



FLORIDA STATE UNIVERSITY
FACULTY SENATE

MINUTES
FACULTY SENATE MEETING
OCTOBER 21, 2015
DODD HALL AUDITORIUM
3:35 P.M.

I. Regular Session

The regular session of the 2015-16 Faculty Senate was held on Wednesday, October 21, 2015. Faculty Senate President Susan Fiorito presided.

The following members attended the Senate meeting:

T. Adams, S. Aggarwal, A. Askew, B. Berg, B. Birmingham, M. Blaber, J. Broome, K. Brummel-Smith, M. Buchler, E. Chicken, R. Coleman, J. Cogle, B. Cox, M. Cui, J. Dawkins, V. DeBrunner, K. Erndl, J. Fadool, B. Fennema, J. Fiorito, S. Fiorito, H. Flynn, R. Gainsford, J. Geringer, T. Graban, M. Gross, K. Harper, J. Hellweg, E. Hilinski, K. Hires, K. Howard, L. Jakubowski, T. Keller, J. Kesten, E. Kim, S. Lewis, S. Losh, C. Marzen, K. McGinnis, M. Mesterton-Gibbons, U. Meyer-Base, D. Moore, P. Osteen, I. Padavic, E. Peters, V. Richard Auzenne, N. Rogers, D. Rohlinger, P. Rutkovsky, K. Salata, D. Slice, J. Standley, L. Stepina, M. Stewart, S. Stults, U. Sypher, J. Telotte, G. Tyson, S. Valisa, D. Von Glahn, E. Walker.

The following members were absent. Alternates are listed in parenthesis:

A. Abichou, J. Adams, M. Akiba, E. Aldrovandi, E. Alvarez, H. Bass, K. Bearor (**L. Jones**), C. Bolaños, J. Clark (**S. Slaveva-Griffin**), A. Clarke, A. Darabi, P. Doan, A. Figueroa, J. Gabriel, K. Goldsby, C. Hofacker, M. Horner (**X. Yang**), D. Humphrey, S. Johnson, A. Kercheval, W. Landing, J. Larson, C. Madsen, T. Mariano, J. McNulty, R. Morris, O. Okoli, R. Rodenberg, V. Salters, J. Schwenkler, O. Steinbock, N. Stoltzfus, O. Vafek, Col. M. Vanwert (**D. Halleran**), C. Weissert, W. Weissert, D. Wilke, W. Wise, C. Wood, K. Yang, T. Zuehlke.

II. Approval of the Minutes

The minutes of the September 16, 2015 meeting were approved as distributed.

III. Approval of the Agenda

The agenda was approved as distributed.

IV. Report of the Steering Committee, Todd Adams

Since the September 2015 Senate meeting, the Steering Committee has met six times. We have had meetings with the President, Interim Provost, Interim Vice President for Faculty Development and Advancement, General Council, Associate Dean for Undergraduate Studies, and our new Title IX Director. In addition, members of the Steering

Committee represented the faculty at the Board of Trustees meeting, the Advisory Council of Faculty Senates (ACFS) annual workshop, and the strategic planning forums for faculty and staff.

Discussions about the Liberal Studies program are ongoing. It was agreed with the Dean of Undergraduate Studies that since implementation of the Liberal Studies program began last academic year, this would be the 2nd year of the three year program. Therefore the next year will be spent evaluating the program with suggestions for improvements to be made next academic year. A revised Liberal Studies committee will be discussed later in this meeting.

We discussed legislative priorities with the President. Kathleen Daly will come to the December Faculty Senate meeting to discuss legislative priorities with us. We agreed that in lieu of the poorly attended, yearly State of the University report from the President, he would use part of a Faculty Senate meeting to keep the faculty informed. This is in addition to the new newsletter that was started this year. The President also discussed the new funds being provided to the library for journal subscriptions and renovations.

The Advisory Council of Faculty Senates met in Orlando. In addition to discussing numerous issues within the SUS, the council passed a resolution opposing legislation allowing guns on campus.

V. Reports of Standing Committees

a. Liberal Studies Coordinating Committee, Annette Schwabe

See **addendum 1** for Dr. Schwabe's presentation.

Sypher: My name is Ulla Sypher from the College of Communication and Information. I've been trying to encourage my colleagues to submit upper division writing courses and two of them just this past week have contacted me and said, "Oh, no we heard that the requirements are going to change, and so we will not be bothering to put anything forward since it will be wasted effort anyway." So I wanted to ask from the horse's mouth, so to speak, is that a true rumor or what's going on?

Schwabe: It's a rumor. We haven't decided anything concrete. And again I don't want to do that thing singlehandedly. It's going to take committee input and committee thought about that. Thank you for asking that question. It's important to dispel myths too. The state requires us to have four undergraduate writing courses. We have those available, but the upper division writing will help people bring all of that together in there—

Sypher: So those criteria won't change? They will be what they are right now for getting upper division writing courses approved?

Schwabe: Fundamentally. The spirit of the competencies or requirements will remain the same. You can see from the data that we have 16 of those courses. We also need those to be developed. But I'm a little more concerned right now in these first couple of months about e-series. And I thought communication actually had five or six. Yah. That's what I thought.

Sypher: Five. But not enough for all our majors yet.

Schwabe. Right. Right. But it's actually a large number compared to everyone else.

Fiorito: Any other questions on the first part of what Annette presented? Thank you very much for that update. Please share that one page flyer with faculty in your department because it's very important because I know there are a lot of questions about what's going on with liberal studies. And I know Annette is great at communicating, and we'll get back to you if you have any questions. But that one page flyer really does tell us where we were, where we are now, and where she wants to go. So, thank you. Do you want to introduce the next part?

Schwabe: I can just touch on the highlights for a second. Basically there are three substantive changes that I'm requesting for that section of the bylaws (**see addendum 2**).

Fiorito: Everyone should have gotten a handout showing how the bylaws are being suggested. According to our bylaws of the Faculty Senate, it's introduced at one meeting and then we vote on it the very next meeting. So we will not be voting on the bylaws changes for the Liberal Arts Coordinating Committee this time. We will be voting next meeting in November. Do you want to mention about the changes?

Schwabe: Ok. Thanks. There's one paragraph near the beginning that I think originally was intended to establish a division of labor for reviewing and approving courses between the UPC, UCC, and new liberal studies. So I don't think that is required now. We would like to increase the committee size from seven to nine. Partly because we are required to have a member of the UPC, UCC, and Honors Policy Committee and we want good representation of disciplines across campus. So in order to get that we'd like to have nine members instead of seven. We'd like to increase the term length from two to three years. That's consistent with all the other Faculty Senate committees, and I think especially since we are in a great transition it would be nice to have that extra time – that extra year – to have a stable committee where we can really sink our teeth in to the planning. Last, we'd like to remove the requirement for having a member of the GPC. I think again that is a legacy of people not knowing what the downstream implications would be, but I think that is pretty well established now. Questions about that?

Fiorito: Again, Annette will be establishing some ad hoc committees that don't have to be approved by the Faculty Senate. So you may be asked to be on one of these ad hoc committees that will really help us to move forward this year with our liberal studies program. Thank you for all your hard work.

b. Library Committee, Alysia Roehrig

See addendum 3 for Alysia Roehrig and Dean Julia Zimmerman's presentation.

Tyson: One quick question. It's about how easy or hard it is for students to download those articles. I guess I'm on both sides of this question. I want it to be easy, but I don't want them to start downloading the entire journal because it's easy and no one else is involved in it.

Roehrig: So basically what happens is we have the cost of what they charge the libraries. And then we look at the usage statistics – that’s what we were looking at when we were trying to decide what the plan was for what to cancel – and how many times things were actually downloaded in reality and we divided that and we discovered that it ended up being \$9 per download.

Tyson: I’m just worried about a student not realizing it costs a lot of money and just saying because it’s easy I’m going to download three thousand articles.

Birmingham: Bridgett Birmingham, University Libraries. The cost we pay is the cost we pay, so we have unlimited access. If more people access it, it goes down. So it’s not based on [inaudible talk].

Roehrig: The issue is the more people that use it, the cost per click goes down. The companies are going to come back and say, “We need to charge you more then.” So that’s the flip side of that as well. I saw a hand up towards the front.

