

Agenda  
Faculty Senate Meeting  
November 14, 1979

- I. The regular meeting of the Faculty Senate will be held on Wednesday, November 14, 1979, at 3:35 p.m., in Moore Auditorium.

II. Agenda

1. Approval of minutes of the October 17, 1979 meeting.
2. Approval of the agenda and report of the Steering Committee--Pat Dore
3. Unfinished Business

Undergraduate Policy Committee Recommendations

- a. Beginning in September of 1980 all students applying for admission to this University, who have less than 45 quarter hours of earned college credit with a grade point average of 2.0, or who do not have an Associate in Arts degree, in addition to meeting minimum academic and test score criteria, will be required to submit evidence of one unit of high school English (not including remedial reading or writing courses); one unit of mathematics (equivalent to Algebra I or courses which require Algebra I as a prerequisite); and one unit from one of the following five areas: mathematics (as defined above), English (as defined above), social science, natural science and foreign languages.
  - b. In September of 1981 the requirements will be raised to two units each of English and mathematics as defined in a, and three units from three of the areas mentioned above. Note: We are informed that eighty percent (80%) of our students now meet this requirement.
  - c. In September of 1983 the requirements will be raised to three units of English, two of mathematics, and five additional units from at least three of the five areas listed in a.
  - d. In 1984 and succeeding years the requirements will be three units of English and two of mathematics, as defined in a, and seven additional units from at least three of the five areas mentioned in a.
4. New Business

Undergraduate Policy Committee Recommendation

The "forgiveness policy" outlined on pages 42 and 43 of the current catalog be modified as of the September term 1980 to read that "a student may repeat, for purposes of replacing a "D" or "F" grade to

improve the grade point average, only two courses, in any combination.

(The intent of the motion is to allow a student only two repeats under the forgiveness policy whether used in two different courses or used in the same course.)

5. Report of Standing Committees

a. Faculty Relations and Welfare Committee -- Ralph McWilliams

b. Ad hoc Committee on Grievance Procedures -- Pat Dore

6. Announcements of Administrative Officers

7. Announcements of the President



Hilda E. Tinney  
Secretary to the Faculty

## Faculty Senate Minutes

November 14, 1979

### I. Regular Meeting

The Faculty Senate met in regular session on Wednesday, November 14, 1979, at 3:35 p.m. in Moore Auditorium. Mr. Clifford Madsen, Senate President, presided.

The following members were absent: John Albright, Jayne Alley, Joseph Allaire, David Ammerman, Loran Anderson, Margaret Awad, Earl Beck, Stewart Brown, William Burnett, Dwight Burton, Jim Burton, Frances Cannon, Jamie Cook, George DeVore, Walter Dick, William Doerner, John Fenstermaker, Thomas Gleeson, Sydney Grant, Charles Grigg, William Harper, Jackson Ice, Charles Jordan, Daniel Kenshalo, Robert Kromhout, Joseph Lannutti, William McHugh, Theodore McLean, Wayne Minnick, Peter Munton, Don Nast, Paul Nelson, Carl Nosse, Gerald O'Connor, William Oldson, George Papagiannis, Lewis Rhodes, James Roche, Nancy Smith, Joseph Torgesen, Glayde Whitney, and Laurin Wollan.

### II. Approval of Minutes

Ms. Patricia Dore moved that the minutes for the October 17, 1979 meeting be approved as recorded and disseminated with the following corrections:

1. page 2, item 3, section e, line 5, delete "his" and add "an alternate;"
2. page 2, item 3, section e, line 5, after "using the Grievance Committee as an alternate Sept. 1 representative" insert "at the grievant's request;"
3. page 7, item V, line 4, delete "for the" and add "and."

The motion was seconded and adopted.

### III. Approval of the Agenda and Report of the Steering Committee

1. Ms. Patricia Dore moved the adoption of the published agenda. The motion was seconded and adopted.
2. Report of the Steering Committee by Ms. Patricia Dore
  - A. The Joint Legislative and Executive Commission on Postsecondary Education established by the Legislature last session to report recommendations for improvement of the quality and efficiency of

postsecondary education is soliciting the comments, advice and recommendations of the faculty. The Commission is looking at the following areas:

- 1) Postsecondary Education Needs of the State--Current and Projected
- 2) Access to Postsecondary Education in Florida
- 3) Quality of Postsecondary Education
- 4) Governance and Coordination
- 5) Postsecondary Education Finance
- 6) Resource Utilization and Efficiency
- 7) Role and Scope

We invite and encourage individual faculty and departments to respond to any or all of the items under consideration by the Commission. Faculty wishing to express views on these issues should do so as soon as possible. The Commission is planning a series of meetings in January and February to formulate its recommendations. The final report to the Legislature and the Governor is due March 1, 1980. Responses should be in writing and should be sent to any members of the Steering Committee or to Dr. William L. Shade, Staff Director, Joint Legislative and Executive Commission on Postsecondary Education, 411 Carlton Building, Tallahassee, FL 32301. (Substantive area study questions follow this report.)

