



The Florida State University
Tallahassee, Florida 32306-1030

Faculty Senate
904-644-6876

**AGENDA
FACULTY SENATE MEETING
103 Dodd Hall Auditorium
March 9, 1994
3:45 p.m.**

- I. Approval of the minutes of the January 12 and February 9, 1994 meeting
- II. Approval of the agenda for the March 9, 1994 meeting
- III. Report of the Steering Committee, M. Young
- IV. Reports of Standing Committees
 - a. Curriculum Committee, T. Tilley
 - b. Graduate Policy Committee, J. Standley
 - c. Library Committee, J. Waggaman
 - d. Undergraduate Policy Committee
- V. Unfinished Business
- VI. New Business
- VII. University Welfare
- VIII. Announcements of Deans and other administrative officers
 - a. Assistant Dean of Students, L. Jepson-Rodgers
 - b. Dean of Undergraduate Studies, E. Muhlenfeld
 - c. Vice President for University Relations, B. Spencer
- IX. Announcements of the President of the University

ANNOUNCEMENT

The College of Social Sciences and the University Club will host the University Club Wednesday Social in the Beth Moor Lounge in Longmire immediately following the Senate meeting. All faculty, not just Senators, are invited and encouraged to attend. These socials are intended to provide opportunities to meet and interact informally with faculty of other disciplines. The University Club will collect \$2.00 to help defray their expenses.

THE FIRST REGULAR SENATE MEETING FOR THE 1994-1995 YEAR WILL BE ON WEDNESDAY, APRIL 13 IN 103 DODD HALL AUDITORIUM

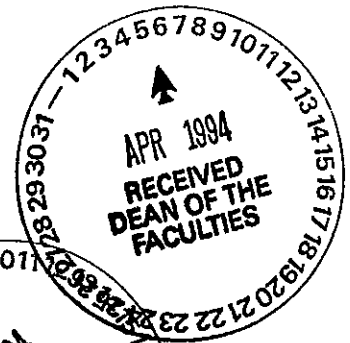
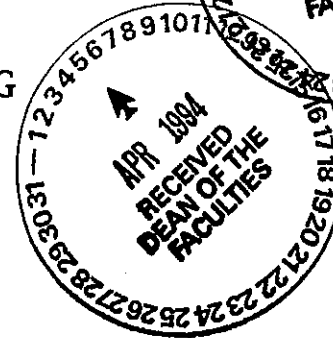


The Florida State University
Tallahassee, Florida 32306-1030

FACULTY SENATE, 1030
(904) 644-6876
(904) 644-7497
FAX (904) 644-0172

Row

FACULTY SENATE MEETING
March 9, 1994
Dodd Hall Auditorium
3:45 p.m.



I. Regular Session

The last regular session of the 1993-94 Faculty Senate met on Wednesday, March 9, 1994, at 3:45 p.m. in Dodd Hall Auditorium. Senate President Fred Leysieffer presided.

The following members were absent. Alternates who were present listed in parenthesis. G. Bates, K. Bearor, D. Boroto, J. Bowers, P. Fajer, J. Fenstermaker, L. George, L. Gould, D. Gruender (E. Kaelin), C. Hardiman, N. Jumonville, J. Macmillan, R. Marshall, L. Mastrogiacomo, T. Matherly, J. Miller, G. Mitchell, M. Moore, J. Morse, P. Murphy, E. Platt (P. Carroll), J. Plescia, M. Pohl, D. Powell, V. Richard, D. Seaton, B. Shellahamer, P. Strait, D. Summers, J. Tanenbaum, R. Turner (G. Boggs), F. Vickory, L. Vinton.

II. Approval of the Minutes

The minutes of January 12 were approved as distributed. The minutes of February 9 were approved with the following correction. On page 3, under Election Committee, Brenda Cappuccio should be listed as being nominated for the Grievance Committee. A revised ballot will be distributed.

III. Approval of the Agenda

The agenda was approved as distributed.

IV. Report of the Steering Committee, M. Young

Since the last Senate meeting the Steering Committee has met in regular session and with the President, the Provost, and the Dean of the Faculties. Among the items we discussed are:

***Meetings with Regent Uhlfelder.** The newest member of the Board of Regents, Steve Uhlfelder, has been meeting with various groups on campus, getting acquainted with the university community. The Steering Committee is planning a meeting in the near future. If any of you would like to suggest agenda items for that meeting, please contact a member of the Steering Committee.