Man: That was my question. What was the \$9 – was it a fixed fee or—

Roehrig: No, that’s just how it divides out based on how many times people have clicked.

Man: I was surprised by the fact that there are some universities that have these incredibly good deals. Is it possible that the university system as a whole would have a contract with these publishers rather than each individual university has a negotiation?

Roehrig: It is a big deal. Consortium is a battle. It is one big deal through the universities in Florida with them, but because it is so unequal and other universities don’t want to give up there really nice lower rate, we can’t convince them to change that. So that’s why we need to get the BOG to address this issue so that we can get someone higher up to fix it.

Man: Because they will eventually start suppressing them too. If we were renegotiating as a giant purchaser, we’d have a lot more leverage.

Roehrig: Right. That’s a good point. It’s hard to negotiation with them as a big consortium package because the other libraries don’t want to give up their good deal. Am I getting that right?

Birmingham: The negotiation we need to make is not with Springer. It’s with the other universities. So we are in a big deal, but we are the only ones not getting a good deal. We need everyone else in the group [inaudible].

Roehrig: The bylaws. **(See addendum 4.)** So you all should have this in your packets – the bylaws change. We have approved this in the Library Committee earlier in the year but it never made it through here due to very minor changes that you can see here. The Claude Pepper Library is not actually an independent library so they don’t have a director, per se, that could sit on the panel. And then Gloria Colvin, who heads up Scholars Commons as I mentioned on one of these slides, is a very

valuable person to have on there to work with us. We wanted to make sure she was included. I guess we're voting on this. No?

Fiorito: No. But there are questions.

Man: So if the Pepper Center part of the sociology library or what?

Roehrig: I actually don't know.

Birmingham: Claude Pepper is part of the University Libraries so Strozier, Dirac, Engineering [inaudible].

Man: Correct me if I'm wrong but where it says the head of the Scholars Commons—

Roehrig: That's Gloria Colvin. [inaudible talking]. Oh, just a typo. We'll correct that.

Fiorito: Any other questions? As with the other bylaws change, we'll vote on this in November. We'll make that correction. And if there are no more comments . . . Thank you very much. And we hope you'll continue to bring us updates as you find out what's going on.

c. Undergraduate Policy Committee, Eric Chicken
i. University Policy on Physical Education Credit Limits (See addendum 5.)

There are two things we want to talk about. One is just for information but the second one we would like to bring to vote and that's the physical education credit limit. So you should have, as everyone else before me said, received one of these. So if you didn't see one, follow along with me. You should be looking right here. So, in particular, this was generated by a student who got a double degree – two bachelor's degree. The current policy says you can have no more than two P.E. credits per degree. She said, well I'm getting two degrees so I can have two per degree – four total. That was decided that was ok for someone getting two degrees, but then the UPC talked I over and we don't know why there is a limit anyway on the number of credits of physical education a student can take. For example, UF has no restriction. UCF does not have a restriction to how many physical education classes students can take. USF has restrictions by college; some colleges don't restrict and some colleges do. So the UPC took a look at it. This comes up under undergraduate requirements for degree. Number 6 here: successful completion of a minimum of 120 unduplicated semester hours. And what we want to remove is the text saying only two of them can be in physical education. So the UPC voted to recommend to you that we remove this and have no restriction on physical education for undergraduates. Karen Laughlin tells me that this came about initially because physical education courses at one point were graded. Right now they are just pass/fail. They don't have an impact on anyone's GPA. So a simple change. Removing this text – not having an restriction on how many credits P.E. can count toward on any-

Woman: Hypothetically speaking, how many credits can someone actually take?

Chicken: Well if they wanted to take 200 credits, I don't see a problem with 80 of them being physical education. Hypothetically, it doesn't matter because there is no upper limit.

Woman: So out of a 120, how many are usually general electives like [inaudible]?

Fiorito: Karen has a comment about that. Do you mind?

Karen Laughlin: The limitation right now is that you can get a maximum of sixteen ungraded credits. So that would be the absolute if you took nothing else pass/fail while here.

Chicken: Very good because I was going to make something up. It usually works.

Fiorito: Since this is a motion that is coming in from a standing committee, we don't need a second, but is there, however, any discussion before we vote on this change?

Tyson: I'd like to know how this impacts some of our easiest majors. If you take a look at where people are getting 120-hour degrees, is it possible to make a significant number of sixteen total uncredited? Are there any others that are credited as well? How would it impact the easiest majors?

Chicken: Well these are physical education activity courses. We're talking about bowling, watching TV – whatever else they have. So they can take other physical education courses that are graded, but those are more academic courses, right? Is that what you're asking?

Tyson: I just want to make sure we are not fundamentally changing some of the degree programs for students who are not here for a particular discipline. They are here for a degree. It's not going to affect computer science courses. If they are taking those, that's more than the 120 requirement. But we have some programs that are easier to get through – more elective driven than others. How is it going to impact those because students are going to find the easiest path?

Fiorito: Well, again, they can only take sixteen hours of ungraded, pass/fail. So, if they want them all to be in physical education, they might be better physically, I don't know. Better bowlers. Better golfers. We might have a champion. Who knows! But I think it does depend on the program. Karen, did you want to say anything about that?

Laughlin: The only other comment I would make that came up in this discussion is that our system doesn't allow us to capture those courses in terms of the advising report. So you do have cases now where students get to

graduation, they've taken four hours of stretch and relaxation, and then oops, they are two hours short of the hours they need to graduate. So then it ends up by being a hurdle just because it didn't really get caught until the grad check. But I guess my answer to your question would be the maximum any student would get would be a student who has sixteen hours of elective in their curriculum could take sixteen hours of physical activity credits. That's basically an extreme case.

Man: So presently they are forbidden from taking additional courses beyond the two credit hours? So if they wanted to enroll in these, then they would be prevented if they wanted to take an exercise type class?

Chicken: They can take more than two credits of that but then they have to have more than 120 overall. Of the 120 that we agree, only 2 can be P.E. right now.

Man: As long as they manage their coursework so they don't cross the 130 threshold?

Chicken: You mean over-credits. Yes. And I was going to say to answer Gary's question quick too, obviously some people will do this, right? There will be some students who take sixteen. But what the heck, sixteen credits of bowling? I don't even know how to bowl. I would take bowling. Yah, someone will do it but I don't know how big it is. Major by major, it shouldn't have too much of an effect. If some major feels like if they get a degree based on what we tell them, they may not care what they do in the few remaining credits they have that are not general ed major courses and prerequisites.

Man: Quick question. Does this mean that this proposition is lowering our standards or is not changing the standards? Because if it's lowering the standards then I think it's worth discussing.

Chicken: Lowering the standards of a bachelor's degree?

Man: Right. I mean we may want to talk about that.

Chicken: I don't know that you can actually interpret it as lowering the standards for a degree. It's just allowing more flexibility in the electives.

Woman: For me the key would be, are these courses any meaningfully different than other pass/fail courses? So are physical education courses that much easier than other pass/fail courses. I guess that's the question.

Fiorito: They are not. I took golf. They are not that easy.

Woman: Then that solves that, right?

Woman: Many students do their foreign language pass/fail.

Fiorito: Any other questions, comments? If not, we'll be ready to vote on this. Move for a vote? Yes, sir?

Man: I move for a vote.

The motion passes.

ii. University Readmission Policy (See addendum 6.)

So our second item is information only. It refers to the university readmission policy. This was generated by some issues over the years of students thinking that summer didn't count as time off. So an undergrad student is allowed to have two semesters off before they have to apply for readmission, and they often didn't think summer counts. So they'd be gone for spring and then fall and be surprised that they had to reapply for spring. Again, they just didn't think summer was important. So the undergraduate policy committee considered this and said why don't we just make it three semesters anyway? So if students are going to take spring and then fall off – "I forgot about summer. I never take classes in the summer anyway" – so this would add in summers because any three semesters that you take off in a row automatically includes summer. So this just says, summers don't count if you – or its two terms where summer doesn't count or three terms and summer does count. And we want to just make it three terms including summer. For comparison, the University of Central Florida, they currently say you have to reapply after missing two consecutive terms, not including summer. And University of South Florida says you have to apply for readmission after three terms. So that's what we want to do. And Florida currently is on the same as we are. U of F is two semesters in a row including summers. If you miss two in a row, you must apply for readmission. Now this policy would apply to both undergraduate and graduate students. So this is information only because the Graduate Policy Committee will end up looking at this as well. But the UPC thought it was reasonable to change it from two semesters in a row to three semesters in a row and make sure people are aware that it includes summer. So that is the policy they considered and are happy with. So, again, this is information only. Perhaps by our next Senate meeting we'll be able to discuss it more fully. Or the December one. Do we have a December meeting? We do. Alright. Are there questions about this policy?

