

Agenda

Faculty Senate Meeting

January 21, 1981

I. There will be a regular meeting of the Faculty Senate on Wednesday, January 21, 1981, at 3:35 p.m. in Moore Auditorium.

II. Agenda

1. Approval of minutes for November 12, November 19, and December 3 meetings.
2. Approval of the agenda and report of the Steering Committee.
3. New Business - None
4. Old Business
 - a. Report by Dr. Mary Pankowski on Continuing Education
 - b. Report on the budget by Ms. Ilona Turrisi
 - c. Proposal on Academic Honor Code

The Honors Code document was distributed for and discussed at the December meeting of the Faculty Senate.

Ilona E. Turrisi

I. PURPOSE

The Florida State University has established this Academic Honor Code in order to maintain the highest possible standards of academic conduct. This Honor Code is based on the premise that each student has the responsibility to:

- a) uphold the highest standards of academic honesty in his own work,
- b) refuse to tolerate academic dishonesty in the University community, and
- c) foster a high sense of honor and academic and social responsibility within the University

II. CODE VIOLATIONS

Violations of the Academic Honor Code shall be considered acts of academic dishonesty. Academic dishonesty shall be defined as any intentional act or failure to act which is designed to gain an unfair academic advantage for any students in academic matters. Academic dishonesty shall include, but not be limited to:

- 1. During examinations, referring to or receiving either written or oral information not specifically condoned by an instructor or the use of any unauthorized electronic or mechanical aids,
- 2. Plagiarism, which shall be defined as failure to use quotation marks or other conventional markings around materials quoted from another source without giving proper credit to an author, allowing another person to rewrite or compose a student's written assignment, or any other definition which an instructor may wish to adopt for his or her specific course, provided that such definition is announced to students at the beginning of the course,
- 3. Buying, stealing, selling, copying or referring to an examination or an answer key to an examination before the examination has been administered, or
- 4. Assistance in or conspiring to commit any of the violations listed above.

III. HONOR COURT SYSTEM

There shall be two bodies in the Honor Court System, the Honor Council and the Honor System Committee.

A. Honor Council

The Honor Council shall be the hearing body which shall conduct formal hearings in cases of academic dishonesty.

1. Composition

The Honor Council shall be composed of one student from each of the schools and colleges within the Florida State University. During each Spring Quarter, each academic dean shall provide the Vice President for Student Affairs with nominations of two undergraduate students and two graduate students from his or her school or college. Schools and colleges which do not have graduate or undergraduate programs shall nominate two students and the Dean of Basic Studies shall nominate two students. The Vice President for Student Affairs shall appoint the Honor Council from the nominations provided for terms to run through the academic year, from September through August.

2. Organization

The Honor Council shall elect a Chancellor to serve as the administrative head of the Honor Council. The Honor Council shall prepare written procedures for hearings that shall be available through the Office of the Dean of Students and shall take effect upon approval by the Dean of Students. In addition, the Honor Council shall have a staff of student prosecutors and student defense counselors which shall be nominated by the Honor Council and appointed by the Dean of Students. Decisions of the Honor Council may be appealed by students to the Honor System Committee in accordance with procedures established by the Honor System Committee.

B. Honor System Committee

The Honor System Committee shall hear appeals of decisions of the Honor Council and shall serve as the policy making board for the Honor Court System. Recommendations for changes in the Academic Honor Code and the Honor Court System may be proposed by the Honor System Committee to the President of the University.

1. Composition

The Honor System Committee shall be composed of six faculty members and six students and appointed by the President of the University. Students shall be appointed for one year tenures and faculty members shall be appointed for staggered two year terms.

2. Organization

The Honor System Committee shall have a Chairperson appointed by the President and shall conduct meetings and appeal hearings in accordance with procedures established by the Committee. Decisions of the Honor System Committee may be appealed to the President of the University in accordance with procedures established by the President.

