



MINUTES  
FACULTY SENATE MEETING  
APRIL 22, 2009  
DODD HALL AUDITORIUM  
3:35 P.M.

**I. Regular Session**

The regular session of the 2008-09 Faculty Senate was held on Wednesday, April 22, 2009. Faculty Senate President Jayne Standley presided.

**The following members attended the Senate meeting:**

M. Allen, T. Baker, K. Bearor, B. Becker, J. Beckham, W. Berry, P. Born, P. Bowen, J. Bowers, R. Bruschweiler, M. Burmester, K. Burnett, D. Butler, M. Cai, J. Carbonell, A. Chan Hilton, E. Chicken, I. Chiorescu, J. Clendinning, J. Cobbe, R. Coleman, D. Cooper, J. Dorsey, J. Druash, I. Eberstein, R. Eger, K. Erndl, M. Fenley, J. Fiorito, S. Fiorito, A. Gaiser, K. Gallivan, J. Geringer, K. Harris, R. Hauber, J. Hinterlong, E. Hull, P. Iatarola, R. Ikard, M. Kabbaj, H. Kim, E. Klassen, J. Koslow, D. Latham, B. Lee, J. Leiber, H. Li, L. Lyons, C. Madsen, T. Matherly, K. McCullough, D. Moore, A. Mullis, P. Munton, R. Pekurny, V. Richard Auzenne, G. Rogachev, R. Romanchuk, J. Saltiel, R. Schwartz, J. Sickinger, S. Southerland, T. Stallins, J. Standley, E. Stewart, M. Sussman, H. Tang, S. Thomas-Tate, J. Turner, P. Villeneuve, E. Walker, Y. Wang, C. Ward, P. Ward, M. Wasko, X. Yuan.

**The following members were absent. Alternates are listed in parenthesis:**

I. Audirac, E. Baumer, J. Dodge, R. Doel (**A. Frank**), L. Edwards, A. El-Azab, S. Foo, D. Gilbert, C. Hofacker (**F. Heflen**), W. Landing (**P. Froelich**), J. Milligan, S. Milton, J. O'Rourke, J. Pignatiello, K. Rost, H. Schmidt, J. Sobanjo, J. Spraggins, N. Trafford, E. Trowers, C. Upchurch, D. Von Glahn (**D. Seaton**), L. Wakamiya, L. Wexler, J. Zheng.

**II. Approval of the Minutes**

The minutes of the March 18, 2009 meeting were approved as distributed.

**III. Approval of the Agenda**

The agenda was approved as distributed.

**IV. Election of the Faculty Senate President, J. Standley**

Steering Committee Vice-Chairman Eric C. Walker was nominated and unanimously elected Faculty Senate President.

**V. Election of the Steering Committee, D. Seaton**

There were no additional nominations from the floor of the Senate. There are four vacancies on the Steering Committee. The ballot for election consisted of: Jayne Standley, Valliere Richard Auzenne, Susan Fiorito, Ann Mullis, Isaac Eberstein, Ted Baker, Robert Schwartz, Jacque Druash, Kathryn Rost, Molly Wasko.

On the first ballot, voting was as follows: Jayne Standley – 53, Valliere Richard Auzenne - 30, Susan Fiorito – 44, Ann Mullis – 23, Isaac Eberstein – 34, Ted Baker – 49, Robert Schwartz – 18, Jacque Druash – 14, Kathryn Rost – 17, Molly Wasko – 28. Jayne Standley, Susan Fiorito and Ted Baker were elected. Valliere Richard Auzenne and Robert Schwartz received the next highest amount of votes and were placed on the second ballot.

On the second ballot, voting was as follows: Valliere Richard Auzenne - 42, Isaac Eberstein - 32. Valliere Richard Auzenne was elected and will fill the remaining one year of the term vacated by Eric Walker.

**VI. Report of the Steering Committee, E. Walker**

Since the March Senate meeting, the steering committee has met three times in regular weekly sessions and once with the President and Provost.

At our March 24th meeting, we received a report from the Graduate Policy committee about two policy matters, the first submission deadlines and the second admissions policies. The first, about submission deadlines, is an information item that does not require action: with the concurrence of the Steering committee on behalf of the Senate, the Graduate School will now require that thesis and dissertation projects be submitted no later than 60 days after the date of the defense, or a second defense will be required. The second item concerns revisions to graduate admissions policies and requires Senate action; that item will be taken up later in today's agenda, under Standing Committee reports. At that March 24th meeting, we also received as information a report regarding campus smoking policy, informing us that the plan is to move to a Breathe Easy policy campus-wide by 2010 (the current policy is building-by-building), which will enable us to get grant funds for designated smoking areas.

At our meetings on April 8 and 15, we attended to a number of particular matters, including noting the ongoing work of a task force on a general undergraduate degree, an update on the status of the NCAA appeal, plans for faculty participation in the town hall meeting that occurred yesterday, a report on this year's promotion and tenure process, and a proposed calendar for the Senate meetings next year. Because that last item requires Senate action, let me pause at this point to take up that action. Because this is a recommendation of the Steering committee, it has the status of a seconded motion and is therefore on the floor for discussion and action. The motion is to approve the proposed calendar of dates for Senate meetings in Academic year 2009-2010.