Man: So do most students take summers off or do they take courses during the summer?

Chicken: Well, I wouldn't say most of them take it off. One of the requirements is that they have nine credits of summer anyway. That's part of the undergrad curriculum. I would imagine they generally do that in one summer. But I don't know. Does anyone know the numbers? How often do students take summer classes? There's 40,000 students in fall and spring. I don't know how many are enrolled in summer. Fifteen thousand? About a third maybe.

Man: So because it's consecutive semesters, you can still take each summer off?

Chicken: Sure. As long as you don't have three consecutive terms in a row off. If they never take summer, they'd be fine other than the nine credit requirement. I never take class in the summer. Other questions? Yes.

Woman: Is this suspected to have any impact on our six-year graduation rate? Or just business as usual?

Chicken: No. I think the only impact this would have is there are less people coming in saying, "You mean I have to reapply?" Students are going to take time off anyway. This will make a difference in how often we have to go through the readmission process.

Fiorito: And Dean Laughlin indicated that it actually might help us to encourage people to come back and graduate.

Tyson: So they can take a physical education course.

Fiorito: So they can take physical education courses. Of course! They need to improve their tennis swing.

Chicken: That's right. Now in the summer, they can take nine physical education courses. Probably die, right? Can you take nine physical education classes? Four running classes, two bowling, three tennis. Anything else? Ok.

d. Graduate Policy Committee, Lee Stepina
i. Provisional Student Policy (See addendum 7.)

This is a revision in the provisional student policy because Dean Marcus had some concerns expressed to her by admissions, Kim Barber and admissions as well as Institutional Research. There were issues with coding, Campus Solutions. There were issues with the way we report provisional students to BOG as well as institutional operation issues. Let me explain real briefly the difference between a provisional student and a conditional student. A conditional student is a student who has a promise of admission if they meet certain conditions set by the department. And a lot of times, a common thing that might happen is that a student might come and not have [-] that meet the university requirement. So they would be a non-degree seeking student. They would not be enrolled but they would take a course as a special student. Like taking the ESL class. On the other hand, provisional students are students who are admitted to the department and are degree-seeking students. International students, as you can see in the first paragraph, are prohibited from being admitted into the provisional category. There were changes made. There were four paragraphs here and oddly enough, university policy has gotten shorter rather than longer. Now there are three. In the first paragraph, basically the thing was to stipulate that a student will be in the provisional category, they will be a provisional student, and they have to meet the conditions that are stipulated by the academic program during the

initial term. So it was made clear there that a student was admitted to the university. A student who is conditional is not admitted to the university. So you can see how this would cause headaches for admissions. In the second paragraph it used to say that a provisional student had to take nine hours, and we felt that for certain situations – for example part-time students. There are a number of doctoral programs, for example Public Administration, programs in education if students are going part-time, and there are online courses. So rather than say that student had to take nine hours in that provisional semester, we require them to meet admission requirements and pass the registrar for graduate level commencement with the load requirements of the program, and the university requirement, must earn at least a 3.0 average. In the third paragraph, it was cleaned up to say that students who fail to meet the departmental conditions will be considered dismissed from the academic program. It's a clarification. Such students can subsequently seek admissions to a different academic program as a degree or non-degree seeking student if they meet the minimum standards for the university required of all graduate students. Provisional graduate students are also subject to retention and dismissal regulations of graduate students. The fourth paragraph that isn't there is replaced by information in number one that says that the student will be admitted to the university as a provisional graduate student. Any questions? Yes, Nancy?

Rogers: Nancy Rogers, College of Music. I have some questions about all the changes in the first paragraph. I want to make sure I understand completely. Provisional graduate students, regardless of whether they meet the university admissions requirements, will all be evaluated at the end of one term - correct?

Stepina: Correct.

Rogers: In that case, I would recommend dropping the first sentence of that second paragraph because when you say a group of graduate students who do meet the requirements have a policy that applies to them, the implication is that the students that don't meet the requirements do not have that policy applied to them. As far as I can tell, that first sentence does not say anything in addition to what is there, so I recommend taking that sentence out and adding a parenthetical reference to graduate student admission policies to the second sentence.

Nancy Marcus: So what that is saying is that they meet the university requirements but the department has set the provisional benchmarks that they have to meet. And so admissions has to go and seek that evaluation to say whether or not [inaudible]. It's only referring to the minimum university admission requirements – both of these sentences. The implication is that they are provisional. They meet the university requirement but the department had proposed other provisional requirements that they needed to meet.

Man: One issue with the first sentence is that it doesn't say by whom one gets evaluated.

Stepina: It says here that a student who doesn't meet the departmental conditions. . .

Fiorito: Since we are supposed to look at this and then vote next time—Since there are some changes and we did not see the document as it was changed which also helps us to figure out what exactly has been changed – even though you did a great job in trying to tell us what was changed – we just didn't get it all. So what we'd like to do, I think, is see the document as it is, to see what changes, maybe take in—Are there any comments that you'd like to give before we present this and vote on it next time? So, Nancy. Can you tell us any other changes you'd like?

Rogers: In addition to the first two sentences that I do not find clear, it's also not clear to me in the middle paragraph whether the provisional graduate students must register exclusively for graduate-level courses or at least one graduate-level course? It's not clear to me exactly what that requirement is.

Stepina: So the fact that in the first paragraph says that a student has to meet all the conditions stipulated by the academic program, under the initial term, that's not sufficient?

Rogers: It's not clear whether the university is saying that it should all be a graduate course load or if we're saying undergraduate courses are ok. [Inaudible talking].

Stepina: I mean that's something that the department would decide.

Fiorito: Then it should say that.

Stepina: So you want to take what's said in the second sentence there and restate that in paragraph two?

Cox: Brad Cox from College of Education. Before we get into the language, I'd like some info on how many of these students there are? Including some idea about why we have provisional graduate students.

Stepina: According to admissions, for spring 2015, we've admitted 29 graduate students provisionally. Out of the 29, only five were admitted depending on pending GRE or GMAT scores. Most of the continuing students are taking six to nine hours and are performing satisfactory. So we're talking about 29 students university-wide that were admitted to that category in the fall or last spring. This is not a huge number of people.

Fiorito: Any other comments that Lee can take back to his committee to make some clarifications of this policy so that we can see – and we would like to see – the original policy with the changes that have been suggested? I think with our other policy changes, it helps us to see that. Any comments?

Woman: [-] from the College of Education. Is there any chance we can see some examples of what these “under certain conditions” are? In other words, I don’t have a clear understanding of who are our provisional students and why they are being admitted provisionally.

Woman: A program has reservations about admitting a student even though they meet the university norms, so they stipulated that they had to take a certain number of courses in that first semester and they needed to get a certain grade. So it’s those kind of things. Sometimes it’s the GRE that wasn’t available and they had to take it in that first semester.

Stepina: And then what we’ve seen in business is that we have people who apply for the MBA who don’t have an undergraduate degree in business. So they have to take some undergraduate work to get their accounting so they have the minimum that allows them to apply to the MBA. And we put conditions on what grades they get and what their GMAT scores are.

Fiorito: Any other comments for Lee and the GPC?

Stepina: Ok, so Nancy you said a provisional grad student who meets minimum university admission requirements and the requirements of the department?

Fiorito: And I think you can work with Nancy on this later if that would be ok. Is that ok? I’m going to cut you off right now. So what I’d like to do is Nancy and Lee can talk together about those changes, and we’ll see that next time. Our time is running short, and I do want to make sure we vote on our next item. Are there any other reports from standing committee that we don’t have listed? Thank you.

