



The Florida State University  
Tallahassee, Florida 32306-1030

FACULTY SENATE, 1030  
(904) 644-6876  
(904) 644-7497

TO SENATORS  
AGENDA  
FACULTY SENATE MEETING  
DODD HALL AUDITORIUM  
December 6, 2000  
3:35 p.m.

- I. Approval of the minutes October 18 and November 15, 2000 meetings → *Defer until Jan. 17*
- H. Approval of the agenda, December 6, 2000 meeting - *Approved*
- III. Report of the Steering Committee, V. Richard Auzenne
- IV. Informal Consideration: Liberal Studies Task Force Report  
  
Discussion - Recommendation #4 - Modify the existing liberal studies curriculum to provide greater flexibility and greater integration of material across disciplines.
- V. Reports of Standing Committees  
a. Student Academic Relations Committee, P. Dalton (SARC Procedures attached for your informaton)
- VI. Unfinished Business - *None*
- VII. New Business - *None*
- VIII. University Welfare  
a. Chris Chestnut, Student Senate President - *Gandy Richardson*
- IX. Announcements of Deans and administrative officers  
a. Dean Melvin Stith, United Way  
b. Winston Scott, VP Student Affairs - Report on status of alcohol abuse on campus
- X. Announcements, Provost Abele
- XI. Announcements, President D'Alemberte

\*\*\*\*\*  
YOU ARE INVITED TO THE FACULTY SENATE HOLIDAY SOCIAL  
IMMEDIATELY FOLLOWING THE MEETING  
THE NEXT SENATE MEETING WILL BE JANUARY 17, 2001  
DODD HALL AUDITORIUM



The Florida State University  
Tallahassee, Florida 32306-1030

EDWARDS, STEVE  
VP ACADEMIC AFFAIRS  
WES 314 MC: 1480

FACULTY SENATE, 1030  
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<http://www.fsu.edu/~fasenate/index.html>

YNNYNN-Y-Y-12/05/00-16:03

*Boal*  
**RECEIVED**

JAN 26 2001

Dean of the Faculties Office

**FACULTY SENATE MEETING  
Dodd Hall Auditorium  
December 6, 2000**

**I. REGULAR SESSION**

The regular meeting of the 2000-2001 Faculty Senate was held on Wednesday, December 6, 2000. Senate President Karen Laughlin presided.

The following members were absent. Alternates are listed in parentheses: T. Anderson, S. Ash, D. Boroto, B. Cappuccio, P. Coats, E. Collins, C. Connerly, D. Corbin, P. Dean, L. Dehave-Smith, V. Dbrosavljevic, J. Elsner, G. Fournier, L. Giunpero, A. Imershein, B. Jordan, F. Jordan, N. Jumonville, J. Kelsay, D. Ketchen, W. Landing, W. Leparulo, R. Mariscal, R. Marshall, T. Matherly, M. McElroy, W. Moore, R. Neuman, W. Nichols, J. Ohlin, B. Palmer, G. Papagiannis, M. Pohl, M. Ragheb, P. Ray, S. Rickless (P. Dalton), R. Rill, D. Scott-Simmons, F. Simons, A. Srivasta, B. Stiftel, H. Thomas (J. Beckham), F. Vickory, Z. Wang.

**II. Approval of the Minutes**

Due to some editorial changes, Senate President Laughlin deferred approval of the October 18 and November 15 minutes until the January 17 Senate meeting.

**III. Approval of the Agenda**

The agenda was approved as distributed.

**IV. Report of the Steering Committee, V. Richard Auzenne**

The Steering Committee has met three times since the last Senate meeting. During these meetings we have continued discussions on the charge for the Distance Learning Committee, the Graduate Student Health Insurance proposal and nominations for appointments to the Campus Development and Space Committee.

The President was unable to attend our monthly meeting; however, the Steering Committee met with Provost Abele who provided a report on his meeting with Phil Handy, chairman of the Education Governance Reorganization Transition Task Force.

