



The Florida State University  
Tallahassee, Florida 32306-1030

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**AGENDA**  
**FACULTY SENATE MEETING**  
**DODD HALL AUDITORIUM**  
**January 15, 1997**  
**3:45 p.m.**

- I. Approval of the minutes of the November 13, December 4, 1996 meetings
- II. Approval of the agenda for the January 15, 1997 meeting
- III. Report of the Steering Committee, J. Macmillan
- IV. Reports of Standing Committees
  - a. Professional Relations Committee, R. Light
  - b. Evaluation Committee, J. Lovano-Kerr
- V. Unfinished Business
- VI. New Business
- VII. University Welfare
- VIII. Announcements of Deans and other administrative officers
  - a. Lawrence Abele, Provost and Vice President for Academic Affairs
  - b. Susan Allen, Vice President for Research
  - b. David Hart, Athletic Director
- IX. Announcements of the President of the University

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*Dean of the Faculties Office*

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**THE NEXT SENATE MEETING WILL BE FEBRUARY**  
**19 IN DODD HALL AUDITORIUM**



The Florida State University  
Tallahassee, Florida 32306-1030

Faculty Senate  
904-644-6876

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**FACULTY SENATE MEETING  
January 15, 1997  
Dodd Hall Auditorium**

**I. Regular Session**

The regular session of the 1996-1997 Faculty Senate met on Wednesday, January 15, 1997 at 3:45 p.m. Senate President Cowart presided.

The following members were absent. Alternates who were present are listed in parentheses. R. Allen, G. Bates, D. Boroto, P. Bowers, J. Bowman, R. Braswell (Jane Ohlin), B. Cappuccio, J. Clendinning, P. Dean, R. Dunham, H. Fletcher, K. Harris, C. Lynch-B, S. MacNamara (Cindy Hardin), R. Mariscal, P. Martin, L. Mastrogiacomo, T. Moerland, G. Moore, R. Nasgaard, I. Padavic (Janet Kodras), T. Parsons, V. Ping (Braketta Ritzethaler), V. Richard, J. Sampson, M. Schall, M. Seidenfeld, B. Shellhamer, F. Standley, D. Sumners, J. Teilhet-Fisk, J. Tull, L. Vinton, G. Waldo, (Dan Maier-Katkin), M. Young, D. Zahn.

**II. Approval of the Minutes**

The minutes of November 13, 1996 and December 4, 1996 were approved as distributed.

**III. Approval of the Agenda**

The agenda was approved with minor changes. The report given by the Evaluation Committee is scheduled for the February 19 Senate meeting. John Carnaghi, Vice President of Finance and Administration, was added to the announcements.

**IV. Report of the Steering Committee, J. Macmillan**

Since the last meeting of the Faculty Senate, on December 4, 1996, the Steering Committee has met twice; President Cowart met with Provost Abele, with President D'Alemberte, and with the Council of Deans. The following matters have been discussed.

1. Various changes are taking place in the offices of the President and Provost; we have been consulting on these changes to be sure that faculty interests continue to be considered under new arrangements.

2. Interactive distance learning remains a concern of the faculty, particularly as IDL becomes more and more a part of everyday campus-centered courses. Provost Abele will describe some efforts to make IDL more faculty friendly.

3. We have considered various matters arising from the faculty, including (a) a request from Senator Cobbe that the Library exchange their powerful new computers with departments that could more adequately use that power; Charles Miller has responded to Senator Cobbe explaining the need for those computers in the Libraries; (b) a suggestion from Professor Leon County schools adjust their spring vacation schedules to match those of the University; we have decided not to proceed with this suggestion.

4. President Cowart has looked into the nature of the agreement between DeVoe Moore and the University with regard to the Center for Public Choice. Dean Cnudde has described the proposed Center, assuring that faculty appointments to the Center will be made in accord with standard University procedures and the Faculty of the Center will have no constraints placed on their research.

5. We are planning to meet with various members of the administration during the next month, including the President, the Provost, and the Vice President for Research. In addition, we hope to meet with members of the State Legislature and with newly-elected Congressman Alan Boyd.

6. The Steering Committee meets Monday mornings from 9:15 to 11:00 in the conference room of the Kuersteiner Music Building. These are open meetings and members of the faculty are welcome to attend.

## **V. Reports of Standing Committee**

### **a. Professional Relations and Welfare, R. Light**

The following subcommittee activities have taken place since the last senate meeting :

1. Course Packet Subcommittee- Michelle Stebleton, chair, and members of the subcommittee on course packets met with Professor Light, Professor Allen, and Mr. Paul Strouts (FSU's liaison with CAPCO) on December 10. The meeting focused on the concerns that faculty have with CAPCO's distribution of course packets. Those concerns discussed include copyright clearance and charges, cost of packets, turn-around time and distribution.

Mr. Strouts proposed that the University retain CAPCO's services for one more semester. Many of the problems have been solved, however, pressure will be put on CAPCO to implement more changes for better service.