VI. Old Business

a. Bylaws Change (Honor’s Committee), Susan Fiorito

Our next item on the agenda is old business. It’s time to vote on the bylaws change for the Honor’s Committee. **(See addendum 8.)** We saw this last meeting. If you would look at that. We have Dean Laughlin here if you have any questions before we vote. We saw this last time. Don Latham presented it to us about some changes they want to see. They want to increase the size from seven to nine. They want to change some of the people on the committee. They want to appoint two undergraduate students. So you can see those changes.

The motion passed.

VII. New Business

There were no items of new business.

VIII. University Welfare**a. Road Scholars, Dennis Moore**

At our Faculty Senate meeting last October I presented a request on behalf of what at the time was the brand new Road Scholars Committee asking for suggestions for colleagues from specific ACC institutions that our committee might invite for the spring of this year. This October [inaudible] I will be sending a “Dear Faculty Senate colleague” email tomorrow reminding you to be at the talk coming up November 6th and reminding you too that in the near future we’ll be circulating the requests like we did last year. First, we’ll circulate a request asking, “Here are the three ACC schools we plan to invite people from next semester, do you have any suggestions of dynamic, potential speakers?”

b. United Faculty of Florida, Irene Padavic

On behalf of the United Faculty of Florida, I’d like to report that we had a constructive meeting with President Thrasher and other administrative personnel last week. President Thrasher has gotten superlative reviews about working well with the union on the market equity raises, and all the negotiated pay increases have been implemented on schedule.

Fiorito: And we’d like to thank the Faculty Union and the administration for a great negotiation. Thank you so much.

See addendum 9 for Matthew Lata’s announcements to the faculty.

c. Michael Buchler

Speaking on behalf of the United Faculty of Florida, at the annual meeting of the FEA (Florida Education Association) this weekend, we voted overwhelmingly in opposition to the Guns on Campus bill. This was a resolution that was raised by Jennifer Proffitt and the wording was very similar to what the FSU Faculty Senate voted on last month.

IX. Announcements by President Thrasher

I want to start out by giving you an update on a tragic accident that happened this morning at the Mag Lab. If you haven’t heard, we had an accident about ten o’clock. It was one of our maintenance folks who was working on a valve. I don’t know exactly all the details, but the valve cap exploded out and killed this individual. We have been out there. We have meet with all the staff – kind of a family type of meeting. We’ve obviously meet with the family. We are doing everything we can to assist them in investigating the incident obviously because it will be looked at by numbers of different sources, OSHA, National Science Foundation, and all that. There was another individual with him who was not hurt seriously, but was standing right next to him when the valve exploded. So Gary Ostrander is out there – been out there all day – working with the staff and other folks that are out there that were impacted by this. We obviously have some counselors and other folks out there assisting in that. It’s a sad situation. The gentleman was 52 years-old, married, had a six year-old child. So our hearts and prayers go out to him and his family. So I wanted you to know that. We will certainly provide updates. Gary is holding a press conference with local press out there

right now. We put out a press release to explain to faculty. It was an accident, I think, clearly. Mechanical or whatever. We'll see where the facts are with this and certainly take whatever necessary actions we need to take to make sure we are protected. So I wanted you to know that. And it's a sad day for us anytime we lose a family member or a family. It's not a good day.

Sally is going to, I think, give you details about the Strategic Plan. Susan, I think, said that I'm going to get to say a lot to you in the December meeting about some of the strategic things we are doing. I'll just bring you up-to-date on some of the searches. I think that is important to all of you. The provost search is on-going and is probably the furthest along. Interviews will be held this weekend with, I think, eight different candidates. As I understand it, the committee will narrow that down and invite some of those candidates back to campus and you will have the opportunity to meet with them and talk with them along with the students and other folks. That will happen pretty quickly. I hope to have the recommendations made by certainly no later than the first of December and some decisions hopefully made before the end of this semester. So that is on-going. Our business school search is going. Dean Rasmussen is heading that up. It is on-going. It is not quite as far along as the provost search. And then I think you all know that Dean Weidner has announced his retirement at the end of this academic year. We are getting a lot of interest in the search committee for that – lawyers who have graduated from the law school as well as faculty and others. And we're going to be putting that search committee together real quickly. The engineering school – as you know – has a joint management council with Florida A&M. One outside member happens to be the chancellor. We are working on a search for that dean's position. We are making progress is the best I can tell you. We'll get there I think, but it's a bit more complicated, I guess, than if we were just doing it just by ourselves.

We've had a good year fundraising. We raised over a \$100 million this past year. We have two or three major gifts that we have out right now. Frankly, if they come in they will be transformational for the university. Some of them are really really important. The legislature as was said, is meeting currently. I know somebody mentioned – I guess Todd – the gun issue. Look, I think I have done just about all I can do. I think – not to toot my own horn but because I believe in it – the most ferocious president of the university system against guns on campus – adamantly opposed to it. But I can tell you that if you have friends around the state – friends that are not necessarily faculty members but wherever – that can write a particular legislator or call them or email them or whatever, I urge you to do that. It's passed all the committees so far except one in the Senate and a couple in the House I guess. So it's moving like it was last year. And if you recall, last year it was held up in the Senate in one particular committee – that's the Senate Judiciary Committee. But if you are interested, Susan, we can get you the names of those committee members and asking if you would mind talking to them or calling them and speaking in a respectful way. Frankly, bottom line, after hearing all the testimony, all the evidence, and all the facts from different folks – from police chiefs who are adamantly opposed to guns on campus, presidents – more guns on campus does not make this campus safer, in my opinion. I've communicated that with everyone that I know and will continue to do so. And we'll see where we are. But I respect your position on that, and I hope you understand that we are doing everything we can and will continue to do that on that issue.

Beyond that, I want to save a few things for December, I guess, when we meet again on a broader basis. I will just tell you that our Foundation Board has meet. Just about every board I know about around here meets just about every month or week or whatever. You guys

have a lot of meetings. That's all I can say. Lots of meetings. I love them. We have our Board of Governors meeting coming up in a couple of weeks. They meet a lot. I don't know if that is a good thing or not, but they meet a lot. The best I can tell, we are doing good. I think the direction of the university – from what I hear from outside from folks who support Florida State University – they are enthusiastic about what you do every single day. Certainly the quality of our students is improving also. Good programs. Good things are happening. And we are going to keep moving in that direction. I just want to thank you for everything you do. I like the quorum. I love that. There is a quorum. Good. And Susan you can just get up here and talk and say, "Hearing no objections, let's move on." There you go. You got it done. That's the way we did it in the legislature – used to be. I don't remember anything about that. Again, if anyone has a question I'd be--. I do have to get back. We have a couple more things at the Mag Lab this afternoon to do before the end of the day. Anybody got-? Yes, sir?

[Inaudible question or comment from Gary Tyson]

I tell everybody it is a start. We talked about it in the interview process. I believed in it. We found the resources to do it, and incrementally it's going to take a couple years to get the gap closed from the standpoint of equity and compression. But we have a good start, and my commitment to you is to continue to work on it. Absolutely. Thank you, all. Good to see you.

X. Announcements by Interim Provost McRorie

It has been a sad day for us with what's happened at the Mag Lab. I don't know if you are aware of how many student deaths we've had this semester – eleven. Eleven student deaths just this fall semester, which is just terrible. Many of them were seniors as well – about to graduate. Those are always sad days when we find out. And there is so much outreach that needs to happen and that is happening in all those situations. So I'm very grateful for everyone who works to help us and works to help people who are grieving get through those terrible times.

The president is right that we think we are on a good path. We are starting the full engagement with our strategic planning committee. The university committee is pretty large and pretty representative of the university as a whole. It will meet again on Friday of next week from twelve to two. You may know that we are utilizing the services of AKA strategy which is a company that specializes in higher education and non-profit strategic planning. They are very effective. We've worked with them in the past. You've probably meet them last spring when they were here to do some basic interviewing and take a look around our campus and so on. They meet with lots of people. They were here in August to meet with lots of people again. And they were here the other week for our Board of Trustees meeting and meet with the whole board. They will be back, like I said, next week. They are coming in on Thursday, midday. Hopefully they will get here without problems. The last flight they had was delayed in Atlanta. None of us know anything about that – our second home, the Atlanta airport. They have the opportunity to meet with other groups of faculty, staff, students, alums, whomever. So I set up a time – I don't know if it will work but it was a time slot we had available for them – so I reserved it from one to two p.m. on Thursday, October 29th. I know that's prime class time, but if you are able to come and talk with the AKA strategists – this is for Faculty Senate. Nancy?