The Steering Committee met with Associate Vice President Fred Leysieffer, who reported on the status of expense allocation money,

allocation and use of carry over funds and tuition increase salary raises. He also provided an update on campus construction including the Williams Building renovation, the Love building addition and the Medical School Modular Buildings.

The Steering Committee met with Alan Mabe to discuss revisions to the University policy on Intellectual Property. In general, the Steering Committee was pleased with the efforts being made to ensure faculty compensation and to extend current policy to cover developing new technologies. These revisions have already been reviewed extensively by the CRC and are now being referred to the Senate Professional Relations Welfare Committee. The Steering Committee anticipates bring a fuller report on these revisions to the Senate before the end of the academic year.

The Steering Committee also met with Ralph Alvarez, Director of Budget and Analysis, and members of the University Budget Advisory Committee Carolyn Darling, Joe Beckham and Jim Cobbe to review the agenda for the December 7th University Budget Advisory Committee and to discuss particular items of interest to faculty.

Senate President Karen Laughlin and Senators Cliff Madsen, Fred Standley and Valliere Richard Auzenne met with Philip Handy, chairman of the Transition Task Force to discuss various proposed items in regards to the educational governance structure in Florida. During the meeting Mr. Handy emphasized his interest in faculty input.

Karen Laughlin will provide a more detained report of the issues discussed in this meeting at the conclusion of this report.

#### **Addendum to Senate Steering Committee Report, K. Laughlin Update on Education Governance Issues**

As you are probably all aware, some major changes to the governance of education in Florida are currently underway. Most notable for FSU faculty, of course, are plans to sunset the Board of Regents and to replace it with a seven-member Florida Board of Education (or FBOE) as well as nine-member Boards of Governors for each of the state universities. The plan also includes three separate Chancellors for K-12, Community Colleges, and Universities, as well as an appointed Commissioner of Education. The sunseting of the BOR is scheduled to happen officially in 2003 but the transition now appears to be moving forward much more quickly than that date would indicate.

The members of the Senate Steering Committee, working with the President and other FSU administrators, have been following these developments very closely. I want to take some time at our meeting today fill you in on our November 29 meeting with Transition Task Force Chairman Phil Handy and on some of the implications of our discussion that we see as particularly relevant to faculty.

Our discussion covered a broad range of topics, beginning with Mr. Handy's outline of his own views of **a system that is as decentralized as possible**. He describes his main goal as "providing an environment in which excellence can emerge and thrive" and has invited faculty input into the reorganization process.

As a matter of first importance, we stressed the **crucial role of academic freedom and tenure** in building world-class universities. Chairman Handy responded that the Task Force has no brief against tenure. He did confirm, however, that the Council of 100 is looking into tenure as part of their study of the career service system, and the Steering Committee plans to keep close tabs on these developments.

With regard to **funding and salary issues**, the proposed plan advocates **universities setting their own tuition and faculty salaries**. We indicated that there should be a clearly delineated reward system for faculty and advocated at least a minimal cost of living component with significant emphasis on merit. In this system, **faculty contracts would be renegotiated on each campus**. If you are a UFF member, you have probably seen the recent letter from Union President Rosie Webb Joels regarding additional implications of this plan for the Union.

The Task Force is placing much emphasis on **accountability measures**, and Handy predicts that these may be the group's most significant legacy. We noted that FSU already has strong accountability procedures in place, stressing that FSU faculty are committed to and actively engaged in accountability/assessment in a variety of ways. This is clearly an area for further discussion and input from FSU, and the Provost, in particular, has been working on this issue.

One point of debate among SUS faculty and administrators statewide has been the **need for an intermediate governing board** specifically focused on the state universities. There appears to be very little enthusiasm for such a body among Task Force members, and Handy himself argued that it would just add another layer of bureaucracy and prevent individual universities from building on their strengths. The Steering Committee recognizes that this position is very likely to prevail and that providing input into other details of the proposed structure is likely to be our most productive course of action.