At all of these steering committee meetings, the main topic of discussion has of course been the budget crisis. You will see on your agenda that the first report from the Standing Committees is a report from the Budget Advisory Committee, and we will turn to that report in a few minutes. Before we do so, however, let me conclude the steering committee report with a few remarks about faculty participation in the Budget Crisis committee. If you attended the town hall meeting yesterday or watched the webcast, Jayne Standley and I reviewed that participation and the principles guiding our efforts; I won't repeat that text here today, but I do hope that you will recognize that we have been working hard to keep faculty concerns at the forefront of budget discussions. We will continue to do so. I want to end with one point of clarification regarding the draft document that was released ten days ago. The press continues to refer to this document as a report FROM the budget crisis committee, but those of you who are good close readers will have already noted that the document in its heading is addressed TO the budget crisis committee. It is in fact a planning exercise drafted by Academic Affairs which was circulated to the budget crisis committee an hour before it was released to the press. To the extent that this document has mobilized action, it has been helpful; to the extent that it has occasioned unnecessary anxiety and alarm, it has been less helpful. That message was clear, I think, at the town hall meeting yesterday. Much is going to happen very rapidly in May and June if and when the legislature signs off on its final budget and before the Trustees meet in late June. We pledge to you that we will continue to speak vigorously for the faculty during that stressful time.

## **VII. Report of Standing Committees**

### **a. University Budget Committee, C. Madsen and R. Alvarez**

The Budget Advisory Committee considers University budget policies, procedures and practices, with special emphasis on the academic budget.

As Chair of the Budget Committee I'm sorry to report that there is still no good news. The House and Senate are negotiating as we speak, both with extremely "bare-bones" budgets that may well portend the demise of this institution, at least this institution as we know it.

As you know in anticipation of past, current and future cuts, the administration is in the process of establishing a three year contingency plan for our academic survival during the coming academic years. Of course the problem with substantive cuts is that something and/or someone get cut. Substantive problems have previously begun and will continue to exacerbate during the foreseeable future. This state continues to "kick the problem down the road" by "fixing" recurring shortfalls with non recurring money. And if revenues continue to fall as it seems most probably they will, timely releases of money to FSU drops; they do not need to "take money away" we just do not get it.

Indeed, prudence would suggest that we wait until the legislature leaves town. We probably will not know precisely where we are until they have gone home or

perhaps not until even later. And, of course, most all faculty issues require deliberation with the United Faculty of Florida.

Our administration does listen to our input and the Budget Committee will continue to give input concentrating on the academic part of the budget. I traditionally ask Ralph Alvarez to be with us for this meeting for obvious reasons. He will give us a short report and answer any questions that have not previously been address by others. Ralph not only runs a “very competent shop” he also has been a friend to the faculty across many years.

I do think we should all remember that no one in this institution regardless or where they “live” is taking any pleasure in this. My sincere hope is that we can “pull together” and somehow manage to get through this without destroying everything in the process—including each other.

Our next scheduled University Budget Committee meeting will be tomorrow. Committee Members are: Pam Coats, Carol Darling, Jayne Standley, Joe Beckham and Eric Walker—I’m Cliff Madsen.

b. Library Committee, D. Moore

See committee reports in Addendum 1.

c. Undergraduate Policy Committee

Good afternoon. Very quickly, I just want to announce that the Undergraduate Policy Committee, at its meeting last week approved ISC 3313: Introduction to Scientific Computing for Computer Competency Credit. Also approved was SLL 3500: Slavic Culture and Civilization for Literature Credit.

The UPC has completed its review of courses meeting the multicultural competency credit. A complete description of this activity, which will include the courses that received renewed approval for another 5 years, will be available in a written report that will be submitted soon. (See committee reports in Addendum 1.)

d. Graduate Policy Committee, P. Froelich

See committee reports in Addendum 1.

A sub-committee of the GPC was formed to develop new graduate admissions standards, prompted by the Florida BOG revised regulation 6.003, “Admission of Graduate and Post-baccalaureate Professional Students.” The revision provides SUS institutions greater flexibility regarding admission criteria to graduate programs. The subcommittee submitted their proposal to the GPC on March 30,

and the approved document was forwarded to the Faculty Senate Steering Committee. All edits suggested by the Steering Committee were accepted by the GPC and it is this version that is presented to the Faculty Senate today for its approval.

**The motion passed unanimously.**

### **VIII. Old Business**

There were no items of old business.

### **IX. New Business**

There were no items of new business.

### **X. University Welfare**

- a. Updates on Bargaining and Related Matters, J. Fiorito

#### **Collective Bargaining**

We've held one or two sessions since the last Senate. Cancellations, including a session scheduled for yesterday and preempted by TK's "town hall" meeting make it difficult to keep track. We've made some progress on:

1. Paid parental leave – we agreed that we will extend this benefit through fall semester at our next session, next Monday. We will discuss further extension soon as part of a broader overhaul of Article 17 on leaves.
2. New position classifications for non-tenure track teaching faculty (NTTF): There are still some major differences, but we are closer.