IV. ENFORCEMENT OF ACADEMIC HONOR CODE

Students who are alleged to have been involved in incidents of academic dishonesty may have the charges against them resolved through either an informal faculty hearing or through a formal hearing before the Honor Council. The charges may be resolved through an informal faculty hearing if:

- a. the student has no record of previous code violations and
- b. the faculty member believes that the penalties available to him are sufficient and
- c. if the faculty member and the accused student feel that the matter can best be resolved informally.

The charges against the student shall be resolved through a formal hearing before the Honor Council if:

- a. the student has been involved in previous code violations or
- b. the faculty member feels that penalties available through a formal hearing are warranted or
- c. the faculty member or the accused student does not feel that the matter can be adequately resolved through an informal faculty hearing.

A. Procedures for Informal Faculty Hearing

Upon learning of an incident of academic dishonesty, the faculty member of the course involved shall contact the Office of Judicial Affairs to determine if the student has a record of previous violations of the Academic Honor Code. If there are no previous violations, the student and faculty member may agree to an informal resolution of the charges. If such an agreement is reached, the student and the faculty member shall meet to resolve the issue through the informal hearing process. During this meeting, the faculty member shall officially inform the student of

the charges against the student. If the student is found guilty of the violation, the faculty member may choose to impose any of the following penalties on the student, either singly or in combination:

- a. a grade of "Y" (failing for academic dishonesty) for the course,
- b. oral reprimand,
- c. written reprimand,
- d. assignment of additional work,
- e. retaking or resubmission of the examination or project in question, or
- f. reduction in exam, project, or paper grade, where deemed appropriate.

Notice of the resolution in each case shall be forwarded to the University Judicial Officer in the Office of the Dean of Students for inclusion in a central registry of academic dishonesty incidents. When the incident has been recorded in the Office of the Dean of Students, a copy of the incident report shall be forwarded to the students' academic dean.

B. Procedures for Formal Honor Council Hearing

If the faculty member or the accused student feel that a formal hearing before the Honor Council is warranted, the faculty member shall meet with the student and inform the student of the allegations against the student. The faculty member shall then forward a copy of the allegations to the Chancellor of the Honor Council. The Chancellor shall assign the case to a prosecutor who shall then inform the student, in writing, of the charges and shall inform the student of his or her rights. In all formal Honor Council cases, the accused student has the right to:

- 1. Written notice of the charges and allegations against him,
- 2. A copy of the procedures of the Honor Council and all appeal procedures
- 3. A reasonable amount of time to answer the charges
- 4. A fair and impartial hearing including the right to cross-examine witnesses and testimony and to present evidence and witnesses in his own behalf
- 5. Counsel of his choice, provided that the name and address of such counsel is provided to the Honor Council in a manner stipulated by the Honor Council

6. A public hearing, if the student chooses to waive his rights to privacy
7. An appeal of the decision of the Honor Council
8. Written notice of the outcome of the case, including findings of fact, as determined by the Honor Council

All hearings before the Honor Council shall take place at a time and place set by the Honor Council and a recording shall be made at all hearings. If a case is not heard within thirty days at the date of filing with the Honor Council, the Vice President for Student Affairs may order a hearing before the Honor Systems Committee pursuant to procedures established by the Honor System Committee.

If a case remains pending before the Honor Council at the end of an academic term, the instructor shall award the student a grade of "NG" (No Grade) until a resolution in the case is obtained.

C. Penalties

A student found guilty of a violation of the Academic Honor Code may be punished by any of the following sanctions, as imposed by the Honor Council:

1. Expulsion - permanent separation of the student from the University whereby the student would be permanently ineligible to re-enroll at the Florida State University
2. Suspension - separation of the student from the University for a period of time to be determined by the Honor Council
3. Probation
 - a. General probation - warning to the student that his behavior is not acceptable to the University.
 - b. Probation with restrictions - An official warning that the student's conduct is in violation of the University rules and regulations, but is not sufficiently serious to warrant expulsion or suspension. This type of probation can be imposed for varying periods of time, and the restrictions imposed may vary according to the gravity of the offense. More serious restrictions include: the inability to hold office in the University; the inability to represent the University in any official

capacity; the termination of financial aid administered by the University. Continued enrollment depends upon the maintenance of satisfactory citizenship during the period of probation.