The plan now under discussion **does recognize the uniqueness of universities within this system as well as the need for at least some system-wide coordination at the university level** performed either by the Chancellor of the Universities or by the FBOE. For example, the Chancellor would coordinate **program reviews** and the FBOE would require action as needed. There would be **master planing** at the Chancellor's and FBOE level. **New doctoral and professional programs** would require FBOE approval, while

approvals for lower level degrees and programs would be developed at the local level. And, though this last point is under discussion, the plan proposes that **university presidents** be hired by and accountable to the FBOE, with local boards conducting the searches and forwarding three nominees to the FBOE.

Chairman Handy appeared to be in agreement with us on the **need for bipartisan leadership that is focused on and committed to building the best possible universities**. The statewide board is envisioned as a strategy and policy-making body, and the individual, 9-member Boards of Trustees would, in this schema, have a great deal of autonomy and authority. One of the key outcomes of the meeting was his **invitation for us to develop criteria for the selection of individuals that we would like to see on our boards of trustees**. It was agreed that we should be looking for individuals with a strong commitment to education, including at least 1 or 2 people from out of state. Mr. Handy was very aware of concerns about our relations with the legislature, and it appears that **the local board would be the University's primary advocate vis a vis the legislature**. He envisions having these boards in place by summer 2001, and the Steering Committee is now drafting a set of criteria in response to the Chairman's invitation.

Finally, the plan advocates **making the universities into their own "political subdivisions"**. This is the same status as that held by the community colleges and would make us distinct from state agencies. This would free the University from many of the constraints applied to state agencies, but other fiscal and legal implications of the change still need to be explored.

As you can see, things are moving very quickly. But we have an opportunity to let our voices be heard in developing some of the details of this reorganization, and we are working to make the most of this opportunity. The Steering Committee will of course keep you informed, and we welcome your participation in this process.

**V. Informal Consideration of recommendation #4 of the Liberal Studies Task Force Report.**

**Modify the existing liberal studies curriculum to provide greater flexibility and greater integration of material across disciplines.**

Senate President Laughin opened the floor for discussion.

Senator Wright opened the discussion by noting that the Task Force chose not to get involved in a major revision of the current Liberal Studies curriculum but rather focused on working with what we have to make it more flexible.

The following points were raised:

- ◆ We should broaden Liberal Studies offerings through interdisciplinary courses to encourage broad-based knowledge and faculty interaction.
- ◆ We might do through a variety of courses, including president's seminars, special topics courses, etc.
- ◆ One example was a successful Biology-Religion course on evolution.
- ◆ How do the different Liberal Studies areas relate to each other? Can we strengthen these links?
- ◆ Perhaps departments, rather than courses, could be grouped as is done at Yale.
- ◆ There are logistical problems that need to be worked out: how to coordinate, help bring interested faculty together, assign departmental credit, assign Liberal Studies credit for one-time course offerings, etc.

It was also noted that upcoming changes in the education governance structure might create opportunities to innovate in Liberal Studies.

**VI. Reports of Standing Committee**

**a. Student Academic Relations Committee, P. Dalton  
(Draft of SARC procedures)**

Professor Dalton gave a brief overview of the functions of the Student Academic Relations Committee. The Committee has reviewed several cases this year. As a result of the increased number of issues being brought to the Committee, a set of procedures, still in the drafting stage, is given to the Senate today (addendum 1). Even though these procedures cannot cover every possible circumstance of a case, they should give faculty and students a guide to use for resolving conflicts not covered in other policy statements.

**VII. Unfinished Business**

There were no items of unfinished business for today's meeting.

**VIII. New Business**

There were no items of new business for today's meeting.

**IX. University Welfare**

**a. Chris Chestnut, Student Senate President**

Mr. Chris Chestnut, Student Senate President introduced himself and Gordy Richardson, who will be the liaison between the Senate groups. Mr. Chestnut shared with the Senate a 12-Point Plan (addendum II) outlining issues the Student Senate will address this year.