Also important: What we are NOT discussing. As noted previously, the Admin/BOT team stresses that it cannot meaningfully discuss budget-related items until the legislature acts. We appreciate that there is much concern about budget matters, but we understand the Administration's position on this and agree that there is limited value in attempting to negotiate over hypotheticals. We are aware and deeply concerned that the strategy of "vertical cuts" (or program closings) can be seen as an attempt to circumvent tenure and layoff protections in our contract.

#### **Consultations**

We have raised budget issues, promotion and tenure decisions, faculty governance, and other issues in consultation meetings with Provost Abele and Dean Rowe since March's Senate. We expressed concern about criteria and procedures behind the "Draft Plan" for dealing with the budget crisis, and we have discussed other options.

**Florida Legislature**

The United Faculty of Florida statewide and the UFF-FSU Chapter leaders' views are much the same as the Administration's. I don't get to say that often! In fact, the one-penny sales tax hike recently endorsed by TK and Bob Bradley in published op-eds started as a proposal of our Florida Education Association affiliate and was endorsed by the statewide UFF Senate in January. It's not a long-term solution, but may be among the few options that are still viable at present. We will continue to urge faculty and others to contact legislators urging them to recognize the critical role of higher education and its funding.

Take the April, 2009 FSU Faculty Poll, and urge your colleagues to do so as well!

**XI. Announcements by Deans and Other Administrative Officers**

There were no announcements by Deans and Other Administrative Officers.

**XII. Announcements by Provost Abele**

The Provost was in attendance but did not make any announcements.

**XIII. Announcements by President Wetherell**

President Wetherell was not in attendance.

**XIV. Adjournment**

The meeting adjourned at 4:28 p.m.



Melissa Crawford,  
Faculty Senate Coordinator

*Addendum 1*

**Report to Senate  
From the University Curriculum Committee  
For the Academic Year 2008 - 2009**

The University Curriculum Committee (UCC) consists of the following members:

Susan Fiorito, Chair  
Charles Upchurch, British History  
Pam Coats, Department of Finance  
Carol S. Weissert, Political Science  
Patricia Young, Visual Arts, Theatre and Dance  
Eugene A. Trowers, Department of Clinical Sciences  
Laura R. Keller, Biological Science  
Dianne Gregory, Music Therapy  
Cheryl Ward, Anthropology

Non-voting members include:

Melissa Crawford, Faculty Senate Coordinator  
Sheila M. Mitchell, Assistant Registrar

The purpose of the UCC is to consider curricular policies and procedures at both the undergraduate and graduate levels. All new courses to be taught at the University, for credit, must be approved by the UCC before being offered. If a unit intends to offer a new course by an alternative mode of instruction, such as distance learning, it must first get approval for the course by submitting the Curricular Request and FSU File Syllabus forms detailed below and also complete the Form 2 request. All courses must enter the University's curriculum system having completed the traditional curricular request forms. To offer a course without face-to-face instruction in the classroom, a unit must justify [via the Form 2 process] the educational equivalence of the alternative mode of instruction. If requesting a change in course hours or objectives from a previously approved course, the old syllabus and the new/proposed syllabus must be submitted. Faculty must submit a syllabus to the registrar every time a special topics course is offered. A regular course number for the special topics course must be submitted after the third time the course is taught.

Since our last report to the Faculty Senate in March 2008 the UCC met eight times: April, June, September, October, December, January, February and March.

During these eight meetings, we reviewed:

198 New courses  
97 Course changes, and  
4 Courses to be deleted  
299 Courses Reviewed

In addition to reviewing, meeting, discussing and making recommendations for courses the committee also: completed a Curriculum Manual that is available to departments and colleges that contains examples of all forms and explanations of how each form should be completed. This is available for download on the Faculty Senate Website, in addition to all the electronic links that are currently available. This coming year we are working on a one-page quick tip worksheet for department and college curriculum committees to check that syllabi and forms are completed correctly. The Curriculum committee also reviewed and suggested changes to clarify the directions and terminology of the Form 2 (alternative mode of instruction). These changes were adopted and put into effect immediately.

Thank you to all the members of this committee for their hard work, attention to details and constructive comments.

Respectfully Submitted,  
Susan S. Fiorito

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#### Distance Learning Committee

Pending legislation will affect distance learning in Florida. Due to the fact that the session does not end until early May, it will not be known what proposals actually passed the legislature until that time. Thus, the Distance Learning Committee is meeting after the session on May 14 to discuss the new legislation. The APPS report on online course delivery procedures will also be addressed.

Respectfully Submitted,  
Patrick F. Maroney

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#### Teaching Evaluation Committee 2008-2009 Report to the Faculty Senate

The major issue discussed by the committee this academic year concerned the pros and cons regarding online administration of student evaluations of teaching at FSU. We approved a series of pilot studies to assess the feasibility and effectiveness of online evaluations. The initial pilot was done in Summer Session, 2008, and our fall 2008 meetings reviewed data from that small sample study. Results of the summer pilot showed that, while the response rates were lower for online as compared to paper course evaluations, no consistent differences were found with respect to the ratings.

Following that discussion, we recommended that a larger sample size be obtained, if possible, for the study that was done in the fall semester, recognizing that participation was voluntary.