***SARC guidelines.** The Steering Committee discussed and made recommendations concerning guidelines prepared by the Student Academic Relations Committee (SARC). Those guidelines will be presented at the April meeting.

***Engineering School.** The Steering Committee discussed the recent situation at the College of Engineering. No requests for action were forthcoming from these discussions but we are concerned about the situation.

***Club Facility.** The ad hoc committee on a faculty/staff university club has been actively preparing a survey of faculty/staff on the issue of establishing a university club. Sites under consideration are Longmire, the Hecht House, the Johnston Building and the University Center. The chairman, Tom King, will make a report at next month's meeting.

***Ad hoc Committees.** The Steering Committee will be appointing two ad hoc committees in the near future: a committee on Senate By-laws and a committee to review evaluation on instruction (SIRS). Anyone interested in serving on either of these ad hoc committees should contact Fred Leysieffer.

Also a new document, "Using Student Ratings in Teacher Evaluation," a report of a teacher evaluation models project, is available from CREATE, Western Michigan University, Kalamazoo, MI 49008-5178.

***Community Service Requirement.** The Steering Committee discussed proposals for a requirement of community service as part of a university education. Various possibilities, problems, and advantages were aired, though no position was adopted. Since curriculum and graduation requirements fall within the purview of the Faculty Senate, we are monitoring the progress of these proposals in the legislature and elsewhere.

***Meeting with President D'Alemberte.** In our meeting with President D'Alemberte, the Steering Committee discussed several items, including the Provost search and the situation at the College of Engineering. With respect to the Provost position, the President is in the process of appointing a search committee. We also discussed possibilities for enhancing minority representation among the faculty at the Engineering School.

***Provost.** The Steering Committee, on Behalf of the Faculty Senate, would like to thank Provost Glidden for his years of dedicated service to the University. Although he will be sorely missed, we wish him well in the new opportunities and challenges he will face as president of Ohio University.

V. Reports of Standing Committees

a. Curriculum Committee, T. Tilley

Professor Tilley reported that this committee remains an enjoyable, but hard working group. It has conducted normal business this year as well as a few unusual items of business.

- 1) The Registrar asked the committee to review a description of the Modes of Instruction, which affects funding, assigned to courses. The committee made a few suggestions for clarification.
- 2) With departmental cooperation the committee has completed a very successful purge. As you know, by law, we must purge all courses not taught in five years. If departments neglected to respond to the recent purge request by the deadline, and your courses have not been taught in five years, they were purged.
- 3) The Committee will be sending out a reminder on guidelines for offering special topics courses. The Committee has reviewed some syllabi recently submitted and find that some basic information is being omitted.
- 4) A slight change in operating procedures for completing course requests through the Statewide Course Numbering System and the FSU Master Curricula File may necessitate departments having their materials to the committee no later than the January meeting if Bulletin copy is to be affected.

b. Graduate Policy Committee, J. Standley

The following issues have been dealt with by the GPC thus far in this academic year.

- 1) New Degree Program Approvals: The GPC approved a Feasibility Study for developing a new Ph.D. program in Classics; approved an Implementation Study for a MS degree in Industrial Engineering; and approved a Request to Plan for a MA degree in Arts Administration.
- 2) Ph.D. Reviews: The GPC has completed reviews of the following Ph.D. programs this semester: Psychology, Criminology, Educational Foundations, Geology, and Higher Education. All of these programs were continued. Ad Hoc committees are currently completing reports on the following programs with reviews to be finalized this semester: Humanities, Special Education, Multilingual/Multicultural Programs, and Marriage & Family.
- 3) Policy Issues: The GPC is currently studying possible clarification of 2 policy issues: One is the policy on time-limited sequestering of theses and dissertations when requested to avoid disclosure of a work with potential proprietary interest and the other is consideration of the number of times that the doctoral qualifying exams may be taken. We expect closure on both of these issues before the end of the academic year.

4) The attached policy issue (addendum I) concerning rules for reconsideration of denial of re-admission to a graduate program have been approved by the GPC and are submitted today for consideration by the Senate. **The Faculty Senate approved this policy.** On a related issue, it is noted that during the discussion of this policy, the GPC discussed the variety of ways and number of times that the various colleges and departments are notifying those denied admission of their right to appeal. It seems that the incidence of appeals has greatly increased in the last year. It was determined that the University should have uniform procedure for this notification. This will be forthcoming from the Dean of Graduate Studies.

c. Library Committee, J. Waggaman

This report covers activities during the 1993-1994 academic year (with an April 6th meeting remaining) and includes observations about the perceived status of the libraries at FSU.

