

Agenda
Faculty Senate Meeting
November 19, 1980

I. There will be a regular meeting of the Faculty Senate on Wednesday, November 19, 1980, at 3:35 p.m. in Moore Auditorium.

II. Agenda

1. Approval of minutes for the October 15 and October 22 meetings.
2. Approval of the agenda and report of the Steering Committee.
3. Unfinished Business
 - a. All conversion items deferred from last Senate meeting
4. New Business

- a. Action on proposed amendment to the Florida State University Constitution.

Article IV, Faculty Senate

Section A--Membership

Part d. (2)

(2) Each unit shall elect, according to a procedure which its eligible faculty members shall determine, an alternate representative or representatives to serve whenever illness, professional travel, or other obligations make it impossible for the designated Senator or Senators to be present. A faculty member thus representing a unit shall have the full privileges of Senate membership.

- b. Report on the Budget
 - c. Report on Graduate activities--Dr. Robert Johnson
 - d. Report on Horizons Unlimited

Faculty Senate Minutes

November 19, 1980

I. Regular Session

The Faculty Senate met in regular session on Wednesday, November 19, 1980, at 3:35 p.m. in Moore Auditorium. Mr. Fred Standley, Senate President, presided.

The following members were absent: John Albright, Loran Anderson, Forrest Aurentz, Stuart Baker, Douglas Behrman, Charles Billings, William Burnett, Patricia Dean, John Elam, Robert Fichter, Karen Glendenning, Dona Hedrick, Norejane Hendrickson, Kurt Hofer, Donald Howard, Robert Kalin, Colleen Kirk, Curtis Krishef, John Lewis, Patricia Martin, Marion Neil, William Oldson, George Papagiannis, Stephen Rollin, Barron Scarborough, Louis Schwartz, Ralph Stair, and James Stroom.

II. Approval of the Minutes

Mr. John Simmons moved the adoption of the minutes for the October 15, 1980 and the October 22, 1980 meetings of the Faculty Senate as recorded and disseminated. The motion was seconded and adopted.

Please make the following corrections:

1. October 15--a. Page 6, line 6, insert the word "day" between "last" and "April."
 - b. Page 9, line 5 under XII, paragraph beginning with (2) change "e" to "i" in privilege.
 - c. Page 10, line 3 under XIII, 2, paragraph two, add an "s" to increase (increases).
2. October 22--a. Page 2, III, 1 and page 4, 8 change "concensus" to "consensus."

III. Approval of the Agenda and Report of the Steering Committee

A. Mr. John Simmons moved the adoption of the published agenda. The motion was seconded and adopted.

B. Report of the Steering Committee

1. The Steering Committee appointed the following persons to the Horizons Unlimited Committee: Amy Brown, Doris Clack, Leila Deasy, Edward Fenstermaker, Sidney Grant,

Charles Grigg, Robert Hall, Emma Kittles, Ralph McWilliams, and Irvin Sobel.

2. The Steering Committee submitted 26 names to President Sliger for the selection of a Search Committee for a Vice President for Academic Affairs.

IV. Conversion of Graduate Policies Continued from the November 12, 1980 Meeting

1. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations for "Full-Time Graduate Student Load" as follows:

To satisfy the residence requirement, however, a doctoral student must be enrolled for ~~thirty-six-quarter-hours~~ twenty-four semester hours during one academic year, i.e., any three of four successive quarter two consecutive semesters (Fall-Spring or Spring-Fall), page 57, 1980-81 catalog.

The motion was seconded.

Mr. Walter Dick moved the following substitute motion:

To satisfy the residence requirement, however, a doctoral student must be enrolled for ~~thirty-six-quarter-hours~~ twenty-four semester hours during one academic year, i.e., any three of four successive quarters in any two consecutive terms in a twelve (12) month period, i.e., Fall-Spring, Spring-Summer, or Summer-Fall.

The motion was seconded and adopted.

2. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change "Supervised Research and Supervised Teaching" as follows:

No more than ~~five-quarter~~ three semester hours of supervised research credit and ~~five-quarter~~ three semester hours of supervised teaching credit may be counted toward the master's degree (page 57, 1980-81 catalog).