4. Written reprimand from the Honor Council
5. Oral reprimand from the Honor Council
6. Public apology by the student, in a manner stipulated by the Honor Council
7. Any combination of the above, as determined to be appropriate by the Honor Council

In addition to any actions taken by the Honors Council, the faculty member of the course in question may impose any academic penalty which he or she feels is appropriate on any student who is found guilty of a violation of the Academic Honor Code by the Honor Council.

D. Penalty Approval

All penalties involving expulsion or suspension will take the form of a recommendation by the Honor Council to the Honor System Committee and shall take effect only upon approval by the Honor System Committee pursuant to procedures established by the Honor System Committee.

Faculty Senate Minutes

January 21, 1981

I. Regular Session

The Faculty Senate met in regular session on Wednesday, January 21, 1981, at 3:35 p.m. in Moore Auditorium. Mr. Fred Standley, Senate President, presided.

The following members were absent: Earl Beck, Charles Billings, William Burnett, John Carey, Richard Chackerian, Richard Chapple, George DeVore, William Doerner, Patricia Dore, John Elam, Robert Fichter, Donna Fletcher, Thomas Gleeson, Sydney Grant, Sally Hansen, Dona Hedrick, Joe Hiatt, Tin-jui Ho, Irwin Jahns, Frances James, Roy Johnson, William Jordan, Robert Kalin, Curtis Krishef, Joseph Lannutti, Patricia Martin, Harold McConnell, Edwin Megargee, James Moore, Don Nast, William Oldson, Barbara Palmer, Malcolm Parsons, Karen Singh, Irvin Sobel, Peter Spencer, Douglas St. Angelo, John Vanderoef, Laurin Wollan, and James Wyatt.

II. Approval of the Minutes

Mr. John Simmons moved the approval of the Senate minutes for November 12, 1980 and December 3, 1980 as recorded and disseminated. The motion was seconded and adopted.

Mr. John Simmons moved the approval of the Senate minutes for November 19, 1980 with the following corrections:

1. Page 2, item IV, 1, Paragraph 1, line 4, delete "two consecutive semesters (Fall-Spring or Spring-Fall)" and add "during any period of twelve consecutive months."

The regulation will read: To satisfy the residence requirement, however, a doctoral student must be enrolled for twenty-four semester hours during any period of twelve consecutive months.

2. Page 6, item IV, 13, Paragraph 1, the last sentence. Delete the last sentence in Paragraph 1, "For the purpose of this regulation continuous enrollment during one academic year shall mean enrollment for any two successive semesters, Fall-Spring or Spring-Fall. Add "For the purpose of this regulation continuous enrollment during one academic year shall mean enrollment in any period of twelve consecutive months. Delete the last paragraph.

The regulation will read: After having finished thirty semester hours of graduate work or being awarded the master's degree, the student must be enrolled continuously on The Florida State University campus or in one of its teaching centers for a minimum of twenty-four semester hours in any period of twelve consecutive months.

The motion was seconded and adopted.

III. Approval of the Agenda and Report of the Steering Committee

1. Mr. John Simmons moved the adoption of the agenda as printed and circulated. The motion was seconded and adopted.
2. Mr. John Simmons, on behalf of the Steering Committee, presented the following report.

The Steering Committee has considered a number of matters since the last Senate meeting. Prominent among the matters discussed were:

- a. A possible referendum on decertification. The Steering Committee feels that if a decertification election is scheduled for this campus in the near future, it would be appropriate for the Faculty Senate to sponsor a forum for discussion of issues pertinent to collective bargaining. More on this matter will be forthcoming in the near future.
- b. The Steering Committee discussed with President Sliger the possibility of hosting a reception for the new Chancellor soon after her arrival in Tallahassee so that all faculty members may meet her.
- c. The Steering Committee asked President Sliger to form a Faculty Advisory Committee for International Programs some months ago. The Committee has been chosen, however, at this time, the roster of members is not available.
- d. There will be a reception for President Sliger on February 18, 1981, in Longmire from 4:30 to 5:30 p.m. The reception is sponsored by the Faculty Senate Steering Committee and all faculty members and administrators are invited to the reception. There will be a regular senate meeting from 3:35 to 4:30 p.m. in Moore Auditorium on February 18.