Mr. Strouts plans to distribute a questionnaire to those using CAPCO to assess CAPCO's success, and to the faculty-at-large to determine CAPCO's weaknesses. Any feedback on the issue is welcome.

2. Interactive Distance Learning Subcommittee- Pamela S. Carroll

a. A summary of information received on U of F e-mail policies (laws about opening files to the public, etc.), will be shared with the faculty. The full document will be filed with The Dean of the Faculties office.

b. Items related to IDL and faculty issues (e.g., how time spent preparing and delivering IDL courses is represented in terms of FTEs, compensation, assignments, and on various evaluations.) A list of key considerations will be circulated for input before a final document is brought to the Senate for approval.

3. Student Disability Subcommittee- Jane Ohlin

Jane Ohlin together with Lexie Rodgers in the Student Disability Resource Center have summarized a document explaining the procedures by which a student is granted special accommodations for a disability. The document is summarized in Addendum 1.

**VI. Unfinished Business**

There were no items of unfinished business.

**VII. New Business**

There were no items of new business for today's meeting.

**VIII. University Welfare**

There were no items concerning the university welfare.

**IX. Announcements of Deans and other officers**

**a. Provost Lawrence Abele**

Provost Abele was not available for today's meeting Dean Edwards spoke on his behalf relaying a message to the faculty senate that he university has now signed up for Internet II.

**b. Dave Hart, Athletic Director**

Dave Hart spoke on some of the upcoming changes that are going to occur within inter-collegiate athletics at Florida State University.

1. A new structure has been implemented that will allow the NCAA to operate under a more streamlined system of governance whereby a Board of Directors and a Management Council will preside.

2. The second issue adopted by the NCAA concerned student athlete employment opportunities. Proposition 63 which was recently passed will be implemented on August 1, 1997. This proposition will help student athletes cover their total cost of attendance plus associated expenditures by allowing them to work within prescribed restrictions.

3. Mr. Hart also reported that for the 1996 academic semester there were eight athletic teams above a 3.0; 77 student athletes made the dean's list, 12 of which maintained a 4.0 GPA. He also reported that there are a total of 121 student athletes with a GPA of 3.0 or higher.

Mr. Hart then proceeded to answer questions from the floor.

**c. Susan Allen, Vice President for Research**

Vice President Allen talked about what's new in research at Florida State University.

1. Vice President Allen reported that she had met with the Council of Deans. She has proposed to them that she would like to meet with small groups of faculty in order to find out what the faculty would like to see happen in the area of research.

2. She then reported that she is in the process of developing a series of workshops on contracts grants. She also stated the university has signed contract with the international group, Community of Science. This group will keep the faculty data base maintained for all disciplines.

3. Finally, Vice President Hart reported that a consultant was hired to look at the organization of the Contracts and Grants office. This was done so that the consultant could make recommendations to the university in order for be more successful in obtaining contract and grant money.

Vice President Allen then proceeded to answer questions from the floor.

**d. John Carnaghi, Vice President of Finance and Administration**

Vice President Carnaghi informed the Faculty Senate of the Performance Contracting/Energy Management Project that has and will continue to take place at the university for the next year. He passed a report out the entire faculty senate that projected the savings the university would incur if certain buildings were updated and made more efficient. A total of twelve million dollars worth of savings are identified in the report.  
(Addendum 2)

**X. Announcements of the President of the University**

President D'Alemberte was present and answered questions from the floor.

**XI. Adjournment**

The meeting adjourned at 5:00 p.m.

Jennifer Albee  
Assistant to the Secretary to the Faculty



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*Dean of the Faculties Office*

**MEMORANDUM**

**To:** All Faculty and A & P Staff

**From:** Jennifer Albee  
Assistant to the Secretary of the Faculty Senate

**Subject:** January 15, 1997 Faculty Senate Minutes

**Date:** February 6, 1997

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Please attach the following two addendums to your copy of the  
January 15, 1997 Faculty Senate minutes.

# Addendum 1

## 1. Initial contact with student

The Student Disability Resource Center (SDRC) usually comes into contact with students for the first time when:

- a. a new student to FSU brings in his/her documentation to the office
- b. a current student, who has just been tested or recently become disabled, brings in his/her documentation to the office

## 2. Documentation

Students are responsible for submitting their own documentation to the SDRC. Documentation includes verification of a medical disability from a medical doctor, or a psychological evaluation documenting a learning disability from a clinical psychologist.

Medical documentation should be recent, or should indicate a permanent disability.

Psychological evaluations should be no more than three years old. The Multidisciplinary Evaluation and Consulting Center on campus can provide this testing. The tests administered to determine the presence of a Specific Learning Disability include:

- A Standard Intelligence Test (usually the WAIS-R)
- An Achievement Test in Reading, Math and Written Language (usually the Woodcock-Johnson Tests of Achievement)
- Information Processing Tests (usually the Woodcock Johnson Tests for Cognitive Ability)
- The Modern Language Aptitude Test

The analysis involved in determining whether a student is learning disabled involves a comparison of the student's IQ with the student's achievement. To be determined learning disabled a student's test results must indicate the presence of a deficit in achievement, as well as a deficit in information processing.