**X. Announcements of Deans and administrative officers  
a. Dean Melvin Stith, United Way**

Dean Stith announced that the University is in the midst of its annual United Way Campaign. The United Way helps over 80

agencies provide assistance for our less fortunate citizens. Please be generous with your contributions.

**b. Winston Scott, VP for Student Affairs**

Vice President Scott gave a report on alcohol abuse in our student community. The University has enhanced the Alcohol and Drug Prevention program, increased the training program for resident advisors, expanded alcohol free activities, parental notification and instigated tougher penalties for A & D violations. Greek policies include bans on open parties, zero tolerance on hazing, reviews of Greek certification and higher standards for advisors.

**XI. Announcements, Provost Abele**

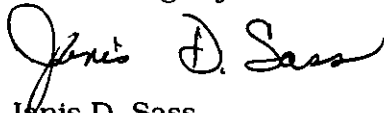
The Provost was not available for today's meeting.

**XII. Announcements, President D'Alemberte**

President D'Alemberte commended VP Scott on the aggressive approach he has taken to fight alcohol and drug abuse on our campus. One area of improvement is advertising in the FS View. President D'Alemberte supports not using FSU funds in publications that promote a negative and dangerous image of students.


**XIII. Adjournment**

The meeting adjourned at 5:35 p.m.



Janis D. Sass  
Secretary to the Faculty

Certified as a corrected and official  
copy

by   
Secretary to the Faculty

Addendum I

**DRAFT**

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**STUDENT ACADEMIC RELATIONS COMMITTEE PROCEDURES**

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<b>5. SARC-4, NOTIFY ALL PARTIES THAT REPORT HAS BEEN MADE,     SENT FORWARD, CONCLUSION</b>	



[Note: While this is a draft that has not yet been given final approval by all SARC committee members, it is very likely that the final version will be either identical with this draft or contain only minor alterations of it.]

## **STUDENT ACADEMIC RELATIONS COMMITTEE PROCEDURES**

### **I. Purpose**

The Faculty Handbook describes the Committee's charge as:

"The Student Academic Relations Committee (SARC) hears appeals from students who think that decisions about their academic work have been made improperly or unprofessionally in colleges or schools."

SARC does not rule on academic work itself, but on procedures and faculty actions that affect academic work or evaluations of such work. For example,

a) A grade appeal would not be handled by SARC, but a complaint that the grade appeal process was not conducted fairly could be reviewed by SARC;

b) Dismissal from a program would not be handled by SARC, but the procedure followed in making the decision could be reviewed by SARC.

Complaints about faculty behavior that affects a student's academic work could be grieved through this committee.

### **II. Procedure for Students**

1) Students who feel that academic regulations or procedures have been improperly applied in specific instances should have their grievances addressed through the general academic appeals process. In this process, the student brings a complaint first to the instructor, then to the department chair, and finally to the academic dean appropriate to the course involved, stopping at the level at which the complaint is resolved.

2) Undergraduate students who have not been able to reach a resolution at stage 1) or who feel compromised by going through that process should go to the Dean of the Faculties' office.

3) Graduate students who have not been able to reach a resolution at stage 1) or who feel compromised by going through that process should go to the Dean of Graduate Studies office. If the student cannot find a resolution there, he or she should then go to the Dean of the Faculties' Office.

4) After a student has contacted the Dean of Faculties' office, a representative from that office will attempt to find a resolution.

5) If a resolution cannot be made to the satisfaction of the student, a Dean of the Faculties representative will refer the student to SARC. Each student so referred will have thirty calendar days to contact the chair of SARC and to file form SARC-1 (provided by the Dean of the Faculties Office).

### **III. Procedures for SARC**

1) After meeting with the student, within ten working days SARC's chair must decide whether SARC will take the student's appeal and must inform the student of this decision. If the decision is negative, the chair must also inform the student that he or she has a right to appeal this negative decision to the full SARC committee. The student must make an appeal within five working days after being informed of this negative decision.

