



The Florida State University
Tallahassee, Florida 32306-1030

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EDWARDS STEVE
DEAN OF FACULTIES-PROF
PROVOST AND ACAD AFF V.P.
314 WES

AGENDA
FACULTY SENATE MEETING
Everglades Auditorium
The Augustus B. Turnbull III
Florida State Conference Center
September 21, 1994
3:45 p.m.

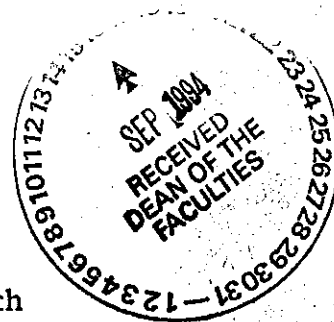
- I. Approval of the minutes of the April 13, 1994 meeting
- II. Approval of the agenda for the September 21, 1994 meeting
- III. Report of the Steering Committee, M. Cowart
- IV. Welcome to the Augustus Turnbull Conference Center, E. Deutsch
- V. Remarks by the Faculty Senate President, M. Young
- VI. Reports of Standing Committees
 - a. Budget Advisory Committee, F. Standley
 - b. Graduate Policy Committee, J. Standley

Guidelines for Restrictions on the Release of
Theses and Dissertations
- VII. Unfinished Business
- VIII. New Business
- IX. University Welfare
- X. Announcements of Deans and other administrative officers
 - a. L. Abele, Interim Provost and Vice President for Academic Affairs

IX. Announcements of the President of the University

*****ANNOUNCEMENT!! EVERYONE IS INVITED!*****
Interim Provost and Mrs. Lawrence Abele and the University Club
will host a University Club Wednesday Social in the Fireside
Lounge immediately following the Senate meeting. The University
Club will collect \$2.00 to help defray their expenses.

THE NEXT SENATE MEETING WILL BE
OCTOBER 12, 1994 IN DODD HALL AUDITORIUM



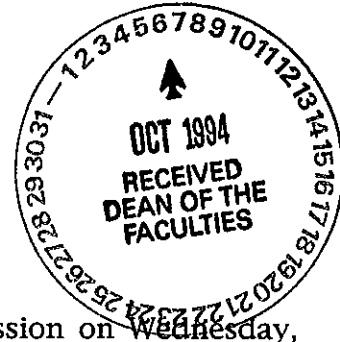


Boal
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FACULTY SENATE MEETING
September 21, 1994
Augustus B. Turnbull
Conference Center
3:45 p.m.



I. Regular Session

The 1994-1995 Faculty Senate met in regular session on Wednesday, September 21, 1994, in the Augustus B. Turnbull Conference Center. Senate President Marilyn Young presided.

The following members were absent. Alternates who were present are listed in parenthesis. R. Atkinson, J. Bailey, D. Boroto, B. Cappucio (E. Rehder), P. Dean, J. Depew, L. Galbraith, L. Gould, A. Hollander, N. Jumonville, W. Klay, W. Krebs, W. Landing (S. Meacham), T. Lindbloom, N. Mears, G. Mitchell, M.A. Moore, J. Morse, P. Murphy, W. Oldson (E. Keuchel), G. Peterson, M. Ponce, H. Prosper (D. Lind), D. Rasmussen, W. Solecki (B. Warf), P. Wainwright, L. Walters.

II. Approval of the Minutes

The minutes of April 13, 1994, were approved as distributed.

III. Approval of the Agenda

The agenda for the September 21, 1994, meeting was approved as distributed.

IV. Report of the Steering Committee, M. Cowart

Since the last Senate meeting in April, the Steering Committee has met weekly with the exception of semester breaks. The Committee met with the President, the Interim Provost, the Dean of the Faculties, the Associate Vice President for Academic Affairs, Director of University Planning and Analysis, and two members of the Board of Regents. Among the items discussed since the last meeting of the Senate are:

***Tenure.** In meetings with the Dean of the Faculties, Steve Edwards, who attended the Board of Regents workshop on tenure, and with Regent Uhlfelder, the subject of tenure was discussed. The Board has recently directed that each university review its procedures for tenure. We welcome the opportunity to review and share our procedures, since they involve faculty input at all levels and uphold high standards of teaching, scholarship and service for the betterment of our students.