## 3. Determining Accommodations

When a student presents documentation for a disability, the documentation often includes recommended accommodations to provide the student. The SDRC staff discusses the recommendations with the student, and a determination is made regarding provisions. If the documentation does not include recommended accommodations, the SDRC staff asks the student what his/her needs are related to his/her disability, the staff member determines reasonability and a determination is made regarding provisions.

Common Accommodations include extended test time, tutors, taping lectures, alternative test location, interpreters, and notetakers. Students with documented learning disabilities in math or foreign language may request a substitution for a math or foreign language course as an accommodation. This request is made through their dean's office.

## 4. Receiving Accommodations.

Students with appropriate documentation are encouraged to register for services with the SDRC. When a student comes to SDRC to register for services, a staff member meets with him/her individually to discuss reasonable accommodations. The student is then given a letter from the Director of the SDRC to give to each of his/her instructors. The letter states that the student is registered with SDRC and may request accommodations. It is the student's responsibility to give



the letter to the instructors and to discuss appropriate accommodations. Although students are not legally obliged to disclose to their instructors the specific nature of their disability, instructors may contact the SDRC to verify a students eligibility and appropriate accommodations.

Students who have requested alternative testing locations or extended test time must, with their instructors approval, complete an Exam Assistance Form and submit it to the SDRC one week prior to the testing time. Many students elect to take exams at the SDRC, where the distractions are limited. When this is the case, the SDRC can pick up and return the exam for the instructor. While tests are in the possession of the SDRC they are stored in a locked cabinet, which is accessible only by SDRC staff.

## **PERFORMANCE CONTRACTING/ENERGY MANAGEMENT PROJECT**

The University has entered into a contract with Johnson Controls, Inc. to provide Performance Contracting/Energy Management Services. The project provides for a detailed energy audit, design and construction of energy saving improvements, training, maintenance, monitoring energy savings achieved and other services financed solely by the Contractor. Contract payments by the University begin after construction is complete and guaranteed energy savings are proven. Funds for the payments will come from utility savings. All savings in excess of the project costs will remain with the University

The project covers 3,540,000 square feet in 54 E&G Buildings and will accomplish \$6,700,000 worth of energy savings projects. During the next ten years, the savings are expected to exceed the project cost by \$2,200,000. The Contractor will begin the installation phase in February, 1997 with all work to be complete in 12 months.

Since the work involves 54 buildings it will impact spaces occupied by a large portion of the campus population. Therefore, it is considered critical to inform the campus of the work to be done and to coordinate with the affected persons. This will include letters to all deans, department heads, directors and department chairs. In addition, direct, personal contact will be made with all building liaison officers. No work will commence in any building prior to coordinating with the building liaison.

The work includes occupancy sensors, variable speed motor drives, heat recovery systems, steam trap replacements, control improvements and energy efficient lighting retrofits. The lighting retrofits comprise the major portion of the work and will affect the majority of the spaces in the buildings. In order to avoid disrupting the faculty, staff and students, most of the lighting work will be done at night.

For further information or questions, please contact Alan Peck at 644-4878 or e-mail to [apec@admin.fsu.edu](mailto:apec@admin.fsu.edu).

**A listing of the affected buildings follows:**

### **PERFORMANCE CONTRACTING BUILDING LIST**

<b>Bldg. Number</b>	<b>Building Name</b>
0001	Westcott Building
0002	Diffenbaugh Building
0004	Dodd Hall
0005	Psychology Building
0006	Kellogg Research Building
0007	Fine Arts Building
0008	Bellamy Building
0009	Biomedical Research Facility

0010	Florida State Conference Center
0011	Shaw Telecommunications
0018	FSU-FM/TV Broadcast Facilities
0019	Shores Building
0020	Dirac Library
0022	General Science (Mag. Lab)
0023	Rovetta Building A
0025	Montgomery Gym
0030	Central Utilities Plant
0032	Roberts Hall
0033	Satellite Utilities Plant
0035	Hoffman Teaching Lab
0036	Rogers Building
0037	Fisher Lecture Hall
0038	Dittmer Lab of Chemistry
0039	Biology Unit I
0040	Nursing Building
0041	Keen Building
0042	Nuclear Research Building
0045	Richards Building
0047	Law Library
0048	Rotunda - Law School
0049	Dodd Hall Auditorium
0050	Stone Building
0052	Rovetta Building B
0054	Housewright Music Building
0055	Carothers Hall
0069	OPMD Mag Lab
0072	Longmire Building
0073	Regional Rehabilitation Center
0077	Mendenhall Maint. A
0078	Mendenhall Maint. B
0088	Conradi Greenhouse
0089	Kuersteiner Music Building
0113	Carraway Building
0114	Engineering Lab Building
0116	Love Building
0121	Harpe/Johnson ROTC Building
0132	Tully Gym
0133	Conradi Building
0134	Strozier Library
0146	Molecular Biophysics Building
0269	NMR
1005	Barron Building (Panama City)
1006	Building B (Panama City)
1008	Building C (Panama City)