget, etc. We need the Provost at the meetings regarding these issues.

We have had a good quarter regarding fundraising which will be put toward graduate assistanceships and fellowships.

If you haven't gotten your Tim McGraw tickets there are about 200 left. We are looking at about a \$1.2 million gross for the concert.

We are batching enrollment. By January 1 enrollment will be set. The summer school class will be a much stronger class. Our CARE students will still be here.

We are moving more toward a flat rate for tuition. In our proposal we would charge \$4000 for 30 hours and allow the student to take the hours over fall, spring and summer. It would eliminate over enrollment penalty. We will give families the option to pay a 10% premium so they can lock in the tuition for four years.

We will close down at the close of business on the 23<sup>rd</sup> and reopen on January 3.

## **XII. Adjournment**

The meeting adjourned at 4:51 p.m.

Melissa Crawford  
Secretary to the Faculty



Proposed Amendment to the Faculty Senate Bylaws:

To Amend Section F, Standing Committees, as follows:

1. Amend sub-section 4, Elections Committee, by adding the following paragraph as the second paragraph in that sub-section:

At the April meeting, the Elections Committee shall prepare the ballots and conduct the election of the Senate President and the Steering Committee. In addition, the Elections Committee shall prepare the ballots for the Professional Relations and Welfare Committee and the Grievance Committee and circulate them to all members of the General Faculty, allowing two weeks for the return of ballots. A majority vote shall be required for election.

*in March*

2. Eliminate the current sub-section 13, Elections, and re-number subsequent sub-sections.
3. Re-order all Standing Committees so that they are in alphabetical order, with the caveat that sub-sections 17, 18, and 19 shall remain in those positions. Any Standing Committees that are created in the future shall be inserted in the appropriate position and subsequent sub-sections re-numbered accordingly.

Current Sub-section 4, if amended, will read as follows:

4. Elections Committee

The Elections Committee shall conduct Senate and University elections involving faculty. The Committee shall consist of three Senators appointed annually by the Steering Committee, with the advice and consent of the Senate; each appointee shall come from a different college or school.

At the April meeting, the Elections Committee shall prepare the ballots and conduct the election of the Senate President and the Steering Committee. In addition, the Elections Committee shall prepare the ballots for the Professional Relations and Welfare Committee and the Grievance Committee and circulate them to all members of the General Faculty, allowing two weeks for the return of ballots. A majority vote shall be required for election.

*in March*

The chairperson shall be appointed by the Steering Committee.