Participation in all studies (Summer 2008, Fall 2008, and Spring, 2009) remained voluntary at the Unit (Department or College) level only. The following is a reduced summary of the report following the Fall, 2008 semester pilot study: Ten academic units participated: Communication Disorders, Dance, English, Film, Mathematics, Music, Nursing, Statistics, Textile and Consumer Sciences, and Theatre. The results of the pilot study suggested that using online course evaluations to evaluate classroom based courses has little practical effect on the overall average instructor rating (item D8 Means were 1.54 for paper, 1.62 for online), or in the distribution (spread) of the ratings, i.e., standard deviations were virtually the same. The response rate of online course evaluations for classroom based courses, however, was significantly reduced (near 45%) as compared to paper based (79%) evaluations administered in class. A complete summary report of the Fall 2008 study is available, including all data and strengths and weaknesses of both paper-based and online evaluations.

The committee approved the idea of continuing the pilot study in Spring 2009 on a voluntary basis (at the department/college level only). We approved a request (for Spring 2009) to provide information to the Film School during the 2 weeks when online course evaluations are open regarding the current response rates for courses, and b) whether a particular student has submitted an evaluation.

We deliberated concerning the relatively poor response rates of the online survey in Fall 2008 and possible ways to address this. Most of the negative reaction to the pilot among faculty was related to low response rates. A number of positive reactions were given to the Comments Summaries that were provided with the online surveys, and some faculty perceived that the quality of written comments was improved with the online format.

No firm conclusions were reached regarding a standard method of improving response rates. Our university is not alone on this issue; a number of institutions are finding difficulty with low response rates. A few schools have placed registration holds for the subsequent semester on students who fail to submit an evaluation (there is provision made for students to opt out of a particular course evaluation). A more widely used strategy is to delay posting of final grades at semester end until an evaluation is submitted (or until the student chooses to opt out). The University of Oregon, for example, has used online evaluations for 2-3 years and utilizes a grade-posting delay for students who do not enter the system and either evaluate instructors online or choose to opt out. They have achieved higher response rates online (80-88%) than for paper.

Other topics addressed this year have included discussion of improving ways to identify instructors who are in need of improvement or who demonstrate teaching excellence, and possible ways to address some of the weaknesses in the current procedures. We also had conversations regarding the reasons for SUSSAI, for teaching evaluation in general, and related basic issues.

The members of the committee should be recognized for their attendance and contributions during this academic year: Doris Abood, Cecil Greek, Elizabeth Jakubowski, Tony Stallins, Eric Walker, Tom Welsh, Patricia Young, Mark Zeigler. Also attending and contributing: Jean Marc

Wise, Susan Rudasill, and Joe McElrath. Appreciation in particular should be expressed to Jean-Marc Wise. (APPS: Center for Assessment & Testing) who compiled and reported on the data obtained for the pilot studies.

John Geringer, Chair  
Teaching Evaluation Committee

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### **Report on the Library Committee's 2008-'009 activities**

I am pleased to report on behalf of the Senate's Library Committee, and to acknowledge the service of colleagues who have chaired or co-chaired our standing subcommittees: Denise von Glahn and Mark Pietralunga, Patron Services; Edward Gray, Faculty Research Library Materials Grants; and Jack Freiberg, Resources. Throughout the year, two of those committees have had the support of a senior library administrator serving ex officio as liaison: Roy Ziegler, associate director for collection development, met with and worked closely with the mini-grants subcommittee, and Rebecca Bichel, associate director for public services, worked with our subcommittee on patron services. Both the students who are members of this year's Library Committee have served on that patron services group: Lindsey Smitherman is a graduate student from the Department of Inter-disciplinary Humanities, and Mary Kate Blehl, an undergraduate majoring in Political Science. Linda Vinton agreed to represent us at meetings of the new Committee on Academic Support Services, formed by a new assistant dean in Undergraduate Studies. During the year the Library Committee has met six times.

Thank you for having accepted the Library Committee's recommendation last month that we, as the Faculty Senate, endorse the "Intellectual Freedom Principles for Academic Libraries." As a reminder, last year's Library Committee had decided to consolidate two parallel mini-grants, Primary Source Materials and Collection Development, into one streamlined program, "Faculty Research Library Materials Grants." Considerations included "the growing importance of electronic databases to faculty research; the scarcity of funds for research travel and other creative and scholarly endeavors; and the time constraints of both applicants as well as of committee members." Last fall we posted a letter by Ed Gray at our portion of the Faculty Senate website, describing a major shift in emphasis, "away from instruction or collection development to faculty research and creative endeavors. Thus, while applicants are encouraged to demonstrate the instructional value of the materials they apply for, they should recognize that the principal purpose of these grants is to encourage specific research programs and creative activities of faculty members . . . ." We have also "expanded the range of eligible materials [to include] request[ing] funds for databases and similar electronic resources, provided these can be obtained on a short-term basis or without recurring expenses."