- B. Pursuant to Section G of The Bylaws of the Faculty Senate, the Bylaws may be amended by a majority vote at any meeting of the Senate provided that the amendment has been introduced at a prior meeting. The Steering Committee will move the adoption of the amendment at the December 5th Senate meeting.
- C. The first meeting of the Faculty Forum was held October 30, 1979. All universities in the SUS were represented except Florida A & M. It will be recalled that following the demise of the Faculty Senate Council, the Florida State University Faculty Senate urged the formation of a new faculty group to receive and to share information relative to systemwide issues of higher education. The Faculty Forum was created in response to our request and will function in accordance with the guidelines we suggested. The faculty representatives approved the following principles for the operation of the

Faculty Forum:

- 1) That there be a Faculty Forum as a continuing body.
  - 2) That it meet at least once a quarter with the ability to call special meetings by faculty or the Chancellor.
  - 3) That the representative of each university shall be the chief elected faculty officer or alternate. One faculty member at each campus may be selected as an alternate to attend meetings that the regular officer cannot attend. (Interpretation: Our understanding is that each institutional senate or association could select the alternate in a manner acceptable to that body.)
  - 4) That the Forum be recognized and funded by the State University System.
  - 5) That a summary of issues discussed at Forum meetings, which will include the range of viewpoints expressed, will be compiled by Board of Regents staff. This summary will be circulated to the members of the Forum for verification prior to dissemination.
  - 6) That the Board Office submit issues on why it is important to have faculty input prior to making decisions. To that end that an agenda of issues be prepared before the meetings, developed jointly by the Board Office and members of the Forum. One month before the scheduled meeting, the Board office shall circulate a list of topics of discussion and ask for requests for suggested additions by Forum members. There shall be provision of time during the Forum meetings for free exchange on any topic.
- D. Responses to the calendar questionnaire circulated by the Calendar Committee have been compiled and have been sent to Commissioner Turlington.

Joint Legislative and Executive Commission on Postsecondary Education--  
Substantive Area Study Questions

I. Postsecondary Education Needs of the State of Florida: Current and Projected

How does a state define its needs for postsecondary education programs? What indicators of need are appropriate? How can we project future needs? By what standards can we prioritize needs? Are current procedures for defining needs and planning and implementing programs to meet defined needs adequate?

2. Access to Postsecondary Education in the State of Florida

What, if any, restrictions should be placed on admission to postsecondary education programs? Are there any areas of access (geographic, programmatic, demographic, etc.) in which the State is currently deficient? How does the State balance demands for increased access versus demands for holding the line on State spending?

3. Quality of Postsecondary Education

How do we measure quality in postsecondary education programs? How do we measure the quality of institutions? How do we measure the quality of a postsecondary education system? How do standards of quality relate to institutional role and scope? How can quality be improved at the programmatic, institutional and system levels?

4. Governance and Coordination

Is the current governance structure for postsecondary education in Florida performing adequately? What are its strengths and weaknesses? How can it be improved? Is there adequate statewide planning for postsecondary education programs? Is there adequate program coordination between the public and private sectors? Within the public sector? What is the relationship of governing and coordinating mechanisms to educational quality?

5. Postsecondary Education Finance

Are current levels of financial support adequate to meet the postsecondary education needs of the State? Is the distribution of financial support among the sectors of postsecondary education adequate and fair? Is faculty compensation adequate and/or consistent with aspirations for high quality educational programs? Are student fees adequate and fair? Should we amend our budgeting procedures? Are current student aid programs, including the Florida Student Assistance Grants and the Tuition Voucher System, reasonable mechanisms for distributing State funds? Are current student aid programs effective in insuring access to financially disadvantaged students?

6. Resource Utilization and Efficiency

Is the State utilizing its postsecondary education resources in the most efficient manner possible? What improvements might be made? In what areas is there excessive duplication of programs? Are resources adequately accounted for? How can the State plan for more efficient resource utilization?