[Inaudible talk].

Let me check. Oh, yah, you're right. Thank you. I'm glad you called me out on that. It's been a bad day. Thursday from 3:30-5 for this group, which is a better time. Three thirty to five for faculty senate members who can make it and would like to come and meet with the AKA strategy team. They will be in 201 Westcott. That's the big conference room on the second floor. So please, if you can make it, try to do so. Even if you have meet with them before or have another opportunity to do so in a different venue, come as faculty senators and let them know what you think the issues are of most importance. One of the things that the strategic plan is designed to do is to provide a vision for the university moving forward. What do we want to be in five years? And what do we need to do to get there? We will be coming up with, through this whole big process, four to six big ideas – not the big ideas from President Barron – but four to six strategic ideas that we need to focus on as an institution. And you're input on that is critical. So, this is not the only time you'll get to see them. They'll be back throughout the rest of this semester and during the early part of the spring semester. Once we have a more fully-fledged draft, that will be distributed widely and we will have town hall meetings and so on to have time for people to respond and give your input and those of your colleagues and students as well with the idea that the strategic plan will be approved by the University Strategic Planning Community and then the Board of Trustees, which is a necessary step by late spring. So we'll be ready to really plan implementation and have measurable goals moving forward on how we are going to meet our vision and how we want to look as an institution and who we want to be as an institution in five years. This is a five year plan. The last plan was ten years, you might recall. I was on that committee. It was dreadful, and I don't know that anything happened except that it got stuck on a shelf for ten years. In the meantime we had a recession so that had something to do with it. This we really want to be a proactive plan that everyone in the university can get behind and that everyone can describe in their own words. So that's the update. Thank you, Nancy, for the time. Three-thirty to five, 201 Westcott, next Thursday – that's October 29th. Any questions for me about anything? Ok, thank you all.

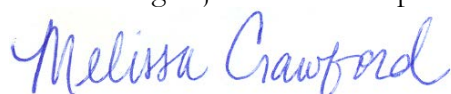
Oh, you may have noticed the Think 15 ads. There was one in the FSView last week on Thursday. We'll have another one on Thursday – tomorrow. These are focused on students – especially young students, lower division in particular – encouraging them, as I talked to you about last time, to take fifteen credits instead of twelve with lots of good reasons why that's an important and good thing to do. So we're working on that and working on communicating in a different way with their parents about that. Thank you.

XI. Announcements by Deans and Other Administrative Officers

There were no announcements by Deans or Other Administrative Officers.

XII. Adjournment

The meeting adjourned at 5:00 p.m.



Melissa Crawford
Faculty Senate Coordinator

To: Florida State University Faculty Senators
From: Annette Schwabe, Associate Dean of Undergraduate Studies and Director of Liberal Studies
Re: Update on the Liberal Studies Program
Date: October 21st, 2015

Over the past decade or so, the FSU Faculty Senate has considered development of a curriculum that would prepare undergraduate students to enter a 21st Century world. A curriculum that fosters the ability to communicate, think critically, plan, and solve problems prepares students for effective and satisfying work in a knowledge-based economy. In addition, a strong and contemporary curriculum will prepare students to participate as informed citizens in an increasingly diverse and global society.

A recent impetus to develop the new Liberal Studies for the 21st Century curriculum at FSU was the passage of two bills by the Florida Legislature in 2013. The first bill changed the statewide requirements for General Education, requiring students to choose five courses from a specified “core” list of courses in five areas (Math, English, Social Science/History, Natural Science, Humanities). Second, the State “Preeminence Bill” allowed FSU to create and require up to twelve hours of courses that could not be taken at any other SUS institution. From the latter was born the E-Series courses, which are unique to FSU and are now a central part of the Liberal Studies for the 21st Century curriculum.

During AY 2013-2015, in an early stage of development, there was a shift in the roles of Faculty Senate committees such that the Liberal Studies committee was tasked with reviews, approvals, and re-approvals of courses in the new Liberal Studies curriculum.

AY 2014-2015 was the first year of the three-year Liberal Studies pilot for implementation of the program. This year ushered in the first course offerings in the new curriculum including honors and regular E-Series courses, and some additional Liberal Studies area courses offered across the disciplines. The English Department developed ENC2135, a rigorous course to teach writing across disciplinary genres, as part of the new Liberal Studies curriculum. It also meets the second course in the State-required English Composition sequence. The new E-series courses and Upper-Division writing courses also meet the State writing requirements.

In this second year of the pilot (AY 2015-2016) newly matriculating FTIC students are required to complete the Liberal Studies for the 21st Century curriculum. This includes 36 hours of Liberal Studies credit in the General Education curriculum, to include two E-series courses, and some new courses required for graduation (Upper-Division Writing, Scholarship-in-Practice, and a 1-credit Natural Science laboratory course). Diversity (X & Y) courses are still required for graduation. In order to adhere to Faculty Senate Bylaws, the Liberal Studies committee structure will be changing. The proposed Coordinating and Policy Committee will provide primary oversight for policies including modifications to the curriculum, student requirements, assessment of student outcomes, and program evaluation.

Table 1. Brief Summary of Approved Liberal Studies 21st Century Courses and Seats

Number of FTIC students who matriculated in SU/FA 15=6,146

APPROVED COURSES	Approved		Pending		Seats	
	Approved	Pending	SU/FA '15	SPR '16	Total	
Total	399	33				
General Education						
E-series	119	3	2607	~3000	5607	
ENC 2135	1	NA	2334	3840	6174	
Other LS General Education	280					
Graduation Requirements*						
Diversity X	73	11				
Diversity Y	59	3				
UD-Writing	16	4				
Scholarship-in-Practice	83	9				
Natural Science Lab (1 credit)	TBD					

*OCCR & Computer Competency under the purview of the UPC

Note: Number of courses through October 5th.

Table 1. summarizes the status of courses at present. Though faculty have developed many great courses, we look forward to assisting instructors and departments in their efforts to develop additional offerings so students can meet their general education and graduation requirements.

In this second pilot year, the focus will be to evaluate how the program is working, for whom, and the feasibility of various components of the program given competing demands for resources. If curriculum changes are made, it will be with the primary objective of sustainability for departments and to assure students have access to necessary courses. Any modification of the curriculum must assure that State curricular requirements are met, including the writing requirement. Besides the six semester hours in English Composition, students must take six hours of coursework requiring demonstration of college-level English language writing skills through multiple assignments. We encourage faculty and departmental input and will work collectively to build a strong curriculum for our undergraduate students. FSU’s many excellent teachers are an essential resource for this program. Thank you.

Liberal Studies Coordinating and Policy Committee

The Liberal Studies Coordinating and Policy Committee shall promote liberal education and provide oversight for the liberal studies program curriculum. ~~Its concerns will include the intellectual climate on campus, the institutional concept of liberal learning, and student and faculty perceptions thereof. It will seek to improve the visibility of the academic achievement of students and of academic honor societies. The committee will work through other standing committees and administrative groups to bring about desirable change in both curriculum and public relations. It will not duplicate the functions of other standing committees. It may make recommendations to those committees as well as to the Senate and will undertake a coordinating role.~~

The Committee shall consist of seven-nine faculty members, appointed by the Steering Committee, who shall serve for staggered twothree-year ~~staggered~~ terms, including one representative each from the Undergraduate Policy, ~~Graduate Policy~~, Honors Program Policy and University Curriculum Committees. The Dean of Undergraduate Studies and Provost and Executive Vice President for Academic Affairs or their designee shall serve as ex-officio members. The Committee may invite to its meetings representatives of administrative offices and others with responsibility for implementing policies that have direct bearing on the Liberal Studies program. The Steering Committee shall appoint the chair annually from among the faculty representatives.

Commented [CM1]: COMMENT FROM ANNETTE SCHWABE: Karen and I would like to delete this. Though it might have been appropriate for establishing a division of labor between committees and to tout the program in the early phases, it does not seem necessary now. Nor is it in keeping with descriptions of other Faculty Senate standing committee.