***Provost Search.** In our summer meetings with the President, he indicated a Provost Search Committee would be constituted at the start of the Fall academic term. In our meeting with the President last Thursday, this item was revisited and the President suggested we meet with him to discuss this topic in more depth. The meeting is scheduled for Friday, September 30. If you wish to express your opinions on the subject of a Provost search, contact any member of the Steering Committee before that date.

***Athletics.** This subject was discussed in monthly meetings with the President over the summer. We supported the President's actions to maintain the high academic standards for the athletic program, to implement improvements in women's athletics, and to strengthen faculty input into athletic policies through a specially appointed Task Force and through faculty membership on the Athletic Board.

***Meeting with Regent Andrea Anderson.** Steering Committee members and Chairs of Senate Committees held a welcoming meeting with Regent Anderson. The discussion covered a number of items of mutual interest. Attendees offered their assistance to Regent Anderson during her term of office.

***Meeting with Regent Uhlfelder.** Our meeting with Regent Uhlfelder focused on the topics of the proposed Community Service requirement and Tenure. Regent Uhlfelder may be attending some College Promotion and Tenure committee meetings. The Steering Committee offered to be a resource to Regent Uhlfelder while serving on the Board.

***Budget Update.** Budget Officer, Ralph Alvarez and AVPAA Tom McCaleb gave a detailed review of the 1994-1995 E & G budget to a joint meeting of the Steering Committee and the Senate Budget Advisory Committee.

***Computing and Network Resources Guidelines.** We met with the immediate past chair of the Computing and Information Resources Committee (CIRC), Chris Lacher and Gary Ware, Director of Administrative Information Systems, to discuss the CIRC Network Policies. Recommendations for an appeals mechanism and editorial changes were made. These will be presented to the Senate for approval this Fall.

***Grievance Procedures.** A proposal for adjustments to the Grievance procedures by the former chair of the committee, Bonnie Braendlin, were reviewed and referred to the current committee for consideration.

***Bylaws Committee and Ad Hoc SIRS Committee.** Responses to our request for nominees for these important Committees were acted on. The Steering Committee is in the process of completing the appointments and an announcement will be made at the next meeting.

***Library Search Policy.** The Steering Committee received a resolution from the Student Senate concerning the enforcement of policies of searching backpacks and briefcases at Strozier Library. The Library Committee of the Senate has considered and reconsidered the library search policy, an administrative policy that dates back at least to the 1950s at FSU, and is very similar to policies at other major research universities. The Steering Committee met with last year's chair, Jack Waggaman, and finds current procedures to be effective, or if anything, that they should be more stringently enforced since thievery of library materials continues to be a problem. On behalf of the Senate, President Young will communicate with Student Government to discuss the issue of library property theft and how to best address the concern.

***University Commons.** A proposal for a joint activities center in the University Union between the faculty (organized as the previous University Club) and the Graduate Student Union was reviewed and no action was taken.

In addition, our Senate President and members of the Steering Committee participated in the various searches for administrative personnel that are going on and in student activities such as Parents Weekend. The Steering Committee holds its weekly meetings in the main floor conference room in the Kuersteiner Building each Tuesday at 2:00 p.m.

***Committees.** Finally, as you know the Steering Committee recommends to the President, Provost and other administrative officers faculty to serve on committees they appoint. We have sent to the Provost, the names of faculty for the Admissions Committee, the Council on Instruction, the University Calendar Committee and the London/Florence Advisory Committee. Whenever possible, Senators were nominated.

For your endorsement, the Steering Committee appointed these faculty to the Senate Elections Committee: Carol Lynch-Brown, Mary Ann Moore, and Val Richard.