The motion was seconded and adopted.

3. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the "Satisfactory-Unsatisfactory Course Option" as follows:

With the permission of the major professor or chairperson of the student's major department, a student may enroll in as () ay

*Amended
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X*

as ~~nine-quarter-hours~~ six semester hours during the master's degree program or up to ~~fifteen-quarter-hours~~ nine semester hours during the doctoral program on a Satisfactory-Unsatisfactory basis. . . A student may change to a regular grade (A,B,C,..) basis during the first four weeks of the quarter semester but may not change to an "S-U" basis after the end of the drop/add period.

The motion was seconded and adopted.

4. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change "quarter" to "semester" wherever it appears under "Computation of Grade Averages (page 58, 1980-81 catalog).

The motion was seconded and adopted.

5. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations on "Suspension and Dismissal" as follows:

- a. Paragraph 2, line 3, change "quarter" to "semester."

- b. Paragraph 2, line 7, If a 3.0 cumulative grade point average is not attained by the ~~end-of-the-next-two quarters~~ end of the next semester of enrollment, the student will not be permitted to reregister for graduate enrollment (page 58, 1980-81 catalog).

The motion was seconded and adopted.

6. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations under "Assistantships" as follows:

paragraph 3--To remain eligible for an assistantship, a student must discharge the assigned duties satisfactorily and ~~achieve-a-grade-of-"B"-in-at-least-one-half-of-the-course work-carried-each-quarter~~. No graduate student with less than a 3.0 cumulative average is to be continued more than one ~~quarter~~ semester as a teaching assistant (page 59, 1980-81 catalog).

The motion was seconded.

Mr. DeLos DeTar moved to delete the word "teaching." The motion was seconded and adopted.

The original motion as amended was adopted.

7. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations under "Tuition Waivers" as follows:

...out-of-state tuition waivers are reserved for eligible full-time graduate students, enrolled for twelve ~~quarter~~ semester hours or those assistants ~~carrying the minimal loads for their classifications who have been given permission to take a lighter load~~ (page 59, 1980-81 catalog).

The motion was seconded.

By consensus, the word "lighter" was changed to "reduced."

Mr. Robert Kromhout moved to put a period after "graduate students" and delete the material following the period. The motion was seconded and defeated.

The original motion was approved.

Later, Mr. Martin Roeder moved to reopen the above because it was not consistent with preceding regulations passed by the Senate.

The motion to reconsider was seconded and adopted.

Mr. Robert Kromhout moved to refer the original motion back to the Graduate Policy Committee with full authority to act. (The motion will not be brought back to the Senate.)

The motion was seconded and adopted.

The change as submitted by the Graduate Policy Committee is as follows:

Insofar as they are available, out-of-state tuition waivers are reserved for eligible full-time graduate students (those enrolled for a minimum of twelve semester hours or those enrolled as full-time students in programs requiring less than 12 hours under an exception granted by the academic dean in accord with national practices of that discipline). See Full-Time Student Load above; and for information concerning eligibility, consult the director of your graduate program.

8. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations for thesis-type master's programs as follows:

To qualify for a master's degree under this program the student must complete a minimum of ~~forty-five-quarter~~

~~30 semester hours of credit including thesis credit. At least twenty-four-of-the-45-quarter-hours~~ 18 of the 30 semester hours must be taken on a letter grade basis (A,B,C,...) ~~The student must submit an acceptable thesis, for which not less than five-or-more-than-nine-quarter-hours~~ three or more than six semester hours of credit, at the discretion of the major department, will be received (page 60, 1980-81 catalog).

The motion was seconded and approved.

9. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations for course-type master's programs as follows:

To qualify for a master's degree under this program, the student must complete a minimum of ~~forty-five-quarter~~ thirty-two semester hours of course work. At least ~~thirty-of-these hours~~ twenty-one of the thirty-two semester hours must be taken on a letter grade basis, A,B,C,... (page 60, 1980-81 catalog).

The motion was seconded and adopted.

10. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the last paragraph under "Types of Degrees" as follows:

(1) proficiency in a foreign language demonstrated by satisfactory performance on the Graduate School Foreign Language Tests of the Educational Testing Service, or certified by the appropriate language department, or completion of ~~eighteen quarter~~ twelve semester hours in a foreign language with an average grade of at least "B," or four years of a single language in high school, and (2) ~~nine-or-more-quarter~~ six or more semester hours of graduate credit in one or more of the following fields:... (page 60, 1980-81 catalog).

The motion was seconded and adopted.

11. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulation on transfer credit as follows:

Transfer of residence courses from another recognized graduate school is limited to ~~nine-quarter~~ six semester hours ... (page 60, 1980-81 catalog).

The motion was seconded and adopted.

12. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations under "Major Professor and Minor Professor" as follows:

second sentence--If ~~twelve-or-more-quarter~~ nine or more semester hours are taken in any department other than the major one, these hours may be considered a minor ... (page 61, 1980-81 catalog).

The motion was seconded and adopted.

13. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change requirements under "Residence" as follows:

amended
After having finished ~~45-quarter~~ thirty semester hours of graduate work or being awarded the master's degree, the student must be enrolled continuously on The Florida State University campus or in one of its teaching centers for a minimum of ~~36-quarter~~ twenty-four semester hours credit during one academic year. For the purpose of this regulation continuous enrollment during one academic year shall mean enrollment for any ~~three-of-four-successive-quarters~~ two successive semesters, Fall-Spring or Spring-Fall (page 62, 1980-81 catalog).

The motion was seconded.

Mr. Martin Roeder moved to amend the above to conform to the approved regulation for residence requirement for the doctorate. The motion was seconded and adopted.

The original motion as amended was adopted.

The regulation will read:

considered
After having finished thirty semester hours of graduate work or being awarded the master's degree, the student must be enrolled continuously on The Florida State University campus or in one of its teaching centers for a minimum of twenty-four semester hours in any two consecutive terms in a twelve (12) month period, i.e., Fall-Spring, Spring-Summer, or Summer-Fall.

14. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations under "Dissertation" as follows:

paragraph 3, . . . A doctoral degree will be granted only after registration for a minimum of ~~eighteen-quarter~~ twelve semester hours of dissertation credit, whether or not the student is actually in residence. ~~Eighteen-quarter-hours~~ Twelve semester hours constitute a minimum requirement only; students should consult with their major professors to determine the maximum number of hours required for dissertation credit (page 63, 1980-81 catalog).

The motion was seconded and adopted.

15. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change quarter to semester wherever it appears under "Readmission" (page 56, 1980-81 catalog).

The motion was seconded and adopted.

16. Mrs. Jayne Alley, on behalf of the Graduate Policy Committee, moved to change the regulations under "Diagnostic Examination" as follows:

The student who has been admitted to work toward the Doctor of Philosophy degree may, before the end of the ~~fourth-quarter~~ second semester of post-baccalaureate study, be required to take a departmentally-administered examination (page 62, 1980-81 catalog).

The motion was seconded and adopted.

V. Proposed Amendment to the Florida State University Constitution

Mr. John Simmons moved the adoption of the following amendment to the Florida State University Constitution:

Article IV, Faculty Senate

Section A, Membership

Part d. (2)

(2) Each unit may elect, according to a procedure which its eligible faculty members shall determine, an alternate representative or representatives ~~to sit for a term in the place of any designated Senator from that unit who does not have an appointment on the faculty and an assignment on campus for that term. to serve whenever illness, professional travel, or other obligations make it impossible for the designated Senator or Senators to be present. An alternate representative shall have the full privileges of Senate membership when and only when the principal for whom he is an alternate does not have the appointment and assignment referred to. A faculty member thus representing a unit shall have the full privileges of Senate membership.~~

The motion was seconded and adopted.

VI. Report on Graduate Activities

Dean Robert M. Johnson presented the following report:

"When I last spoke to the Senate on February 13, 1980, I emphasized extramural support for research and training. Not much has changed in the last eight months; but this important function of the University continues to significantly impact the University's academic capacity.