UNIVERSITY LIBRARIES' BUDGET CRISIS

Updates from Dean of Libraries Julia Zimmerman &
Chair Faculty Senate Library Committee Alysia
Roehrig

SPRINGER UPDATES

- Springer did not accept libraries' offer to purchase whole consortium package with 200k discount.
 - This would still have had FSU paying 3x as much as some other universities.
 - Note we pay \$9 per full text download from Springer compared to \$3 per article from Elsevier!!
 - Going forward with cancelation of Springer package.
- Once new Springer contract for only most used titles is solidified, libraries will
 - provide info to faculty,
 - post info on webpage, and
 - disseminate information on specific titles through liaisons.

SITUATION IS NOT AS DIRE AS WE EXPECTED

- The 1600 Springer titles in 1997-2015 archives will be available.
- According to experience of other universities' libraries, will probably not be a huge ILL load.
 - Rapid ILL promises 24 hour turnaround, often unmediated, sometimes even over weekends.
 - Will lose immediate access to less than 2% of all full text e journal downloads.
- BOG says issue of imbalance between universities re library costs is on their radar.
 - Provost McCrorie is looking into what money the Office of Research claims it is giving to the libraries.
 - Could save \$800k if get a fix to the library consortium deal, and if can get some \$ from Office of Research, the libraries' budget should be in good shape for a couple of years.

WHAT CAN WE DO?

- Spread the word to colleagues and others...
 - Send emails to BOG Chancellor Marshall Criser III, Chancellor@flbog.edu, re the unfair distribution of costs to FSU via FL consortium deal!
 - Email Springer to voice your dismay at their lack of flexibility and rising costs!
 - Working with librarians to develop templates of points to make in emails.
- Learn more about open access during Open Access week.
 - Starting with Introduction to Open Access, Tuesday October 20, 12:00-1:00pm | Strozier Library, Scholars Commons Instruction Room

Proposed version of Faculty Senate Library Committee bylaws

- approved January 2015 by the library committee
- submitted for Faculty Senate consideration October 2015 and vote in November 2015

The Library Committee shall consider University-wide policies on general library operations. Members of this Committee shall be appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. Each college shall have one representative; the Colleges of Education, Business, and Social Sciences and Public Policy shall each have one additional representative; and the College of Arts and Sciences shall have four additional representatives. The Provost and Executive Vice President for Academic Affairs, or his or her designee, the Vice President for Faculty Development and Advancement, or his or her designee, the Dean of University Libraries, and the directors of the ~~Claude Pepper Library, the College of Music Allen Music Library, the College of Law Research Center, the College of Medicine Maguire Medical Library, the Harold Goldstein Library, and the Dirac Science Library,~~ and the head of Scholars Common, shall be non-voting ex-officio members; and membership shall include a graduate student and an undergraduate student from different colleges appointed for a one-year term by the President of Student Government. The Committee shall annually elect its chairperson from the faculty representatives. The Committee will make its recommendations to the Steering Committee which will transmit the recommendations to the Senate for action.

Commented [RA1]: Not independent and no director...cut from the bylaws

Commented [CM2]: Change also to add Gloria Colvin, head of scholars commons and all library liaisons to departments

GENERAL REQUIREMENTS/LIBERAL STUDIES FOR THE 21ST CENTURY

1. Satisfactory completion (a minimum adjusted grade point average of 2.0 on all courses used for liberal studies) of Florida State University's *Liberal Studies for the 21st Century Program*, thirty-six semester hours, as follows:

Quantitative/Logical Thinking: Students must complete a total of six semester hours in this area, of which at least three semester hours must be chosen from the Statewide Core list. Students must earn a "C" or higher in these courses.

English Composition: Students must complete a total of six semester hours in this area, of which three must be chosen from the Statewide Core list (ENC 1101), and three must be drawn from the 2000-level ENC courses at FSU. Students must earn a "C" or higher in these courses.

History/Social Sciences: Students must complete between six and nine semester hours in the combined area of History and Social Sciences of which three semester hours must be chosen from the Statewide Core list. Students must have at least one History and one Social Science course.

Humanities and Cultural Practice/Ethics and Social Responsibility: Students must complete between six and twelve semester hours in the combined area of Humanities/Cultural Practice and Ethics/Social Responsibility, of which at least three semester hours must be chosen from the combined Statewide Core requirement list for Humanities. Students must complete at least one Humanities/Cultural Practice course and one Ethics/Social Responsibility course.

Natural Sciences: Students must complete six semester hours in this area, of which at least three semester hours must be chosen from the Statewide Core requirement list. **Note:** All students must complete at least one laboratory science course as a graduation requirement (see below).

Scholarship in Practice: Prior to graduation, students must complete two courses in this area drawn from two different departments. Students may take Scholarship-in-Practice coursework as part of Liberal Studies, but many will complete one Scholarship-in-Practice course in their own major. Students may complete one of the two courses required in this area by taking an approved course in the "Formative Experience" area. These courses include FSU Study Abroad offerings and select Internships.

E-Series (Engage, Explore, Envision): Students must complete at least two liberal studies courses that, in addition to the relevant area designation, are also designated as E-Series courses. For more details, please see the relevant portions of this chapter below.

2. Satisfactory completion of state and University-wide mandates requiring specific coursework in English Composition and Quantitative/Logical Thinking. Students are expected to demonstrate proficiency in the use of spoken and written English in all of their courses.

3. Satisfactory completion of University-wide graduation requirements as follows:

Diversity Requirement: Students must complete at least one Cross-Cultural Awareness course (X) and one Diversity in Western Culture course (Y).

Laboratory Science Requirement: Students must complete at least one laboratory Science Course.

Oral Communication Requirement: Students must complete at least one course designated as meeting the Oral Communication Requirement.

Computer Competency Requirement: Students must complete at least one course designated as meeting the Computer Competency Requirement.

Upper-Division Writing Requirement: Students must complete at least one course designated as meeting the Upper-Division Writing Requirement.

4. Satisfactory completion of major requirements in a chosen degree program, including additional requirements set by the college offering the degree. The student's degree program will appear on the baccalaureate diploma. If a student satisfies all requirements for two degrees, including admission, prerequisite, core, etc., both degree programs may appear on the diploma. A list of degree programs is available in the "Academic Degree and Certificate Programs" chapter of this *General Bulletin*. Major names are not printed on university diplomas.
5. A minimum adjusted grade point average (GPA) of 2.0 on all coursework taken at Florida State University and an overall 2.0 average on all college-level work attempted.
6. Successful completion of a minimum of one hundred twenty unduplicated semester hours, ~~only two hours of which may be in physical education activity courses.~~
7. Completion of at least forty-five semester hours in courses numbered 3000 and above, thirty of which need to be taken at this University.
8. Completion of the last thirty semester hours and half of the major course semester hours in residence at this University. In cases of emergency, a maximum of six hours of the final thirty semester hours may be completed by correspondence or residence at another accredited senior institution with the approval of the academic dean. College-Level Examination Program (CLEP) credit earned may be applied to the final thirty hour requirement provided that the student has earned at least thirty semester hours credit at Florida State University.

Note: Active-duty service members may complete university academic residency requirements and stated requirements in specific courses of study such as majors, at any time while enrolled. Reservists and National Guardsmen on active duty are covered in the same manner. Please contact your academic advisor and the FSU Student Veterans Center to coordinate active duty residency waivers.

Students who are dropped or deleted from their last or only course by an academic department because of nonattendance the first day of class are cancelled by the Office of the University Registrar. This cancellation is without liability for tuition. A student whose registration is cancelled by the University Registrar must apply for readmission if they have not been enrolled for **two-three** consecutive terms (including Summer term). For the purpose of this policy the cancellation term is considered a term of non-enrollment.

Note: Students who have received some or all of their financial aid prior to the end of drop/add for a term, may be subject to repayment of financial aid if there is a change in their financial aid eligibility. Examples of this may include, but are not limited to, reduction of course load below required levels, cancellation of schedule, failure to meet satisfactory academic progress requirements, and other conditions required to maintain financial aid eligibility.