Also, vacancies on the following committees were filled:
Undergraduate Policy Committee - Tom King
Graduate Policy Committee - John Kelsey and Linda Vinton
Budget Advisory Committee - Dewitt Sumners
Honors Program Policy Committee - Ken Goldsby
Library Committee - Roberto Ferandez

It was agreed that the Chairs of the Library and Computing and Information Resources Committees or their designees will each serve as ex officio members of the other committee.

The Senate confirmed these appointments.

Donna Nudd will complete Marilyn Young's unexpired term on the Grievance Committee.

**V. Welcome to the Augustus B. Turnbull Conference Center,
A. Deutsch**

Acting Director Alleen Deutsch welcomed the Faculty Senate to the Augustus B. Turnbull Conference Center. Ms. Deutsch stated that the Center is pleased and honored that the Senate chooses to hold its first fall meeting in the Center every year. The Center is proud of the work the Senate and the faculty do on behalf of The Florida State University. The Center provides many programs and services for the enhancement of the university. If you are new to FSU, please ask anyone at the Center for a tour.

We are proud to have served over 125,000 participants in Center programs, seminars and workshops. With the financial assistance of the Vice President for Academic Affairs, we offered 64 outstanding events using our grant-in-aid program this past year.

A few of our events are the Lunch & Learn Series, Dinner Series for Alumni and Friends and the Distinguished Lecture Series. The Distinguished Lecture Series is free for faculty, staff and students. Guest tickets may be purchased at the Center for only \$4.00 each.

VI. Remarks by the Senate President, M. Young

Nineteen ninety-four is the 20th anniversary of the charge from the Steering Committee that the Senate President address this body on the occasion of the first meeting of the academic year. In preparing for this auspicious event, cognizant of the anniversary, it occurred to me to review the remarks of my predecessors. In that process, I learned several things: first, this was not a new idea. Virtually every president has harked back to the words of wisdom uttered in years past. Second, this university has accomplished more than we may realize in the past twenty years. Third, the problems identified over the past years echo throughout each succeeding address and resonate even today.

So, as we begin anew-- a new year, with new students, it is appropriate to review again what we are about and where we hope to go. I would like to approach this task by looking at broad themes that have recurred over the past twenty years, recasting them in light of today's concerns.

I. Temporal problems. By temporal, I do not mean short-lived; I use temporal in opposition to philosophical or systemic problems. And this is an area where we have achieved much.

space: university center, land acquisition

parking: new garage

enrollment: approaching 30,000; corridor issues

budget: more flexibility, still inadequate; capital campaign

1976: Recently, we still were without adequate resources. . . .We must increase our efforts in the area of contracts and grants and we must take our message to the people for the private funding for academic programs. Jim Pitts

Each of these achievements represent a degree of change, primarily in the size and appearance of FSU. Indeed, in the past few years, Florida State University has undergone tremendous change, beginning with our chief administrator; the office of president has changed hands three times in the past four years. We have new vice presidents, new deans, and, thankfully, new faculty, new students, and new buildings. Periods of great change bring great opportunity--the chance to remake ourselves. At the same time, change has long been identified as one of the great stressors, producing anxiety, apprehension. Change, while inevitable, is not necessarily all good. And so, periods of change also present the opportunity to revisit the values and challenges of the past, to reaffirm goals and aspirations. Times of change are times for connecting to tradition, for emphasizing continuity and stability. And that is part of my task today. Which brings me to the second set of concerns that echo through the addresses of the past:

II. Charged with Vigilance and Vision

A. The first deals with the mission of this university.

1. Our mission as a graduate research institution has been recognized.
magnet lab to be dedicated
Carnegie I Research Institution

2. The value of that mission remains a question mark in the minds of the public

1975: We seem to have lost public favor and public support. In some quarters we are viewed as merely deficient in our trust. In others we are perceived as active, if not willful, agents of social disruption. Wayne Minnick

1982: I understand that the word university is derived from a Latin phrase, "universitas magistrorum et scholarium," which means society of masters and students; and I believe that we share an ideal of what that community of scholars should be. But it becomes increasingly apparent that the general public does not share in our vision.