IV. Report on Continuing Education

Dr. Mary Pankowski presented the following report on Continuing Education:

"The fire which destroyed the nearly completed Professional Development Conference Center was indeed a blow not only to Florida State University but to the community and to the state. I am pleased to share with you that the fire only destroyed the building and not the programs! Last year the Center for Professional Development and Public Service offered 480 non-credit/CEU programs and 232 off-campus courses to over 29,000 participants without a building. To illustrate further that "Dreams Don't Burn" nor do our programs - in 1975-76 Florida State University's Center for Professional Development offered 166 programs for 9,001 participants. As you can see our continuing education program has experienced significant growth without a Conference Center. With the plan for reconstruction of the Conference Center, we will move from being in the top 20 continuing education programs in the country to one in the top ten within the next 3 to 5 years. This will be possible not only because of the Conference Center but also because of the commitment from President Sliger to not only rebuild the building but to continue giving top priority to the program; to the excellent faculty resources upon which we can build outstanding regional and national programs; and to the very special staff that we have been able to recruit to the Center for Professional Development and Public Service. In addition, support from the community, from state agencies, from the Legislature, and from the Executive Branch have assisted us in achieving a margin of excellence.

With regard to the rebuilding of our Conference Center - the builders Louis and Jon Winchester have agreed to reconstruct the building. Had the building not been destroyed by fire, the Center would have been completed ahead of schedule and under budget. We look toward the future with a sense of optimism that we will be in our new Center by the end of March, 1982. For your information the Fire Marshal's office has exonerated the design and the construction as contributing to the rapid spread of the fire. The fire had been set in three places - two of which contained over \$200,000.00 worth of oak furniture stored in individual cardboard boxes. Although no design changes other than a suggested additional exit from the office area were recommended by the Fire Marshal's office, we will be asking for a number of minor modifications in the building. For example the building as designed included inoperable windows. We would hope that with Tallahassee's beautiful fall and spring weather that operable windows would assist us in cutting down on the heating and air conditioning costs. A number of questions have arisen about the fire resistance of heavy timber construction. The American Institute of Architects rates the heavy timber construction as Type 3 which is of greater fire resistance than the Type 4 buildings that are constructed of protected concrete and steel. Had the sprinkler system and the smoke sensing alarms been operational (which they would have been one week later) the extensive damage would never have occurred. Additionally, the building was to have been protected by a Honeywell security system which within 45 seconds of an intruder entering the building would have notified Security of that intrusion. That system, too, was due to be hooked up when the building was completed. The contractor had never had a fire in his many years of being in business in Tallahassee. Therefore, he felt a fence around the property would assure the necessary security. Needless to say, the contractor plans to use additional security measures during construction.

" We had 87 programs scheduled in the new facility during March, April, and May. We have been able to relocate or reschedule 83 of those programs with the help of some very special people both on campus and off. We would hope that those of you who have ideas for conferences, workshops and/or symposia or who hold offices in your professional associations will keep in mind that we will be ready for scheduling your programs in the new facility no later than September, 1982. Please call us if we can be of assistance to you in developing your ideas. Our Center has an experienced staff of Conference Specialists who are very to assist you. In addition to our conference management services, we also design with the help of faculty and various client groups specialized programs that will meet the needs of the adult population.

" Besides our non-credit division, we also have the Continuing Studies unit, headed by Dr. Garth Blake, which is responsible for the Florida State University's off-campus degree programs. Those credit programs are offered in partnership with a particular College or School that has the resources. Student credit hours that are generated from those off-campus credit courses go to the College or School whose resources have provided the instruction. Another Division, The Public Managers Training and Advisory Service, was created two years ago with the help of a special Legislative appropriation. Its full-time staff of training consultants is available to public agencies to develop more effective management. One of its principle programming thrusts is the Certified Public Managers program which has the endorsement of the Governor and key executive agencies. This division is headed by Mr. Bill Moeller who most recently headed up the Government Training Service in Minnesota.