7. Role and Scope

What are the differences in the missions of the vocational education centers, the public community colleges, the State universities and the independent colleges and universities? Do current programs accurately reflect appropriately differentiated institutional missions? Who should be responsible for defining institutional missions? Who should monitor institutional compliance with their mission? How can institutions be encouraged to give priority to State needs?

8. General Charge

Chapter 79-222 of the Laws of Florida, Section 4. (4) gives the following charge to the Commission:

The study shall have as its overall objective the improvement of the quality and efficiency of postsecondary education. The areas which the Commission and the consultants shall address in their study shall include, but not be limited to, the following:

- (a) Governance;
- (b) Organization, including the position of the Chancellor in relation to the Board of Regents and the several presidents of the State University System;
- (c) Facilities;
- (d) Program review and program approval;
- (e) Coordination of programs and institutions;
- (f) Enrollment patterns and enrollment projection techniques;
- (g) Finance, including a review of the current funding methods for the various levels of postsecondary education, and including recommended alternative methods of funding and allocating resources;
- (h) The relationship of student fees to the total cost of postsecondary education, the proper uses of student fee revenues and the relationship between the level of student financial aid and student fees;
- (i) Management information systems;
- (j) The role of the independent sector;
- (k) The role of the postsecondary education in assisting Florida's economic development;
- (l) The current level of quality in Florida's postsecondary educational institutions and the ways in which the current system may be enhanced in a cost-effective manner.

Your comments on any or all of the above issues are most welcome. Send written comments to any member of the Steering Committee; or directly to: Dr. William L. Shade, Staff Director, Commission on Postsecondary Education, 411 Carlton Building, Tallahassee, Florida 32301

IV. Freshmen Admission Policy Recommendations (Unfinished business from the October 17, 1979 meeting)

Mr. Martin Roeder, on behalf of the Undergraduate Policy Committee, moved the following:

- ✓ a. Beginning in September of 1980 all students applying for admission to this University, who have less than 45 quarter hours of earned college credit with a grade point average of 2.0, or who do not have an Associate in Arts degree, in addition to meeting minimum academic and test score criteria, will be required to submit evidence of one unit of high school English (not including remedial reading or writing courses); one unit of mathematics (equivalent to Algebra I or courses which require Algebra I as a prerequisite); and one unit from one of the following five areas: mathematics (as defined above), English (as defined above), social science, natural science and foreign languages.
- ✓ b. In September of 1981 the requirements will be raised to two units each of English and mathematics as defined in a, and three units from three of the areas mentioned above. Note: We are informed that eighty percent (80%) of our students now meet this requirement.
- ✓ c. In September of 1983 the requirements will be raised to three units of English, two of mathematics, and five additional units from at least three of the five areas listed in a.
- ✓ d. In 1984 and succeeding years the requirements will be three units of English and two of mathematics, as defined in a, and seven additional units from at least three of the five areas mentioned in a.

The motion was seconded.

Mr. Martin Roeder, on behalf of the Undergraduate Policy Committee, moved that the following amendment be approved as an introduction to the original amendment:

These proposals are submitted to the Senate in the expectation that they will be used to guide the Director of Admissions and the University Admissions Committee in admissions decisions designed to meet the goals set by the Senate.

On passage the Undergraduate Policy Committee will ask for reports from the Director of Admissions and the Admissions Committee,



describing deviations from the standards for each year, and will report any such variances to the Senate.

In September of 1984 and subsequently, the standards for that year will become mandatory rather than advisory. It is understood that in each year the ten percent exceptions quota will not be subject to these standards, unless System rules change that quota.

The motion was seconded and adopted.

The original motion as amended was adopted.

Attached to these minutes is a Policy Statement on Undergraduate Admissions by the Undergraduate Policy Committee.

#### V. Forgiveness Policy for Undergraduate Students

Mr. Martin Roeder, on behalf of the Undergraduate Policy Committee, moved the adoption of the following:

The forgiveness policy as outlined on pages 42 and 43 of the 1978-79 issue of the General Catalog be modified as of the September, 1980 term to read "a student may take advantage of the forgiveness policy only twice for the purpose of replacing a "D" or "F" grade to improve the grade point average. The same course may be repeated twice or the student may use the two opportunities to cover two different courses."

The motion was seconded.

1. Dr. DeLos DeTar asked if a student may repeat more than two courses or one course twice if all the grades are included in the grade point average. The answer was yes but the "F" or "D" grade will be included in the grade point average.
2. In answer to how the new policy will be grandfathered in, Mr. Roeder said that after Fall, 1980, students may use the forgiveness option only twice. The policy will not apply to work taken before Fall, 1980 term.