2) If SARC's chair decides that SARC will hear the student's appeal, the chair will respond to the student with form SARC-2, and notify the person(s) named in the student's appeal with form SARC-3 that the appeal has been received and is under review.

3) SARC's chair may then undertake one or more of the following:

a) Request additional information from the student or the person(s) named in the student's appeal;

b) Have a further interview with the student;

c) Have an interview with the person(s) named in the student's appeal.

d) Have an interview with or request information from any person(s) who might know something relevant to this appeal.

4) SARC's chair will then set up a SARC committee meeting to consider the student's appeal. Prior to that meeting, the chair will send summaries of interviews and copies of other relevant material to all SARC committee members and to the student and the person(s) named in the student's appeal. The purposes of this

meeting are to make factual findings about the student's appeal and, then, to make advisory recommendations to the Provost and Vice President for Academic Affairs.

5) Both the student and the person(s) named in the student's appeal have a right to be present at the fact-finding portion of this meeting. Prior to this meeting the student and person(s) will be informed of when and where it will be held, and they will be told who is expected to be at the meeting. The student and person(s) have a right to bring an attorney or other advisor to the fact-finding portion of this meeting and to consult with this lawyer or advisor during that time. But this lawyer or advisor may speak to the committee only with the committee's permission.

#### **IV. Recommendations to the Provost and Vice President for Academic Affairs.**

1) When the fact-finding portion of the meeting has been completed, SARC will begin its deliberations about its factual findings and any advisory recommendations concerning the student's appeal. Only SARC members may be present at these deliberations. Once SARC has completed its deliberations, within five working days SARC's chair will send a summary of its factual findings and any advisory recommendations to the Provost and Vice President for Academic Affairs

2) Within five working days of SARC's completing its deliberations, the chair will use form SARC-4 to inform the student and any person(s) named in the student's appeal that a summary of factual findings and one or more advisory recommendations concerning the appeal have been forwarded to the Provost and Vice President for Academic Affairs.

3) The Provost and Vice President for Academic Affairs will inform the student and any person(s) named in the student's appeal of any action or inaction concerning the appeal and SARC's recommendations.

4) The official copy of all summaries of interviews, all relevant materials, the committee's summary of its factual findings and its advisory recommendations, and the decision of the Provost and Vice President for Academic Affairs will be filed with the Secretary to the Faculty Senate.

**DRAFT**

FORM SARC-1  
(10/2000)

Referred to SARC by Dean of the Faculties' office

\_\_\_\_\_  
Date\*/DOF REPRESENTATIVE

**INITIATION OF COMPLAINT**

**\*THIS FORM MUST BE COMPLETED AND FILED WITH THE SARC CHAIRMAN WITHIN 30 WORKING DAYS OF THE DATE OF REFERRAL**

NAME \_\_\_\_\_

MAILING OR LOCAL ADDRESS \_\_\_\_\_

AREAS (DEPARTMENT/COLLEGE); NAMES (FACULTY/ADMINISTRATORS) NAMED IN THE COMPLAINT \_\_\_\_\_

TELEPHONE NUMBER [S] TO CONTACT YOU \_\_\_\_\_

BEST TIME TO CONTACT YOU \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

**PRESENT A CLEAR AND CONCISE STATEMENT OF COMPLAINT (MUST INCLUDE THE DATE OF ACTS OR OMISSIONS GIVING RISE TO THE COMPLAINT).**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WHAT, IF ANY, INFORMAL STEPS HAVE YOU TAKEN TO RESOLVE THE COMPLAINT? PLEASE LIST PERSON [S], DATE [S] AND OUTCOME OF THESE STEPS.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WHAT WOULD YOU CONSIDER AN ACCEPTABLE RESOLUTION?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I UNDERSTAND THAT THE CHAIRPERSON MAY NEED TO REFER TO THIS INFORMATION IN THE INITIAL STAGES OF THE COMPLAINT.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

