



Florida State University
Tallahassee, Florida 32306-1030

Faculty Senate
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TO SENATORS WITH ATTACHMENTS

**AGENDA
FACULTY SENATE MEETING
DODD HALL AUDITORIUM
November 12, 1997
3:35 p.m.**

- II. Approval of the minutes of the October 8, 1997 meeting
- III. Approval of the agenda for the November 12, 1997 meeting
- III.C. Report of the Steering Committee, J. Macmillan
- III.V. Reports of Standing Committees
 - a. Undergraduate Policy Committee, M. Young
 - Liberal Studies credit, Area III for
 - AMH 1005, The African American Experience in the United States**
 - AMH 2---, The American Indians and the United States**
 - b. Professional Relations and Welfare Committee, T. Toole
 - c. Libraries Committee, J. McElrath
- IV. Unfinished Business
- V. New Business
- VI. University Welfare
- VI.C. Announcements of Deans and other administrative officers
 - a. Susan Allen, Vice President for Research
- VII. Announcements of Provost, L. Abele
- VIII. Announcements of the President of the University

**THE NEXT SENATE MEETING WILL BE DECEMBER 10
 IN DODD HALL AUDITORIUM**



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Tallahassee, Florida 32306-10

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FACULTY SENATE MEETING

November 12, 1997
Dodd Hall Auditorium
3:35 p.m.

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Dean of the Faculties Office

I. Regular Session

The regular session of the 1997-1998 Faculty Senate met on Wednesday, November 12, 1997, at 3:35 p.m. in Dodd Hall Auditorium. Senate President Marie Cowart presided.

The following members were absent. Alternates are listed in parenthesis. R. Atkinson,, G. Blakely, D. Boroto, Robert Braswell, B. Cappuccio, J. Carbonell, J. Clendinning (A. Brown), C. Darling, L. Davis, L. Dehaven-Smith, M. hardy, T. Harrison, W. Heard, C. Imwold, G. Leahy, D. Levi, R. J. Livingston, C. Lynch-Brown, R. Mariscal, R. Marshall, T. Matherly, B. Menchetti, M. A. Moore, V. Ping, M. Pohl (J. Ho), D. Pullen (H-F Mueller), P. Ray, V. Richard, S. Rickless (R. Beard), J. Sampson, D. Seaton, P. Simmonds, F. Standley (D. Moore), D. Summers, J. Tull, F. Vickory, T. Welsh.

II. Approval of the minutes

The minutes of October 8, 1997 were approved as distributed.

III. Approval of the agenda

The agenda was amended to include under "Announcements of Deans and other administrative officers" a report from Steve Edwards, Dean of the Faculties.

IV. Report of the Steering Committee, J. Macmillan

Since the Senate last met on October 8, the Steering Committee has met weekly, including a meeting with President D'Alemberte, Provost Abele, LSI Director Robert Morgan and Dean of Graduate Studies Alan Mabe. We have also met with Dean of the Faculties Steve Edwards several times and consulted with Alan Sundberg and other legal personages in the University. In addition, Senate President Cowart has met individually with President D'Alemberte and has attended meetings of the Council of Deans. She and Senator Marilyn Young attended a meeting of the State Council of Senate Presidents; Regents Chair Steve Uhfelder and Vice Chancellor Dave Spence also attended that meeting. Members of the Steering Committee attended hearings sponsored by Contracts and Grants on new compliance standards for financial reporting of external funding. President Cowart convened

the first meeting of the Commission on the Future appointed by President D'Alemberte.

In the Steering Committee meetings, the following have been the most important items of business:

1. Promotion and Tenure. Following a request from a University of Florida Professor to attend their promotion and tenure meetings when her case was being heard, legal opinions were sought at the University, the Board of Regents and Florida State University: are university promotion and tenure meetings governed by the sunshine law? The answer given by these authorities is that they are, leaving us with procedures that do not meet state law requirements. The Steering Committee has discussed this problem at some length with Dean Edwards, President D'Alemberte, and Provost Abele. We have consulted with Florida State University General Counsel Alan Sundberg less formally. There is unanimous agreement that faculty involvement in promotion and tenure procedures must be continued and protected. In addition, the Steering Committee's position has been to support the continuing use of our current procedures, since they are the result of years of experience and fine tuning. But only two options seem available at this point: (a) the university Promotion and Tenure Committee could meet in the sunshine with all discussion and votes open, but faculty records remain confidential. (b) The members of the Promotion and Tenure Committee could read the confidential files and submit individual judgments privately to the Dean of the Faculties; in this case, there would be no meeting for discussion of the files, and the ballots would be secret. The Promotion and Tenure Committee voted 14 to 9 to have open meetings; the Steering Committee voted 4 to 2 (with one abstention and one absence) in favor of the private ballot procedure. The Council of Deans has also discussed this issue. The decision about which procedures will be used is in the hands of President D'Alemberte, since the Promotion and Tenure Committee's decisions are advisory to him.

2. Chancellor's Search Committee: The Chair of the Board of Regents determined that there would be no faculty members of the Search Committee. We inquired into this, believing that such membership would be advantageous for the SUS.