At our September meeting, we confirmed the front-loading by which we were able to call for applications, rate those applications, and announce results before the end of the fall semester, thereby providing more time for library staff to work on actually ordering and acquiring the materials well before the end of the current budget year. While the original projection for

funding was \$100,000, the library had to cut that amount in half; on that basis we received 23 applications requesting a total of more than \$87,000, and the subcommittee recommended fully or partially funding 15 of them, for a total of slightly more than \$51,000. The full Library Committee approved that figure, pushing in that small way for slightly more than the \$50,000 officially available.

On that note, throughout the year we have heard increasingly dire news about the budget situation as it affects the campus's libraries. At our September meeting, the Director's Report said "we expect a 2 – 5% cut in July '09," and in October that Report acknowledged the need to identify areas for cutting back the materials budget. We heard that report while meeting in the new Scholars' Commons, on the Ground level of Strozier Library. (In early December, Strozier held a dedication for members of the faculty, and earlier this month they sponsored a Graduate Research Expo and Reception; our committee encouraged the library administration to continue hosting events periodically to welcome graduate students into this space, even when there is no budget for providing refreshments.) By November, the Director's Report described a "1.5M gap in the collections budget" and we heard about the need to scale back approval plans and book purchases, even as the library worked to avoid cutting back on book purchases in the humanities. That emphasis reflected the findings of last year's WorldCAT survey, which showed how far behind our library's collections are in the humanities, in contrast to the libraries of comparable institutions in the southeastern U.S. By the time of our January meeting, we learned that the library had cut almost \$300,000 for database subscriptions but had managed to reinstate approximately \$55,000 in those cuts, in response to requests from faculty members in areas that the cuts were directly affecting. We learned, too, about limiting approval-plan orders to books from university presses; we learned of plans for a 10 per cent cut, totaling \$800,000, in the library's operating budget for 2009-2010, meaning the elimination of approximately 15 faculty and staff positions within the library: quoting, "We will have lost about 30 positions in 18 months, going from approximately 155 positions to 124." In that context, it was heartening to learn that the Provost had provided \$500,000 in nonrecurring funds, to soften the impact of the \$1.5 million acquisitions deficit.

News of these drastic cuts coincided with news about the sexual assault at the end of October. Our committee endorsed the library's proposal for increasing emphasis on security, which now includes restricting access to Strozier and Dirac to students, faculty, and staff; visitors with an ID may enter but must sign in. Other security measures are in place: hourly patrols of the building, installation and repositioning of security cameras, and better lighting.

Plans continue for renovation leading to an Undergraduate Learning Commons, on the main floor; anticipated completion is this fall, and in the meantime the Reference and circulation desks, as well as the Reading-Writing Center's station, will relocate to the second floor. This summer Strozier will also receive a new roof and new elevators, and staff has also begun moving some materials into the newly acquired off-site storage facility, in a building near Innovation Park that the Florida Highway Patrol had formerly used for training. At our most recent meeting, we learned that Strozier is negotiating with the College of Medicine for support in the form of helping to fund the purchase of certain databases and journal packages with extensive life sciences and medical subject matter. By fall semester, in order to "discourage

non-affiliated visitors who use library computers for recreational purposes," Strozier and Dirac will require authentication for all non-staff computers: "visitors will be able to access the library website, scholarly resources, government publications, etc., but not the open web." In order to make the most efficient use possible of the technology that is available, the library has also set up two task forces, one focusing on digitization and another on the library's web presence.

A default item on the agenda for practically all of our meetings has been "Reports from other campus libraries," an item that David Paradise had instituted while chairing this committee two years ago; while these comments are very rarely in the form of detailed reports, we are happy to keep these lines of communication open between our committee and Dirac Science Library as well as with our campus's "dean-directed libraries," that is, with the Allen Music Library, the Maguire Medical Library, the Law School Library, and the Goldstein Library, within the College of Information. An item on our April agenda was the election of a chair for the coming academic year, and Prof. Lisa Lyons, of Biological Sciences, reported on behalf of the ad hoc nominating committee; I was elected to serve as chair for the 2009-2010 academic year.

One positive sign during the past year is the decision by the Office of the Provost to redefine the Director's position, so that Julia Zimmerman is now Dean of the Libraries. We applaud that upgrade, even as we state the obvious: the university needs to increase the recurring funds in our libraries' budgets. We take heart in the statement that many of you will recognize as coming from the article "The Library in Your Future" that appeared in the New York Review of Books last summer: Robert Darnton, the distinguished scholar who directs the libraries at Harvard, wrote that "As a citadel of learning and as a platform for adventure on the Internet, the research library still deserves to stand at the center of the campus, preserving the past and accumulating energy for the future."

On that note, thank you.

Dennis Moore, Chair  
Library Committee

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Graduate Policy Committee  
2008-2009 Annual Report

As in past years, the graduate policy committee conducted work in three main areas this year: (1) the review of graduate programs across campus, (2) the consideration of new graduate program proposals, and (3) the discussion of graduate academic policies that affect university-wide programs.

ad (1): The following 10 graduate programs were reviewed by the GPC in 2008/2009: Computer Science, GFDI, Meteorology, Oceanography, Communication, Communication Science and Disorders, Geology, Law, Physics and Psychology. One program remains to be reviewed, the College of Nursing, which will take place at our last meeting of the academic year on April 27.

ad (2): Before the semester is out, three proposals for new programs will have been reviewed. The College of Education put forward a proposal for a new PhD and MS in Sport and Recreation Management. The GPC will consider two new graduate programs on April 27: a proposal for a Biomedical Sciences MS degree, and one for an LLM degree from the Law School.

ad (3):

The GPC conducted extended discussions of a number of policy issues related to graduate programs, some of which were taken up for the first time this year. Two of the latter were subsequently approved by the Faculty Senate, either in full committee or as a Steering Committee action.