"This time let me first turn my attention to our graduate education. This function of the office has been administratively handled by Associate Dean Russell Johnsen, who, in my estimation has done an outstanding job in insuring and maintaining quality within our graduate programs. Much of our work is aided by the Graduate Policy Committee that in my opinion is probably one of the hardest working committees at the University. Since 1970 it has been the main function of this committee to review doctoral programs. These are not simple reviews; they are very timely, comprehensive and as any member of this committee knows, requires during the spring quarter rather exhaustive committee meetings to finish the final report before submission to the University community at large.

"Since 1970 the Graduate Policy Committee has reviewed all doctoral programs at least once and all terminal masters programs. We are now in our second round of the five year review of the doctoral programs. The Graduate Policy Committee calls upon the services of many faculty in these reviews and we are greatly appreciative of their dedication and support. Programs reviewed last year (1979-80) at the doctoral level included the following:

1. Adult Education
2. Business Administration
3. Comprehensive Vocational Education & Industrial Arts Education
4. English
5. Foreign Language Education
6. Home Economics
7. Oceanography
8. Science Education
9. Social Studies Education
10. Sociology

With the exception of Science Education all programs were recommended to be continued with some modification. The tentative list of programs to be reviewed for this academic year includes the following:

1. Chemistry
2. Educational Administration
3. Physical Education
4. English Education
5. Elementary-Early Childhood Education
6. Geophysical Fluid Dynamics
7. Government
8. History
9. Library Science
10. Physics

"During the past year 42 faculty members have been awarded doctoral directive status. This selection is another important task of the Graduate Policy Committee. In accord with the newest procedures all persons with doctoral directive status are being reviewed in connection with the Graduate Policy Committee's program review in that department.

"In order to remain competitive with other universities, stipends for University Fellows were increased from \$5000 to \$6000 and 40 new Fellows were appointed last year. Currently the Fellowship Selection Committee is considering modified procedures for selection of Fellows which we hope will meet current objection to the procedures. With inflation and competition I believe the stipends will probably have to be raised again next year.

"The Graduate Policy Committee, recognizing that competition for top grade graduate students was increasing, recommended in the year 1976-77 that graduate student stipends be increased from \$2500 to \$4200 (for half-time students). A further recommendation of the Graduate Policy Committee was that the University maintain a competitive status for high quality students by increasing the stipends to \$4800 by the year 1978 or at the very latest, 1979. Budgetary factors played a major role and the University was not able to increase the stipends in the last two years. However, beginning in the Fall Quarter of 1980, the minimum for a half-time student is now \$4800.

"At this point I would like to ask that serious consideration be given to raising the stipend again beginning in the fall of 1981. The reason that I plan to take this to the University

administration is that FSU must remain competitive with major universities in its region and in particular The University of Florida. The University of Florida has just increased (beginning fall of 1980) the minimum half-time stipend from \$4800 to \$5400. I believe that it is time that we close the gap.

"It has come to my attention through a number of sources that we as faculty and administrators do not have a complete understanding of some of the needs and concerns of the graduate student at Florida State University, in particular the graduate teaching assistant, and research assistant. Therefore, I have appointed an Ad Hoc Graduate Assistant Committee. This will be a University-wide committee charged with considering the various problems associated with the roles of graduate research and teaching assistants. It is anticipated that a series of recommendations related to the alleviation of some of these problems will be forthcoming in the spring quarter. Furthermore, it is my intent that this committee will have the opportunity to make a direct report to the Graduate Policy Committee, who in turn will take appropriate action. I would hope that such a Graduate Assistant Committee could become a standing subcommittee of the Graduate Policy Committee, thus giving the graduate assistants a direct route to a policy making body such as the Faculty Senate.

"The Florida State University Academic Press (under Dr. Jeanne Ruppert's direction) is currently enjoying a remarkable period of growth. Since January 1980 we have published six new volumes, including a study of US-USSR relationships just prior to WW2, a monograph on the Chippawa Indians, a history of water management in Florida, as well as a volume of poetry by Janet Burroway. Forthcoming during the next year will be ten volumes encompassing areas of history, Florida politics, philosophy, natural history, and religion.