3. Technology Award: Learning Systems Institute Director Robert Morgan has proposed a new awards for faculty for creative use of technology in teaching. After considerable discussion, the Steering Committee supported this idea, and has recommended it to President D'Alemberte.

4. University Professorships: President D'Alemberte will announce a new program of "University Professorships," in which professorships named for illustrious previous faculty members will be awarded annually.

5. President's Seminars: The President will announce yet another new program: "President's Seminars" for first time in college students, taught by full professors.

6. **Distance Learning:** The Steering Committee has continued discussions with the President, the Provost, and Director Morgan concerning cooperation between Florida State University, the Open University and Florida's Community Colleges in the development of upper division programs to be offered around the state.

7. **Honor Code Violations:** At our request, Dean Alan Mabe is looking into the possibility of graduate students' being expelled from the University for serious violations of the honor code. At present, this does not seem to be a possibility.

8. **Ad hoc committee on Community Colleges and Technical Schools:** The Steering Committee is addressing the possibility of the appointment of an ad hoc committee to deal with relations with Community Colleges and Technical Schools.

9. **Ad hoc committee on Classrooms:** Similarly, we have recommended members for a Provost's ad hoc committee on University Classroom use.

Finally, the Steering Committee wants to remind you that its meetings are sunshine meetings. anyone is welcome to attend. We meet every Monday from 9:00 - 10:30 a.m. in room 213 of the Kuersteiner Music Hall, except for those times that we meet with President D'Alemberte and the Provost - those meetings are held in Westcott.

V. **Reports of Standing Committees**

a. Undergraduate Policy Committee, M. Young

Senator Young's motion to approve AMH 1005, The African American Experience in the United States and AMH2---, The American Indians and the United States for Liberal Studies credit in Area III was seconded. Senator Anderson-Lazier made a substitute amendment and moved that all history courses be given Liberal Studies credit. After discussion in which a representative from the Department of History did not support the substitute amendment, the Senate voted to accept the UPC's original motion.

Senators discussed the general area of Liberal Studies and requested that the UPC bring to them a recommendation as to whether a moratorium should be placed on any additional Liberal Studies courses until a review is completed. Senator Young responded that the UPC will address this concern and bring a recommendation to the next Senate meeting.

b. Professional Relations and Welfare Committee, T. Toole

Professor Toole reported that she has organized subcommittees that will continue to address a number of issues from last year, such as term papers being sold and bought, note takers in classrooms, human subjects committee and designation of beneficiaries. A more comprehensive report is forthcoming.

c. Libraries Committee, J. McElrath

Professor McElrath's report is attached as addendum I.

VI. Unfinished Business

There were no items of unfinished business for today's meeting.

VII. New Business

There were no items of new business for today's meeting.

VIII. University Welfare

On behalf of the Steering Committee the following resolution was presented and accepted by the Faculty Senate.

"Whereas Jayne Standley has given extraordinary service to this University and particularly to its Faculty Senate by serving for seventeen years as Chair of the Graduate Policy Committee, be it resolved that the Senate commend her for her untiring work and leadership."

Senator Billings reported that the UFF will be meeting with President D'Alemberte next week. Issues of academic freedom, human subjects committee and campus safety are a few of the items to be discussed. Senator Billings expressed his concern over the lack of faculty represented on the search for a new SUS Chancellor. Senator Young remarked that the BOR did indicate they will ask for input from Faculty Senate Presidents as the search progresses.

IX. Announcements of Deans and other administrative officers

a. Susan Allen, Vice President for Research

VP Allen discussed the human subjects committee. She indicated three areas for improvement: 1) the need to better educate faculty and students as to what needs to be brought to the committee; 2) the organization of the IRB (Institutional Review Board) which is chaired by attorney Betty Southard and 3) the need to streamline the procedures. The Committee meets the second Wednesday of each month and materials need to be received ten days before the monthly meeting.

VP Allen reported to the Senate that SRAD funding is the same as last year.

b. Steve Edwards, Dean of the Faculties

Dean Edwards complimented Senator Macmillan's Steering Committee report on the status of Promotion and Tenure meetings. Dean Edwards announced that the President has decided the committee will use option 2 of the report. Therefore, the Promotion and Tenure

Committee will not have a formal meeting, but members will instead submit individual judgments privately to Dean Edwards.

X. Announcements of Provost Abele

Provost Abele gave a brief report on the efforts being made to maintain contact with the Legislature every two weeks. He has already developed new budgets and a request to increase the previous 3% raises for faculty and staff to over 6% is being made.

XI. Announcements of the President of the University

President D'Alemberte cited several issues either in progress or on the horizon. These are: 1) the need to pay attention to planning, he has organized a commission which is chaired by Senate President Marie Cowart; 2) keep lines of communication open with the Legislature, FSU is beginning its 2nd Capital Campaign shortly; 3) ways and means to increase new professorships; 4) senior faculty members will be invited to offer courses to FTIC students through the President's Seminars; 5) the newly developed award that will be given for exemplary uses of technology and 6) the open and on-going talks about distance learning, the British Open University, and the use of community colleges as places of support.