The Library Committee operates with three subcommittees: policy issues are examined and recommendations made by these subcommittees to the full committee for action. Issues that directly affect the faculty are referred to the Steering Committee of the Senate. Major issues considered this year and those still pending will be reported here.

The Patronage Services subcommittee is headed by Joe McElrath. It considers matters related to library user privileges. Most of you may have seen the recent announcement in STATE about the procedure to be followed by the Library staff when books are overdue. That revised statement was under consideration for almost two years. Later in March a meeting of this subcommittee will be held to take up a number of continuing and perennial issues such as length of check-out time. We have petitions from some faculty who want to lengthen the check-out time while I have had requests by two faculty to shorten the personal use period. All such requests are given careful consideration.

The Facilities subcommittee, chaired by Jane Clendinning, is keeping track of the developments in the planned renovation of Strozier library; the changes are to be an update of its health, safety, and building code characteristics; none of the changes will enhance the operation of the library as a library. A few months ago it was discovered that there is not enough money to make these basic changes to the entire Strozier library building, so only the oldest south "front" section of the library will be brought up to code. The change will necessitate a fire wall being constructed across the middle of the library that will be breached by as many as four sets of automatic double fire doors to keep foot traffic moving or halted. the front entrance to Strozier will be significantly changed perhaps enhancing the appearance of the library threshold. The good news is that with only half the space to be renovated, only half of the books will have to be relocated, then reshelved. Because there was no new space to temporarily hold the relocated books, a full renovation would

have required about 22 shuffles of books and journals. Keeping up with these changes as requested by the President of the Senate last September has proved a challenge, but one which we had begun in 1992-93.

In case anyone hasn't noticed, there is a serious library space problem at FSU. It was noted by the SACS visitation team which reported orally that more space was needed for student, faculty and other users of the libraries. At the same time, the SACS spokesman noted there is also a need for additional space to shelve materials. At present the Science/Dirac library is virtually full; study tables are being removed to install book and journal shelving there. The same condition is growing in Strozier although special compact shelving and a building addition would help. Over the last several years the Committee has attempted to get involved in the University master planning process to indicate that either a new building or an addition to Strozier is needed very quickly. Recent space studies indicate we are 61,000 square feet short of library space and that that number will grow over time as we add more students or expand or initiate new academic programs. The Library Committee has submitted a six point plan to President D'Alemberte to meet current space, technology and other needs to prepare us for the year 2000. We hope this plan can be seen as a list of gift opportunities in the current Capital fund drive; it also indicates a building priority for the next master plan, and presents a vision of the library of the future. What we desperately need now is presidential leadership to shape a University plan to overcome 20 years of quiet neglect of Strozier Library.

The third subcommittee covers serials (journals) and collection development; it is chaired by Peter Dalton. We are awaiting the formal report from the SACS visitation team to learn the details of the comment at our library collection was of mixed quality. Some doctoral program reviews have suggested that. We have noticed that when new degree programs are created that no new funds are provided the library to help build the core collection of books and journals for their students and faculty. I would say that the fundamental questions here is to determine the extent to which FSU as a research university has a research library. I will say more about this later on.

This subcommittee will have the chance next year to consider the SACS recommendations and the ongoing problems of funding a highly pressured library materials budget of nearly \$4 million. The Serial subcommittee's primary attention has been directed these last four years toward the materials budget and the shares of money for journals and books (and related items), the need for new journals, and the potential need to cut journal subscriptions just to maintain a "fair" share of funds for the purchase of books. You need to know that even the old faculty advisory committee to the director of Strozier Library was asked by Mr. Charles Miller to make recommendations about these financial matters. As a member of that committee around 1981 we have very heated debates about the share of fund for books and journals. This particular matter was thought to directly impact the faculty's ability to build in the decision-making process. I hope the

current and future academic administrative officials continue to understand the efficacy of this arrangement.

The finance related facts about Strozier and the branch libraries can be starkly summarized as follows:

1) The book budget could disappear tomorrow because it is dependent upon non-continuing funds, as Provost Bob Glidden explained in the January Senate meeting. The plain fact is that the University took \$1.05 million of continuing funds from the materials budget in 1990-91 and has replaced it with a variety of one-time funds. We hope that the President will continue to dedicate a substantial portion of the athletic television funds given for academics for the purchase of books. However, the Library Committee notes that it has not heard of any plan to restore the Education and General continuing funds; nor have I as a member of the President's budget advisory committee heard of any such plan. Clearly there is a critical need here to be dealt with the Library Committee has literally directed me to inform the Senate of the need.