- 1) Policy on the constitution of the doctoral committee, setting the minimum number of faculty necessary to form one, as well as the status and duties of the University Representative (accepted by the GPC 1/12/2009, approved by Faculty Senate 1/21/09);
- 2) Policy pertaining to the examination in defense of dissertations or theses, establishing a maximum time limit between defense and incorporation of revisions stipulated by the student's committee (approved by GPC 2/16/09);
- 3) GFS implementation. The GPC continued to work with units across campus to implement the new GFS policy, which was approved by the Faculty Senate in the Spring of 2008. A sub-committee of the GPC was formed to review the criteria submitted by academic units, and several were returned with suggested emendations. The GPC will consider these as a whole at its last meeting on April 27, after which they will go to Dean Marcus for her approval. The goal is to have the new GFS policy fully implemented before Fall 2009 semester begins.

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**Faculty Senate Honors Policy Committee Report 2008-09**  
**Submitted by James Mathes, Committee Chair, April 28, 2009**

The committee met on September 24, 2008 to discuss a report (see Appendix I at the end of this document) presented by Helen Burke, Honors Program Director. The committee took particular note of the increase in the number of Honors Medallions awarded to those who finished the program. This reflects positively on recent changes to increase the range of opportunities for honors credits, including research support and honors in the major courses. Two new honors certificates (Communication Disorders and Music) were positively reviewed and the committee agreed that additional certificates should be encouraged. The report also notes solid enrollments, many increasing, in honors research programs and scholar programs. The committee also applauded the extensive and excellent revisions to the Honors Program Website initiated by Helen.

Two ongoing concerns were discussed. First, the number of honor courses has declined the past several years from 100 in Fall 2000 to 78 in Fall 2008. Helen Burke has worked diligently this year to encourage retention of honors courses by department chairs and deans. A total of 80 Honors courses for Fall 09, as opposed to 78 in Fall 08 (includes augmented as well as regular courses in both cases). She has persuaded physics to give back an Honors course; they are now offering for the first time an Honors section of PHY 2048C ; and Political Science is offering a new Honors Research Methods course, POS 3213); this is in addition their regular offering of 3 Honors augmented courses. Second, students have the option of earning Honors credit towards the Medallion by doing a service-learning project, but very few students avail of the option because of the difficulty of finding supervisory faculty. This year Helen has worked with the center for Center for Leadership and Civic Education to put together guidelines that would allow students to avail of this option while working under the supervision of CLCE. As she notes, it remains to be seen how appealing this will be, as it has only recently been put in place.

No additional meetings were called though various honors committee members served on subcommittees: 1) Susan Blessing and James Mathes reviewed Thesis Award proposals along with Helen Burke; and 2) Pam Coates and Donna Nudd , again with Helen Burke, reviewed nominations for Honors Mentor Awards. As chair I had two subsequent meetings with Helen to discuss honors programs activities and developments. Noteworthy accomplishments within the program, a result of Helen's strong leadership and the work of her staff, include the following:

- Continued streamlining of on-line admission/petition process, including adding follow-up "tickler" emails to candidates throughout the process.
- Introduction of Honors Delegates Open Houses at Preview (5 in all).
- 2<sup>nd</sup> year of Undergraduate Research Program in the Humanities with a new emphasis on digital research.
- Updating and circulation to dept. chairs of memo describing Honors classes and seminars.
- Institution and administration of first Kingsbury Award for Undergraduate Writing (administered through the Honors in the Major Program).
- Revised Thesis Award Lunch to make it a bigger annual event that would include URACE award winners.
- Associate Director training (ongoing).
- Assistant Director hire and training (ongoing).
- Hiring of Student Tech assistant for Website

Finally, Appendix II gives recent admission and completion data provided by the director As an update to that data, as of April 28, 2009, 618 new students have accepted invitations to the honors program and placed deposits with three days left to the deadline, up 118 from last year at the same time. This incoming class also looks to be the best ever with regard to the quality of students.

**Appendix I. Report given by Helen Burke, Director Honors Program, 9-24-08.**  
**Admissions to University Honors Program in 2008**

Lateral Admits, Spring 2008 = 351 (328 in '07; 64 in '06)

FTIC, Fall 2008 = 595 (564 in '07; 585 in '06)

**Students who earned the Medallion in '07-08**

Total =249 (154 in 2006-07)

120 earned the medallion through 18 hours of Honors classes;

129 completed the Honors in the Major program;

**Dismissals 07-08**

Total= 142 (133 in 06-07)

**Honors in the Major completed, Fall 07 -summer 2008**

Total = 128

(Total in 06-07 =93).