X. Adjournment

The meeting adjourned at 4:55 p.m.



James D. Sass
Secretary to the Faculty

Appendix 1

LIBRARIES COMMITTEE
REPORT TO THE FACULTY SENATE
12 November 1997
by
Joseph R. McElrath, Chair

I last reported to the Faculty Senate on 4 December 1996. At that meeting, I focused on several positive developments either recently effected or in process, for example,

- ▶ significantly expanded access to electronic databases through FirstSearch;
- ▶ the availability of new microform reader/printer machines;
- ▶ the installation of approximately 300 PCs facilitating on-line research by all patrons;
- ▶ the renewal of subscriptions of serials, rather than a reduction in the number as occurred in the previous year; and,
- ▶ improved inter-library loan office services:
 - ▲ the rapid delivery of copies of articles via fax; and,
 - ▲ accelerated procurement of volumes via FedEx mailings.

As you may have noticed, things have gotten better since last December. Focusing first on the more dramatic developments, there has been:

- ▶ an increase in the number of databases available on-line; and,
- ▶ a continuation in the 1997-98 budget of the full funding of the 1996-97 subscriptions to serials. That is, funding has been adjusted this year to meet the inflation of subscription costs; no department or school budget for serials has been reduced the way each was two years ago.

Two of my favorite minor improvements of the past year are:

- ▶ my being able to remain in one's office or home and place inter-library loan requests for books and periodicals in microfilm through FirstSearch; and,
- ▶ my not having to receive complaints from faculty about "recalls" of materials borrowed from our Libraries since the Circulation Department now not only writes to but calls borrowers to inform them that an item they have has been requested by another patron.

The situation, then, is a good one; but the golden age has not yet arrived. The Libraries Committee is now discussing the following problems.

The first bit of bad news resulted from budgetary decisions made by the Committee in 1995-96 as we tried to keep up with the cost of serials subscriptions. The portion of the Libraries budget devoted to the purchasing of monographs was reduced by 27% in 1995-96; it was minimally increased, by approximately 3% in 1996-97, and thus we are still living with diminished buying capacity in the area of monographs, our purchasing power being further eroded by ongoing cost inflation.

Second, the Libraries Committee is now giving attention to a critical problem: lack of space. Strozier space is tight, volumes exceeding 150% of the capacity for which the building was designed. But the Paul A. M. Dirac Science Library has been feeling a much greater strain at its seams for some time now. To prevent them from bursting, materials that are least

frequently used are now being moved to a remote-location storage facility as new issues of journals and books arrive to take their places. This storage facility—the old post office on Woodward Street—is only a temporary solution, however; and, in fact, using it presents another problem in that it does not provide the temperature- and humidity-controlled environment that is absolutely essential for preservation of research resources in paper. Further, within three years this space will no longer be available to the Libraries. What is needed is expansion of the library into other space within the Dirac building. But a perhaps better long-term option is an appropriately-designed new—or refurbished old—structure that can serve as a remote storage facility for all of our libraries. Not a viable option is doing nothing about the problem. It won't go away.

Third, another problem relates to both space and the services of librarians. There is a move afoot on campus to make this university like other distinguished ones by developing collections of the historically significant papers of individuals and organizations. Indeed, as we speak, there are faculty members who are arranging for the deposit of collections of the kind. Where *will* they be put if we do not have a storage facility? How will librarians with archival experience be paid to analyze and then arrange them for use by researchers? Who will make them available one folder at a time to a researcher; and in what space on campus will the researchers be monitored as they work with these materials? If we are to take this step forward, as we should, *how* are we going to be able to do so?

Fourth, and last for today, the inflation of the cost of subscriptions to serials is not the cause for a fiscal crisis this year. As I noted earlier, funding was provided in our 1997-98 budget to prevent another round of cancellations like that of 1995-96. The Libraries Committee, however, is keenly aware of the fact that subscriptions costs will be higher next year and is as aware that a flat or reduced total budget may be looming in the immediate future. What will the Committee do should the university not increase the budget to cover again-inflated subscription rates in 1998-99? We cannot further reduce the monographs budget to fund serials; serials already consume approximately two-thirds of the total budget. The serials budgets of the academic units will have to take the full hit this time. The Libraries Committee is now in the process of considering this proposal: that, if next year's total budget is a flat one, each unit's 1997-98 budget will be frozen and, if the cost of its subscriptions rises, the unit will have to identify which of its own titles are to be cancelled in order to make credits equal debits. The Libraries Committee has not yet begun discussion of what to do should the total budget be reduced.

Another matter for discussion later this academic year is how the cost of electronic access to databases will fit into the budgetary picture next year and in future years. This relatively new development will undoubtedly present as new problems—only one of which have we focused on thus far: on-line duplication of what has been available in print and CD-ROM. We have just eliminated duplications to the tune of \$34K, and our Electronic Access subcommittee is monitoring changes in modes of access to ensure that duplications are avoided.

This concludes my report. Thank you for your attention. I will be glad to answer any

questions. If I don't have the information I need to do so, I'll be glad to provide it via email as soon as possible.