"Our Developing Scholar Awards Program which was initiated three years ago made six awards this year. These awards are designed to complement the COFR awards. They're made to established researchers who are well on the way toward quality and excellence. Each award carries approximately a \$5000 budget that the scholar can use in any way he or she sees fit for the development of their research program. Last year's awards went to the following individuals:

Dr. Scott Flanagan, Government, Social Sciences
Dr. Marc Freeman, Biological Sciences, Arts & Sciences
Dr. Dale Olsen, Music
Dr. Marie Osmond, Sociology, Social Sciences
Dr. Joseph Torgensen, Psychology, Arts & Sciences

I might add that this program is funded almost entirely from the SRAD funds.

"Now let's turn our attention to research and other scholarly programs at FSU for the year 1979-80. I am proud of the record that our faculty is compiling in spite of level and in some cases decreased federal funding. Contract and grant expenditures for FY 1980 totaled \$22,954,397 compared to the last year (FY 78-79) of \$20,740,442. FY 81 has started out to be another banner year and indications are it will surpass those 1980 totals.

"Let's look at a set of numbers for 1980 that simply amaze me. During the past year the number of proposals submitted to external agencies numbered 665. Awards in that year numbered 572. This indicates a success ratio of 90%. We all realize that some of those 572 awards were for proposals that were submitted in previous years but, regardless of that possibility, it still is a very respectable success ratio and is a tremendous **compliment** to the faculty of Florida State University.

"How does FSU continue year after year to improve its external base of support when external funds are becoming more and more competitive? I believe the answer is quite simple. There is an excellent environment for research and scholarly activities at FSU. It all starts with the selective faculty recruitment procedures of the departments, the quality promotion and tenure procedures, and the continued support and encouragement of research and scholarly effort at all levels of the university. Let me highlight some of these types of support at the university level.

1. COFRS (Committee on Faculty Research Support continues to be a very important program administered by the Graduate Office and under the auspices of the Graduate Research Council. This program provides a small number of faculty members an opportunity to do research by awarding summer salary support from E & G funds. While the number of summer awards has not been large, the program is alive and we are optimistic that the number of awards will increase. Last year eight awards were made:

Four in the College of Arts and Sciences;
Two in the College of Business;
One in the College of Social Sciences; and
One in the School of Criminology.

The proposals are reviewed by a faculty committee and awards made are based upon recommendations from those reviews. I am pleased to announce that The Graduate Research Council has approved using its SRAD funds (\$100,000) to reestablish the total COFRS Awards Program. Beginning this year 1980-81, the Academic Year Program will be reestablished in the hope that these SRAD funds will stimulate the additional support from E & G in the years beginning with the 1981-83 biennium. These programs are designed to complement the Small Grants Committee Program of the FSU Foundation.

The 1980 COFRS Awards went to the following individuals:

Ass't Professor Pamela K. Coats, Business-Finance
Ass't Professor David G. Gantt, Anthropology
Ass't Professor William E. Pelham, Jr., Psychology
Ass't Professor Philip N. Froelich, Jr., Oceanography
Ass't Professor Douglas R. Fowler, English
Ass't Professor Anne A. Ford, Urban & Regional Planning
Ass't Professor Giora Rahav, Criminology
Ass't Professor Douglas N. Behrman, Business-Marketing

2. Foundation's Grants Advisory Committee is a committee which receives funds from The Florida State University Foundation. These funds are unrestricted and are used for supporting all types of research and scholarly endeavors. Unlike the COFRS funds, these funds are not restricted to summer salary. They can be used for any expenditure in a research and scholarly program. This program complements the COFRS program. In addition to the monies this committee has for research, it is my understanding, they also have additional funds for travel support. Faculty members invited to present papers at international or national meetings petition the committee and if their proposals are meritorious they will receive the travel support needed.

3. Quality Improvement Funds: We are all aware of this program established by the State Legislature. It has allowed us to use State funds for the development of research and scholarly programs at the University.

4. Scientific and Technical OCO Support: These funds coming in the last biennium were of sufficient magnitude to provide a significant impact upon the total scientific and technical needs at the University. Perhaps one of our most pressing requirements is the replacement of obsolescent equipment. These funds have gone a long way to alleviate that problem but still much needs to be done in future years.