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CANCELLATION OF STUDENT SCHEDULES FOR NON-PAYMENT OF TUITION AND FEES

In accordance with Florida State University Regulation 6C2R-2.0248, students who do not pay tuition and fees or make arrangements for tuition and fee payment by the published deadline each semester may have their schedules canceled. Students will be notified using their FSU e-mail account concerning outstanding tuition delinquencies and given an opportunity to pay tuition and fees or make arrangements for tuition and fee payment with the Office of Student Business Services prior to cancellation. Students whose schedules are canceled for non-payment of tuition and fees will have their academic progress discontinued for the term in question and will not be able to attend class or receive grades.

CANCELLATION OF STUDENT HEALTH INSURANCE

Selection of the student health insurance places a charge on the student account at Student Business Services. Any cancellation of a student's schedule does not automatically cancel the purchase of student health insurance. The student must contact the Health Compliance Office of University Health Services via e-mail at healthcompliance@fsu.edu to advise of the cancellation of schedule. If the student has attended the first thirty-one calendar days of classes for the term for which coverage was purchased, the student has met the eligibility requirement to retain the coverage through the termination date and the cost of the insurance premium must be paid.

Students leaving the University to enter the military may receive a prorated premium refund. The student must contact the Health Compliance Office of University Health Services via e-mail at healthcompliance@fsu.edu.

REINSTATEMENT OF STUDENT SCHEDULES CANCELED FOR NON-PAYMENT OF TUITION AND FEES

Students whose schedules are canceled for non-payment of tuition and fees may appeal to the University Registrar for reinstatement and continuation of academic progress for the term. A written appeal must be submitted to the University Registrar no later than the end of the seventh week of the Fall and Spring semesters (consult the *Registration Guide* for Summer term deadlines). Prior to a student's appeal being approved, the Office of Student Business Services must verify that payment for the current term has been received or that appropriate arrangements have been made for tuition and fee payment. Students whose schedules are reinstated are subject to a \$100.00 late registration fee and a \$100.00 late payment fee. Check or credit card payments that are returned or refused will negate any tuition payment agreement for the reinstatement of a student's schedule. The University reserves the right to deny reinstatement when a demonstrated pattern of tuition delinquencies over two or more semesters has occurred.

STUDENT CANCELLATION OF SCHEDULE

A student may cancel registration during the first four days of classes for a semester or Summer session by submitting a written request to the Office of the University Registrar, A3900 University Center. Notification may also be sent from the student's official e-mail account to Office of the University Registrar at registrar@admin.fsu.edu. Beyond the fourth day of classes, a student cannot voluntarily cancel registration but must apply for withdrawal from the University. Students who cancel their registration during the official drop/add period are not fee liable for tuition; if tuition has been paid, such students should request a full refund of fees. Students who cancel their registration and are not enrolled for the following term (non-enrollment for **two-three consecutive terms, including Summer term**) must apply for readmission. Students who must drop all classes after the official drop/add period should contact Withdrawal Services, A4300 University Center.

International students who wish to cancel their registration or withdraw from the term must request and receive prior authorization from a Center for Global Engagement advisor.

Note: Students who have received some or all of their financial aid prior to the end of drop/add for a term, may be subject to repayment of financial aid if there is a change in their financial aid eligibility. Examples of this may include, but are not limited to, reduction of course load below required levels, cancellation of schedule, failure to meet satisfactory academic progress requirements, and other conditions required to maintain financial aid eligibility.

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DROP/ADD OR CHANGES OF SCHEDULE

During the first four days of classes, individual courses may be added, dropped, or sections of a course changed. Students are financially liable for all courses appearing on their schedule after the fourth day of classes. To add courses after the first four days of classes may require the academic dean's approval. Courses dropped during this period do not appear on the student's transcript. Courses may be dropped through the seventh week of classes with the exception of mandated college preparatory courses, freshman composition, and courses involved in allegations of academic dishonesty; however, tuition charges remain. Approval by the student's academic dean is required to reduce the academic load below twelve semester hours or increase an academic load above eighteen semester hours (to a maximum of twenty-one semester hours). Dean's approval for an overload or underload must be submitted to the Office of the University Registrar.

REQUIRED PREPARATORY COURSES

Students entering as freshmen who have a score below 480 on the Critical Reading Subtest administered as part of the Scholastic Aptitude Test (SAT), a score below 19 on the English or Reading sub-sections of the Enhanced American College Testing Program examination (ACT), or have failed to pass an on-campus written test will be required to enroll in supplementary instruction for English Composition and/or Reading during their first term of enrollment.

Students entering as freshmen who have a Scholastic Aptitude Test (SAT) mathematics score below 470, an Enhanced ACT mathematics score below 21, or fail to pass an FSU approved math placement test, will be required to enroll in supplementary instruction for mathematics. On the basis of scores on the SAT/ACT mathematics tests and non-passing scores obtained on the FSU approved math placement test, students will be placed in a college preparatory math course. Students must earn a passing grade in their preparatory math coursework before moving on to a Liberal Studies "Quantitative/ Logical Thinking" course.

STOPS TO REGISTRATION

Registration is prevented if all academic and/or administrative requirements have not been fulfilled prior to the term. A stop may be placed on the student record if one or all of the following deficiencies exist: academic dismissal; incomplete admissions documents, fiscal deficiency, or failure to process readmission papers after a withdrawal or after a ~~two~~**three-term absence (including the Summer term)** from the University. Also, failure to meet specific requirements of a University college, school, or department, the Office of Student Rights and Responsibilities, or the Office of Admissions may induce a registration stop.

A stop is placed on all students who have outstanding charges due to the University. Students owing any fees are not permitted to register for classes. The stop is not removed and such students are not permitted to register until the debt is cleared.

Students notified of a stop should contact the notifying office immediately and arrange for removal to be allowed to register for classes, receive official transcripts, and/or receive a diploma.

If students with a stop on their record are allowed to register in error, they are considered illegally enrolled in the University. If the stop is not removed after notification of such an error, the student's registration is subject to cancellation.

UNDERGRADUATE STUDENTS: PERMISSION TO REGISTER FOR GRADUATE COURSES

A student of senior standing or an upper-division honors student may carry graduate courses for undergraduate credit provided the student: (1) has earned either a grade point average (GPA) of 3.0, "B," or better; (2) carries a course load of no more than fifteen semester hours; and (3) has the advance approval of the college dean, the department chair, and the instructor offering the course, prior to registration. Students must have eligibility certified in the Office of the University Registrar before seeking approval of those listed in item three.

Students who wish to receive graduate credit for such coursework must obtain approval of the college dean, the department chair, and the instructor offering the course prior to registration for the graduate course. After approval, up to twelve semester hours may be counted toward a graduate degree at Florida State University, provided the course has not been counted toward a previous degree.

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY–FLORIDA STATE UNIVERSITY INTERINSTITUTIONAL REGISTRATION

A full-time student at one institution may enroll in one or more courses at the other institution under the following conditions:

1. Permission is to be given by the academic dean of the student's home university.
2. Courses taken at the host university should be those normally not offered at the student's home university.
3. Students taking courses at the host university on a satisfactory/unsatisfactory (S/U) basis will be held to the home institution policies regarding the total number of courses allowed on the S/U basis or in a specific degree or major. Students are encouraged to consult their academic advisor about any limitations prior to registration.
4. The final grade obtained by the student shall be reported directly to the student's home university for entering on the student's transcript. Grades, credits, and quality points are treated as home-institution work.
5. All tuition and fees are paid to the home institution.
6. Faculty and full-time students at either institution have equal access to the library facilities at both institutions.
7. Students must maintain a minimum 2.0 cumulative Florida State University GPA to be eligible to participate in the co-op program. Prior to attempting twelve hours, students who fail to maintain the 2.0 GPA may consider themselves on probation, although no entry will be placed on their transcript, and they may continue to enroll, assuming all other conditions of eligibility are met. After attempting twelve hours, students must meet and maintain the minimum 2.0 cumulative GPA to continue enrolling through the program.
8. To register, see the FAMU–FSU Cooperative Program representative in the Office of the University Registrar. For engineering requirements, see the "FAMU–FSU College of Engineering" chapter of this *General Bulletin*.
9. Before students can register for classes they must provide proof of immunizations. Immunization compliance requirements are listed at <http://uhs.fsu.edu> at the compliance/forms tab on the home page. If the immunization document being submitted is the FAMU immunization form, two copies of the form are required.