Many individuals, including some who have responsibilities to oversee public education in this state, regard research as distinct from and an impediment to effective teaching. Fred Kreimer

1994: At the same time FSU is achieving new heights in research and service to the community, those efforts are being called into question. Again, we hear that research and graduate education and inimical to the process of undergraduate education. and we are challenged to answer those charges.

3. Vision: If there is failure, it not one of mission or vision, but one of communication. We have failed to adequately communicate the totality of our mission to our larger constituency. We have neglected to persuade the people of Florida of the intricate and vital link between research and teaching. We have sold our vision of ourselves to ourselves, but we have not always been successful in carrying that vision beyond the confines of the university. Indeed, we have not always succeeded in convincing our own students.

And so, we are challenged not only to remain vigilant, but to renew our vision of this university. And the current public and legislative emphasis on undergraduate instruction provides us an opportunity to do just that. Last year, Fred Leysieffer charged us with the task of examining our liberal studies requirements, beginning with a discussion of what constitutes a liberally educated student. What do we mean when we speak of a liberal education? The events of last year delayed that consideration, but it is one that is more urgent this year than last. It is my hope that we can resume the conversation where it left off and proceed, in due time, to a full reconsideration of the liberal studies curriculum with the goal of reaffirming our commitment to a strong liberal arts undergraduate education.

B. Governance.

At Florida State University, we are justly proud of our system of governance. It has stood us in good stead through times of triumph and tribulation. It has made FSU a better place to be a faculty member, a student, even, we believe, an administrator.

The responsibility for vigilance in things academic rests in this senate. The FSU Constitution spells out the jurisdiction of the Faculty Senate:

"It shall formulate measures for the maintenance of a comprehensive educational policy and for the maximum utilization of the intellectual resources of the university.

It shall determine and define University-wide policies on academic matters, including Liberal Studies policy, admission, grading standards, and the requirements within which the several degrees may be granted."

It may also formulate its opinion upon any subject of interest to the University and adopt resolutions thereon. Resolutions treating those areas of authority legally reserved to the President of the University and the BOR will be advisory."

Through its committee structure and this assembly, this Senate has achieved a degree of faculty involvement in the academic mission of this institution that is the envy of faculties elsewhere. But it is not without its challenges and the need for vigilance is constant.

1. Vigilance.

During the last presidential search, much was written about the strength of this Senate and this faculty's involvement in educational policy-making. Not all of it was positive. Some commentators even urged that the faculty be "brought into line." That we needed a president who could "take control." Indeed. Such comments indicate an appalling lack of understanding of the nature of a university and the role of a faculty in the process of higher education. The heart of a university is its faculty. As both Fred Kreimer and Steve Edwards have said, "An institution is a university because its faculty makes it so." A strong faculty who are willing to participate in the process of educational policy making are an advantage to a wise administrator, be it dean, provost, or president; our history and the remarkable record this institution has compiled in its short life-span demonstrates the probity of this belief.

But that very success must not lead us into complacency, for complacency is perhaps our greatest enemy. As Fred Leysieffer noted last year, these meetings have often been characterized as "boring." Attendance at the after-Senate socials has fallen off dramatically. We are victims of our own success. Pressures of additional classes, increased research commitments, have made many of us reluctant to accept committee assignments. Can democracy exist if no one votes? Can shared governance survive if no one serves?

2. Vision.

Part of the vision of the faculty of Florida State University is of a governance system that participates in a vital and constructive way in the life of the institution. And so, our challenge and our task for this year is to renew our commitment to our system of shared governance; to celebrate its strengths and revitalize its weaknesses.

The governance structure established by our Faculty Senate and laid out in our University Constitution is a successfully operating enterprise; it is one of the main sources of strength from which we maintain our mission to be a University in deed as well as name. And, since this senate is one of the few remaining events that brings every part of the university together, it is the place in which we are still, truly, a community of scholars.