5. Library Support: Again additional funding from the State Legislature has added a tremendous amount of support to the scientific and scholarly collections within the library, collections so necessary for the support of a good quality research program.

6. SRAD (Sponsored Research and Development): These funds are generated from contracts and grants. With each award a negotiated indirect cost (overhead) is earned as expenditures are incurred. It has been the intent of the State Legislature since 1963 to allow these funds to remain at the University. Florida Statutes 241.621 states: Monies received for overhead or indirect costs or other monies not required for the payment of direct cost shall be applied to the cost of operating the Division of Sponsored Research. Any surplus monies shall be used subject to the policies of The Board of Control to support other research programs in any area of the institution. Although that statute has changed over the years to reflect the change to a Board of Regents and, most recently, in the transfer of autonomy to the universities, the basic statement remains the same.

"The University's policy for such discretionary support of research has varied somewhat over the years. Since its inception, The Division of Sponsored Research has administered the SRAD Fund in a number of different ways. It has been used to stimulate and develop new research projects, maintain and strengthen existing programs, support of the University Computing Center, temporary support for nonacademic and academic positions when state-line positions were not available, for travel for numerous investigators and various individuals wishing to stimulate and promote research projects, the hiring of visiting and research professors for short term visits on various research projects, direct support for graduate students, post doctorals, and many other worthy projects designed solely to stimulate and develop a research and scholarly atmosphere at Florida State University.

"The University's SRAD policy has changed over the years, but it has always tried to either directly or indirectly return the surplus funds to the colleges, schools and departments that earn these funds through their contract and grant awards.

"Let me look at just three years (July 1, 1978 through June 30, 1981) to demonstrate how these funds have been used by the University. \$1,200,000 will be distributed through direct budget releases to schools, colleges and departments. Over \$250,000 will be released in direct support for emergency expenses and necessary travel of the faculty. I am also pleased

to report that in the same three year period we will have established an investment fund of approximately \$300,000. This is money which I hope will be available to meet unforeseen emergencies, yet at the same time provide sufficient interest which can be used to increase the SRAD distributions in the years ahead. Since January 1980 this fund has earned \$19,000 in interest.

"I might also add that all these distributions to the schools, colleges and departments were done with surplus funds as directed by the statute quoted above. The Division of Sponsored Research has paid its own way since the very beginning. No state funds are used in direct support of the administration of research. This cannot be said of the other universities within the state system where larger amounts of E & G Funds are needed to support research administration.

"There are other types of support for research, graduate education and scholarly effort but time does not permit me to draw upon them except to mention that some of our scientific facilities are perhaps the best in the Southeast and in some cases in the nation. For example--The FSU Computing Center, The Nuclear Magnetic Resonance Laboratory in Chemistry, The Tandem Accelerator in Physics, The Electron Microscope Facilities in Biology, etc.

"Finally, I believe that the University administrative support for research at this institution is outstanding. Whether we are speaking of the President's office, the Vice Presidents or Deans I have seen very little evidence to the contrary. If an idea is worth pursuing, I have yet to see any of these offices fail to respond to provide support.

"I believe from the above report that you can see that graduate education and research at Florida State University is flourishing. Not only are we bringing in good quality research programs but our faculty and students are receiving national and international recognition. Our competition is a little tougher than the athletic competition, because we must play against the big universities every day. But we are doing well, very well indeed, and we have every reason to be proud of our advancements and achievements in this academic program of research and scholarly activities."

VII. Appreciation

1. Mr. Eugene Kaelin moved that the Faculty Senate extend a

vote of thanks to all committee members who worked on the conversion problems--the University Conversion Committee, the Undergraduate Policy Committee, and the Graduate Policy Committee.

The motion was seconded and adopted.

2. Senate President Fred Standley thanked Vice President Daisy Flory, Martin Roeder, Jayne Alley, and Peter Dalton for their conscientious work on all the problems involved with conversion to the semester system.

VIII. Adjournment

The meeting adjourned at 4:45 p.m.

Hilda E. Tinney
Secretary to the Faculty