Mr. John Lewis moved a substitute motion to abolish the forgiveness policy as of September, 1980. The motion was seconded and defeated with 25 votes for and 33, against the motion.

The original motion was adopted.

VI. Report of the Faculty Relations and Welfare Committee

Mr. Ralph McWilliams presented the following report:

"The Professional Relations and Welfare Committee has twenty-one members elected by the General Faculty and is charged with considering all matters involving University policy concerned with professional relations, professional ethics, academic freedom, conditions of employment, and the general welfare of the faculty.

"The purpose of this report is to tell what the committee is working on and to invite senators and other faculty to advise the committee or its subcommittees as they see fit.

"On October 29 the committee met and discussed several matters proposed for study by its members or referred to it by the Steering Committee. Several of these matters stem from Chapter 248 of the Florida Statutes, as adopted this year, which authorizes the individual universities to establish procedures in certain areas, including some in which rules had previously been set by the Board of Regents. Following discussion, the committee set up four subcommittees. The subcommittees will report their findings and recommendations to the committee as a whole, which will then make such recommendations as it deems appropriate to the Senate or administrative officers.

*May 28  
Report*

"One subcommittee, convened by Ron Blazek of the School of Library Science, will study evaluation of faculty, including peer evaluation. This subcommittee is separate from the subcommittee on SIRS, chaired by Jayne Alley of the School of Music. Evaluation of faculty is one of the areas in which Chapter 248 instructs the individual universities to adopt procedures.

"The 1979 law authorizes each university to set up a personnel exchange program involving its personnel with those of other universities, government, or industry. A subcommittee with Ivan Johnson of the School of Visual Arts as convener will draft guidelines for such a program.

"A subcommittee on evaluation of administrators has been set up and will be convened by Sally Karioth of the School of Nursing.

"George DeVore of the College of Arts and Sciences will convene a subcommittee on long range appraisal. This subcommittee will take a broad look at topics covered in the committee's charge.

"Again, input to the committee or its subcommittees is encouraged."

## VII. Report of the Ad Hoc Committee on Grievance Procedures

Ms. Patricia Dore presented the following report:

"One aspect of the Ad Hoc Committee's charge was that it should study the structure and operation of the Grievance Committee with a view toward recommending such changes as would improve the efficiency with which it handled disputes. To that end, the Ad Hoc Committee now introduces the following amendment to Section F(9) of The Bylaws of the Faculty Senate:

### 9. Grievance Committee

"The Grievance Committee shall ~~resolve~~ have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation to the University practice in professional relations, professional ethics, academic freedom, conditions of employment (including the termination of tenured and non-tenured faculty), and general faculty welfare.

"The chairperson of the Committee is empowered to create ~~ad-hoc committees hearing panels~~ for the consideration of individual cases. ~~The proceedings and findings of the ad-hoc committee will be reported to the full committee.~~ The Grievance Committee on Grievances will report quarterly to the Faculty Senate. Action by ~~the~~ a Grievance Committee hearing panel in no way precludes a faculty member from seeking redress through other official means; however, no other University Committee shall serve as an appeals committee for cases initially heard by the Grievance Committee on Grievances.

"The Committee shall consist of twenty-one members nominated through the Faculty Senate and elected annually for staggered three-year terms by the General Faculty in the Spring quarter, with the terms of office to begin on July 1. Each College of School shall have one representative; Education, Business, and Social Sciences shall have an additional representative; and Arts and Sciences shall have four additional representatives. The Faculty Senate Steering Committee shall appoint the chairperson.

"Senate debate and action on the proposed amendment will take place at the December 5th Senate meeting.

"The amendment suggests a major structural change. The Grievance Committee will operate through its hearing panels on individual cases. The hearing panels will not report their findings to the full Committee but rather will report directly to the President.

### The Proposal:

1. Beginning in September of 1980 all students applying for admission to this University, who have less than 45 quarter hours of earned college credit with a grade point average of 2.0, or who do not have an Associate in Arts degree, in addition to meeting minimum academic and test score criteria, will be required to submit evidence of one unit of high school English (not including remedial reading or writing courses); one unit of mathematics (equivalent to Algebra I or courses which require Algebra I as a prerequisite; and one unit from one of the following five areas: mathematics (as defined above), English (as defined above), social science, natural science and foreign languages.

2. In September of 1981 the requirements will be raised to two units each of English and mathematics as defined in 1, and three units from three of the areas mentioned above.

NOTE: We are informed that eighty percent of our students now meet this requirement.