2) The materials budget of the libraries need a reliable and consistent source of funds, including a full allocation of E & G funds sent by the BOR. This need is recognized in the request to the Capital Campaign for a \$10 million endowment whose interest could be used to cover the inflationary costs of books and journals (especially those published overseas). A very, very conservative estimate of inflationary price increases for journals for 1994-95 is about \$256,000. that's about 10 percent of the journal budget, which is an inflation rate less than half the rate for the last several years (as a new library committee member from Business pointed out).

A legislative change requested by the BOR staff is moving through the current appropriation process that will reduce the growth of the FSU library materials budgets. It is a new university allocation formula for materials budgets that will recognize the need of the "younger" universities, which by definition will negatively affect FSU. This new method was mentioned at the January BOR meeting where it was endorsed. The financial needs are so great in this University that when Chancellor Reed released supplemental funds for library materials in late 1993, FSU received \$198,000, but then a like amount of athletic revenue was withdrawn by FSU officials from the book-materials budget! Again, I must report that the Library Committee has advised me to declare their dismay and growing dissatisfaction with this situation. the members see not only neglect but a substantial threat to the library as an academic resource at a research university.

3) We are 900 journals short! That is, we have more than 900 requests for new journals, but we have no additional Education and General continuing revenues to purchase them. We can't even learn the exact continuing base funding level for the materials budget. Almost all new journals have been acquired after journals of like price have not had their subscriptions renewed. We face the possibility of cutting journal subscriptions throughout the academic community just to get funds for new journals.

4) Without adequate funding we also must cut journals to keep a fair share of the materials budget for book purchases. From carefully maintained share of 50 percent each for books and journals for many years, we now are running about 68 percent journals, 32 percent books. that is about eight percentage points higher at FSU than the similar share at many of the research libraries we aspire to emulate. You may recall that the Library Committee last year looked at the only data available to it and decided we had better act responsibly and ask the Library staff to begin preparations for another \$200,000 cut of journals. Now we are wondering again if we must plan for such cuts since we have no assurances from Academic Affairs that there is a plan to bring some stability to the financing of the library materials budget. A simple plan just to continue last year's funding, through the transfer in or more one-time funds, will not help us cover the \$256,000 of inflation which would have to come from the share designated for buying books. that clearly is unfair to the many disciplines for whom books are a greater source of their scholarly literature than journals (e.g. English literature, history, and sociology). Your support is needed to resolve this very difficult matter.

From this recitation of financial difficulties one could conclude that the libraries have a low priority at FSU, compared with, say, the University of South Florida which did not remove funds from its library materials budget in 1990-91. The library has benefited substantially from that courageous action, publicly approved by Chancellor Reed, and it will benefit even more under the revised BOR materials allocation formula. But I need to tell you that the low priority of Strozier in this University can be detected even more readily when reviewing the Capital Campaign Information materials. Looking at their materials you won't find a gift opportunity listed for Strozier. And, in reviewing the separate report on Research for the SACS re-accreditation visit you wouldn't notice that Strozier Library and its branches might be a viable research resource. Clearly, the priority of the libraries at this research university needs to be upgraded.

Finally, let me tell you that regardless of the funding and other problems, Strozier Library is still a magnet library to students, faculty and others from Valdosta, Georgia to Mobile, Alabama and from the community colleges and universities in north Florida as well. The staff are dedicated, innovative and make very effective use of the resources available. Having brought classes of new graduate students to Strozier for bibliographic training twice a term, three terms a year, for the past ten years or more I can attest to the service orientation of the library staff and its administrators. We all wish we could enter the ranks of the full scale research libraries as befits a growing research university.

This concludes my final report to the Senate as chair of the Library Committee.

d. Undergraduate Policy Committee, K. Laughlin

The Undergraduate Policy Committee made some minor changes in the final examination schedule so as to accommodate students who take late afternoon classes.

The Honors Program Policy Committee sent a report to the Undergraduate Policy Committee asking for their support of two motions dealing with Honors courses. The UPC discussed this report and support the efforts of the Honors Committee as follows: 1) the Honors Committee strongly feels that the University should have an obligatory honors program in which departments and programs are committed to providing certain courses on an annual basis; and, 2) the Honors Committee recommends that the University's administration take a department or program's participation in the honors program seriously into account in the allocation of resources.

The UPC has begun a series of regular meetings to review the structure of Liberal Studies areas. There are a variety of models to use and we will report back to the Senate as we refine these procedures.