**Classes 07-08**

Total number of Honors-only classes in 07-08 =85

(Total 06-07 = 84 )

New course offerings

Spanish (SPN 1124)

Organic Chemistry (CHM 2211)

Research in Political Science (POS3713)

Sophomore Honors Colloquium

Introduction to Philosophy (Honors Only discussion; Phi2010)

Philosophy of Arts (Honors only discussion: Ph 2010)

Courses dropped

Physics AST 1002 (formerly offered 4 sections a year)

**Departmental Honors Certificates**

Communication Disorders (new)

Music (new)

Human Rights

**Undergraduate Research Program in the Humanities**

15 students completed the Interdisciplinary Research Methods Seminar in fall '07

12 students were awarded Undergraduate Research Assistantships and worked with faculty on their research in spring '08

Planning for program in '09 is now under way (David Gantz is offering "Digital Skills and Research Methods" in the spring; currently being advertised)

**Honor Scholars Program**

Honors Medical Scholars enrollment = 20

Honors Legal Scholars enrollment = 45

**Awards**

Bess Ward Travel Scholarships 07-08 (Fall, Spring, Summer)

13 scholarships awarded (\$12,500)

Bess Ward Thesis Awards 07-08 (Fall, Spring)

34 thesis awards awarded (\$31,107)

12 stipends for students in Undergraduate Research Program in the Humanities (\$12,000)

**New Honors Student Organization**

Honors Delegates

Honors Delegate Days

**Honors Housing**

Unmet demand in 08 = 110

Planning for 09

**Hiring in Honors Office**

Associate Director (new hire in August 08, Peggy Allen)

Assistant Director (new hire pending)

**II. SACS Outcomes/Other Financial Data 2008-2009 (Reported by Helen Burke, April, 2009)**

**FTIC Admission data for Fall 2009 (as of April 18, 2009)**

Applicants who have accepted: **1250** (as opposed to 768 on April 18, 2008;  
681 on April 20, '07)

Applicants who are deposited: **507** (as opposed to 346 on April 18, 2008)

**(Total invited for Fall 2009 = 3,074 as opposed to 2,593 for Fall 2008)**

**Medallion Qualifiers 2008-09**

**Finishers**

Fall '08	12
Spring '09	74
<b>Honors in the Major</b>	<b>107</b>

**Total (not including summer) 193**

**Honors in the Major Completed, 2008-2009**

Fall 07	10
Spring 08	83
Summer 08 (projected)	14

**Total (projected) 107**

James Mathes, Chair Honors Committee



**Report of the Undergraduate Policy Committee  
2008-2009**

The Undergraduate Policy Committee met 7 times during that 2008-2009 academic year. The UPC meets on the Wednesday preceding the Faculty Senate meetings in 201 Westcott.

This Committee is composed of a hard working group of faculty members, all who whom regularly attend meetings, including Michael Allen, Ted, Baker, Al Bathke, Rinn Cloud, Barbara Cottrell, Leigh Edwards, Andrew Epstein, Lois Hawkes, Lynn Hogan, Patrick Hollis, Susan Lynn, Kim Maddox, Tim Mattherly, Tom McCaleb, Daniel Mears, Donna Nudd, Greg Riccardi, Carrie Sandahl, Phil Steinberg, and James Tull. The UPC appreciates the presence at its meetings of Dr. Karen Laughlin, Dean of Undergraduate Studies, and Mr. Greg Beaumont, who works in her office. Finally, our work would not be possible without the able assistance of Ms. Ellen Crabtree, who works as our liaison with the faculty.

The charge of the UPC is to consider University-wide policies on undergraduate academic affairs. In that capacity, the UPC considers and makes recommendations for new courses to be added to the Liberal Studies Program and approves courses to be designated as meeting the multicultural, oral communication, and computer skills competencies requirements. It also deals with matters related to the final exam policy, and other issues related to undergraduate academic affairs that may be brought before it.

During the past year, the UPC approved the following proposals that were submitted for its review:

<b>COURSE #</b>	<b>COURSE NAME</b>	<b>AREAS SUBMITTED</b>	<b>TERM EFF.</b>
ART 1602C	Digital Imaging Foundations	Computer	Summer 2009
CIS 4250	Ethics and Computer Science	Oral Communication	Fall 2008
EUH 3205	19 <sup>th</sup> Century Europe: A Survey	Area III Gordon Rule	Spring 2009
EUH 3532/ EUH 3530	England, Empire and Commonwealth: 18 <sup>th</sup> c. to Present	Area III Gordon Rule	Spring 2009
HIS 3464	History of Science	Multicultural "Y"	Fall 2009
ISC 3313	Introduction to Scientific Computing	Computer	Spring 2010
SLL 3500	Slavic Culture and Civilization	Area IV Literature	Spring 2009

A review of the minutes of the UPC meetings held this year also reveals that the Committee has been engaged in additional activities, including:

- Reviewing comments about undergraduate programs included in the QERs conducted throughout the year.
- Reviewing requests to change scheduled final examination dates in both the fall and spring semesters.
- Receiving reports on FSU's students' performance on the Collegiate Learning
- Approving guidelines for the Ethics in Business Scholarship Program.
- Providing input to the SACS portal on students' achievement of established goals.
- Begun deliberation on the possibility of offering an undergraduate major in liberal arts.