"The Center for Intensive English Studies (CIES) is the newest organizational division of the Center for Professional Development. CIES is designed as an Intensive Study Center to provide instruction in the English language to non-English scholars. This Center is headed up by Dr. Rick Jenks who has already developed a national reputation for his unit.

"We in the Center for Professional Development deeply appreciate the support that the Faculty Senate have given us in the past. We do hope we continue to merit your confidence. We look forward to an opportunity for each of you to view the new Conference Center when it is complete. Our hope is that together we can make Florida State University internationally known in the area of continuing education."

V. Proposal on Academic Honor Code

A copy of the proposed Academic Honor Code was included in the December 3, 1980 agenda and the proposal was discussed at the December, 1980 Senate meeting. The Attachment Number 1 was distributed at the meeting.

1. Mr. John Simmons moved that the proposed Academic Honor Code be adopted. The motion was seconded.
2. Mr. Martin Roeder moved that item "4" under II. CODE VIOLATIONS be renumbered "5" and the following be added as item "4": Taking or receiving information during a written examination (copying). The motion was seconded and adopted 49 to 0.
3. Mr. Martin Roeder moved to amend item IV, A, last sentence in the first paragraph by deleting ~~If the student is found guilty of the violation the faculty member may choose to impose any one of the following penalties on the student; either singly or in combination~~ and substitute the following: If the faculty member and the student agree on the violation, the faculty member may choose to impose one of the following penalties on the student. The motion was seconded. After a brief discussion, Mr. Martin Roeder moved to amend his motion to read:

If the faculty member and the student agree on the violation, the faculty member may choose to impose either "a" below singly or in combination with "b, c, d, e, or f" (a. a grade of Y (failing for academic dishonesty) for the course, b. oral reprimand, c. written reprimand, d. assignment of additional work, e. retaking or resubmission of the examination or project in question, or f. reduction in examination project, or paper grade, where deemed appropriate).

The motion was seconded and adopted 29 to 21.

The original motion as amended was adopted.

4. Mr. Martin Roeder moved to amend "a" above by substituting "F" for "Y" and deleting the words (failing for academic dishonesty). The motion was seconded and adopted 48 to 4.

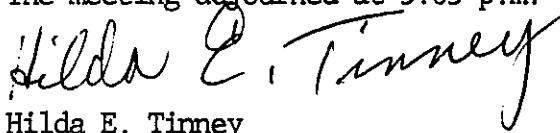
5. Mr. James Pitts moved to postpone further action on the proposed Honor Code until the February meeting, and then to make it the first item of business. The motion was seconded and adopted.

VI. Enrollment

President Sliger told the Senate that he was Chairman of a Committee appointed by the Board of Regents to study enrollment in the University System. The enrollment for this year was more than projected. The Committee has been charged with finding the answers to what kind of enrollment the universities should have in the future. He said that he would appreciate any thoughts that anyone has on this subject.

VII. Adjournment

The meeting adjourned at 5:05 p.m.



Hilda E. Tinney

CHEATING UNDER THE HONOR SYSTEM*

Sex stratified sample of 295 male and 50 female undergraduates selected by table of random numbers from the 1966-67 FSU Student Directory. Data gathered by questionnaire with interview follow-up on nonrespondents.