VI. Unfinished Business

There were no items of unfinished business.

VII. New Business

There were no items of new business.

VIII. University Welfare

Professor Dougherty reported that a tentative Collective Bargaining Agreement is accessible to those on the Seminole Access Service. He discussed some salary issues being addressed by the Legislature. He reminded Senators of this vote on the new UFF contract on March 30.

IX. Announcements of Deans and other administrative officers

a. Assistant Dean of Students, L. Jepson-Rogers

Ms. Jepson-Rogers discussed the Victim Advocacy Program which has been in operation since January 1993. This group offers assistance to victims of violent crime, sexual battery, robbery, aggravated assault and others. It also provides assistance to secondary victims; friends and relatives of victims of violent crimes. The program office is located in 303 Bryan Hall, open Monday-Friday 8:00 - 5:00. After hours a call to the campus police will put one in touch with a counselor.

b. Dean of Undergraduate Studies, E. Muhlenfeld

Dean Muhlenfeld mentioned a few personnel changes within Undergraduate Studies. Community College Relations has been moved to Undergraduate Studies, with Mary Smith as the director. The Office

of Admissions has a new director, John Barnhill. Many faculty will get to know John in a few weeks when he calls on them to volunteer for the call-a-thon to students who have been admitted to FSU. The Honors and Scholars Program has a new interim Director in Bruce Bickley and assisting him is Vic Williams.

The technology of the 21st Century is making its way to FSU. We have voice response to financial aid inquiries and will soon have admissions, CLAST and requirements for graduation added to the system.

Some of the offices in Undergraduate Studies will be moving to the University Center this summer. Your patience will be much appreciated by the offices involved.

FSU was recently identified by the Educational Testing System as an exemplary institution in its efforts to graduate African/American students.

The Office has a publication which lists those professors (who returned the survey) and students involved in undergraduate research. It is very impressive and we hope the next publication will have an even bigger response.

c. Vice President for University Relations, B. Spencer

Vice President Spencer gave a brief overview of legislative activities as they were today. 1) TIP is a priority. This program will be expanded to include those professors who teach graduate courses as well as undergraduate. There is a mandate to track the funds recycled to the program by professors who leave or retire from the University. 2) The BOR requested a 20% increase in its budget, including a request for 10% raises for faculty and staff. The Legislature will probably agree on a 4% raise either to be effective in October or December. 3) Equipment replacement, fee waivers, library resources are falling short of what was requested. 4) Land acquisitions funds will probably be somewhere around \$14 million. 5) A bill allowing each university some flexibility in establishing its tuition rate may pass. Students may have a voice in determining how additional monies is spent. There is a joint effort between the Florida Department of Transportation, the city and FSU to move Pensacola Street. Overall the picture does look better than at this same time in previous years. A more accurate report will be available after the Legislatures adjourns.

X. Announcements of the President of the University

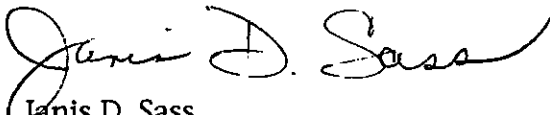
President D'Alemberte made the following comments.

- 1) He thanked Vice President Spencer and her staff for their hard work during this legislative session.
- 2) He expressed his regret at Provost Glidden's pending departure, but wishes him much success. He asked the Steering Committee to forward to him some names for a small search committee for the Provost position:

- 3) He has met with Chancellor Reed and FAMU President Humphries to discuss the problems in the College of Engineering. There is not a great division between the two universities.
- 4) John Carnaghi is doing a splendid job. The Access Card is meeting with success and the Office of Administration and Finance is working on providing a class role with pictures to faculty.
- 5) President of the Foundation Charlie Calhoun has met with all of the Deans and has a wish list of faculty interests.
- 6) A recent party in Los Angeles brought together 500-600 influential FSU alumni.
- 7) The new parking garage will net 750 additional parking spaces to accommodate campus parking needs. The bookstore will be relocated to the bottom floor of the garage and will expand its inventory in the new space.
- 8) President D'Alemberte extended an invitation to the Senate to attend, along with members of the BOR, a special performance of the FSU Circus on March 10.

XI. **Adjournment**

The Senate adjourned at 5:25 p.m.



Janis D. Sass
Secretary to the Faculty

EDWARDS STEVE
DEAN OF FACULTIES-PROF
PROVOST AND ACAD AFF V.P.
314
MES

*1051