I would be remiss if I did not mention the latest challenge to our concept of a faculty: the recent challenge to the institution of tenure.

That there are those who think tenure is unnecessary, that it has outlived its usefulness, is itself proof of the opposing postulate. Tenure is the greatest honor a faculty can confer on a colleague. It demonstrates our faith in the long-term quality of teaching, research, and service. And it is particularly ironic that it should be under attack now, for tenure was originally conceived as a means to protect not research but instruction. It is not perfect, but it is a system whose flaws are in large part the result of a failure of supervision and evaluation. At Florida State University, recommendations to award tenure are the responsibility of the faculty; thus it is also our responsibility to defend tenure in the most meaningful way possible: by dedication to our mission, by correcting, and, in the words of Bernie Sliger, by "doing very well that which we do best."

And, so, as we begin this new year, let us rededicate ourselves to the idea of a university and all that implies. And let us continue to follow admonition of Fred Standley on the occasion of the first of these "State of the Senate Addresses in 1974: (following Tennyson) "to strive, to seek, to find, and not to yield."

VII. Reports of Standing Committees

a. Budget Advisory Committee, F. Standley

The current members of the committee are: Carol Darling, Joseph Beckham, Gloria Grizzle, Clifford Madsen, Pam Perrew, DeWitt Sumners, and Fred Standley.

Since the last Senate meeting in April, some members of the committee--Darling, Perrew, and Standley--who are also members of the University Budget Committee met with that committee in May when the subject for consideration was the new allocation for 1994-95 and the prospects and problems for its implementation.

Later, on August 26 the full committee met in conjunction with the Steering Committee to hear a report from Ralph Alvarez and Tom McCaleb about the budgetary implications of the Academic Budget for the current year. Areas of specific concern by committee members have been the meeting of the enrollment corridor so as to avoid cuts in the budget for the future, adequacy of out of state waivers for graduate students, sufficient OPS for both graduate students and non student use, expense money to meet the needs of academic units, and funding for the library. Discussion also included also new money in the budget and its potential uses as well as the subject of salary raises for the current year.

With respect to specific figures in the academic budget for this year, Tom McCaleb has agreed to give us further data at this meeting, and I will call upon him at this time.

Associate Vice President Tom McCaleb's 1994-95 Operating Budget Report is included as addendum 1.

b. Graduate Policy Committee, J. Standley

Professor Standley presented, on behalf of the Graduate Policy Committee (GPC), a policy statement titled "Guidelines for Restrictions on the Release of Theses and Dissertations". After some discussion, Senator Macmillan moved to amend #3 to read 'In special circumstances, the Dean of Graduate Studies may grant an additional delay of sixty days upon a request of the concerned parties if the case can be made that such a delay is in the best interests of the student and the University. Such a request must be received at least one month prior to the expiration of the original period of delay'. The motion was seconded and the amended statement was approved. Professor Standley's motion to approve the entire policy (addendum 2) was seconded and approved by the Senate.

VIII. Unfinished Business

There were no items of unfinished business for today's meeting.

IX. New Business

There were no items of new business for today's meeting.

X. University Welfare

Senator Dougherty discussed three (3) items. 1) The relationship between teaching and scholarly productivity - he requested that the faculty document the relationship between teaching loads and scholarly productivity. There seems to be a sentiment in the public and/or legislature that teaching loads can be increased to 12 contact hours per term with no impact on scholarship, grants and other measures of the research productivity of this institution. This can be demonstrated to be untrue, and should be documented if we are to effectively make our points for research. 2) The quantitative evaluation of teaching - the quantitative evaluation of teaching has been discussed at the BOR and in an article in the Palm Beach Post. Some of the talk has mentioned numbers of students taught in addition to measures of the quality of instruction. The Dean of Arts & Sciences has asked the chairs to consider teaching evaluation including the quantitative aspects during the next year. This is to inform the faculty of the existence of this issue, and to request their input so that the research mission of the institution does not come off short in this change in evaluation procedure. 3) Evaluation of compression/inversion salary adjustment models. UFF will formally request input from the faculty concerning the compression/inversion salary models. This will happen most likely in November. There are several models being used so that faculty may express an opinion.