Table 4. Number of Times Cheating Was Observed This Trimester p. 50

	%
Never	46.0
Once	10.3
Twice	10.8
Three	10.3
Four	5.2
Five or More	17.4

Table 5. Course of Action After Observing Cheating p. 51

Report the cheater to the instructor	0.0%
Ask him to report himself and report him if he failed to do so	0.0
Express disapproval but not report him	9.7
Mention the incident to other students, not report	19.4
Ignore the incident	71.9

Table 10. Percent Agree: "Reporting someone for cheating is worse than cheating" p. 55

23.7%

Table 11. Percent Agree: "It is the instructor's duty, not the student's, to watch for cheating." p. 55

79.7%

Table 14. Percent Agree: "The faculty doesn't really try to catch cheaters." p. 60

77.9%

Table 36. Cheating by Fraternity Membership and Residence. p. 92

Fraternity Membership	Not cheat	Cheat Occasionally	Cheat Frequently	Total
Frat. resident	26.1%	26.1%	47.8%	100%
Frat. member	37.0%	41.3%	21.7%	100%
Not a member	50.7%	34.0%	15.3%	100%

The Student Honor Court heard 6 cases during Trimester I, 1966; an estimated 14,000 honor violations occurred during that Trimester. p. 68

*Paul J. Placek. M.A. Thesis. F.S.U. 1968

Submitted to Faculty Senate
by A. L. Rhodes
Sociology Department
F.S.U.



Attachment # 2

M E M O R A N D U M

TO: Florida State University Faculty, Students, Staff
and Alumni

FROM: Vice President for Academic Affairs
Selection Advisory Committee

The Vice President for Academic Affairs Selection Advisory Committee has been appointed by President Sliger to search for and screen candidates for this position.

The candidate must have a proven record of intellectual distinction and administrative achievement, a personal commitment to public higher education, and a demonstrated capacity to exercise academic leadership (see attached criteria).

Our Committee is concerned that all of the constituencies of the University--faculty, students, staff and alumni--have ample and formal opportunity to provide nominations and/or applications for the Vice Presidency. Consequently, we invite and urge you to suggest candidates as soon as possible.

It will be helpful if you provide not only the name but also the current position and address of a nominee. We have set a deadline of March 16, 1981, for receiving applications including vitae and supporting documents.

Nominees and/or applications may be sent to the Vice President for Academic Affairs Selection Advisory Committee, Room 211 Westcott; or given to any of the following members: Clifford Madsen (Music), Robert Auslander (Student Body President), Stuart Baker (Theatre), Werner Baum (Arts and Sciences), Dereida Bowlin (Academic Affairs staff assistant), Virginia Brouch (Art Education), Galor Edgeworth (Clothing and Textiles), Robert Gilmer (Math), James Gapinski (Economics), Bill Heard (Biology), Mary Alice Hunt (Library Science), William Jones (Black Studies), Daniel Kenshalo (Psychology), Bob Leach (Student Affairs), Eugene Nichols (Education), Lyndon Phifer (Communications), James Pitts (Business), Mildred Ravenell (Law), Marjorie Sparkman (Nursing), Douglas St. Angelo (Government), June Strauss (Alumni Association), Eugene Tanzy (English), Patricia Vance (Social Work), Dan Voich (Business), Gordon Waldo (Criminology), Janet Wells (Education).

Attachment # 2

The criteria for the Vice President for Academic Affairs should include the following:

1. Distinguished intellectual stature.
2. Ability to attract outstanding academic talent in all areas of the University.
3. Superior administrative skills in academic planning and policy-making, and in the appropriate delegation of responsibility in order to achieve maximum efficiency and effectiveness in accordance with the institution's stated purposes.
4. Intellectual and personal integrity, open to divergent opinions and ideas but able and willing to act decisively when the need arises.
5. Ability to provide leadership to develop and implement an appropriate plan of University-wide academic priorities, yet respect for and willingness to use a collegial decision-making process.
6. Understanding of a university's academic service units' functions (library, registrar, international programs, computing center) and readiness to support their needs and programs.
7. A demonstrated commitment to the concept that a university must actively support continuing education and life-long learning.
8. A strong and active commitment to the achievement of equity for women and minorities in all phases of academic life.
9. Understanding of the nature, diversity, needs, and limitations of a major public university engaged in undergraduate and graduate education, research, continuing education, and public service, operating as part of a university system and comprised of a spectrum of professional schools in addition to the basic disciplines.