Finally, the UPC has undertaken a review of all courses that previously have been identified as meeting the criteria for the Multicultural Understanding Competency requirement. We asked program representatives offering courses previously approved in this area to examine the syllabi and course practices with regard to their emphasis on multicultural understanding, paying particular attention to previously identified criteria. For courses designated for Multicultural X credit demonstration that the course examined differences among cultures in general examined in detail one or more cultural traditions outside the dominant currents of European civilization was required. Courses with the Multicultural Y designation were reviewed to assure that they introduced students to the diversity within Western culture by examining the nature of the relations among the many groups that have contributed to Western experience. In addition, syllabi for all approved courses were required to a) include an activity/assignment that requires students to demonstrate the ability to analyze and synthesize knowledge about cultural variation within and/or between cultures; and b) submit a common rubric for evaluating students' performance on this assignment.

Given the dwindling resources of the University, which have resulted in fewer faculty to teach classes and manage the responsibilities of maintaining courses for non-majors, many departments opted to withdraw some courses from the list of classes approved for Multicultural Understanding credit. The list of courses which for which this credit will not be renewed follows:

### **Multicultural Course Credit Designation Removed During The UPC 5 Year Review**

#### **African-American Studies**

AFA 3395 Cultural Pluralism & Community Service Y

#### **Anthropology**

ANT 3231 Introduction of Folklore X

ANT 4337 Peoples and Cultures of Amazonia X

ANT 4362 Peoples and Cultures of Southeast Asia X

ANT 4364 Chinese Society and Culture X

#### **Art, Art History**

ARH 2581 A Survey of Tribal Arts Past and Present X

ARH 3582 Arts and Cultures of the South Pacific X

ARH 4523 West African Art and the Diaspora: Brazil, Haiti, the U.S. and Suriname X

ARH 4551 Arts of China X  
ARH 4583 Arts of Oceania, Africa, and Native America X  
ARH 4585 Arts and Architecture of Polynesia X  
ARH 4601 Native America Arts and Architecture of the Southwest Y  
ARH 4680 American and Ethnic Folk Art Y

**Communication**

SPC 4630 Rhetoric of Women's Issues Y  
SPC 4634 Rhetoric of Race Relations Y  
SPC 4710 Interracial-Intercultural Communication X

**Economics**

ECS 3003 Comparative Economic Systems (X)  
ECS 4013 Economics of Development (X)

**History**

AFH 4302 North African History: A Survey X  
AMH 4561 Women in 19th Century America Y  
AMH 4562 Women in Modern America Y  
AMH 4571 Black America to 1877 Y  
AMH 4572 Black America Since 1877 Y  
ASH 4223 Modern Middle East X  
ASH 4520 Traditional India X  
ASH 4550 Modern India X  
LAH 3411 History of Mexico, Central America, & the Caribbean X  
LAH 3500 History of South America X  
LAH 4430 History of Mexico X  
LAH 4470 History of the Caribbean X  
LAH 4600 History of Brazil X  
LAH 4748 Social Revolutionary Movements Latin America X

**Information Studies**

LIS 2568 Multicultural Issues in Information Resources for Youth Y

**Modern Languages and Linguistics**

RUT 3500 Modern Russian Life X

**Music Education and Music History**

MUE 2390 Teaching Music to Diverse Populations Y  
MUH 2513\* Music Cultures of the World II X  
MUH 4541 Music of Latin America Y  
MUH 4542 Music in Latin America II Y  
MUH 4543 Music in the Caribbean Y  
MUH 4572 Music of Japan X

**Political Science**

CPO 3512 Political Development in East Asia X  
CPO 3520 Emerging Democracies in Northeast Asia: Korea, Taiwan, Japan X  
CPO 3553 Politics of Japan X  
CPO 3614 East European Politics X

**Religion**

REL 3146 Gender & the Bible Y  
REL 3375 Afro-Caribbean Religions Y

**Social Work**

SOW 4627 Mental Health of Diverse Populations Y

**Sport Management, Recreation Management, and Physical Education**

LEI 1181 Leisure and Recreation: A Cross-Cultural Approach Y  
PET 4253 Lesbian & Gay Sport Studies Y  
PET 4254 Gender Issues in Sport & Physical Activity Y

**Teacher Education, School of**

EDF 2073 Diversity In & Out of School: Multicultural Policies & Practices Y  
RCS 1065 Disability in Western Culture Y

**Textiles and Consumer Sciences**

CTE 3515 History of Clothing and Textiles I X  
CTE 3516 History of Clothing and Textiles II Y  
HHD 2152 Multicultural Perspectives in Residential Environments X  
HOE 3330 Human Sciences & Human Development: Global Perspectives X

**Theatre**

THE 4432 Latin-American & Caribbean Theatre X  
THE 4438 African Theatre and Performance X

**Urban and Regional Planning**

URP 4022 Collective Decision Making  
URP 4402 Sustainable Development Planning in the Americas Y  
URP 4618 Planning for Developing Regions X

Respectfully submitted,  
Sandra Lewis, Chair  
Undergraduate Policy Committee