Senator Waggaman reported that the gate which allows admittance to the Stone Building parking lot has not been functioning properly for

many weeks. At one time, a patrol person was ticketing illegally parked cars, but that, too, has stopped.

Senator Dawson requested that the proper steps be taken now to review the allocations for summer support. Faculty who remain on campus during the summer to work on their own research projects are being asked to do extra work with no summer salary.

XI. Announcements of Deans and other administrative officers

Interim Provost Abele invited the Senate to the Social he and his wife, Linda are hosting after the meeting.

XII. Announcements of the President of the University

President D'Alemberte reminded the Senate that Vice President Al Gore will formally dedicate the National High Magnetic Field Laboratory on October 1. This project is an example of the value of research at this institution. Other upcoming activities include the dedication of the Daisy Parker Flory wing at the Moore Athletic Complex and the awarding of an honorary degree to Ms. Rosa Parks on November 21.

The President reported he is pleased to have final resolution from the NCAA on the issue of eligibility for some of our football players. The University is still waiting on a final report, but he seems to think that the report will show FSU has a sound and compliant athletic program.

A final report is due within a few weeks concerning allegations against Athletic Director Bob Goin. The President appreciates the comments and concerns that have been brought to him on this issue. However, he does ask that you not believe everything you have read in the paper. He will make his final decision after he has seen all of the facts.

The University Center is proceeding as planned. Some of the student services offices have moved and other moves are taking place daily. The University is working with city and county officials on the proposal to close Pensacola Street.

During meetings with many groups on campus, including the Steering Committee, the topic of better communication has been repeatedly discussed. I hope that everyone will make the effort to open lines of communication with students, colleagues and administration.

There is a 'test group' of faculty whose class rolls contain pictures of the students in their classes. If this proves to be a successful endeavor, we will expand this process in the future.

The President announced that he has appointed Jeff Robison as the Director of Development. He decided that the Foundation needed a professional fund-raiser for the Capital Campaign and Mr. Robison has these qualifications and more.

In the near future, you may be contacted by students who are interested in bringing faculty and students together for lunches. If you are contacted for the 'Food for Thought' campaign, please listen and give it your utmost consideration.

XIII. Adjournment

The meeting adjourned at 5:05 p.m.

A handwritten signature in cursive script, reading "Janis D. Sass". The signature is written in dark ink and is positioned above the printed name and title.

Janis D. Sass
Secretary to the Faculty

**1994-95 Operating Budget
Florida State University**

Addendum #1

**Status Report to Faculty Senate
September 21, 1994**

Increases in Academic Resources

1. Enrollment Growth
 - a. \$2.7 million total funding, \$2.3 million allocated to Academic Affairs.
 - b. Funding is no longer restricted to Instruction and Research but is now generated for and may be allocated to ADSS and Student Services as well.
 - c. Reduced by \$957,498 budget cut for "Redirection of Resources to Classroom Teaching and Advising".
2. Teaching Incentive Program: Continued funding at slightly reduced level for FSU.
3. Graduate Assistant Stipend Increase
 - a. \$120,908 funding to provide 4% stipend increase effective November 1, 1994.
 - b. As usual, funding based only on GA's appointed on OPS, not converted faculty salaries.
 - c. Provost's Office provided additional \$139,640 from conversion of enrollment growth positions to fund estimated stipend increase for all GA's including those appointed on converted faculty salaries.
4. Matriculation and Out-of-State Fee Waivers
 - a. Appropriation increased by \$159,146.
 - b. University funded waivers equal to 1993-94 actual expenditures, supplementing appropriation with \$274,969 SRAD carried forward from 1993-94 and new SRAD totalling \$315,087.