3. In September of 1983 the requirements will be raised to three units of English, two of mathematics, and five additional units from at least three of the five areas listed in 1.

4. In 1984 and succeeding years the requirements will be three units of English and two of mathematics, as defined in 1, and seven additional units from at least three of the five areas mentioned in 1.

The effect of this change will be to restore us to requirements last used in 1952, with more emphasis on mathematics than was thought necessary then.

### Questions Raised:

1. Will this program too severely limit a student's choice of electives in high school? Committee's response: A student may still take sixteen high school units for graduation. Four units of electives allow at least one each term.

2. Would the proposed changes make minority recruitment and enrollment more difficult, and would it result in decreasing our success in attracting minority students to this campus? Committee's response: Since the present 10% exception quota will still be in effect, and since prospective students still may appeal to the Admissions Committee although lacking requirements, we see no great change. An added bonus would be that such a standard might make it possible for us to recruit the excellent minority students who now tend to go out-of-state.

3. What would be the effect of the changes on the size of our Freshman class and lower level enrollment? The Committee's view is that such a move will aid, not hinder our recruitment efforts for good students, and would not result in any loss in FTE's. Recall that eighty percent of our Freshman class now meets the 1981 requirements.

4. Could substantially the same results be achieved by the requirement of advanced tests in English and mathematics, in addition to the basic tests? The Committee feels that advice to the student in the early high school years, to meet a definite standard of coursework, will be more fruitful than simply requiring all students to take additional tests.

5. Would the Admissions Office be able to handle the added load incurred by the evaluation of high school transcripts? We have been assured that they will be pressed but that it can be done if the faculty so wills it.

6. Would school administrators welcome the pressure on students to take academic courses which might be generated by these requirements? One of the recommendations made by principals in those schools mentioned earlier where SAT scores had not dropped over the past ten years was precisely that, that university requirements aid immensely in counseling students into academic courses. The Admissibns Officer also tells us that counselors in high schools with large minority enrollments would also welcome such a requirement. Consequently we feel that such a step will have beneficial consequences beyond the immediate ones on our campus.

#### References:

"Comprehensive Development Plan of the State University System of Florida". Florida Board of Regents, Tallahassee, 1969.

"Adventure in American Education", 5 vols. E.R. Smith and R.W. Tyler. Harper, 1942.

"On Further Examination". Report of the Advisory Panel on the Scholastic Aptitude Test Score Decline", CEEB, New York, 1977.

"Guidelines for Improving SAT Scores", S. Thompson and N. DeLeonibus. National Association of Secondary School Principals. Reston, Virginia, 1978.

"The Florida State University Bulletin, Catalog Issue", Tallahassee, Florida, 1951-1978.

Agenda  
Faculty Senate Meeting  
December 5, 1979

- I. The regular meeting of the Faculty Senate will be held on Wednesday, December 5, 1979, at 3:35 p.m., in Moore Auditorium.

- II. Agenda

1. Approval of minutes of the November 14, 1979 meeting.
2. Approval of the agenda and report of the Steering Committee--Pat Dore
3. Unfinished Business

None

4. New Business

Recommended changes in Bylaws

9. Grievance Committee

The Grievance Committee shall ~~resolve~~ have jurisdiction, through its hearing panels, to hear grievances, as defined by University rules, brought to its attention by any faculty member in relation to the University practice in professional relations, professional ethics, academic freedom, conditions of employment (including the termination of tenured and nontenured faculty), and general faculty welfare.

The chairperson of the Committee is empowered to create ~~ad-hoc--committees~~ hearing panels for the consideration of individual cases. ~~The proceedings and findings of the ad-hoc committee will be reported to the full committee.~~ The Grievance Committee on Grievances will report quarterly to the Faculty Senate. Action by the a Grievance Committee hearing panel in no way precludes a faculty member from seeking redress through other official means; however, no other University Committee shall serve as an appeals committee for cases initially heard by the Grievance Committee on Grievances.

The Committee shall consist of twenty-one members nominated through the Faculty Senate and elected annually for staggered three-year terms by the General Faculty in the Spring quarter, with the terms of office to begin on July 1. Each College or School shall have one representative; Education, Business, and Social Sciences shall have an additional representative; and Arts and Sciences shall have four additional representatives. The Faculty Senate Steering Committee shall appoint the chairperson.

5. Report of Standing Committees

- a. Graduate Policy Committee--Peter Dalton
- b. Senate Subcommittee on SIRS--Jayne Alley

6. Announcements of Administrative Officers

*Hilda E. Tinney*  
Hilda E. Tinney  
Secretary to the Faculty