PLEASE FORWARD THIS FORM AND MATERIALS TO THE  
CHAIR OF THE STUDENT ACADEMIC RELATIONS COMMITTEE  
DR. PETER DALTON, DEPARTMENT OF PHILOSOPHY,  
185 DODD HALL-1500, PHONE: 644-0229, E-MAIL - pdalton@mailr.fsu.edu  
CC: SECRETARY TO THE FACULTY

**DRAFT**

FORM SARC-1a  
(10/2000)  
WORKING FILE COPY FOR USE  
BY SARC CHAIRMAN

\_\_\_\_\_  
Student's name

**SARC CHAIR ACTION RESPONSE SHEET  
(COMPLETED BY CHAIR)**

NAME \_\_\_\_\_ FORM SARC 1 RECEIVED \_\_\_\_\_ DATE \_\_\_\_\_

**CONTACTS WITH STUDENT**

DATES/TIMES

SPECIFIC ISSUE (S) TO BE ADDRESSED

_____	_____
_____	_____
_____	_____
_____	_____

SUMMARY COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**CONTACTS WITH NAMED PARTIES**

NAME/ DATE/ TIME

RESPONSE TO ISSUES

_____	_____
_____	_____
_____	_____
_____	_____

SUMMARY COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

**THIS COMPLAINT NEEDS STUDENT ACADEMIC RELATIONS COMMITTEE REVIEW**

YES \_\_\_\_\_ NO \_\_\_\_\_

RESOLUTION/ COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DRAFT**

MEMORANDUM

DATE:

TO:

FROM: Chair  
Student Academic Relations Committee

SUBJECT: Complaint

You have initiated a complaint and named \_\_\_\_\_ as the subject of your complaint. A copy of the Form SARC-1, INITIATION OF COMPLAINT, and accompanying documents if any, have been sent to the parties who are the subject of your complaint.

Your receipt of this letter begins a formal grievance process and is a preliminary step for finding resolution through SARC.

The parties you have named shall have 15 working days to respond to the chair of SARC concerning the issues in your complaint. After that time, you will be notified as to how SARC will proceed.

cc: Dean of the Faculties' Office

Dean (of appropriate college/school)

**DRAFT**

MEMORANDUM

DATE:

TO:

FROM:                   , Chair  
                          Student Academic Relations Committee

SUBJECT:            Complaint

\_\_\_\_\_ has initiated a complaint and has named you as the subject of the complaint. A copy of Form SARC-1, INITIATION OF COMPLAINT and any accompanying documents, is provided for your information.

Your receipt of this letter begins a formal review process of the complaint.

You have fifteen (15) working days from the date of this letter to respond and provide any documents you wish the SARC to consider in their review process.

cc: Dean of the Faculties' Office  
      Secretary of the Faculty

**DRAFT**

MEMORANDUM

DATE:

TO: Student  
Named parties

FROM:

SUBJECT: COMPLAINT OF \_\_\_\_\_

This is to notify you that the Student Academic Relations Committee reviewing the above-referenced complaint has completed its deliberations and has forwarded a recommendation to the Provost of the University.

There is no set period of time for the Vice President for Academic Affairs and Provost to respond to our report; however, it is hoped that he will correspond with you as soon as possible.

This concludes our role in this process.





The Florida State University  
Tallahassee, Florida 32306

Office of the Student Senate  
President

Addendum II

## **53<sup>rd</sup> Student Senate** **12 Point Plan**

1. Senate Reaching Out to Students
2. Senate Reaching Out to Faculty/Administration
3. On Line Voting
4. Treasurer to become Third Elected Student Body Office
5. Restructuring Budget Process
6. Campus Alternative Transportation
7. Leadership Seminars
8. Leadership Skill Development
9. Student Lobbying Review
10. Attacking Alcohol Abuse
11. Board of Regents Review
12. Student Academic Programs