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Option 3: This option is only available to students in documented extraordinary circumstances and when the GPA deficit is minimal.

Consideration of the academic dismissal takes priority over any readmission application and must be resolved first. Students on dismissal are not eligible for readmission or the readmission appeals process unless they have first been reinstated by the academic dean. The academic dean is the final authority for reinstatement consideration. Reinstatement by the academic dean does not constitute automatic readmission. Students who have been out of the University for more than **two-three consecutive semesters (including Summer term)** must go through the readmission process and meet University requirements and standards.

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All students who enter Florida State University for the first time are assured retention for their second term. Students may, however, be placed on academic probation at the end of the first enrolled term.

Students pursuing multiple degrees under different careers (i.e., graduate and undergraduate simultaneously) are subject to the retention standards of the career associated with each degree. Dismissal from one career does not automatically constitute dismissal from the second career when those careers are different (i.e., undergraduate and graduate, or Law and graduate).

Graduate students should refer to the “Dismissal” section in the “Academic Regulations and Procedures” chapter of the *Graduate Bulletin*.

CONTINUOUS ENROLLMENT

Continuous enrollment at Florida State University is defined as enrollment without an interruption of **two-three** or more consecutive semesters (including Summer term). Credits earned at other institutions during any semester while not registered at Florida State University will not constitute continuous enrollment at the University. Students who are not enrolled at the University for **two-three or more consecutive semesters (or consecutive semester and Summer term including Summer term)** must apply for readmission before resuming their studies. Any break in continuous enrollment requiring readmission or reinstatement may cause the student to be subject to current legislative Excess Credit policies and fees. For more information on Excess Credit fees, refer to the “Financial Information” chapter of this *General Bulletin*.

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READMISSION

Please refer to the “Admissions” chapter in this *General Bulletin* for readmission policies for returning students who have not been dismissed.

WITHDRAWAL FROM THE UNIVERSITY

All students who wish to leave the University during a term must formally withdraw. Dropping all classes does not constitute formal withdrawal. Students who do not attend classes and fail to withdraw will be assigned grades of “F” for each course. Withdrawals are initiated in the withdrawal services section of the Office of the Dean of Students in the University Center.

The statement “Withdraw from the University” will appear on the transcripts of students who properly withdraw within the first seven weeks of class. Under documented exceptional circumstances (beyond the student’s control), as determined by the appropriate academic dean, a student withdrawing from the University may receive “WD” grades in all courses taken that term.

Students who cancel their enrollment during the first five days of classes for a term are not held liable for tuition and registration fees. Those who have paid are eligible for a full refund. Students who withdraw after the first five days of classes but prior to the end of the fourth week of classes are eligible for a twenty-five percent refund of tuition and registration fees, less the building and capital improvement fees; this deadline is adjusted for shorter Summer terms. Students who withdraw after this deadline are fully liable for fees and are not eligible for a refund, except as provided in policies set forth by the State Board of Education and Florida State University. Students who receive Title IV funds and who decide to withdraw from the University may be required to repay some or all of the funds received.

A student wishing to reenter the University for the following **two-three consecutive semesters (including Summer term)** after withdrawal must have the approval of their academic dean on the ‘Application for Withdrawal and Reentry’ form. For degree-seeking students wishing to reenter the University after **two-three consecutive semesters (including Summer term)**, an application for readmission must be submitted to the Office of Admissions; non-degree students must complete the original application process. Formal application must be made to the Office of Admissions by the published deadline. Students who left the University on dismissal must resolve that and be reinstated by the academic dean before any decision can be made on the readmission application. (Consult the “University Calendar” chapter of this *General Bulletin* for specific application deadlines.)

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International students who wish to withdraw **must** request and receive prior authorization from a Center for Global Engagement advisor.

For further information on refunds, see the ‘Refunds of Fees’ section in the “Financial Information” chapter of this *General Bulletin*.

Students who are withdrawing and who have purchased the student health insurance through the University should contact the Health Compliance Office at University Health Services for information about their health insurance and whether they are eligible to retain coverage.

READMISSION AFTER MULTIPLE WITHDRAWALS

When a student has withdrawn from the University three or more times, subsequent readmission must first be considered by a committee whose charge is to assess the student’s capability of making satisfactory progress toward degree. This committee, appointed by the Council of Associate and Assistant Deans, will then make a recommendation to the dean of the student’s college, who will make the final decision.

MEDICAL COURSE DROP/WITHDRAWAL

Medical course drops are generally recommended for approval by the dean for unforeseeable illnesses or injuries that have interfered with the student’s ability to complete specific course(s). Similarly, medical withdrawals (all courses dropped) may be approved for acute, severe illnesses, or injuries that incapacitate the student. Chronic conditions generally do not qualify unless the student has been stable for a sustained

Provisional Student Policy

"Under certain conditions, an academic program may recommend that a student be admitted to the University as a provisional graduate student. The student will be in this provisional category for only one term, and must meet all conditions stipulated by the academic program during that initial term. International students cannot be admitted into the provisional category.

A provisional graduate student who meets minimum University admission requirements (see 'Graduate Student Admission Policies' in this chapter) will be reviewed at the end of that initial term for completion of all provisional guidelines. A provisional graduate student who does not meet minimum University admission requirements must register for graduate-level coursework (excluding S/U courses) during that initial term, commensurate with the load requirements of the program, and must earn at least a 3.0 average on all graduate work taken.

A hold blocking future enrollment will be placed on the record of students who fail to meet the department conditions during the provisional term and students will be considered as dismissed from the academic program. Such students may subsequently seek admission to a different academic program as a degree or non-degree seeking student if they meet the minimum standards for admission to the University. A provisional graduate student is also subject to the University retention and dismissal regulations appropriate to a regular graduate student. For information on non-degree classification, see the subsection on 'Non-Degree Students' in this chapter."

Passed by the GPC 9/21/15

Honors Program Policy Committee (With track changes)

The Honors Program Policy Committee shall consider [curriculum and related policies and procedures](#) ~~for~~ ~~and~~ ~~procedures relating to~~ the University's Honors Program and Honors in the Major Program. The Committee shall consist of ~~seven~~ [nine](#) faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The ~~Provost and Executive Vice President for Academic Affairs~~ [Dean of Undergraduate Studies](#), or his or her designee, and the Director of the University Honors Program shall be ex-officio members. The President of Student Government [shall appoint annually two undergraduate students](#) from among present or past participants in a Florida State University honors curriculum ~~shall appoint two undergraduate student members annually.~~

The chairperson shall be appointed by the Steering Committee from the faculty representatives.

The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

(The Bylaws of the Faculty Senate, p. 7)

Honors Program Policy Committee (Clean)

The Honors Program Policy Committee shall consider curriculum and related policies and procedures for the University's Honors Program and Honors in the Major Program. The Committee shall consist of nine faculty members appointed by the Steering Committee, with the advice and consent of the Senate, for staggered three-year terms. The Dean of Undergraduate Studies, or his or her designee, and the Director of the University Honors Program shall be ex-officio members. The President of Student Government shall appoint annually two undergraduate students from among present or past participants in a Florida State University honors curriculum. The chairperson shall be appointed by the Steering Committee from the faculty representatives.

The Committee will make its recommendations to the Steering Committee, which will transmit the recommendations to the Senate for action.

(The Bylaws of the Faculty Senate, p. 7)

From: [Lata, Matthew](#)

To: [Crawford, Melissa](#)

Subject: RE: Faculty Senate Reports

Date: Thursday, October 29, 2015 8:24:57 AM

Melissa -

Here is a short report from the UFF to be included in the minutes for the last Senate meeting. Thanks for your patience.

UFF is looking forward to the start of bargaining in the second semester. In order to best represent our faculty in this process, we will be distributing a faculty survey in the coming weeks. We will make this survey as compact as possible, focusing on issues that might be brought to the bargaining table.

We are also continuing to monitor the progress of bills affecting FSU interests as they move through the legislative committee process. As expected, the guns on campus bill was approved by its second Senate committee last week. UFF will continue to represent faculty in front of these committees.

In the coming weeks, we also look forward to participating in the search process for our new Provost.

Between the Legislature, the Provost search, our survey, and upcoming bargaining, we anticipate some busy weeks ahead.

Thanks!

Matthew