**Budget Status Report
Faculty Senate
September 22, 1994**

- c. Substitution between matriculation and out-of-state waivers may be made without restriction.
- 5. Library Materials
 - a. Appropriation increased by \$812,582, most of which is technically non-recurring but is being treated by the University as recurring.
 - b. Additional funds carried forward from 1993-94 and from 1994-95 Enrollment Growth appropriation have provided a guaranteed materials budget to Strozier of \$4.1 million, about a 9% increase from 1993-94.
- 6. Replacement OCO
 - a. Appropriation increased to \$301,906, all allocated to Academic Affairs.
 - b. Supplemented by \$951,150 in carryforward funds reserved for possible OCO distribution in Spring.
- 7. Other Academic Affairs allocations
 - a. In general, Provost funded only prior commitments; no other increases in resources have been provided at this time.
 - b. Funds in excess of \$407,000 were allocated for additional class sections in Fall and Spring Terms to enhance opportunities for students to enroll in high demand classes; additional funding for Spring Term may also be available.
 - c. \$176,431 added to Summer Budget Reserve to replace non-recurring funds used in Summer 1993; together with funds equal to 4% average salary increase, this ensures that Summer 1994 will at least be equal to Summer 1993 and will be funded from budgeted recurring resources.

Current Concerns

1. Corridor funding
 - a. New funding methodology has eliminated current year budget reduction for failure to meet 5% enrollment corridor; instead, reduction occurs if enrollment falls short in two consecutive years.
 - b. Reduction if it occurs is permanent, recurring rather than non-recurring, and is much larger than in prior years since it is based on fully allocated cost per FTE, not just direct instructional cost (average cost instead of marginal cost).
 - c. Enrollment at lower level is within corridor and close to plan with significant increase in new freshmen admitted and enrolled and with little sacrifice in student quality.
 - d. Enrollment is up at upper level but we are unsure whether it is up sufficiently to meet the enrollment corridor.
 - e. Graduate enrollment is emerging as a problem area after increasing over most previous years. Graduate FTE enrollment is falling, although enrollment of new graduate students is up marginally.
2. Incidental Revenue
 - a. Size of Incidental Revenue shortfall depends on actual enrollment relative to planned enrollment and on enrollment at other universities as well.
 - b. Budget includes minimum \$1.7 million in reserve against any incidental revenue shortfall.

Addendum #2

**GUIDELINES FOR RESTRICTIONS ON RELEASE OF
THESES AND DISSERTATIONS**

The free and open dissemination of the results of research conducted at Florida State University is required if the University is to contribute effectively to the education of its students and to the body of human knowledge. Conflicts can develop among the interests of research sponsors, research directors, and the students doing the research. To ensure that the interests of all parties are protected the following guidelines were adopted by the University on September 21, 1994.

1. The maximum delay in the release of a thesis or dissertation to the University library and University Microfilms International shall not exceed three months from the date the thesis or dissertation is accepted in its final form in the Office of Graduate Studies. A written request for such a delay must be presented in writing to the Dean of Graduate Studies and carry the endorsement of the student, the major professor, the Department or Program Chair and the Dean of the relevant College or School.

2. Students should not suffer delays in their normal academic progress including the final defense of the thesis or dissertation as a result of a desire to delay release of the thesis or dissertation to the library.

3. In special circumstances, the Dean of Graduate Studies may grant an additional delay of sixty days upon a request of the concerned parties if the case can be made that such a delay is in the best interests of the student and the University. Such a request must be received at least one month prior to the expiration of the original period of delay.

Research supported by business and industry.

A thesis or dissertation which has been fully or partially supported by business or industry, may be sequestered by the Office of Graduate Studies for no more than two months while the document is being reviewed by the sponsor for patentable material, and if necessary, while a patent application is being filed. A request for sequestering should be accompanied by a copy of the contract governing the terms under which the research was supported and be endorsed by the Office of the Vice President for Research, the major professor and the student.

It should be recognized that adherence to this policy does not constitute a guarantee that information in the sequestered thesis or dissertation will not be disseminated by means other than the written thesis or dissertation.

*Approved, as amended, by the Faculty
Senate on September 21, 1994*